



Meeting of the Clifton to Tangoio Coastal Hazards Strategy Joint Committee

Date: Friday 10 November 2023
Time: 10.00am
Venue: Council Chamber
Hawke's Bay Regional Council
159 Dalton Street
NAPIER

Agenda

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1.	Welcome/Karakia/Notices/Apologies	
2.	Conflict of Interest Declarations	
3.	Confirmation of Minutes of the Clifton to Tangoio Coastal Hazards Strategy Joint Committee held on 22 September 2023	
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Friday 10 November 2023

Subject: PROPOSED TERMS OF REFERENCE AMENDMENT

Reason for report

1. This agenda item provides an opportunity for the Joint Committee to consider and approve minor proposed amendments to its Terms of Reference.

Background / Discussion

2. At the last meeting of the Joint Committee on 23 September 2023 the paper *Hawke's Bay Climate Change Adaptation Initiatives Stocktake* presented a stocktake of current climate change adaptation initiatives and projects across the Councils to capture current work and interconnectivity.
3. This stocktake was presented in connection with an earlier discussion about the Joint Committee's Terms of Reference, noting that it currently includes tsunami as within scope for the Strategy.
4. As a result of the stocktake exercise and discussion with the Joint Committee, staff recommended that the Joint Committee's Terms of Reference would benefit from a minor change to Appendix 1 to provide clarity and confirm its approach to consideration of tsunami and other coastal hazards.
5. The Joint Committee confirmed its desire to provide that clarification and requested that their Terms of Reference be brought back with the proposed changes for their consideration and approval.
6. Accordingly, provided as **Attachment 1** to this paper are the Joint Committee's Terms of Reference with proposed tracked changes shown in Appendix 1.
7. It is noted that any changes to the Terms of Reference require agreement by all Joint Committee members, as set out in clause 15.2.
8. Any amendments agreed to by the Joint Committee today will be provided to each Partner Council for adoption in accordance with the Local Government Act processes that apply to Joint Committees.

Financial and Resource Implications

9. There are no financial or resource implications from the proposed changes to the Terms of Reference.

Decision Making Process

10. Council and their committees are required to make every decision in accordance with the requirements of the Local Government Act 2002 (the Act). Staff have assessed the requirements in relation to this item and have concluded:
 - 10.1. Councils are required to (LGA sch.7 cl.19(1)) hold the meetings that are necessary for the good governance of their district or region
 - 10.2. Councils may appoint (LGA sch.7 cl. 30(1)(a)) the committees, subcommittees, and other subordinate decision-making bodies that they consider appropriate, including joint committees
 - 10.3. Given the provisions above, the Joint Committee can exercise its discretion and make these decisions without consulting with the community or others having an interest in the decision.

Recommendations

That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee:

1. Receives and considers the *Proposed Terms of Reference amendment* report.
2. Agrees that the decisions to be made are not significant under the criteria contained in Hawke's Bay Regional Council's adopted Significance and Engagement Policy, and that the Joint Committee can exercise its discretion and make decisions on this issue without conferring with the community, in the form of recommendations to the partner councils for confirmation.
3. Accepts the Terms of Reference (attached) including amendments agreed today.
4. Recommends the Terms of Reference agreed today to each of the Partner Councils for adoption.

Authored by:

Simon Bendall
Coastal Hazards Strategy Project Manager

Approved by:

Chris Dolley
Group Manager Asset Management

Attachment/s

- 1  2023 proposed Clifton to Tangoio Coastal Hazards Strategy Joint Committee ToR

Terms of Reference for the Clifton to Tangoio Coastal Hazards Strategy Joint Committee

As adopted by resolution of:

Hastings District Council, [10 August](#)— 2023

Napier City Council, [20 July](#)— 2023

Hawke's Bay Regional Council, [31 May](#)— 2023

1. Definitions

For the purpose of these Terms of Reference:

- 1.1 **Act** means the Local Government Act 2002
- 1.2 **Administering Authority** means Hawke's Bay Regional Council
- 1.3 **Coastal Hazards Strategy** means the Coastal Hazards Strategy for the Hawke Bay coast between Clifton and Tangoio¹
- 1.4 **Council member** means an elected representative appointed by a Partner Council
- 1.5 **Hazards** means natural hazards with the potential to affect the coast, coastal communities and infrastructure over the next 100 years, including, but not limited to, coastal erosion, storm surge, flooding or inundation of land from the sea, and tsunamis; and includes any change in these hazards as a result of sea level rise
- 1.6 **Joint Committee** means the group known as the Clifton to Tangoio Coastal Hazards Strategy Joint Committee set up to recommend both draft and final strategies to each Partner Council.
- 1.7 **Member** in relation to the Joint Committee means each Council Member and each Tangata Whenua Member.
- 1.8 **Partner Council** means one of the following local authorities: Hastings District Council, Napier City Council and Hawke's Bay Regional Council
- 1.9 **Tangata Whenua Appointer** means:
 - 1.9.1 The trustees of the Maungaharuru-Tangitū Trust, on behalf of the Maungaharuru-Tangitū Hapū
 - 1.9.2 Mana Ahuriri Incorporated, on behalf of Mana Ahuriri Hapū
 - 1.9.3 Heretaunga Tamatea Settlement Trust, on behalf of the hapū of Heretaunga and Tamatea
- 1.10 **Tangata Whenua member** means a member of the Joint Committee appointed by a Tangata Whenua Appointer.

2. Name and status of Joint Committee

- 2.1 The Joint Committee shall be known as the Clifton to Tangoio Coastal Hazards Strategy Joint Committee.
- 2.2 The Joint Committee is a joint committee under clause 30(1)(b) of Schedule 7 of the Act.

¹ The Coastal Hazards Strategy is further defined in Appendix 1 to these Terms of Reference.

