



## Meeting of the HB Civil Defence Emergency Management Group Joint Committee

**Date:** 29 July 2024  
**Time:** 1.30pm  
**Venue:** Council Chamber  
 Hastings District Council  
 207 Lyndon Road East  
 HASTINGS

### Agenda

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1.	Welcome/Karakia/Notices/Apologies	
2.	Conflict of Interest Declarations	
3.	Confirmation of Minutes of the HB Civil Defence Emergency Management Group Joint Committee held on 25 March 2024	
<b>Decision Items</b>		
4.	Appointment of a Specialist Advisor to the Joint Committee	3
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5.	Te Matau-a-Maui Hawke's Bay Regional Recovery Plan 2.0	13
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## HB CDEM Group Joint Committee

29 July 2024

### Subject: Appointment of a Specialist Advisor to the Joint Committee

#### Reason for report

1. This item provides the means for the Joint Committee to officially appoint a Specialist Advisor.

#### Background

2. At the Joint Committee meeting on 25 March 2024, the report on the independent review of the Hawke's Bay Civil Defence Emergency Management Group's response to Cyclone Gabrielle was received.
3. In receiving the report, the Joint Committee passed a number of resolutions including a specific resolution to provide for an independent Emergency Management Specialist appointment, being:
  - 3.1. *The HB CDEM Group Joint Committee requests that the HB CDEM Coordinating Executive Group recommends an independent emergency management specialist for appointment to the HB CDEM Group Joint Committee.*
4. Following the meeting a role description was prepared and shared with Joint Committee members, and is **attached** to this report.
5. Through May 2024 the role was advertised and in June 2024 interviews were held with candidates. The selection panel comprised of HBRC and HB CDEM Group Joint Committee Chair Hinewai Ormsby, Ngati Kahungunu Iwi Incorporated Chair Bayden Barber, Mayor Alex Walker and HB CDEM Coordinating Executive Group Chair Doug Tate.
6. Having completed the interview process, the Panel is now recommending the appointment of the preferred candidate.

#### Discussion

7. A shortlist of four candidates was interviewed, with the mix of interviewees being of an incredibly high calibre and all more than capable of successfully delivering on the role. The mix of interviewees brought a combination of national and international experience and all had been professionals at some of the highest levels of service in their fields.
8. Following interviews, Mr John Hamilton is recommended by the panel for appointment. Mr Hamilton's CV is attached.
9. Mr Hamilton brings a depth of experience and local knowledge that will be critical in working to give the Joint Committee assurance and understanding of the Emergency Management System. Mr Hamilton is Hawke's Bay based and actively working in Hawke's Bay. His experience is significant, including Director Civil Defence and National Controller at the time of the Christchurch earthquakes in 2011 and serving as Chief of the Royal New Zealand Air Force.
10. The selection panel and Mr Hamilton will be in attendance at the meeting to speak to the appointment.

### **Financial and resource implications**

11. Terms and conditions have been confirmed with Mr Hamilton and can be accommodated within existing budgets. There are no other financial or resource implications of this decision.

### **Consultation**

12. The Interview panel has sought feedback from other Joint Committee members on this appointment prior to making its recommendation.

### **Decision-making considerations**

13. Councils and their committees are required to make every decision in accordance with the requirements of the Local Government Act 2002 (the Act). Staff have assessed the requirements in relation to this item and have concluded:
  - 13.1. The decision does not significantly alter the service provision or affect a strategic asset, nor is it inconsistent with an existing policy or plan.
  - 13.2. The use of the special consultative procedure is not prescribed by legislation.
  - 13.3. The persons affected by this decision are the members of the HB CDEM Group Joint Committee.
  - 13.4. Given the nature of the issue to be considered and decided, the Joint Committee can exercise its discretion and make a decision without consulting directly with the community.

### **Recommendations**

That the Hawke's Bay Civil Defence Emergency Management Group Joint Committee:

1. Receives and considers the *Appointment of Advisor to the Joint Committee* staff report.
2. Agrees that the decisions to be made are not significant and that the Joint Committee can exercise its discretion and make decisions on this issue without conferring directly with the community.
3. Appoints Mr John Hamilton as Specialist Advisor – Emergency Management to the HB CDEM Group Joint Committee.

### **Authored & Approved by:**

**Doug Tate**  
**CHBDC Chief Executive**

### **Attachment/s**

- 1 [↓](#) CDEM Group Independent Advisor Description
- 2 [↓](#) John Hamilton CV

## Independent Appointment – Hawke’s Bay CDEM Joint Committee

### Description of Requirements

#### Scope

The Hawke’s Bay Civil Defence Emergency Management (CDEM) Group<sup>1</sup> Joint Committee is responsible for and has oversight outcomes of the Hawke’s Bay CDEM Group and its CDEM capability in accordance with the CDEM Act 2002.

Following the Independent Review into Hawke’s Bay Civil Defence Emergency Management Group’s response to Cyclone Gabrielle on 25 March 2024<sup>2</sup>, the Committee have resolved to appoint an Independent Member to the Committee.

The Committee are committed to lifting the performance of the Group, and through effective change management seek to ensure a step change its performance, supported by future focussed best practice knowledge and perspectives, as they govern the Group into the future.

The Independent appointment to the Committee is a pivotal one, that seeks to achieve the following outcomes:

- Independent knowledge and experience of the emergency management system in New Zealand in the governance of the Committee.
- A future focussed best practice governance view of Emergency Management in New Zealand.
- Drive independent public accountability and enhanced performance of the Hawke’s Bay CDEM Group.
- Seeks to restore community confidence in regional and local emergency management for the Hawke’s Bay region.

#### Key Governance Responsibilities

The Appointment will be bound by the [Committee’s Terms of Reference](#) and while unable by legislation to be a full voting Committee Member, shall be expected to fully participate, debate and engage like a full member of the Committee.

They will also contribute to the Committee by bringing the following specific skills, experience and knowledge as a member of the Committee:

#### Knowledge and Experience

Bringing proven best practice emergency management/civil defence knowledge and experience to the governance table, to enable Committee members to draw on and test assumptions, technical matters and outcomes of the Group.

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<sup>1</sup> The Hawke’s Bay CDEM Group is formed under Section 12 of the CDEM Act 2002, and its functions are outlined in Section 17 of the CDEM Act 2002. Hawke’s Bay Civil Defence Emergency Management Group covers all areas of Hawke’s Bay. The local authorities in the Hawke’s Bay region are Napier City Council, Wairoa District Council, Hastings District Council, Central Hawke’s Bay District Council and Hawke’s Bay Regional Council.

<sup>2</sup> Bush International Consulting Limited, Hawke’s Bay Civil Defence and Emergency Management Group Response to Cyclone Gabrielle, March 2024.

**Future focussed best practice**

Provide best practice knowledge and perspectives on a future focussed emergency management sector to challenge, guide and enable successful long-term decisions for the future of Emergency Management in Te Matau a Maui/Hawke's Bay. Have a practice of ongoing learning and development on best practice matters.

**Change management and accountability**

Contribute to the governance of the overall change management and performance accountability of the Group, to see an enhanced step-change in performance, visibility of outcomes and to give confidence to the Committee and wider community of progress.

**Engagement and understanding**

Research and maintain an understanding of the local, regional and national issues, challenges and opportunities for the Group. Establish and maintain effective relationships with Committee members and other key partners.

**Other attributes:**

The other key attributes are sought in the Independent Member appointment:

**Qualifications**

A tertiary qualification or equivalent in emergency management or related discipline OR an equivalent body of knowledge and experience.

**Knowledge/Experience**

Proven experience in:

- Emergency management practice or a related field (10 year minimum);
- Knowledge of the machinery of Local and Central Government;
- Influencing, persuading and negotiating for successful outcomes;
- The development of strategic frameworks and advice;
- Working in complex, high pressure environments;
- Proven knowledge of the CDEM Act 2002, the National CDEM Plan, Guide, supporting plans and Local Government Act;
- Strong experience in building and maintaining effective relationships;
- Understanding of hazard risk management;
- Significant experience in meeting stakeholder/customer requirements at a high level.

**Personal Attributes**

- Strong public speaking skills;
- Effective collaboration and relationship management skills;
- Sound understanding of Project Governance ;
- Ability to manoeuvre through complex political situations;
- Ability to operate effectively in a high stress environment and effectively deliver high quality decisions under pressure;
- Analytical and problem solving skills;
- Excellent written and verbal communication skills;
- The discretion and tact to handle confidential and private information;
- High level of judgement with the ability to make effective decisions in complex situations.

**Qualifications, skills and experience:**

- Qualifications or equivalent experience in a relevant CDEM discipline
- At least 10 years of proven best practice emergency management/civil defence experience
- Sound understanding of tikanga Māori and of Te Tiriti o Waitangi and its principles, ideally in a Te Matau a Maui context
- Future focussed knowledge and understanding of the emergency management sector
- Demonstrated governance experience , ideally in a change management and performance accountability environment
- An understanding of the system of local government in relation to emergency management is advantageous

**Appointment Context**

- The Civil Defence Emergency Management Act 2002 sets out the membership, roles and responsibilities of the Group and the Joint Committee. In accordance with the Act, this role will be Advisory only in nature, and will not hold voting powers.
- The Joint Committee formally meet four times a year however also meets to discuss work programmes and events. During emergency events, the Group Controller briefs the Committee and Mana whenua partners the frequency of which is dictated by the severity and impact of the event.
- Joint Committee meetings are held in Napier in person and are live streamed through Facebook. Agendas are publicly available on the Council website and are subject to LGOIMA.
- Travel and reasonable other expenses of the role will be reimbursed. Meeting fees will be confirmed between the parties.





John Hamilton



17 May 2024

To Whom it May Concern

#### **HAWKE'S BAY CDEM GROUP JOINT COMMITTEE INDEPENDENT ADVISOR**

Like most residents of Hawke's Bay, I was impacted by Cyclone Gabrielle but only partially and primarily through my work at Air Napier assisting with the management of military response flights. But in addition, with my extensive background in civil defence emergency management, I was interested to watch how the response to the flooding was managed in my community in Hastings and Napier as well as in Porangahau, my turangawaewae. I contributed my observations to the Mike Bush review and that conducted by Sir Jerry Mateparae.

I have extensive knowledge and experience in Civil Defence Emergency Management both at the strategic level and in operations. I served as the Director of the Ministry of Civil Defence & Emergency Management for the period 2006-2014 and took an active part in the establishment of the concept of Four Rs and the Get Ready, Get Through campaign and the generation of an improved operational culture. I was appointed the National Controller for the response to the 2011 Christchurch earthquake and responsible for the coordination of the national response. I showed I can work well with both central and local government organisations. As Director, I was later responsible for implementing the recommendations made in the post-earthquake review of the response.

While my direct engagement in CDEM waned slightly after I came home to Hawke's Bay in 2018, I remain highly motivated to apply my experience to enhancing how Hawke's Bay responds to an emergency. The foundation for my approach to CDEM remains the Four R's and in particular, readiness based on the generation of community resilience, which will then feed into the way a community responds to the emergency. I can also add elements of my military experience to CDEM in the challenge of designing, operating and training for an effective operations centre that has the capacity and capability to manage a complex situation.