3. Partner Council Members
 - 3.1 Each Partner Council shall appoint three Council members and one alternate to the Joint Committee.
 - 3.2 If not appointed directly as Council members, the Mayors of Hastings District Council and Napier City Council and the Chairperson of Hawke's Bay Regional Council are ex officio Council members.
 - 3.3 Under clause 30(9) Schedule 7 of the Act, the power to discharge any Council member on the Joint Committee and appoint his or her replacement shall be exercisable only by the Partner Council that appointed the member.
4. Tangata Whenua members
 - 4.1 Each Tangata Whenua Appointer may appoint one member to sit on the Joint Committee.
 - 4.2 Each Tangata Whenua Appointer must make any appointment and notify all Tangata Whenua Appointers and Partner Councils in writing of the appointment.
 - 4.3 The Tangata Whenua members so appointed shall be entitled to vote.
 - 4.4 Under clause 30(9) Schedule 7 of the Act, the power to discharge any Tangata Whenua member on the Joint Committee and appoint his or her replacement shall be exercisable only by the Tangata Whenua Appointer that appointed the member.
5. Purpose of Terms of Reference
 - 5.1 The purpose of these Terms of Reference is to:
 - 5.1.1 Define the responsibilities of the Joint Committee as delegated by the Partner Councils under the Act.
 - 5.1.2 Provide for the administrative arrangements of the Clifton to Tangoio Coastal Hazards Strategy Joint Committee as detailed in Appendix 2.
6. Delegated authority

The Joint Committee has the responsibility delegated by the Partner Councils for:

 - 7.1 Guiding and providing oversight for the key components of the coastal hazards strategy including:
 - 7.1.1 The identification of coastal hazards extents and risks as informed by technical assessments
 - 7.1.2 A framework for making decisions about how to respond to those risks
 - 7.1.3 A model for determining how those responses shall be funded; and on a plan for implementing those responses when confirmed
 - 7.2 Considering and recommending a draft strategy to the Hawke's Bay Regional Council for public notification and consultation
 - 7.3 Advocating for and/or advancing the objectives of the Strategy by submitting on and participating in processes, including but not limited to:
 - 7.5.1 Council long term plans
 - 7.5.2 Council annual plans
 - 7.5.3 District and regional plan and policy changes
 - 7.5.4 Reserve management plans

- 7.5.5 Asset management plans
 - 7.5.6 Notified resource consent applications
 - 7.5.7 Central Government policy and legislation
 - 7.6 Investigating and securing additional sources of funding to support strategy implementation.
7. Powers not delegated
- The following powers are not delegated to the Joint Committee:
- 8.1 Any power that cannot be delegated in accordance with clause 32 Schedule 7 of the Local Government Act 2002
 - 8.2 The determination of funding for undertaking investigations, studies and/or projects to assess options for implementing the Clifton to Tangoio Coastal Hazards Strategy.
8. Remuneration
- 9.1 Each Partner Council shall be responsible for remunerating its representatives on the Joint Committee and for the costs of those persons' participation in the Joint Committee.
 - 9.2 The Administering Authority shall be responsible for remunerating the Tangata Whenua members.
10. Meetings
- 10.1 The Hawke's Bay Regional Council standing orders will be used to conduct Joint Committee meetings as if the Joint Committee were a local authority and the principal administrative officer (Chief Executive) of the Hawke's Bay Regional Council or his or her nominated representative were its principal administrative officer.
 - 10.2 The Joint Committee shall hold all meetings at such frequency, times and place(s) as agreed for the performance of the functions, duties and powers delegated under this Terms of Reference.
 - 10.3 Notice of meetings will be given as far in advance a possible to all Joint Committee members, and in accordance with the provisions of the Local Government Official Information and Meetings Act.
 - 10.4 Members, or their confirmed alternates, will attend all Joint Committee meetings.
 - 10.4 The quorum shall be 6 Members, provided that at least one Partner Council member is present from each Partner Council.
11. Voting
- 11.1 In accordance with clause 32(4) Schedule 7 of Act, at meetings of the Joint Committee each Council member has full authority to vote and make decisions within the delegations of the Terms of Reference on behalf of the Partner Council without further recourse to the Partner Council.
 - 11.2 Where voting is required, each member has one vote.
 - 11.4 Best endeavours will be made to achieve decisions on a consensus basis.
 - 11.5 The Chairperson at any meeting has a deliberative vote and, in the case of equality of votes, may use a casting vote.
12. Chairperson and Deputy Chairperson
- 12.1 The Chairperson of the Joint Committee will be one of the Hawke's Bay Regional Council members as elected and appointed by Hawke's Bay Regional Council.

- 12.2 At the first meeting of the Joint Committee the members shall elect up to two Deputy Chairpersons.
- 12.2 The mandate of the Chairperson and Deputy Chairperson ends if that person, through resignation or otherwise, ceases to be a member of the Joint Committee.
13. Reporting
- 13.1 All reports to the Committee shall be presented via the Technical Advisory Group².
- 13.2 Following each meeting of the Joint Committee, the Project Manager shall prepare a brief summary report of the business of the meeting and circulate that report, for information, to each member. Such reports will be in addition to any formal minutes prepared by the Administering Authority, which will be circulated to Joint Committee representatives.
- 13.3 The Technical Advisory Group shall ensure that the summary report required by 13.2 is also provided to each Partner Council for inclusion in the Agenda for the next available Council meeting. A Technical Advisory Group Member shall attend the relevant Council meeting to speak to the summary report if requested and respond to any questions.
14. Good faith
- 14.1 In the event of any circumstances arising that were unforeseen by the Partner Councils, the Tangata Whenua Appointers, or their respective representatives at the time of adopting this Terms of Reference, the Partner Councils and the Tangata Whenua Appointers and their respective representatives hereby record their intention that they will negotiate in good faith to add to or vary this Terms of Reference so to resolve the impact of those circumstances in the best interests of the Partner Councils and the Tangata Whenua Appointers collectively.
15. Variations to the Terms of Reference
- 15.1 Any member may propose a variation, deletion or addition to the Terms of Reference by putting the wording of the proposed variation, deletion or addition to a meeting of the Joint Committee.
- 15.2 Amendments to the Terms of Reference may only be made with the approval of all Members.
16. Recommended for Adoption
- 16.1 The Clifton to Tangoio Coastal Hazards Strategy Joint Committee, made up of the following members, confirms this Terms of Reference for adoption to the three Partner Councils

Maungaharuru-Tangitū Trust (MTT) represented by Ms Tania Hopmans

Hastings District Council represented by councillors Alwyn Corban, Ann Redstone and Malcolm Dixon, and councillor Tania Kerr as alternate

Mana Ahuriri Trust represented by Evelyn Ratima

² A description of the Technical Advisory Group and its role is included as Appendix 2 to these Terms of Reference.

Napier City Council represented by councillors Nigel Simpson, Hayley Browne and Keith Price and councillor Annette Brosnan as alternate

Heretaunga Tamatea Settlement Trust represented by Gilvrey Mohi

Hawke's Bay Regional Council represented by councillors Jerf van Beek, Xan Harding and Charles Lambert, and Sophie Siers as alternate

Appendix 1 – Project Background

1. Project Goal

- 1.1 A Clifton to Tangoio Coastal Hazards Strategy is being developed in cooperation with the Hastings District Council (HDC), the Hawke's Bay Regional Council (HBRC), the Napier City Council (NCC), and Maungaharuru-Tangitū Trust (MTT), Mana Ahuriri Trust and Heretaunga Tamatea Settlement Trust representing Mana Whenua. This strategy is being developed to provide a framework for assessing coastal hazards risks and options for the management of those risks for the 105 years from 2015 to 2120.
- 1.2 The long term vision for the strategy is that coastal communities, businesses and critical infrastructure from Tangoio to Clifton are resilient to the effects of coastal hazards.

2. Project Assumptions

The Coastal Hazards Strategy will be based on and influenced by:

- 2.1 The long term needs of the Hawke's Bay community
- 2.2 Existing policies and plans for the management of the coast embedded in regional and district council plans and strategies
- 2.3 Predictions for the impact of climate change
- 2.4 The National Coastal Policy Statement.

3. Project Scope

The Coastal Hazards Strategy is primarily a framework for determining options for the long term management of the coast between Clifton and Tangoio. This includes:

- 3.1 Taking into account sea level rise and the increased storminess predicted to occur as a result of climate change, an assessment of the risks posed by ~~the natural hazards at the coast of coastal erosion, coastal inundation and tsunami~~.
- 3.2 The development of a framework to guide decision making processes that will result in a range of planned responses to these risks.
- 3.3 The development of a funding model to guide the share of costs, and mechanisms to cover those costs, of the identified responses.
- 3.4 The development of an implementation plan to direct the implementation of the identified responses.
- 3.5 Stakeholder involvement and participation.
- 3.6 Protocols for expert advice and peer review.
- 3.7 An action plan of ongoing activity assigned to various Members.

4. The Strategy will:

- 4.1 Describe a broad vision for the coast in 2120
- 4.1.2 ~~Initially focus on the priority coastal hazards of coastal erosion and coastal inundation, and through future reviews consider new information including additional coastal hazards and multi-hazard assessments.~~
- 4.2.3 Describe the possible effects of coastal hazards and sea level rise, and propose responses to those risks under a Dynamic Adaptive Policy Pathways (DAPP) framework.
- 4.3.4 Set out proposed funding principles based on the requirements of the Local Government Act 2002 and a proposed funding model for Strategy implementation that gives effect to those principles.

- 4.44.5 Propose policies to guide any intervention to mitigate the impact of coastal processes and hazards through the following regulatory and non-regulatory instruments:
 - 4.1.1 Regional Policy Statement
 - 4.1.2 District Plans
 - 4.1.3 Council long-term plans
 - 4.1.4 Infrastructure Development Planning (including both policy and social infrastructure networks).
- 4.54.6 Describe how the Strategy will be implemented and a monitoring and review process.

Appendix 2 - Administering Authority and Servicing

- 1 The administering authority for the Clifton to Tangoio Coastal Hazards Strategy Joint Committee is Hawke's Bay Regional Council.
- 2 The administrative and related services referred to in clause 16.1 of the conduct of the Joint Committee under clause 30 Schedule 7 of the Local Government Act 2002 apply.
- 3 Until otherwise agreed, Hawke's Bay Regional Council will cover the full administrative costs of servicing the Clifton to Tangoio Coastal Hazards Strategy Joint Committee.
- 4 A technical advisory group (TAG) will service the Clifton to Tangoio Coastal Hazards Strategy Joint Committee.
- 5 The TAG will provide for the management of the project mainly through a Project Manager. TAG will be chaired by the Project Manager, and will comprise senior staff representatives from each of the participating councils and other parties as TAG deems appropriate from time to time. TAG will rely significantly on input from coastal consultants and experts.
- 6 The Project Manager and appropriate members of the TAG shall work with stakeholders. Stakeholders may also present to or discuss issues directly with the Joint Committee.
- 7 Functions of the TAG include:
 - 7.1 Providing technical oversight for the Strategy.
 - 7.2 Coordinating agency inputs particularly in the context of the forward work programmes of the respective councils.
 - 7.3 Ensuring Council inputs are integrated.

Friday 10 November 2023

Subject: FOLLOW-UP ACTIONS UPDATE

Reason for Report

1. This item tracks items raised at previous meetings that require action. A list of outstanding items is prepared for each meeting, including who is responsible for each, when it is expected to be completed and a brief status comment.
2. Once the items have been completed and reported to the Committee they will be removed from the list.