My personal attributes will bring an enquiring, thorough, and systematic approach to understanding the issues faced by the Group and providing advice. I have a proven track record in forming effective relationships with partners and stakeholders and my leadership style is best described as situational – I can be direct and authoritative when the situation demands and equally, I can be consultative in problem solving. I am determined and persistent but not impulsive; my colleagues know my direction of travel. I have the ability to align teams and motivate them to achieve goals.

While I have a number of other work commitments, they are all of a part-time nature. My employer at Air Napier and Ocean Flyer has encouraged me to apply for the role of Independent Advisor and has accepted the time the role may require. I cannot identify any conflict of interests.

I would welcome the opportunity to discuss my personal attributes and my experience in emergency management with the Joint Committee. I live by my values of service, commitment and teamwork and I would relish this opportunity to serve the communities of Hawke's Bay.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'John Hamilton', written in a cursive style.

John Hamilton

**CURRICULUM VITAE****JOHN HAMILTON CNZM, MVO****Employment Summary**

2019 - present	Operations Manager, Air Napier, Hawkes Bay Airport, Napier
2019 - present	Director of Operations Ocean Flyer Ltd
2014 - 2018	Consultant in emergency management, crisis leadership and business continuity planning with the Kestrel Group, Wellington <a href="http://www.kestrel.co.nz">www.kestrel.co.nz</a>
2006-2014	Director, Ministry of Civil Defence & Emergency Management, Department of the Prime Minister and Cabinet, Wellington NZ
2002-2006	Chief of the Air Force, Royal New Zealand Air Force, Headquarters New Zealand Defence Force, Wellington in the rank of Air Vice-Marshal.
2001-1971	Operational flying and senior command appointments with the Royal New Zealand Air Force.

**Career Summary**

John Hamilton enlisted in the Royal New Zealand Air Force in 1971 as a university officer cadet. In 1975 he was awarded his pilot's wings and then trained to become a helicopter pilot flying the Sioux and the Iroquois. In 1981 he was selected for a two year exchange tour with No 9 Squadron Royal Australian Air Force flying the Iroquois helicopter before qualifying as a flying instructor. He subsequently held command and leadership appointments at all levels of the RNZAF including as squadron commander of No 3 Squadron, Base Commander at RNZAF Base Ohakea, Air Officer Commanding RNZAF Air Command and on the establishment of the NZDF Joint Headquarters in 2001, the Air Component Commander. His career culminated with a four year period from 2002-2006 as the Chief of Air Force in the rank of Air Vice-Marshal.

After retiring from the RNZAF John held the appointment of the Director of the Ministry of Civil Defence and Emergency Management for the period 2006-2014. In that appointment he was responsible for developing and implementing the national resilience strategy, and planning and coordinating the national response to civil defence emergencies. After the 2011 Christchurch earthquake, John was appointed by the Government to be the National Controller in Christchurch and responsible for the control and co-ordination of the national response. He retired from civil defence in 2014 to act as a consultant in emergency management and took part in a number of reviews and studies for civil defence and emergency agencies.

During the period 2016-2019 John has helped facilitate the National Security Sector Course for Senior Officials conducted by Victoria University on behalf of the Department of the Prime Minister and Cabinet.

In 2019 John joined Air Napier, a regional airline based in Hawke's Bay. At Air Napier John holds the appointment of Operations Manager and is responsible for planning and scheduling daily flying operations and managing the aircrew and their competencies and managing risk.

John also holds the appointment of Director of Operations for Ocean Flyer, a New Zealand company committed to introducing electric seaglidars to enhance coastal connections. The appointment is responsible for developing risk mitigations including training and operational procedures.

John was made a Member of the Royal Victorian Order (MVO) in 1981 in recognition of his service to the Queen as her equerry. He was made an Officer of the New Zealand Order of Merit (ONZM) in 2001 in recognition of his leadership of the joint planning for the initial New Zealand deployment to East Timor, and in 2006 he was promoted in the Order to Companion of the New Zealand Order of Merit (CNZM) in recognition of leadership and service as Chief of Air Force.

John holds the appointment of Director of the Walsh Memorial Scout Flying School, a voluntary organisation that introduces 70 young people to aviation each year by assembling 25 flying instructors and 16 aircraft at the Matamata airfield. During the two week camp the students should reach the level of flying skill to experience their first solo.

John is a Fellow of the Royal Aeronautical Society, the premier learned society for the development of aeronautical topics. He continues to fly as a private pilot at the Central Hawke's Bay Aero Club.

### **Personal Attributes**

John has gained experience in leadership in the public sector and the military with considerable capability in leading the development and implementation of effective strategies and operational plans in both emergency management and military operations. He is effective in distilling and managing complex operational situations and he has been successful in forming trusted relationships with stakeholders and at the political level.

John has been effective in developing and motivating teams and generating effective team cultures through the generation and articulation of team goals and vision, values and pathways. Combined with his military command and leadership experience, he is adept at managing risk, supervising aviation activities and maintaining and instilling high standards of airmanship and decision-making.

John brings a thorough, logical, and systematic approach to problem solving, studies and reviews. He is determined and persistent and not impulsive. He maintains high personal standards of conduct and promotes and lives the values of service, commitment and teamwork.

### **Academic Qualifications**

- Bachelor of Science, University of Canterbury 1973
- Graduate Royal Air Force Staff College, Bracknell, United Kingdom 1984
- Graduate USAF Air War College, Maxwell Air Force Base, Alabama 1991
- Graduate Executive Fellows Programme for senior public sector executives Australia Melbourne 2011





## HB CDEM Group Joint Committee

29 July 2024

### Subject: Te Matau-a-Maui Hawke's Bay Regional Recovery Plan 2.0

#### Reason for report

1. This item introduces, for information, the second iteration of the recovery plan *Te Matau-a-Maui Hawke's Bay Regional Recovery Plan 2.0, Building Hawke's Bay Back Better, Safer and Smarter, July 2024* (referred to herein as Plan 2.0).

#### Background

2. The RRA published its first iteration recovery plan *Cyclone Gabrielle 2023 Te Matau-a-Maui Hawke's Bay Regional Recovery Plan* in September 2023. This plan was delivered at pace, with significant involvement and input from councils, iwi/hapu and Post Settlement Governance Entities (PSGEs). The first iteration plan was very much a bottom-up plan, focusing on regional scale restoration activities and first steps towards reconstruction and improvement. It identified 305 recovery actions/initiatives where funding was desirable, with a cost of \$4.198 billion. Although there were insufficient funds to support all of these initiatives one third of this funding has been secured through contributions from the Crown and other entities.
3. Given the tight turnaround for the delivery of the first plan, it was always envisaged that Plan 2.0 would be prepared. This diverges from the first iteration plan in that it provides a top down, strategic approach to the region's medium to long-term recovery priorities. This approach is endorsed by the Matariki Governance Group, focusing on the key priority areas where joined-up initiatives, funding or other central Government support or assistance is vital to ongoing recovery and resilience building for Hawke's Bay.

#### Discussion

4. Plan 2.0 captures recovery and resilience projects and programmes of work which are intended to make the region's infrastructure, economy, community and environment more resilient to future weather and hazard events and highlights the importance of identifying opportunities for improvement across the region where they will have a positive impact for Hawke's Bay in the future. The identified priority areas have informed the region's input into Budget 24 and provide a collective path forward in terms of building resilient communities and laying the foundation for a more prosperous and equitable region.
5. The regional priorities endorsed by Matariki Governance Group and presented within Plan 2.0 are:
  - 5.1. restored and resilient infrastructure
  - 5.2. workforce development
  - 5.3. housing to meet whanau and community need
  - 5.4. whanau and community wellbeing
  - 5.5. water resilience

- 5.6. primary sector
- 5.7. resilient health services, and
- 5.8. environment.
6. Plan 2.0 recognises that there has been a significant amount of recovery work undertaken to date and still underway. Plan 2.0 provides an update on the progress which has been made across these workstreams, including:
  - 6.1. negotiations, FoSAL and voluntary buyout
  - 6.2. flood mitigation and regulatory relief
  - 6.3. kaupapa Māori pathway, and
  - 6.4. silt and debris.
7. On 21 June 2024 the Matariki Governance Group endorsed the public release of Plan 2.0 with the recommendation that it be presented to the HB CDEM Group Joint Committee, for information.

### **Next steps**

8. It is important to note that Plan 2.0 will be a living document and updated over time. This will enable the document to reflect progress as programmes of work are completed, or as other issues relating to recovery arise. It will also allow for ongoing community feedback and input into the plan and the region's priorities. It is intended that community feedback will be invited when the plan is launched within the next month.

### **Decision-making process**

9. Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

### **Recommendation**

That the HB Civil Defence Emergency Management Group Joint Committee receives and notes *the Te Matau-a-Maui Hawke's Bay Regional Recovery Plan 2.0* report.

### **Authored & Approved by:**

**Ross McLeod**  
**Chief Executive, HB Regional Recovery Agency**

### **Attachment/s**

[1](#) Te Matau a Maui Hawke's Bay Regional Recovery Plan 2.0 July 2024

Under Separate  
Cover



## HB CDEM Group Joint Committee

29 July 2024

### Subject: HB CDEM Group Controller/ Manager update

#### Reason for report

1. This item informs and updates the Hawke's Bay CDEM Group Joint Committee on general matters or information not specifically addressed in other items in this.

#### Discussion

##### Wairoa/Haumoana Flood Event June 2024

2. On 24 June the MetService issued an Orange weather warning for heavy rain for parts of Hawke's Bay over 25-26 June. At 1pm on 25 June an update and coordination meeting was held by the Group Controller with council local controllers and the emergency services. It was evident from that meeting that a number of precautionary activities were taking place across the Group including pre-positioning of staff and resources and contacting traditionally vulnerable communities.
3. During the late evening of 25 June, conditions worsened in Haumoana as the natural gravel berm was eroded by heavy swells and pre-positioned pumps were unable to keep pace with the inundation behind that barrier. At the same time some precautionary self-evacuations had occurred in the Mahia area.
4. In the early hours of 26 June the Group office and staff from HBRC activated the Group Emergency Coordination Centre (GECC) in a supporting mode as a result of the coastal flooding in Haumoana, and shortly thereafter the flooding in Wairoa. Attached is a high-level timeline of events and the final situation report for this event which outlines the actions, in more detail, of responding agencies during the event including the GECC, EOCs and local councils.
5. The key tasks undertaken by the GECC were mainly in coordinating and disseminating information, situational awareness, and support to HDC and WDC Emergency Operations Centres (EOCs) and local controllers. The GECC also reported the regional situation to NEMA.
6. Support to Wairoa was particularly challenging with the closure of SH2 and weather conditions during 26 June. The GECC coordinated the deployment of surge staff from other Groups and Hawke's Bay councils into the Wairoa EOC from the north.
7. As the response matured and HDC terminated its state of emergency, Group office staff were able to be directly deployed into Wairoa to support the local EOC and transition to recovery. The last of the Group office staff returned from Wairoa on 12 July and support continues remotely.
8. It was particularly pleasing to see the deployment of council staff from across the region to support Wairoa District Council both to the EOC and in support of their business as usual/Lifeline activities. This is experience which will only serve to strengthen the overall Hawke's Bay emergency management system.

9. The Group office has begun the process of an after-action review both at an operational level for the GECC and from a wider perspective with the local controllers and partner agencies.
10. It is intended the results of the after-action review will be reported to CEG at its next meeting.

### **Exercise Rū Whenua**

11. Exercise Rū Whenua was a one-day national exercise held on 12 June, aimed at exercising the National Coordination Centre. The scenario was based on a rupture of the Alpine Fault in the South Island and as such most of the North Island CDEM groups only played a supporting role. The Group Office staff supported the exercise based on the planned Hawke's Bay CDEM role for a rupture of the Alpine Fault. Individual agencies may have been involved through their national offices.
12. The key matters of consideration for the Hawke's Bay CDEM Group in this scenario include:
  - 12.1. establishing a Reception and Departure Centre at the airport for displaced people
  - 12.2. providing logistics support to the South Island through the port of Napier
  - 12.3. identifying regionally critical resources, especially in the event of a concurrent regional emergency
  - 12.4. assessing surge staff capacity from Hawke's Bay to support affected areas.
13. This scenario and impacts will be used in a number of desk top discussions at future Emergency Services Coordination Committee, Welfare Advisory Group and Lifelines meetings. It is suggested that this would also be useful for the CEG and Joint Committee at a future meeting.

### **Exercise Whakarauora Tangata**

14. This exercise was held in the GECC in Hastings on 23 May. This was a NZ Search and Rescue led Incident Management Team (IMT) exercise. The scenario was based on a boutique cruise ship with 256 passengers and crew being abandoned in adverse sea and weather conditions off the Cape Kidnappers coastline. This was recognised as a Nationally Significant Mass Rescue event involving mass casualties and fatalities.
15. The response was managed by Rescue Coordination Centre NZ, with Police supporting as the on-scene coordinator and responsible for the reconciliation and subsequent welfare of passengers and crew. The exercise involved 22 Search and Rescue sector and partner agencies across the Hawke's Bay and Wellington regions.
16. The CDEM Group supported this exercise by enabling the use of the GECC facility and providing staff to support the Police IMT especially in the welfare function area.
17. Overall the evaluation found the exercise was successful with a number of lessons identified. The evaluators concluded that the GECC provided a very good facility to operate from, although the ongoing issue of an interagency common operating platform remains a significant issue to be addressed at a national level.

### **Financial Update**

18. Currently the Group budgets are trending towards an underspend at the end of the FY of ~\$802,774.
19. Most of this underspend is as a result of underestimating the amount of money that would be recovered from the Government as part of the Group's claim for the reimbursement of Cyclone Gabrielle welfare costs in the 23/24 FY. However this was offset in part due to increased operational readiness costs which were primarily made up of an unbudgeted increase in the rent for the GECC building, and increased costs towards the Cyclone Gabrielle Review.
20. Once confirmed at the end of July, the resulting underspend will be off set against the CDEM reserve to help manage the deficit moving forward.



21. The final result will be reported to the next Committee meeting.

#### **LTP 2024**

22. The additional funding requested by the Group to HBRC as part of the 2024 LTP has now been adopted. This puts in place the funding to enable any changes and corrective actions from the Cyclone Gabrielle reviews.

#### **Group Office staffing and capability**

23. Currently the Group office is at full strength with staff retention continuing to be high over the last 12 months. The staff who commenced after Cyclone Gabrielle have progressed well and the current experience levels are good.
24. The only issue is the continual monitoring of workloads and leave balances. A number of staff have or are taking good periods of leave over the next few months.
25. The activation of the GECC over the recent flooding events in Haumoana and Wairoa has meant a number of staff required standdown periods and this will impact on project timelines moving forward.

#### **CDEM Group Manager's report on recommendations of the Government Inquiry into the response to the 2023 North Island Severe Weather Events (NISWE)**

26. DPMC requested that the CDEM Group Managers provide feedback on the recommendations of the Government Enquiry into the NISWE which was released at the end of April. The timeframe was very tight and as such all 16 Group Managers held a workshop to formulate a collective response under the Regional CDEM Special Interest Group (SIG). The SIG is a regional sector initiative under the Regional CEOs.
27. The workshop report is attached to this paper. The themes from the paper reflect a number of issues raised by the Hawke's Bay Group in the past through letters to NEMA, submissions to the Emergency Management Bill and as identified in the Hawke's Bay CDEM Cyclone Gabrielle Response Review report.
28. DPMC have advised that a Cabinet paper on the proposed Government response to the NISWE is scheduled to be presented in September/October.
29. This workshop report is for the information of Committee. However, as there is likely to be further discussions with NEMA and DPMC with regard to the Government's response to the Government Inquiry, staff would welcome any views from the Joint Committee to guide further work in this area.

#### **Decision-making considerations**

30. Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

#### **Recommendation**

That the HB CDEM Group Joint Committee receives and notes the *HB CDEM Group Controller/ Manager update* staff report.

#### **Authored & Approved by:**

**Ian Macdonald**  
**HB CDEM Group Controller / Manager**

## Attachment/s








- 1↓ HBCDEM June 2024 flooding timeline
- 2↔ HBCDEM June 2024 Flooding Situation Report 12 July 2024 Under Separate Cover
- 3↔ CDEM SIG May 2024 Workshop Report for DPMC Under Separate Cover



## Hawke's Bay Emergency Management timeline for June 2024 flooding.

This a timeline of key events until the end of the states of emergency and should not be taken as a complete timeline. Some information is summarised, and some events that do not affect the timeline, actions, or decisions are excluded.

**Legend:**







-  Weather and hydrology
-  Public information
-  Meeting and notifications
-  Deployments
-  Evacuations
-  SitReps
-  Warnings
-  Other information
-  Declarations

### Sunday 23 June

Time	Description	Relating to
10:59	Received and disseminated MetService Severe Weather Outlook with moderate confidence of heavy rain for the Wairoa District and eastern parts of Hawke's Bay south of Napier on Tuesday, 26 June. On Wednesday, 27 June, there is low confidence that rainfall accumulations will reach warning thresholds about Hawke's Bay north of SH5, with a low confidence of severe south to southeast gales.	Regional
11:44	Received and disseminated MetService Wave Warning for Hawke's Bay (Cape Turnagain to Mahanga). An easterly swell of 4.5 metres is expected to develop around Mahia Peninsula on Tuesday evening, increasing to 4.5 to 5 metres everywhere by Wednesday morning, and easing to 4 metres by Thursday morning.	Regional

### Monday 24 June





09:29	Received HBRC advice that Wairoa river forecasts show almost no rise in levels. Rainfall intensities are around the infiltration rate, indicating that the amount of runoff could be low.	Wairoa
09:30	Received and disseminated MetService Heavy Rain Watch for Hawke's Bay about and south of SH5. Periods of heavy rain are expected, and amounts may approach warning criteria, especially in the inland ranges and coastal hills. There is a low chance of upgrading to a Warning.	Regional

	09:38	Received and disseminated MetService Severe Weather Warning for Hawke's Bay north of SH5. Periods of heavy rain with 150 to 180 mm inland and 80 to 120 mm along the coast, with peak intensities of 10 to 15 mm/h from Tuesday afternoon until before dawn on Wednesday. Large easterly swells are expected to affect coastal parts of Gisborne and Hawke's Bay later on Tuesday and Wednesday, potentially causing erosion and coastal inundation, especially during high tides.	Regional
	09:38	Received and disseminated MetService Strong Wind Warning - Orange for Hawke's Bay from Wairoa northwards, including Mahia Peninsula. Severe gale southerlies gusting 120 km/h are expected in exposed places, with the strongest winds anticipated in coastal areas, from 4:00pm Tuesday, 25 June to 10:00am Wednesday, 26 June. There is a low chance of upgrading to a Red Warning.	Regional
	10:36	Received and disseminated MetService Wave Warning for Hawke's Bay (Cape Turnagain to Mahanga).	Regional
	11:22	<p>The Group Controller advises the Joint Committee and council Chief Executives that CDEM expects heavy rain with heavy swell conditions from Tuesday evening into late Thursday. The highest rainfall is anticipated in the Wairoa eastern catchment, but the southern coast from Cape Kidnappers down to Porangahau may also receive some rain and wind. River level forecasts show almost no rise in levels.</p> <p>HBRC modelling of the Wairoa eastern catchment indicates up to 180 mm of rain over 48 hours, with intensities up to 10 mm/hr, which translates to an annual event for the Wairoa River catchment. This means high rivers but within their banks.</p>	Regional
	16:50	<p>The Group Controller shares information from HBRC with the HDC Controller regarding concerns around Haumoana/Te Awanga due to a large swell event expected to hit the coast between Tuesday and Wednesday.</p> <p>This event is noted as a 1-in-50-years occurrence. The offshore wave direction is SE, which wraps around Cape Kidnappers and Mahia Peninsula without much sheltering from these landmasses. Therefore, there is the potential for significant erosion along the shore.</p>	Hastings
	20:37	Received and disseminated MetService update for Orange Heavy Rain Warning for Hawke's Bay north of SH5, indicating higher rainfall amounts and peak intensities. Additionally, MetService issued an Orange Heavy Rain Warning for Hawke's Bay about and south of SH5. MetService indicates there is a low chance of upgrading to a Red Warning.	Regional








Tuesday 25 June












	<p>09:01 Received and disseminated MetService for Tuesday, 25 June for Hawke’s Bay north of SH5 remained unchanged. However, the update for Hawke’s Bay south of SH5 included higher rainfall amounts and peak intensities.</p>	<p>Regional</p>
	<p>09:56 The Group Controller provides an update to the Joint Committee and council Chief Executives regarding CDEM. Based on discussions with HBRC, it is noted that the biggest concern is the Wairoa area. However, it is unlikely that the Wairoa River will rise much beyond an annual event level. Low-lying areas that often flood, such as parts of the Whakaki area, will have some impacts. HBRC is working with WDC on the condition of the Wairoa River bar and works to improve the opening are planned for today. There may be some flooding in the lower Wairoa River estuary.</p> <p>CDEM is Monitoring. Information is being to councils and agencies. Public information and messaging are being coordinated and issued. Coordination occurred last night (Monday 25) with HDC and FENZ to ensure messaging and preparation for possible coastal erosion impacts in Haumoana/Te Awanga. NCC has also been advised regarding Westshore.</p>	<p>Regional</p>
	<p>13:00 The Hawkes Bay CDEM Group Controller holds an “Orange rain warning situational awareness and coordination” meeting to share situational awareness across the region.</p> <ul style="list-style-type: none"> <li>• Hawke’s Bay Regional Council</li> <li>• Wairoa District Council</li> <li>• Napier District Council</li> <li>• Hastings District Council</li> <li>• Central Hawke’s Bay District Council</li> <li>• Fire and Emergency New Zealand</li> <li>• New Zealand Police</li> <li>• St John Ambulance</li> <li>• Hawke’s Bay District Health Board</li> <li>• New Zealand Defence Force</li> <li>• National Emergency Management Agency</li> <li>• Hawkes Bay Emergency Management Staff.</li> </ul> <p>The Controller stated that Critical Information Requirements, which should be advised to the Duty Response Manager, include:</p> <ul style="list-style-type: none"> <li>• Any evacuations</li> <li>• Significant increase in 111 calls</li> <li>• Significant infrastructure outages.</li> </ul>	<p>Regional</p>

