Decision Making Process

3. Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Recommendation

That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee receives and notes the *Follow-up actions update*.

Authored by:

Simon Bendall
Coastal Hazards Strategy Project Manager

Approved by:

Chris Dolley
Group Manager Asset Management

Attachment/s

1   Actions from previous meetings

Clifton to Tangoio Coastal Hazards Strategy Joint Committee

22 September 2023 Meeting

	Agenda Item	Actions	Responsible	Status/Comment
1	Project Manager's update	Coordinate with Coastal hazards and Climate Action TAG to draft a submission on the National Policy Statement for Natural Hazard Decision Making and coordinate with the committee to find the best way forward for submissions.	S Bendall	WIP. Submission period closes 18 November.
2	Project Manager's update	Coordinate with Coastal hazards and Climate Action TAG to draft a submission on the Environmental Select Committee's Inquiry into climate adaptation and coordinate with the committee to find the best way forward for submissions.	S Bendall	Completed and lodged 1 November 2023.
3	Hawke's Bay Climate Change Adaptation Initiatives Stocktake	Draft a report for the next committee meeting recommending clarifications in the Terms of Reference regarding tsunami and other coastal hazards	S Bendall	Completed and in today's agenda.

11 August 2023 meeting

	Agenda Item	Actions	Responsible	Status/Comment
4	Recent Coastal events	Completed version of the presentation given at the meeting is to be circulated to Committee members	Governance Team	Work in progress. Author has left HBRC. Final report will be circulated once confirmed.

23 June 2023 Strategy funding model workshop

	Agenda Item	Actions	Responsible	Status/Comment
5	Coastal Hazards project funding strategy 2023-2024	Schedule a series of funding strategy workshops for the joint committee	Governance C Dolley S Bendall	Next funding strategy workshop is scheduled to take place at the November 2023 Joint Committee meeting.

12 May 2023 meeting

	Agenda Item	Actions	Responsible	Status/Comment
6	Overview of the Clifton to Tangoio Coastal Hazards Strategy	Add updated key decision timelines and overview/ summary to the Coastal Strategy website	Frank Engagement	Work in progress. Draft infographic now completed. Subject to any final amendments from TAG it will be loaded on the project website.
7	Coastal inundation assessment workshop	Arrange (either jointly or separately) workshops to share the Inundation report with HDC and NCC	H Bosselmann	Project is not within direct responsibility for this Joint Committee given regulatory / building act purpose and application. Propose to remove from actions list and report on through coastal projects update.

22 February 2022 meeting

	Agenda Item	Actions	Responsible	Status/Comment
8	Coastal Ecology Workstream	Proactively seek out Information relating to Coastal Ecology from PSGEs and other tangata whenua groups.	S Bendall/ C Dolley	Work in progress –being advanced as part of the Mātauranga Māori workstream. Draft coastal ecology monitoring plan has been developed.

Subject: HAWKE'S BAY CLIMATE CHANGE ADAPTATION INITIATIVES STOCKTAKE

Reason for Report

1. This report presents a high-level overview of council-led climate change adaptation initiatives relevant to the work of the Joint Committee.

Background

2. At the 11 August 2023 meeting of the Joint Committee, a question was asked about the Joint Committee's Terms of Reference, noting that it currently includes tsunami as within scope for the Strategy.
3. In 2015, work under the Strategy modelled tsunami hazards and risks (alongside coastal erosion and coastal inundation). Following this work, the Joint Committee determined that it would focus on coastal erosion and coastal inundation, as tsunami was primarily considered a civil defence matter. However, the Joint Committee's Terms of Reference were not changed at that time.
4. Since then, tsunami modelling has been updated and further work undertaken through the Hawke's Bay Civil Defence and Emergency Management (CDEM) Joint Committee.
5. During the discussion at the 11 August Joint Committee meeting, it was noted that the Technical Advisory Group (TAG) was working on a scan or stocktake of current climate change adaptation initiatives and projects across the councils in order to better capture current work and interconnectivity. It was requested that an update on this work be presented to the Joint Committee for information and discussion in relation to the Terms of Reference and any changes the Joint Committee may wish to make.
6. The current output of this stocktake exercise is provided as **Attachment 1**. The following limitations and assumptions are noted:
 - 6.1. This is a preliminary outcome, presented in draft for Joint Committee information.
 - 6.2. The stocktake does not yet include initiatives or activities undertaken by Central Hawke's Bay or Wairoa District Council.
 - 6.3. Climate change adaptation is occurring through most activities of the councils (e.g. financial planning, asset management planning, reserves planning, RMA processes, etc.) and across a significant number of discrete projects. For practical purposes, at this stage the stocktake has been limited to core governance structures and projects that are relevant to coastal adaptation.

Discussion

7. While preliminary, this exercise has highlighted the broad range of initiatives and projects currently underway. In some cases, it may be beneficial to improve coordination of work programmes and interconnectivity.
8. With respect to the Joint Committee's discussion on whether tsunami should remain in their Terms of Reference or not, the following points are noted:
 - 8.1. Currently, the tsunami work is being led through the CDEM Joint Committee. It has not been contemplated by the community panels established for this Strategy or this Joint Committee, beyond the initial hazard and risk work in 2015.
 - 8.2. There are additional natural hazards (such as ground water, river flooding and others) that are significant for coastal areas but are not currently included in the Strategy. This

reflects an early decision of the Joint Committee where it determined the hazards in scope for this iteration of the Strategy. The current approach is to build in additional hazard information and adjust the Strategy if required through future reviews and as more information (data, modelling, etc.) becomes available. Developing effective multi-hazard risk assessments will be an important future initiative and is the subject of developing and evolving practice and research.