	19:46	Received MetService update for Orange Heavy Rain Warning for Hawke’s Bay north of SH5, forecasting further rainfall with a moderate chance of upgrading to a Red Warning. Further rainfall is also forecast for south of SH5 but remains at a low chance of upgrading to a Red Warning.	Regional
	21:06	Self-evacuations occurring in Haumoana, encouraged by Fire and Emergency New Zealand (FENZ). Four families have moved to alternative accommodation.	Hastings
	21:11	Two vehicles are refusing to leave Clifton Campground despite evacuation efforts.	Hastings
	21:40	CDEM group duty Response Manager was informed that Police had self-evacuated 10-12 coastal homes in the Haumoana due to high sea swells.	Hastings
















Wednesday 26 June

	01:40	Further managed self-evacuations occur due to a breach of the ocean barrier at Haumoana. Police, FENZ, Hastings District Council and Hawke’s Bay Regional Council were in attendance. Approximately 40 people were evacuated in total.	Hastings
	02:05	Multiple breaches may overwhelm pump capacity at Haumoana, especially with the rising tide (peak at 8:30). There is a medium likelihood of a larger evacuation. Emergency services, HDC, and HBRC are conferring.	Hastings
	02:33	The HDC Local Controller and FENZ are coordinating evacuations. The number of people affected is unclear, but a large area of Haumoana could be impacted. No need for CDEM Group intervention was foreseen.	Hastings
	02:54	Group Controller contracted by CDEM Duty Response Manager and briefed on situation.	Regional
	03:10	After discussions with the HDC Local Controller and the CDEM group Controller, a decision was made to activate the GECC in Supporting Mode.	Hastings
	~03:30	An Emergency Mobile Alert (EMA) was drafted by the GECC (remotely) for the Haumoana area but was not sent at the request of the HDC Local Controller.	Hastings
	03:56	Group Controller advises NEMA duty officer of the emerging situation.	Regional

	03:59	The HBRC Principal Engineer advised WDC, HBRC and the GECC that the Wairoa River has risen higher than anticipated in the last few hours. This could result in flooding along Kopu Road, depending on the condition of the river mouth.	Wairoa
	04:01	CDEM Group staff start to arrive at GECC.	Hastings
	04:15	Discussions were held with the HDC Local Controller, and a decision was made to recommend to Mayor a state local of Emergency for the Heretaunga Ward.	Hastings
	04:36	A recommendation to declare a state of local emergency was made over the phone to the Mayor of Hastings.	Hastings
	04:45	Mayor of Hastings arrives at GECC and a state of local emergency declared for the Heretaunga ward of HDC (Haumoana).	Hastings
	04:57	The CDEM Facebook page has a post about the state of local emergency for Haumoana, along with a brief update on the situation. Prior posts had been about weather forecasts. More than 50 Facebook posts were made in relation to the response.	Hastings
	05:10	The CDEM website was updated with the state of local emergency for Haumoana. This was updated once Wairoa declared.	Regional
	05:59	The first media interview requests were made to the GECC.	Hastings
	06:01	WDC Controller rings CDEM Duty Response Manger and requests urgent Emergency Mobile Alert (EMA) for parts of Wairoa township.	Wairoa
	06:12	An Emergency Mobile Alert (EMA) was issued by the GECC for Wairoa at the request of the Wairoa Local Controller.	Wairoa
	06:17	An Emergency Mobile Alert (EMA) issued by the GECC for the Haumoana area at the request of the Hastings Local Controller.	Hastings
	06:28	NEMA advises the CDEM Group duty Response Manager that the Rescue Coordination Centre (Wellington) has helicopter assets available in Tairāwhiti and Hawke's Bay if needed.	Regional
	06:37	A state of local emergency was declared for Wairoa District.	Wairoa
	06:44	Received advice from the HBRC Principal Engineer, sent to WDC, HBRC, and the GECC, of serious flooding concerns for the lower areas of Wairoa. There is likely to be inundation in front of shops at 100-150 Marine Parade.	Wairoa
	07:33	The CDEM Group Lifeline Utility Coordinator advises that there have been power issues south of Wairoa, affecting Waihua to Kotemaori, the Mahia Peninsula, and Ohuka and Ruakituri Valley. Firstlight has teams in the field and will provide updates when information is available.	Wairoa




	07:55	The CDEM group Lifeline Utility Coordinator advises that SH2 is closed at Turiroa due to flooding and SH38 is closed near Clifton Lyall due to a slip.	Wairoa
	08:32	The CDEM Group Lifeline Utility Coordinator advises that there is a current outage in Pohokura affecting 136 people. Unison has teams on the way to start fault finding, but road access could cause problems.	Hastings
	08:52	Received advice from the HBRC Principal Engineer who has serious concerns from SH2 corner down to the river mouth. Flooding is already happening in lower Kopu Road and Marine Parade, and the water level is likely to continue rising. Water is still coming from the upper catchment.	Wairoa
	08:57	LINZ advises that optical imagery will be captured for parts of Wairoa and Hastings within the hour, which may help assess the impact of the event. However, it is likely to be covered by cloud. LINZ will report back once the data becomes available later in the day.	Regional
	09:00	The Group Controller holds an "Orange Rain Warning Situational Awareness and Coordination" meeting to share situational awareness across the region.	Regional
	09:35	The CDEM Group Lifeline Utility Coordinator advises that SH2 south of Wairoa is confirmed closed due to flooding. Closure of SH2 further south is likely. SH38 is closed due to slips, and there is a slip at Mohaka Viaduct.	Wairoa
	09:58	The CDEM Group Lifeline Utility Coordinator advises that SH51 is closed between Waitangi Roundabout and Clive due to flooding. SH2 is closed north of Morere due to a slip and at Mohaka. SH38 is now open to one lane.	Regional
	10:00	The Hawke's Bay Welfare Coordination Group meets to discuss welfare needs and the ongoing response.	Regional
	10:22	Group Controller contacts Emergency Management Bay of Plenty Group Manager and requests them to deploy staff to Wairoa due to the closure of the SH2 Napier-Wairoa Road.	Wairoa
	10:30	The Hawke's Bay Engineering Lifelines Committee meets to discuss Lifelines statuses and the ongoing response.	Regional
	10:32	Received HDC SitRep #1.	Hastings
	11:20	Received HBRC SitRep.	Regional
	11:20	Received Wairoa SitRep #1.	Wairoa
	11:00	The Group Controller holds a teleconference with the Joint Committee and CEG members.	Regional











	12:30	Hon Mark Mitchell, Minister for Emergency Management and Recovery, visits Hawke's Bay.	Regional
	12:46	HBRC advises that they have been able to drive to Wairoa through the various road closures (with permission).	Regional
	13:19	HBCDEM Situation Report 1 issued.	Regional
	14:32	Received HDC SitRep #2.	Hastings
	14:50	Received Napier City Council SitRep 2.	Napier
	15:00	The Group Controller holds an "Orange Rain Warning Situational Awareness and Coordination" meeting to share situational awareness across the region.	Regional
	15:52	LINZ advises that optical imagery for parts of Wairoa and Hastings was captured at 10:00, but the image is cloud-covered.	Regional
	16:00	Hon Mark Mitchell, Mayor Sandra Hazlehurst, the CDEM Group Controller, and the Hastings Local Controller attend a media conference at Haumoana Fire Station.	Regional
	16:11	Received Wairoa SitRep #2.	Wairoa
	16:30	Two CDEM welfare team volunteers were deployed to Haumoana.	Hastings
	16:49	The CDEM Group Lifeline Utility Coordinator advises that power has failed at Kordia's Whakapunake communications tower site, which also powers a flight radar servicing Napier Airport and Gisborne Airport. This could impact the NZDF NH90s set to fly between Hastings and Wairoa.	Regional
	17:49	HBCDEM Situation Report 2 issued.	Regional
	18:41	Received the Hawke's Bay Engineering Lifelines Committee update #2	Regional
	20:15	Received advice from HBRC that there is still some risk with the swell, particularly around Haumoana, as the rise in high tide almost equates to the drop in swell height. High tide is just after 9pm, so the risk should be reducing about an hour or so after high tide.	Regional
	21:20	Further evacuations in Haumoana due to the risk of flooding	Hastings

Thursday 27 June




09:00	The Group Controller holds an "Orange Rain Warning Situational Awareness and Coordination" meeting to share situational awareness across the region.	Regional
09:17	Received Te Puni Kōkiri SitRep #2.	Wairoa
09:24	Received HDC SitRep #3.	Hastings
10:00	The Hawke's Bay Welfare Coordination Group meets to discuss welfare needs and the ongoing response.	Regional
10:30	The Hawke's Bay Engineering Lifelines Committee meets to discuss Lifelines statuses and the ongoing response.	Regional
11:00	The Hawke's Bay Welfare Coordination Group's Shelter and Accommodation Cluster meets to discuss welfare needs and the ongoing response.	Regional
11:25	Received HBRC SitRep.	Regional
12:00	The Hawke's Bay Welfare Coordination Group's Household Goods and Services Cluster meets to discuss welfare needs and the ongoing response.	Regional
12:04	The state of local emergency for the Heretaunga ward of HDC (Haumoana) was terminated.	Hastings
13:00	Hon Nicola Willis, Minister for Finance, visits GECC.	Regional
16:11	Received Wairoa SitRep #3.	Wairoa
13:47	HBCDEM Situation Report 3 issued.	Regional
14:00	The Hawke's Bay Welfare Coordination Group's Financial Assistance Cluster meets to discuss welfare needs and the ongoing response.	Regional
15:00	The Group Controller holds an "Orange Rain Warning Situational Awareness and Coordination" meeting to share situational awareness across the region.	Regional
15:00	Matariki Mahuika beach fires meeting with the GECC, Territorial Authorities, Regional Council, FENZ, Police, and Matariki Mahuika to coordinate safety messaging for Matariki celebrations.	Regional
15:48	Kordia advised that power has been restored at the Whakapunake communications tower site.	Regional

	17:47	HBCDEM Situation Report 4 issued.	Regional
	16:15	Received MBIE Temporary Accommodation Services (TAS) SitRep #1.	Regional
	18:28	The Ministry of Social Development (MSD) advises that Civil Defence payments are now available for people affected by the flooding to help with food, clothing, and bedding.	Regional

Friday 28 June (Matariki public holiday)






	09:30	Two Napier Council staff and two CDEM Group staff were deployed to Wairoa by GECC	Wairoa
	10:00	The Group Controller holds an "Orange Rain Warning Situational Awareness and Coordination" meeting to share situational awareness across the region.	Regional
	13:03	Received Wairoa SitRep #5.	Wairoa
	13:59	Received MBIE Temporary Accommodation Services (TAS) SitRep #2.	Regional
	15:12	Received notification that HBRC staff based in Wairoa have received death threats, and the Wairoa District Council Chief Executive has requested a safety plan be put in place for HBRC staff in Wairoa.	Wairoa
	14:51	HBCDEM Situation Report 5 issued. These SitReps were issued daily until Thursday 4 July.	Regional
	14:55	Received MBIE Temporary Accommodation Services (TAS) SitRep #1.	Regional
	21:05	Received Wairoa SitRep #6.	Wairoa