- 8.3. There is a minor disconnect between the Strategy that is being developed, and the Joint Committee's Terms of Reference. Specifically, in *Appendix 1 Project Background* (under the heading Project Scope) it notes that the Strategy will respond to "*the risks posed by the natural hazards of coastal erosion, coastal inundation and tsunami.*"

Next steps

9. It is recommended that the Joint Committee's Terms of Reference would benefit from minor changes to provide clarity and confirm its approach to consideration of tsunami and other coastal hazards. This could be achieved through a minor update to Appendix 1 to confirm:
- 9.1. That the current focus for the Strategy is on the priority hazards of coastal erosion and coastal inundation, and
 - 9.2. That future reviews of the Strategy will consider new information on additional hazards and multi-hazard assessments.
10. It is also suggested that TAG considers opportunities for increased interconnectivity across the various governance structures identified in Attachment 1 to ensure that the Strategy is effectively positioned within a broader programme of climate change adaptation initiatives. Further discussion on this opportunity is welcomed at the meeting.

Decision-making Process

11. Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Recommendation

That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee receives and notes the *Hawke's Bay Climate Change Adaptation Initiatives Stocktake* staff report.

Authored by:

Simon Bendall
Coastal Hazards Strategy Project Manager

Approved by:

Chris Dolley
Group Manager Asset Management

Attachment/s

- 1  Preliminary HB Climate Change Adaptation Initiatives Stocktake findings

Hawke’s Bay Climate Change Adaptation Initiatives Stocktake [preliminary]

Governance Structures

The following council committees have a purpose and are overseeing projects relevant to climate change adaptation at the coast.

Governance structure	Membership	Purpose (from terms of reference) relevant to climate change adaptation	Relevant/example projects
Climate Action Joint Committee	Region-wide Members: HBRC, HDC, NCC, WDC, CHDC, PSGE’s, Taiwhenua	Climate change mitigation and adaptation (regional scale)	<ul style="list-style-type: none"> • Only recently formed • Risk Explorer regional climate change risk assessment tool
Civil Defence Emergency Management Joint Committee	Region-wide Members: HBRC, HDC, NCC, WDC, CHDC + non-voting advisory members from Mana Ahuriri, Maungaharuru-Tangitū Trust, Heretaunga Tamatea Settlement Trust, Tātau Tātau o Te Wairoa, Ngāti Kahungunu Iwi Incorporated.	Natural hazard and risk identification, resilience and response	<ul style="list-style-type: none"> • Level 3 Tsunami Modelling • Vertical evacuation feasibility study • Social research on risk communication
HBRC Cyclone Recovery Committee	Region-wide Members: HBRC + member from HBRC Māori Committee and HBRC RPC	Temporarily formed as a restructure of the Environment and Integrated Catchments Committee (EICC). Cyclone recovery matters plus climate change mitigation + adaptation – focus on flood protection, biosecurity, biodiversity and pest management	<ul style="list-style-type: none"> • Hawke’s Bay Regional Council Environmental Resilience Plan

Governance structure	Membership	Purpose (from terms of reference) relevant to climate change adaptation	Relevant/example projects
Clifton to Tangoio Coastal Hazards Strategy Joint Committee	Sub-regional Members: HBRC, HDC, NCC, Mana Ahuriri, Maungaharuru-Tangitū Trust, Heretaunga Tamatea Settlement Trust	Climate change adaptation – coastal erosion, coastal inundation, tsunami between Clifton and Tangoio	<ul style="list-style-type: none"> Clifton to Tangoio Coastal Hazards Strategy
Napier-Hastings Future Development Strategy Joint Committee	Sub-regional Members: HBRC, HDC, NCC, Mana Ahuriri, Maungaharuru-Tangitū Trust, Heretaunga Tamatea Settlement Trust	Oversee preparation of Future Development Strategy for Napier-Hastings Tier 2 Urban Area as per NPS for Urban Development 2020	<ul style="list-style-type: none"> Napier-Hastings Future Development Strategy

Other Projects

Further projects identified through the stocktake process to take are listed below. This project list is not exhaustive, but captures a range of projects with relevance to climate change adaptation at the coast.

Project	Agencies Involved
Coastal Inundation Assessment – Clifton to Tangoio	HDC, NCC, HBRC
2023 NCC groundwater study	NCC
Rangatira Revetment construction (Whakarire Ave)	NCC
Preliminary discussions on vertical tsunami evacuation structures, locations etc	HB CDEM Group
Ahuriri Regional Park	NCC, HBRC, Mana Ahuriri
Napier-Hastings Future Development Strategy	HBRC, HDC, NCC
Kotahi Plan (a combined review of RPS, coastal plan and regional plan under RMA)	HBRC
Post-cyclone emergency works e.g.	

Project	Agencies Involved
- Awatoto	NCC
- Westshore	NCC/HBRC
- Whirinaki	HDC
- Te Awanga	HDC
Severe Weather Recovery/Resilience projects	HBRC (Asset mgmt)
HB Hazard Portal maintenance and development	HBRC / HB CDEM Group
Heretaunga managed aquifer recharge pilot / Regional Water Security	HBRC
Napier Proposed District Plan	NCC
Land for Life (prev. 'Right Tree Right Place')	HBRC
Erosion Control Scheme planting projects	HBRC
HB Biodiversity	
Predator Free HB	
Farm Environment Management Plans (FEMPs)	HBRC
Freshwater Farm Plans (2025+)	HBRC
Sustainable Homes programme	HBRC
Community funds for planting	HBRC plus others

Subject: COMMUNICATIONS AND ENGAGEMENT PLAN UPDATE

Reason for Report

1. This report discusses the communications and engagement plan for the period October 2023 – July 2024.

Background

2. Over the past two years there has been regular but fairly low levels of community engagement as the Strategy development process tracks towards a formal consultation process.
3. Engagement activity has included a community survey and letter box drop, two community drop-in sessions, newsletters, and a workshop series which included participation by former community panel members.
4. With the Strategy consultation process now deferred to August 2024, and in acknowledgement that this is a complex project that will succeed with broad community support, a plan is required to guide engagement activity in the lead up to the formal consultation process.