Saturday 29 June







	10:00	The Group Controller holds an "Orange Rain Warning Situational Awareness and Coordination" meeting to share situational awareness across the region.	Regional
	15:44	HBCDEM Situation Report 6 issued.	Regional
	16:40	Three Hawke's Bay CDEM response team volunteers were deployed to Wairoa by GECC.	Wairoa






### Sunday 30 June




	10:00	The Group Controller holds an "Orange Rain Warning Situational Awareness and Coordination" meeting to share situational awareness across the region.	Regional
	10:00	Two Napier Council staff and two Hawke's Bay CDEM welfare team volunteers were deployed to Wairoa by GECC	Wairoa
	12:51	Received Wairoa SitRep #8.	Wairoa
	15:01	Received MBIE Temporary Accommodation Services (TAS) SitRep #3.	Regional
	15:04	HBCDEM Situation Report 7 issued.	Regional

### Monday 01 July










	10:00	The Group Controller holds an "Orange Rain Warning Situational Awareness and Coordination" meeting to share situational awareness across the region.	Regional
	11:00	The Hawke's Bay Welfare Coordination Group meets to discuss welfare needs and the ongoing response.	Regional
	12:00	The Hawke's Bay Welfare Coordination Group's Psychosocial Cluster meets to discuss welfare needs and the ongoing response.	Regional
	13:34	Received Wairoa SitRep #9.	Wairoa
	16:20	HBCDEM Situation Report 8 issued.	Regional
	17:16	Received MBIE Temporary Accommodation Services (TAS) SitRep #4.	Regional

### Tuesday 02 July

	08:00	Hawke's Bay CDEM Group Recovery Advisor deployed to Wairoa by GECC.	Wairoa
	10:00	The Group Controller holds an "Orange Rain Warning Situational Awareness and Coordination" meeting to share situational awareness across the region.	Regional
	12:00	The Hawke's Bay Welfare Coordination Group's Psychosocial Cluster meets to discuss welfare needs and the ongoing response.	Regional

	13:30	The Hawke's Bay Welfare Coordination Group's Shelter and Accommodation Cluster meets to discuss welfare needs and the ongoing response.	Regional
	13:44	Received Wairoa SitRep #10.	Wairoa
	15:00	The Hawke's Bay Rural Advisory Group meets to discuss rural needs.	Regional
	15:17	HBCDEM Situation Report 9 issued (updated issued at 16:44).	Regional
	17:19	Received MBIE Temporary Accommodation Services (TAS) SitRep #5.	Regional

Wednesday 03 July

	06:00	Hawke's Bay CDEM Welfare Manager and Logistics Manager were deployed to Wairoa by GECC.	Wairoa
	06:38	The state of local emergency for Wairoa expired, and a notice of local transition period (recovery) was issued.	Wairoa
	10:00	The Group Controller holds an "Orange Rain Warning Situational Awareness and Coordination" meeting to share situational awareness across the region.	Regional
	10:30	Group Controller and Group Recovery Manager meets with newly appointed Local Recovery Manager.	Wairoa
	11:00	The Hawke's Bay Welfare Coordination Group meets to discuss welfare needs and the ongoing response.	Regional
	12:00	The Hawke's Bay Welfare Coordination Group's Psychosocial Cluster meets to discuss welfare needs and the ongoing response.	Regional
	15:33	HBCDEM Situation Report 10 issued.	Regional
	17:05	Received MBIE Temporary Accommodation Services (TAS) SitRep #6.	Regional
	17:23	Received Wairoa SitRep #10.	Wairoa

HBCDEM remained activated until Friday 06 July, then returned to duty arrangements while continuing to support Wairoa and manage deployment of surge staff.





## HB CDEM Group Joint Committee

29 July 2024

### Subject: HB CDEM Group Work Programme update

#### Reason for report

1. This item gives the Joint Committee an update on the current Group Work Programme and provides an opportunity for a discussion on priorities. Attached is a dashboard and commentary on projects for the projects directly managed by the Group office.
2. Also attached to this report are updates from Hastings, Wairoa and Central Hawke's Bay District councils, and Napier City Council as they relate to supporting and achieving the outcomes of the Group Work Programme.
3. Due to recent emergency events a full report was not received, however a summary is attached for work undertaken in Wairoa District over the last quarter.

#### Background

4. The Group Work Programme for 2022-23 and 2023-24 was approved in November 2022. This can be found on the Group webpage at [Group Work Programme 2022-24](#).
5. While this Work Programme is now due for review, after discussions with the Coordinating Executive Group (CEG) it was thought appropriate to wait until the appointment of the Cyclone Gabrielle review implementation coordinator before any significant review of the work programme occurs.
6. From an initial analysis of the Cyclone Gabrielle review, the current work programme is generally consistent with the findings and there is some initial analysis of this in the discussion following.

#### Discussion

7. Attached to this report are the Tier One: Priority Recommendations as identified in the Cyclone Gabrielle Review Report, grouped into the 4Rs.
8. As mentioned, the majority of the current Work Programme is aligned with at least one of these recommendations. However there are a number of gaps beyond the existing work programme, and there is considerable additional work which will require analysis, prioritisation and resourcing.
9. Work has commenced to identify this as part of developing a Review Implementation and Change Programme. This is dependant largely on the appointment of the Cyclone Gabrielle review implementation coordinator by the CEG. Recommendations in the review report will cut across all the councils and a number of agencies.
10. The Cyclone Gabrielle Review report identified urgent and important recommendations and at a high level the following is some commentary as to how the current work programme is aligned with these.

**Recommendation 1. Develop, implement and communicate a regional Disaster Reduction Plan in partnership with local partners and communities.**

11. This recommendation and associated actions are broad and will require a coordinated multidisciplinary approach across agencies and the community. In the meantime there are elements of work to achieve this in risk reduction and the Community HUB development and implementation work as shown in the attachments to this report.

**Recommendation 3. Develop, implement and communicate a regional Disaster Readiness Plan in partnership with local partners and communities.**

12. This is a very wide area of work. However, the collaborative work between Group office, agency partners and council staff on developing and implementing the Community HUB model is making good progress in this area.
13. In relation to a Disaster Readiness Plan, the interface between a regional and national disaster needs to be explored further especially given Cyclone Gabrielle was a national disaster. The National Emergency Management Agency (NEMA) is currently developing a National Catastrophic Event Plan and any future regional work in readiness planning will need to be consistent with this. Whatever the outcome of the national process, the Group will need to further develop and operationalise a regional readiness plan.

**Recommendation 5. Develop a plan for more regular scenario development, training and exercising in conjunction with a wide range of partner entities, including iwi Māori and communities.**

14. Within the current work programme, efforts in operational workforce capability and community HUBs are consistent with and contribute to outcomes in this area.
15. Work with iwi/Māori continues to be a challenge due to a current lack of resourcing and expertise. This is intended to be addressed as part of additional funding approved by the LTP and some preparation work has commenced.
16. As identified in the Group Manager update report, there has been some significant work with individual marae in parts of the region.

**Recommendation 6: Various Readiness Actions**

17. Recommendation 6 and associated actions is quite broad and contains a number of sub-recommendations. A number of these are likely to require national guidance and tools. However, the current work being done on the following common systems align to this recommendation including:
  - 17.1. a comprehensive *needs assessment tool*
  - 17.2. an incident management and information system
  - 17.3. further development of regional *situational awareness tool*.
18. Capability development through the improvement of the training framework and delivery of common training across the Group, partner agencies and the community is also an important part of achieving the outcomes from this recommendation and has been a focus for the last 12 months.
19. Other relevant work includes increasing the capacity and redundancy for issuing Emergency Mobile Alerts and improving/developing emergency communications with community HUBs. This work is well advanced.



## Conclusions

20. Analysing and identifying the corrective actions and resulting work programmes for various reviews into Cyclone Gabrielle will be a significant piece of work to be developed and undertaken by the CEG. There is also an interface with the national system and changes currently being developed by the Department of Prime Minister & Cabinet (DPMC) and NEMA in response to the North Island Severe Weather Events Inquiry. A Cabinet paper with recommended responses to the Government Inquiry is programmed for September/ October this year.
21. In the meantime, the Group office, councils and partner agencies will continue to implement the work programme in alignment with the likely corrective actions from these reviews.

## Decision-making considerations

22. Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

## Recommendation

That the HB CDEM Group Joint Committee receives and notes the *HB CDEM Group Work Programme update* staff report.

## Authored & Approved by:

**Ian Macdonald**  
**HB CDEM Group Controller / Manager**

## Attachment/s

- |  |                             |
|--|-----------------------------|
| <ol style="list-style-type: none"> <li>1 <a href="#">↔</a> Governance Monitoring Programme Status Dashboard as at 30 June 24</li> <li>2 <a href="#">↓</a> CHB DC activity summary July 2024</li> <li>3 <a href="#">↓</a> HDC activity summary July 2024</li> <li>4 <a href="#">↓</a> NCC activity summary July 2024</li> <li>5 <a href="#">↓</a> WDC activity summary July 2024</li> <li>6 <a href="#">↓</a> Cyclone Gabrielle Tier 1 Priority Recommendations by 4Rs</li> </ol> | <p>Under Separate Cover</p> |
|--|-----------------------------|



## Update for Joint Committee 19/7/2024

### Community Resilience Plans and Community Emergency Hubs

- Work programme funded via a grant from the NZ Disaster Fund
- Resilience plans are currently under development for Tikokino, Porangahau and Otāne, focusing now on CHB coastal communities.
- Community meetings held in 7 communities, with 9 hubs confirmed and provided with hub supplies (Ashley Clinton, Elsthorpe, Ongaonga, Otāne, Porangahau x 2, Tikokino and Wallingford)
- Hub training underway with community resilience groups
- 3 further hubs currently being scoped (Argyll, Omakere, Takapau)
- 1 hub confirmed to support our Disability network (Paul Hunter Centre)
- Funding secured from The Ministry of Business Innovation and Employment to equip four of our community facilities that will be used as emergency hubs or civil defence centres with solar power systems. Elsthorpe Community Hall installation underway.
- Communities are planning their hub open days / community resilience days in spring.
- Supporting Elsthorpe, Otāne and Ongaonga with community education on personal preparedness (letter box drops etc.)



Figure 1: Tikokino Community Resilience plan workshop, loading Wallingford hub supplies, Pōrangahau Community Hub hui

### Marae Resilience

- Ngāti Kahungunu have prepositioned emergency containers at Mataweka, Rakautatahi and Rongmaraeroa maraes. CHBDC Recovery team are working with Te Taiwhenua o Tamatea, Ngāti Kahungunu and Te Puni Kōkiri to understand what additional support we can provide to the marae resilience planning and resourcing.



Figure 2: Mataweka marae new water storage and emergency container.