Discussion: Communication and Engagement Plan 2023-24

5. A communications and engagement strategy has been developed to support reconnecting with the community over the next year in the lead up to formal Strategy consultation.
6. This Joint Committee paper outlines the key strategic components of the Strategy for discussion with the Joint Committee. This covers objectives, audience, strategic approach, key messages, and campaign approach. Discussion is provided under these headings in the following paragraphs.
7. The full operational detail of the plan itself has not been attached to this paper. This is because the plan is detailed, a fluid 'living' document that will change over time as engagement occurs, and lists individual groups.
8. In support of this paper, there will be a presentation during the Joint Committee meeting to further explain the plan, the thinking behind it, and detail the innovative engagement options available.

Objectives

9. There are three objectives for this plan:
 - 9.1. Maintain and increase community understanding of, interest in, and build buy-in to the coastal hazards mahi.
 - 9.2. Enable and facilitate meaningful engagement with communities using effective and innovative approaches.
 - 9.3. Align with and complement engagement activities occurring through the Mātauranga Māori workstream.

Audience

10. An audience analysis exercise was undertaken with Technical Advisory Group (TAG) members who work closely with different sectors of the community in relation to coastal hazards. Analysis was carried out to identify who all the groups are and how engagement should be tailored for each group.
11. The key purpose for this analysis is to ensure that we are reaching the right people and groups,

while also managing limited resources by targeting engagement in the most effective way.

12. The audience list is extensive and is likely to change over time as engagement identifies further interested groups, and engagement effort responds to identified needs.
13. The below table shows a simplified version of the analysis.

Audience	How we'll engage
Tangata whenua	TBC, to be developed working with Mātauranga Māori workstream
Councillors (HBRC, JC, NCC, HDC, RPC, MC)	Direct engagement through council meetings
Coastal communities	Newsletters, community meetings, social media, media, website
Environmental groups	Direct engagement, newsletters, community meetings, social media, media, website
Coastal businesses	Industry groups, newsletters, community meetings, social media, media, website
MPs	Direct engagement
Coastal schools	Direct engagement, newsletters, community meetings, social media, media, website
Lifelines	Direct engagement, newsletters, community meetings, social media, media, website
Council staff	Direct engagement, social media, media, website
Recreational users	Newsletters, community meetings, social media, media, website
Industry groups	Direct engagement, newsletters, community meetings, social media, media, website
Tourism sector	Newsletters, community meetings, social media, media, website
Ministers (Civil Defence, Local Government, Climate Change)	Social media, media, website

Strategic Approach

14. The strategic approach of the engagement plan focuses on three parts to support the objectives:
 - 14.1. Build trust - the Strategy and councils are seen to be doing what they say they will, put the community first, and take action to respond to coastal hazards.
 - 14.2. Make this relevant and build buy-in – the causes and impacts of coastal hazards and the proposed responses through the Strategy are made relevant and understandable.
 - 14.3. Drive participation and partnership – the community gets involved and inputs into the Strategy for coastal hazards.

Key messages

15. Key messages have been developed and grouped into three buckets: why, how, and what.

Key message one: *Why we're here*

16. Hawke's Bay's coast is a part of us, a place where we live, play, or work.
17. Our way of life along the coast is being challenged by climate change, with our communities

being impacted more and more by coastal erosion, sea level rise, and flooding by the sea (inundation).

18. The sea level in HB is expected to rise by 30cm by 2050, and could be over 1m by 2120.
19. We're already living through what this means for our community with houses damaged, insurance costs increasing, assets requiring repair, and roads being damaged.
20. These impacts will continue and will increase over time.
21. We need to support Hawke's Bay's coastal communities, businesses and key infrastructure to be resilient to hazards and be able adapt to the changing climate.

Key message two: *How we've developed a plan to manage coastal hazards*

22. We can't solve the challenges along our coast with one solution, and it might seem complex and too big a task to solve.
23. As the area of HB coast with the most communities and businesses, we've been working on a plan to respond to coastal hazards between Clifton and Tangoio. We plan to roll this approach out to other parts of the coast in the future.
24. The Clifton to Tangoio Coastal Hazards Strategy 2120 is a collaboration between tangata whenua and three councils, Hastings District, Napier City, and Hawke's Bay Regional Council.
25. We've worked closely with key members of the community and experts using what we already know, community experiences, and scientific data to look at our current levels of risk from coastal hazards and how these risks could be managed over the next 100 years.
26. The Strategy identifies the areas that may be affected by coastal hazards over the long term and the associated risks, and sets out pathways for managing these risks, creating more resilient coastal communities.
27. In reality, the solutions to these problems are quite limited, and different locations will require different solutions. We can avoid making the problem worse by building away from hazard-prone areas, protect where we are through renourishing beaches or building sea defences, accommodate risk through design (e.g. increased floor levels), or retreat away from the coastline.

Key message three: *How we're going to turn this into action*

28. We need to work with our community to make this plan part of the Hawke's Bay Regional Council's Long-Term Plan so it can be implemented.
29. We need to communicate with our community about the options set out in the plan for managing coastal risks over the next 100 years. We also need to check with the community how we'll pay for it, looking at how we rate different property owners based on where they live and how much they will benefit from the work.
30. Sea level rise and increasing inundation and erosion is inevitable so we can't sit back and do nothing.
31. The more we do to build climate change resilience into our coast now, the more options we will have to meet the challenges later.
32. Let's make this plan a reality and give our tamariki and mokopuna a coast they can continue to enjoy.

Campaign approach

33. The campaign approach is split into two sections:
 - 33.1. There will be ongoing communications throughout the year (now-July 2024) using newsletters, web content, case studies, videos, social media, and media releases as the

foundation for engaging the community.

- 33.2. For the pre-engagement period (May-June 2024), there will be key opportunities planned to engage harder to reach communities kanohi ki te kanohi.
34. The list below shows the key engagement tools proposed by the plan which focus on building trust, making it relevant and building buy-in, and driving participation and partnership. The presentation will go into more detail about the different tools and techniques.
 - 34.1. Video (council case studies alongside community voices)
 - 34.2. Media (releases and opinion pieces)
 - 34.3. Advertising (paid)
 - 34.4. Social media (using HBRC, NCC, HDC and other partner and community channels)
 - 34.5. Community champions
 - 34.6. Events (tailored or going to where the community are)
 - 34.7. Container (movable information)
 - 34.8. Survey.

Next Steps

35. With any feedback from the Joint Committee, TAG will commence implementing the communications and engagement plan, including planning for consultation pre-engagement.
36. Reporting at each Joint Committee meeting will be provided to update on engagement activities and outcomes.
37. In addition, Joint Committee members will be advised of key engagement activities by email, so they have the opportunity to participate.

Decision-making Process

38. Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Recommendation

That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee receives and notes the *Communication and Engagement Plan 2023-24 update*.

Authored by:

Rebecca Ashcroft
Consultant Frank Engagement

Simon Bendall
Coastal Hazards Strategy Project Manager

Approved by:

Chris Dolley
Group Manager Asset Management

Attachment/s

There are no attachments for this report.

Friday 10 November 2023

Subject: PROJECT MANAGER'S UPDATE**Reason for report**

1. This report provides an update on project-related matters including timeframes, budgets and tracking towards milestones.

Project Dashboard

2. The following project dashboard (**Table 1**) is provided to summarise current project status for budget, timeline and all eight Strategy Workstreams (WS). An assessment of each project element is made on a 'traffic light' basis, with a brief commentary provided to explain the rating given.
3. Where a rating has changed from the preceding report, the metric is shown in red underline with an arrow showing the change in status.

Table 1: Project Dashboard Report: November 2023

Status: ■ *On Track* ■ *Under Stress* ■ *Key Risk*

Metric	Status	Commentary
Project Budget	■	Pause and delay to Strategy notification in response to Cyclone Gabrielle has led to project budget being underspent in 2022/2023 financial year. Partner councils have agreed to carry forward unspent funds into 2023/2024.
Project Timeline	■	New August 2024 target for notifying proposed Strategy on track to be achieved. However, continued delay in progressing Strategy presents challenges and uncertainty for communities experiencing ongoing effects from coastal hazards.
WS1: Funding / Governance	■	Funding model is most significant and challenging task to complete in order to produce a complete Strategy - external expertise engaged to assist with development process. Funding Group of TAG formed and have held workshops recently to progress. Work underway and on track.
WS2: LGA Consultation	■	LGA Consultation now taking place in 2024.
WS3: Comms & Engagement	■	HBRC Comms team has previously supported Strategy Communications and Engagement. HBRC resource limitations prompted TAG to seek external resources which have now been secured. Comms and engagement plan now developed and progressing to implementation.
WS4: Design	■	Substantially complete – no significant additional design work required prior to Strategy notification. Note very limited internal resources available.

Metric	Status	Commentary
<u>WS5: Mātauranga Māori</u>		Workstream scope confirmed by Joint Committee in September 2022. External contractor engaged to provide expertise and capacity. Project plan developed and workshopped with TAG recently. HBRC Māori Committee and Regional Planning Committee briefings undertaken in August 2023. Work underway with initial hui being held. Working through the critical outcomes required for strategy notification some uncertainty about engagement process. Uncertain progress has led to change in status.
WS6: Coastal Ecology		Draft coastal ecology monitoring plan has been received by TAG and has been reviewed by HBRC science team. Mana Whenua engagement sought to expand / refine monitoring plan.
WS7: Regulatory		Limited progress in last six months. National regulatory framework uncertain post-elections. Work in progress with internal resources.
WS8: Signals and Triggers		Thresholds development process completed. TAG has assessed the development of signals and triggers and has determined to pause further work until the Strategy has been adopted with confirmed thresholds. Workstream currently on hold.

- There has been a status change for the Mātauranga Māori workstream to highlight that progress has been slow and the need to ensure meaningful and effective engagement occurs and is able to directly inform this strategy development process.

Central Government Update

- Following discussion at the last Joint Committee meeting, a submission on Parliament's Environment Committee Komiti Whiriwhiri Take Taiao inquiry into climate adaptation has been lodged for the Joint Committee.
- The submission was a culmination of input from staff from the three partner councils and from Joint Committee member reviews. The final copy of the submission was circulated to Joint Committee members by email on 1 November 2023.
- While there was insufficient time or capacity to respond to all matters of interest for the inquiry, a request has been made to present to the Environment Committee in support of the submission. This will provide further opportunity to expand on the submission points made. TAG will keep the Joint Committee updated on any responses or updates regarding this inquiry.
- As noted verbally at the last Joint Committee meeting, the proposed National Policy Statement for Natural Hazard Decision-Making (NPS-NHD) has recently been released for public submissions:
<https://environment.govt.nz/publications/proposed-national-policy-statement-for-natural-hazard-decision-making-2023/>
- The NPS-NHD is intended to ensure that local government considers the risk of all natural hazards (including the effects of climate change) when making decisions relating to all new developments. The NPS-NHD would only apply to new resource consents. This means it would not affect existing resource consents, existing use rights and activities currently permitted in district and regional plans.
- The submissions period ends on 18 November 2023.

11. TAG is currently considering potential content for a submission and welcome Joint Committee feedback on their wishes to engage in this consultation process.