### Community Well-being

- CHBDC are supporting communities to run first aid courses (funded via social sector wellbeing funding). The first was delivered in Tikokino on 14 July, with two being held in Otane in August. Additional dates to be confirmed.
- "Supporting our supporters" workshops held in May and June to support our partner agencies via our Network of Networks. Facilitated by Elizabeth McNaughton from Disastrous and funded via social sector funding, the workshops focused on leadership, well-being and enhancing people's disaster recovery skills.
- Social sector wellbeing funding distributed to communities to run their own wellbeing initiatives.
- Supporting East Coast Rural Support Trust with rural wellbeing initiatives including "Time out Tour" with Matt Chisolm in Waipukurau in August.
- Developing Older Persons guide with CHB specific information, being launched with emergency grab bags on 1 October, International Day of the Older Person
- Lifestyle Block Emergency Preparedness handbook press release and distribution

### Emergency Management Operations and Capabilities

- Alternative EOC identified and discussion with venue owner progressing
- Discussions with CDC venue owners re MOU and terms
- Review of IMT membership, onboarding, and training of new members
- **Internal Capability Building**
  - o Controllers Meetings held – 4
  - o Incident Management team meetings – 2
  - o Emergency Management Essential Courses – 63 enrolled / 41 trained
- **Implementation of corrective actions work programme**
  - o Local Emergency Management Committee meetings re-established
  - o Creation of local welfare group underway
  - o Review of all EOC processes underway
  - o Development of elected member training underway
  - o Iwi/hapū liaison underway to support preparedness and resourcing
  - o Communications resilience being investigated



Figure 3: IMT meeting





## WHĀNAU/COMMUNITY WELLBEING POU

In order for our community and whānau to recover, there must be the right support available at the right time. Social recovery following a disaster should support communities and co-ordinate efforts to influence the short, medium and long-term holistic regeneration of the community. The work packages below have the purpose of doing that.

### KEY PROGRAMME OUTCOMES

Work Package	Performance Measure	Data
Community Hubs	Establishment of an appropriate legal entity for each community hub.	Approximately 91% of the MPI funding (\$1.37m) has been fully allocated. The remaining funds are being reallocated to alternate recovery projects within contracted requirements
	Completion of agreed structural upgrades.	
	Purchase of equipment.	An additional \$1.153m of funding has been sourced from the Red Cross to continue this project and to date 81% of the funds have been allocated to identified Hubs.
	Community training schedule is identified in line with selected criteria.	
	A formal offer is made to each hub and is accepted or declined.	Total of 36 Community Hubs identified (map included on page 103). - 8 Marae - 3 Pasifika - 25 Rural
	Secure funding to establish additional community hubs.	Two have completed their funding programme and received handover Mayoral letters.
Develop clear map of district hubs and resources at each.	Community training continues for Community Hub Leads and an ongoing community training plan is being established and shown in the graphics below.	
Support Community Resilience Building	Work collaboratively with other agencies to develop community resilience and seek additional funding and training to support further development or establishment of community hubs. Secure funding to establish additional community hubs. Develop a clear map of district hubs and resources at each.	GIS working with Risk and CommDev team to continue to overlay information gathered from HDC Hubs, Police, FENZ and NKI to further enhance the District CEH map 23 Formal Community Engagement meetings held with many "informal" engagements held.

Work Package	Performance Measure	Data
Supporting the rebuild of community halls that were damaged during the cyclone.	Pakowhai Hall and Twylford halls were badly damaged during the cyclone, HDC is supporting the rebuild as this comes under the council insurance policy.	\$300,000 worth of insurance work has been completed at Pakowhai Hall including clearing silt, removing, fixing and relining internal walls, replacement of fencing and a full replacement of kitchen and flooring. Pakowhai Hal is due to be handed back to the community on 01/07/24. \$30,000 of insurance work has been completed at Pakowhai Hall including clearing silt and provided an engineer report to ensure no further structural damage to the building, this work of completed.

### PROGRAMME HIGHLIGHTS

The Red Cross funding Grant project for Community Emergency Hubs totalling \$915,000 (Tranche 1) is nearly completed, at HDC this involves both the community connector and risk teams with 81% of the total fund allocated.

The MPI funding grant totalling \$1.37m is underway, following similar process as the Red Cross Tranche one funding with 91% of the total fund allocated.

We have been successful in receiving further funds from DIA (\$854,100 +gst) and Tranche 2 funding from Red Cross of \$200k. We are working through developing the project plans for and allocating funds to communities with a focus continuing on rural isolated, Marae and Pasifika".

Current status tracking on the process of setting up Community Emergency Hubs (note this is the community resilience training, and not the spend of funding). Progress for 36 community identified hub locations:



**RISKS AND OPPORTUNITIES**

**Risks:**

The MPI project and Tranche 1 of the Red Cross Funding must be finished by mid 2024. Funds are currently spent or committed.

- New successful funding streams have tagged very limited allocation of funds to resourcing of the works. Workload to complete this tasking will stretch the current resources and potentially slow the progress
- Long term, permanent understanding of resourcing these work programmes will create on new BAU, need to be identified and planned for opportunities:

**Opportunities:**

- DiA funding of \$584,000 and the second tranche of \$200,000 from Red Cross will ensure Marae, Pasifika and rural communities in the Hastings District are far more prepared for future isolation and adverse events.
- Engagement with communities in regard to this funding will continue throughout 2024 and 2025.

**ADDITIONAL COMMENTS**

Other achievements for the reporting period:

- Civil Defence wheele bins filled with equipment and the admin supplies kit (including templates, location specific area maps and stationery) continue to be delivered to each hub as the project is expanded.
- Publicly accessible AEDs have arrived and ten have been distributed and installed.
- Risk and Resilience Team have been working closely with CommDev team to complete the roll out of the 6 Step pathway.
- Pou Ahurea team, Risk Team and TPK have commenced hui with Marae to commence Resilience works development.

**PHOTOS**





Hastings District Location of Community Emergency Hubs

98 // HASTINGS DISTRICT COUNCIL



## ENVIRONMENTAL RESILIENCE POU

### KEY PROGRAMME OUTCOMES

Work Package	Performance Measure	Data
Plan Change 6 - proposed regulatory changes to support residents of Category 3 land to stay in their communities.	A good and timely solution is identified by the end of 2023. A district plan change to support residents of Category 3 land to move on.	Hearing of submissions on Plan Change 6 was held on 5 June 2024. Independent Hearings Panel deliberating on submissions before reporting to Council.
Updating the FDS	<ul style="list-style-type: none"> <li>Need identifying</li> <li>Stocktake of housing projects.</li> <li>Programme of housing projects and initiatives.</li> <li>Programme divided into immediate, short-term, medium-term, and longer-term projects.</li> </ul>	Underway.

### PROGRAMME HIGHLIGHTS

FDS Joint Committee Workshops in April held to narrow down preferred scenario and progress draft strategy. Transportation and Economic Reports received. Three Council briefing to be held 25 June.

### RISKS AND OPPORTUNITIES

Appointment of Independent Commissioners to hear and make recommendations on submissions to the FDS needs resolution of Joint Committee and sufficient time to arrange appointments and availability for Hearing. Lack of agreement on Preferred Scenario is a risk as in managing perceptions or vested interests.

### KEY DATES

Joint Committee on 22 July to Adopt Draft for recommending to Councils. Council decisions of recommended Draft for Notification early August. Notification on Draft FDS is due in mid-late August with hearings in the second week of October 2024 and final adoption in December 2024.

## BUILDING RECOVERY

### KEY PROGRAMME OUTCOMES

Work Package	Performance Measure	Data
Building Recovery – Re-assessments of repaired buildings	Clear, concise information on re-assessments is available to the public. The number of placards continues to be reduced.	Underway.
Building Recovery – Designation of Area for Building Emergency Management	Notification of the designated area is kept up to date in line with the requirements of the Act.	Underway.

### PROGRAMME HIGHLIGHTS

FDS Joint Committee Workshops held in April 2024 to narrow down Preferred Scenario and progress draft strategy. Transportation and Economic Reports received. Three Council briefing to be held 25 June.

### RISKS AND OPPORTUNITIES

Appointment of Independent Commissioners to hear and make recommendations on submissions to the FDS needs resolution of Joint Committee and sufficient time to arrange appointments and availability for Hearing. Lack of agreement on Preferred Scenario is a risk as in managing perceptions or vested interests.

### KEY DATES

Joint Committee on 22 July 2024 to Adopt Draft for recommending to Councils. Council decisions of recommended Draft for Notification early August. Notification on Draft FDS is due in mid-late August with hearings in the second week of October and final adoption in December 2024.

# RECOVERY INFRASTRUCTURE POU

## CULVERTS, BRIDGES, ROADS AND SLIPS

Tropical Cyclone Gabrielle caused severe damage to our roading network and bridges. All roads, culverts, and bridges were inspected, and faults logged post TC Gabrielle. During the past quarter repair work has been ongoing, with increased monitoring and maintenance across the network, and additional monitoring after weather events. The response and recovery programme are estimated at around \$800m and planned over 7 – 10 years to repair/rebuild. Our panel of consultants are busy with investigations and designs of the recovery aspects of bigger and more complex slips, bridge works, and culvert repairs on our road network, to develop the right and appropriate engineering solutions. Four contractors have just been appointed to the new Hastings District Council Cyclone Gabrielle Recovery Road Infrastructure Works Supplier Panel, with the first package of work awarded to TW Civil and Infrastructure.

Asset	Status
Chrystal Culvert (prev. Crystal Twin Culvert)	<ul style="list-style-type: none"> <li>Rebuild work commenced July 2023 and was completed end of June 2024</li> <li>Official opening is scheduled for 19 July 2024.</li> </ul>
Puketapu Bridge	<ul style="list-style-type: none"> <li>Rebuild project continuing at good speed with the relocation of utilities (power lines and fibre cables) completed during April and May.</li> <li>Council approved the awarding of portions 2 and 3 of the bridge rebuild to Fulton Hogan on 13 June 2024.</li> <li>Portion 2 relates to the procurement of the required steel pile casings, while portion 3 relates to the construction of temporary access roads, temporary causeway, piling to the foundations and the construction of the pier columns.</li> <li>Site establishment began on 17 June, following a karakia for the construction crews.</li> </ul>
Matapiro Bridge	<ul style="list-style-type: none"> <li>Engineers are completing regular checks on the temporary structure.</li> <li>Tender award is expected in quarter three 2024.</li> <li>Construction timeline is expected to be 9 - 12 months, so expected to be complete by the end of 2025.</li> </ul>
Arspawanui Bridge	<ul style="list-style-type: none"> <li>Mana Whenua and Community Engagement underway on the options.</li> </ul>
Dartmoor Bridge	<ul style="list-style-type: none"> <li>In early design stage. Feasibility and options report.</li> <li>Demolition of old structure complete.</li> <li>Estimated construction period 2025-2026.</li> </ul>
Whanawhana Bridge	<ul style="list-style-type: none"> <li>Successful removal of damaged sections of old sections removed from the waterway in April-May 2024.</li> </ul>

**Kererū Gorge 3 Culvert**

- The first phase of construction which began on 19 April 2024 is progressing well. Work in this phase is foundational, and has included:
  - Establishing site facilities, buildings, and utilities.
  - Geotechnical slope stability modelling and earthworks.
  - Ecological works.
  - Placement of temporary culverts and stream diversion.
  - Test pile installation. \*Note: The discovery of an artesian spring required a design revision and ceasing the test pile.
  - Ground improvements.
- \* The discovery of an artesian spring during the installation of a test pile required urgent revision of the original design to shorten the piles and lighten the overall load. This revised design is now out for pricing. Ground improvement work has continued in the interim and while the restricted site limits the number of simultaneous activities that are possible, the work is progressing well and phase one.