Decision Making Process

12. Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Recommendation

That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee receives and notes the *Project Manager's update*.

Authored by:

Simon Bendall
Coastal Hazards Strategy Project Manager

Approved by:

Chris Dolley
Group Manager Asset Management

Attachment/s

There are no attachments for this report.

Friday 10 November 2023

Subject: CURRENT COASTAL PROJECTS UPDATE

Reason for Report

1. This report provides an opportunity for the Technical Advisory Group (TAG) to update the Joint Committee on various coastal projects that members have expressed an interest in keeping abreast of.

Rangatira Revetment

2. Construction of the wall is now completed.
3. We are working with the NCC reserves manager to complete the new footpath and garden areas on the backside of the wall. This is aimed at completion in the next 2-3 weeks.
4. Please note: no plants will be planted this side of Christmas due to high winds and an indicated hotter summer.
5. A site blessing will be completed towards the end of this month.
6. It is noted that clause 7.5 of the Coastal Hazards Memorandum of Transition (MOT) requires consultation with HBRC for any new coastal hazards assets not listed in the MOT. In accordance with this clause, a letter was sent by Napier City Council's Chief Executive to HBRC on 9 November 2022.

Westshore resource consent renewal

7. This work package is to secure a new consent for the renourishment of Westshore Beach that expires in 2027.
8. Due to Cyclone Gabrielle response and ongoing recovery works, staff availability has been limited and therefore this work package has not progressed. Emergency renourishment works after the Cyclone Gabrielle and during July / August 2023 have been completed.
9. Discussions have been held with NCC regarding the alignment of the gravel bund and the option to extend the rock armouring of the Rangatira sea wall.
10. Next step is to undertake and complete the review of the beach renourishment works. The review of the beach renourishment works is planned to commence in the next month. Commencement of the annual survey for the renourishment works.
11. Consent costs will vary depending on what type of works will be considered in the future.
 - 11.1. Costs associated for the continuation of the beach renourishment option will be similar.
 - 11.2. For the construction of a structure on the foreshore (i.e. groynes or rock revetment) the consent requirements will increase due to additional engineering and environmental investigations and consultation will be required. For comparison, an initial cost estimate of \$1.4M has been received, for the extension of the rock armouring (79m) to the Rangatira sea wall.
12. On completion of the beach renourishment works review, the consenting costs for the preferred option will be able to be better defined.

Haumoana Shingle Crest Height

13. No work is currently being undertaken on replenishment of the Te Awanga to Haumoana shingle crest. It is proposed to hold further discussions between HDC and HBRC on possible consent condition reviews and access to gravel for replenishment activities.

Haumoana 18

14. There has been no recent interaction between HDC and the H18 residents during this period.

Maraetotara River at Te Awanga

15. Damage to the foreshore adjacent to the Maraetotara River at Te Awanga was caused by floodwaters from the Cyclone. This damage left some properties at risk from water intrusion from high seas. A public meeting was held within the community on 26 April 2023 to discuss possible solutions and how they might be funded.
16. The Heretaunga Recovery Plan includes for consideration, a proposed action to construct a revetment to repair damage to the Maraetotara River channel in order to increase the resilience of the area to future weather events and protect homes in Wellwood Terrace and Kuku Street.
17. Further erosion and sea water intrusion occurred on 10 July 2023 in the Te Awanga lagoon area, with some metres of erosion to a 200m section of coast, impacting the beach access and parking area, as well as causing power outages. Since this time there has been a replenishment of gravel to this area that has given some immediate respite to the problem but needs ongoing monitoring.
18. A meeting was held with representatives of the Haumoana, Te Awanga and Clifton area, along with HBRC and HDC Councillors and staff on the 12 September 2023, discussing a number of coastal related issues in the area, including the Te Awanga Lagoon area. A number of actions have been documented and a follow up email has been provided which clarifies current levels of understanding and advice as to a possible way forward, with focus on using the next LTP process for any substantive progress. RMA Emergency provisions are still a fallback option should circumstance change, requiring more immediate intervention.

Whirinaki

19. HDC Council staff have continued to engage with North Shore Road representatives as the erosion problems in this area are aggravated by recent cyclone and sea events.
20. The Cyclone Gabrielle event has caused a greater level of damage to the coastline immediately north of North Shore Road and to a section at the Esk River end of North Shore Road. The section of road near the Esk River section has required a response from the HDC roading section and has involved the placement of limestone rock as foundation and protection works along with backfilling and reinstatement to road level. This work was carried out as part of emergency works associated with the Cyclone. Further investigations are required to determine the next steps for the northern section.
21. The erosion to the north of North Shore Road has eroded the access track, back into private property, and residents are seeking advice and assistance to address this issue. The Esk/Whirinaki Resilience project, part of responding to Cyclone Gabrielle, is considering flood protection and river mouth management options, that could have relevance to the North Shore Road area and there may be an opportunity to consider how these areas could work together.

Coastal Inundation Assessment Project update

22. The report will be workshopped with staff from NCC and HDC on 22 November 2023 and an update will follow.

Hawke's Bay Climate Action

23. The Climate Action Joint Committee hosted a workshop for all governors and TAG members on 6 October 2023, facilitated by Karl Wixon, Arahia.
24. The purpose of the workshop was for governors and TAG members to get to know each other better, to understand the skill set in TAG, and to begin developing a vision for 2050 resilience.
25. While this vision is being developed, all work on regional climate risk assessment and emissions reduction is paused.
26. The next meeting of the Climate Action Joint Committee is on 4 December 2023.

Decision-making process

27. Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Recommendation

That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee receives the *Current coastal projects update*.

Authored by:

Simon Bendall
Coastal Hazards Strategy Project Manager

Approved by:

Chris Dolley
Group Manager Asset Management

Attachment/s

There are no attachments for this report.