### PROGRAMME HIGHLIGHTS

#### Supplier Panel

Due to the volume and scale of recovery work needed, with 224 major slips across Hastings District, a package approach is being taken to tender the work. Four preferred suppliers have been identified to establish the Suppliers Panel; TW Civil & Infrastructure, Downer Group NZ, Hick Bros Civil Construction Ltd and Tūpore Infrastructure. This was approved at Council on Thursday 27 June.

#### Award of first package

The 224 remaining major slips, and associated work on culverts and roads are being awarded in four large packages of works through the new supplier panel. The first package of works expected was awarded on Thursday 27 June 2024 to TW Civil & Infrastructure. This work will include slips and transport recovery work along Taihape Road and other roads in Kaweka Ward (Omarunui Road, Crownthorpe Settlement Road,

Matapiro Road, Glenross Road, Willowford Road, Tareha Road, Whanawhana Road, River Road, Flag Range Road, Breckenridge Road and Swamp Road). This work is occurring under a global resource consent granted by Hawke's Bay Regional Council for 113 sites across the district.

#### Dartmoor Road slip progressing well

The repair of the slip at Dartmoor Road, being done under emergency works, is progressing well, with river diversion complete and work well underway at the slip site below the road. The site was relatively unaffected during the recent heavy rain event, but work was temporarily halted.

#### First rebuild complete

Chrystal Twin Culvert on Matahorua Road was destroyed during Cyclone Gabrielle when flood waters sent a water tank downstream, blocking the culvert pipes and causing the water to build-up and encroach over the top of the road. The scouring out that followed eventually led to the road being completely washed away, creating a 35-metre gap and the community being cut off. In the immediate aftermath, Council's roading team and contractors established 4-wheel-drive vehicle access upstream of the culvert site and by May 2023 a permanent solution was being investigated. Today the twin culvert has been redesigned to be a 3.2 metre diameter single-culvert, with over nine metres of stone strong blocks above it, up to the formation of Matahorua Road. Final works to see Matahorua Road are currently being completed. Reconstruction has been done under emergency works, and has been a large and complex project. The new culvert is scheduled to be formally opened on 19 July 2024.

#### Puketapu award of substructure work

Rebuild project continuing at good speed. Council approved the awarding of portions 2 and three of the bridge rebuild to Fulton Hogan on 13 June 2024 which will enable this to continue. The next phases are the procurement of materials and the construction of temporary access roads, temporary causeway, piling to the foundations and the construction of the pier columns.

### RISKS AND OPPORTUNITIES

**Funding** remains a critical factor. We are navigating through the various funding streams, identifying what could/should be implemented through what funding stream and managing expenditures within those funding streams. Whilst the Crown funding agreement provides \$228m of 100% funding support and over \$100m of work has been undertaken at the 93% subsidy rate through Waka Kotahi, there remains approximately \$500m of roading recovery works to be funded without funding certainty from the Crown or Waka Kotahi.

Weather events pose a concern as the network is still extremely fragile, though a huge effort has gone into stabilising the network. We are continuing to monitor assets after significant rain events and are still discovering damage which needs urgent repair or a reprioritisation of work, for example:

- #### Waikoau Gorge Bridge

During planned strengthening work to the bridge deck of Waikoau Gorge Bridge, a crack in the pier was identified and an urgent enforcement of a 3.5T weight limit was implemented on 7 June 2024. Since then, engineers completed further investigations and have devised a solution for repairs.

The engineering solution will include the erection of scaffolding to provide access to the damaged pier, and then implementing stage one of the pier repair. Once the stage one pier repairs are complete, the weight limit will increase to 11T, and 22T under permit. This work will be done simultaneously as the bridge deck strengthening continues. It was delayed one week by the recent rain event, and began on 1 July 2024.

Bridge deck strengthening is progressing well and is expected to be completed by the end of the month, thanks in part to the use of a second hydro-demolition machine. A community meeting was held on 17 June 2024. Those in attendance indicated a strong preference for the bridge to be strengthened to full capacity as soon as possible. Beginning on 6 June 2024, work will now happen on Saturdays as well as weekdays until this is complete.

- #### Waipunga Bridge

Waipunga is one of 51 bridges in the Tūtira Ward that require repairs following Cyclone Gabrielle. Repair of this bridge requires an engineering solution. These designs are being developed in co-ordination with Hawke's Bay Regional Council. Inspection of Waipunga Bridge occurred on 27 June 2024 to observe the damage as a result of the latest weather event. As expected the scour had progressed beyond Pier 5 by approximately 3.0 metres. Weekly monitoring will continue, and it is likely that this scour will continue in future significant rain events.

The options report is being developed with urgency. Advice will be subject to the outcomes of geotechnical investigations.

### PHOTOS



Site establishment for Puketapu Bridge, 17 June 2024





Section in Kereru Gorge site being marked out before soil mixing, 11 June 2024



Dartmoor Road slip. Downers construction working at the slip site below Dartmoor Road



Chrystal Culvert nearing completion, May 2024



Waikoau Gorge Bridge Fulton Hogan staff working to strengthen the bridge decking



Waipunga Bridge scour during rain events is causing increased scour around pier 5

### CATEGORY 3 BUY-OUT

Work Package	Performance Measure		
Buying Category 3 property eligible under the policy	Number of properties that have: <ul style="list-style-type: none"> <li>commenced the process</li> <li>entered the valuation phase</li> <li>received an offer</li> <li>accepted an offer</li> </ul>	Total Currently Eligible Category 3 Properties	166
		Meetings to schedule	7 (4%)
		Meetings scheduled	0
		Meetings complete	159 (96%)
		Valuations pending	22 (13%)
		Valuations complete	129 (80%)
		Offers underway	41 (25%)
		Offers approved	86 (52%)
	Settlements complete	74 (45%)	
Supporting property owners through the buyout process	All property owners are contacted before the process begins and when identified by the buyout process.	All property owners have been contacted. There are only 7 property owners who have not yet organised their first meeting with the Voluntary Buy-out Office.	
Ensuring the Category 3 buy-out process is fiscally responsible and fair	Regular reporting to council on activity and financial costs.	Regular reporting to Performance and Monitoring and Strategy and Recovery Committees. Also, monthly reporting to the Lead Team.	
Reporting on the category 3 buy-out process as required in the Crown contract	Regulations of the Crown funding agreement are met in full.	Being met and ongoing.	
Development of a land management and disposal strategy	A strategy is developed.	Completed and is being implemented.	

### PROGRAMME HIGHLIGHTS

- Significant progress has been made to provide Category 3 property owners with pathways to resettle in safer areas and remove the intolerable risk to life that resides in residential dwellings in Category 3 areas.
- Around 94% of owners actively engaging in the Voluntary Buy-out process.
- 77% of eligible property owners have now received an offer.
- 52% have approved the offer and 33% have settled.
- 80% of valuations have been completed.
- Six owners representing seven properties are choosing not to engage in the process at this point (one has formally confirmed they will not participate). We expect there will be a number of property owners who will go through the process and then decide not to accept the offer and stay on their properties. For forecasting purposes, we are assuming this will be around 10 - 20 properties in total (including the six owners/seven properties who may not engage). Assumption in initial modelling was 90% uptake.
- Forecasts assume that most eligible owners will have received an offer by mid-September 2024 (exception may be a small handful of more complex cases).
- Council commissioned valuations will be largely completed by mid-July 2024. Final reviews follow slightly later due to potential owner valuation delays.
- Demolition and relocation of dwellings (where possible) now proceeding at pace - anticipating this work will be largely complete by the end of 2024.
- 19 demolitions have now been completed, with a further 11 demolitions booked and 13 not required.
- 

### RISKS AND OPPORTUNITIES

- Remaining properties represent a range of complex situations.
- At any one time there are a handful of owners with concerns, typically around valuations not meeting expectations.
-



### TIMELINE FOR PROGRAMME COMPLETION

- Voluntary Buy-out Programme will be substantively concluded at the end of 2024.
- Provision will be made to support owners who have engaged in the process in good faith prior to 31 August 2024, after 31 December 2024, if this support is still required.
- Owners who have not yet engaged in the process, or who have stalled for some reason, are being encouraged to make final decisions on whether they would like to engage, or re-engage, in the process by 31 August 2024. If owners are unwilling to engage in good faith (ie, by accepting an initial meeting with the Voluntary Buy-out Office and agreeing to be supported through the valuation stage so that offers can be constructed by 30 September 2024) before 31 August 2024, the Voluntary Buy-out process will be closed to them.

The Voluntary Buy-out Policy will cease to be operative once the last owner who has engaged in good faith in the process prior to 31 August 2024, has been supported through to settlement or chooses to opt out of the process.

### PHOTOS



*Demolition of the first Category 3 property to go through the process.  
This property was in Pakowhai.*

## NCC Civil Defence Update

The Emergency Management Essentials training undertaken by HB CDEM staff for Council staff commenced in March 2024 and 198 Napier City Council staff registered to attend the training.



To date 115 NCC staff have attended and completed the training. Several NCC staff who had attended the training were deployed to assist with the Wairoa flood response in July 2024. The training has therefore been beneficial to staff in supporting an emergency response.

NCC staff are excited to participate in training and have indicated that function specific training would be beneficial to increase their knowledge and ability to provide support in

future emergencies.

NCC, in partnership with HB CDEM, is actively working with Napier Communities to create Community Resilience Plans and establish Community Emergency hubs. Westshore has completed their community resilience plan and we are working with the Westshore Residents Association to set up their hub.



We have had a successful Community Resilience workshop with the Tu Tangata Maraenui Trust and are in the final stages of completing their Community Resilience Plan. We are currently working with the Trust to establish a Community Emergency information hub in Maraenui.

Hohepa has approached NCC and have kindly offered their Hohepa site in Poraiti as a Community Emergency Hub venue. With the assistance of Neighbourhood Support and HB CDEM staff, NCC has reached out to the Poraiti Community and introduced the hub concept at a very well attended community meeting hosted by Hohepa.

Additionally, an important piece of work that is currently underway with Community Champions in the area is the setting up a hub in Mataruahau. These hubs on the hills around Ahuriri will be important for any tsunami events.

Considering our ongoing efforts to enhance Community Resilience and preparedness NCC has also started work with other communities across Ahuriri to plan for, support and establish hubs in Ahuriri, Pirimai and Meeanee.

NCC and HDC are working with the communities of Bayview and Eskdale to create hubs in their neighbourhoods.



Neighbourhood Support will play a major role in creating the hubs and keeping communities connected so that they are ready to set up hubs when needed.

We are working with NCC Positive Aging Strategy Advisory Group, to ensure our older people are ready and prepared for any emergencies. This important mahi includes working with private rest homes and our council housing villages to providing Emergency Preparedness resources suited specifically to their needs.

NCC is looking forward to working with other communities including the disabled, multicultural, and special interest communities through the rest of the year to help them establish hubs specific to their needs.



**Summary of significant activities undertaken in Wairoa District since last report**

<b>Wairoa District Council</b>		
Community Engagement:		
<ul style="list-style-type: none"> <li>• Wairoa District Council resilience/response hui</li> <li>• Whangawehi hub workshops</li> <li>• Kaiuku marae - Civil Defence Centre with Rongomaiwahine iwi</li> <li>• Ruawharo marae hui</li> <li>• Te Rakato marae – Civil Defence hui</li> <li>• Nuhaka community resilience plan</li> <li>• Affco staff evacuation/emergency plan</li> </ul>		
Emergency Management Essential course attendance		
<b>Attended</b>	<b>Booked</b>	<b>Total</b>
17	24	41





**Independent external review of the Hawke's Bay Civil Defence and Emergency Management Group's response to Cyclone Gabrielle: Tier One Priority Recommendations by the 4Rs**

**Reduction**

1. Develop, implement and communicate a regional Disaster Reduction Plan in partnership with local partners and communities. The Plan should include:
  - 1.1 formalised utilisation of indigenous knowledge and Kaupapa Māori approaches to land and water management and the 4 Rs more generally.
  - 1.2 risk reduction operations such as:
    - i. river management (dredging, maintenance of river mouths and tributaries etc)
    - ii. stop bank planning and maintenance
    - iii. drain and flood scheme maintenance
    - iv. management of forestry by products
    - v. plans for mitigation of utility and service outages, and
  - 1.3 targeted sub plans for particular communities, including migrant, disabled, vulnerable and remote communities.
2. Advocate to central Government for a principles-based overhaul of the current CDEM system in New Zealand, including changed legislation, and systems and structures that better reflect and respond to the current threat-scape. The future system must remove the confusion inherent in the current model, be adequately resourced and support both improved central coordination and regional and local delivery. This work should include consideration of the role of NEMA and the current Australian SES (State Emergency Service) and Disaster Relief models.

**Readiness**

3. Develop, implement and communicate a regional Disaster Readiness Plan in partnership with local partners and communities. The Plan should include:
  - 3.1 Formalised utilisation of indigenous knowledge and Kaupapa Māori approaches to land and water management and the 4 Rs.
  - 3.2 Readiness operations such as:
    - i. river management (dredging, maintenance of river mouths and tributaries etc.)
    - ii. stop bank planning and maintenance
    - iii. drain and flood scheme maintenance
    - iv. management of forestry by products
    - v. stormwater management plans
    - vi. plans for mitigation of utility and service outages.
  - 3.3 Targeted sub plans for particular communities including migrant, disabled, vulnerable and remote communities.
4. The HBCDEM Group should invest in capability building at regional and local levels, including:
  - 4.1 ensuring that CDEM partnerships with lifeline utilities, iwi, PSGEs, mana whenua, volunteers, the private, contract and philanthropic sectors, media and communities are more inclusive, mature and enduring.
  - 4.2 establishing reliable detection and early warning systems that are resilient to outages and

- provide adequate warning of potential or pending disaster.
- 4.3 ensuring officials take a precautionary approach to potential disasters, reducing the risk of optimism bias inherent in a best-case scenario approach. A precautionary approach will ensure advance warnings are given to at risk areas and communities.
  - 4.4 ensuring CDEM staff and partners have contemporary and comprehensive knowledge of communities to enable access to real time information. This should include an up to date and accessible GIS system.
  - 4.5 ensuring at risk and vulnerable communities have the resources required to be self-sufficient when a disaster occurs.
  - 4.6 developing better and more resilient communications systems to ensure that all officials have real time information and can communicate with the public, partners and other authorities.
5. Develop a plan for more regular scenario development, training and exercising in conjunction with a wide range of partner entities, including iwi Māori and communities.

### **Response**

6. Work with CDEM operational staff and partners to:
  - 6.1 Ensure that those in civic leadership and governance roles are adequately informed and enabled during response.
  - 6.2 Ensure improved operational command leadership clarity and capability.
  - 6.3 Take an inclusive approach to Response by ensuring that the needs, resources and capabilities of all partners, iwi Māori and communities are considered and utilised.
  - 6.4 Resource the CIMS structure with experienced leaders for each function.
  - 6.5 Ensure Response is adequately funded and that financial policies and delegations are appropriate and enabling.
  - 6.6 Develop improved mechanisms for situational awareness and intelligence gathering that are resilient under most disaster scenarios.
  - 6.7 Ensure internal and external communications are regular, timely, accurate and go to all stakeholders and partners.
  - 6.8 Ensure public warnings, information and advice are issued regularly, go via multiple channels and are timely.
  - 6.9 Ensure operational incident and meeting logs are complete, maintained and retained: and
  - 6.10 Ensure the Response phase is professionally debriefed, with lessons learned taken into all 4 Rs.

### **Recovery**

7. Ensure a Recovery lead is appointed early in the Response phase to ensure seamless and appropriate transition to Recovery.
8. Ensure that Recovery planning is undertaken using a holistic and inclusive approach, that utilises the insights of mana whenua, partner agencies, and the private, philanthropic, contract and volunteer sectors.

### **Resilience**

9. Ensure that the current Regional Recovery Agency, (RRA) produces a full lessons learned document at the conclusion of its work, which can inform community Resilience and future regional Recovery efforts.



## HB CDEM Group Joint Committee

29 July 2024

**Subject: National Emergency Management Agency update**

### Reason for report

1. This item introduces the NEMA update to the Joint Committee, attached.

### Recommendation

That the HB CDEM Coordinating Executive Group receives and notes the *National Emergency Management Agency update*.

### Authored & Approved by:

**Ian Macdonald**  
**HB CDEM Group Controller / Manager**

### Attachment/s

- 1 [📄](#) NEMA Update for HB CDEM Group Joint Committee





**National Emergency  
Management Agency**  
Te Rākau Whakamarumaru

## Hawkes Bay CDEM Group Joint Committee meeting

29 July 2024

### National Emergency Management Update

#### Budget 2024

- The release of the Government 2024/25 budget on 30 May 2024 resulted in NEMA not being subject to the 6.5% public sector funding cuts.
- This will allow NEMA to focus on an assurance function. The Chief Executive has indicated that he intends to advertise soon for this at the Deputy Chief Executive level.
- NEMA is now able to fill its present vacancies with a focus in areas that are the Govt's priorities (which includes what comes out of the Govt's response to the Govt Inquiry into the NISWE).
- The Government is investing \$1 Billion in cyclone relief, resilience and emergency preparedness. Of that \$10.5M has been set aside for the new National Emergency Management Facility in Wellington. <https://www.beehive.govt.nz/release/more-1-billion-cyclone-relief-resilience-and-emergency-preparedness>

#### Emergency Management Reform

- Submissions on the Emergency Management Bill and insights from last year's severe weather events made it clear that the bill would not deliver the integrated, fit-for-purpose emergency management framework that New Zealand needs.
- The Government intends to introduce a new bill by the end of 2025.
- The new bill will look to incorporate learnings and recommendations from the Report of the Government Inquiry into the North Island Severe Weather Events, other reviews of last year's weather events, and submissions on the previous bill.
- This review is led by Sean Bolton (DPMC).
- A paper is to be presented to Cabinet in September 2024 seeking decisions on actions for improving New Zealand's resilience to natural disasters and other emergencies.
- Those decisions will inform the scope, scale, and speed of change in response to the Government Inquiry, including the scope of any future Emergency Management Bill.

#### NEMA Internal Operational Lessons Report

- NEMA has published its internal review report of its operational response to the North Island Severe Weather Events of early 2023.
- NEMA's review was internally focused on the functional capacity of the systems, processes, internal policies, people capability and infrastructure used and/or directed by NEMA during the response.
- Some of the key lessons include:
  - Science, intelligence and geospatial capability and capacity need to be enhanced to build situational awareness and support decision making during emergencies.
  - There continues to be a need for a shared, system-wide "single source of the truth" (Common Operating Picture).
  - The NCC/NCMC facility is not fit for purpose especially for a response of this scale. NEMA and NCC/NCMC IT was not reliable.





- Deployment of emergency management professionals into the regions was vital to support emergency response operations at local and regional levels.
  - NEMA should build on the selection, training and exercising for emergency management sector deployments to grow capability and capacity to meet future demand.
  - NEMA's well-established relationships across the all-of-government network, and internationally, served us well in our lead agency capacity.
- The report is publicly available:  
<https://www.civildefence.govt.nz/assets/Uploads/documents/publications/May-2024-NISWE-NEMA-Internal-Operational-Lessons-Report-FINAL.pdf>

#### Review of Reviews

- Review of reviews - NEMA Chief Executive has commissioned the NEMA Continuous Improvement Unit to conduct a review across reports into the emergency management response to the 2023 North Island Severe Weather Events.
- This project is expected to deliver an aggregated view of how frequently the same themes have been raised, how many agencies are working to address the same or similar recommendations and enable a comparison with reports on responses to other significant events.
- The aim is to identify issues that are national systemic issues or organisational and sector issues to ensure they are addressed.
- It is known there are agencies who are wanting to consider learnings from others that may apply to them. Having an aggregated view of these reports will make it easier.
- This work will be a snapshot of reports finalised by the end of April/early May. This report is due for release Friday 19<sup>th</sup> July.

#### CDEM Resilience Fund

- Internal assessment of applications is complete, NEMA was not able to make any decisions until the release of the Budget.
- With the release of the 2024/25 budget and confirmation of the Resilience Fund, NEMA has written to all applicants advising of the outcome to enable successful projects to start in July 2024.

**Ian Wilson** | Regional Emergency Management Advisor  
 National Emergency Management Agency Te Rākau Whakamarumaru



**HB CDEM Group Joint Committee**

**29 July 2024**

**Subject: Confirmation of Public Excluded Minutes**

That the Hawke’s Bay Civil Defence and Emergency Management Group Joint Committee excludes the public from this section of the meeting being Confirmation of Public Excluded Minutes Agenda Item 9 with the general subject of the item to be considered while the public is excluded. The reasons for passing the resolution and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are:

<b>General subject of the item to be considered</b>	<b>Reason for passing this resolution</b>	<b>Grounds under section 48(1) for the passing of the resolution</b>
Amendments to the Hawke’s Bay CDEM Group Plan: Controller and Recovery Manager appointments	s7(2)(f)(ii) Excluding the public is necessary to maintain the effective conduct of public affairs by protecting councillors and/or council employees and contractors/ consultants from improper pressure or harassment  s7(2)(a) Excluding the public is necessary to protect the privacy of natural persons	The Council is specified, in the First Schedule to this Act, as a body to which the Act applies.

**Authored by:**

**Leeanne Hooper**  
**Team Leader Governance**

**Approved by:**

**Desiree Cull**  
**Strategy & Governance Manager**





**HB CDEM Group Joint Committee**

**29 July 2024**

**Subject: Amendments to the Hawke's Bay CDEM Group Plan: Controller and Recovery Manager appointments**

That the Hawke's Bay Civil Defence Emergency Group Joint Committee excludes the public from this section of the meeting, being Agenda Item 10 Amendments to the Hawke's Bay CDEM Group Plan: Controller and Recovery Manager appointments with the general subject of the item to be considered while the public is excluded. The reasons for passing the resolution and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are:

General subject of the item to be considered	Reason for passing this resolution	Grounds under section 48(1) for the passing of the resolution
Amendments to the Hawke's Bay CDEM Group Plan: Controller and Recovery Manager appointments	In considering the candidates for Controller the names, experience and qualifications will be made available which, if made public would breach the privacy of the individuals concerned.	s7(2)(a) That the public conduct of this agenda item would be likely to result in the disclosure of information where the withholding of the information is necessary to protect the privacy of natural persons.

**Authored & Approved by:**

**Ian Macdonald**  
**HB CDEM Group Controller / Manager**