

## Meeting of the Hawke's Bay Regional Council

**Date:** 26 July 2023  
**Time:** 1.30pm  
**Venue:** Council Chamber  
Hawke's Bay Regional Council  
159 Dalton Street  
NAPIER

## Agenda

| Item   | Title   | Page |
|--|---|------|
| 1.   | Welcome /Karakia /Apologies<br>Housekeeping /Notices  |      |
| 2.   | Conflict of interest declarations   |      |
| 3.   | Confirmation of Minutes of the Extraordinary Regional Council meeting held on<br>19 July 2023   |      |
| 4.   | Call for minor items not on the Agenda  | 3    |
| <b>Decision Items</b>                        |   |      |
| 5.   | Annual Plan 2023-2024 for adoption  | 5    |
| 6.   | Setting of the Rates for 2023-2024 Financial Year   | 11   |
| 7.   | Regional Planning and Māori Committee appointees' Remuneration Review   | 21   |
| 8.   | Report and recommendations from the Climate Action Joint Committee  | 55   |
| 9.   | Terms of Reference for the Hawke's Bay Civil Defence Emergency Management<br>Group Joint Committee  | 65   |
| 10.  | Report and recommendations from the Napier-Hastings Future Development<br>Strategy Joint Committee  | 75   |
| <b>Information or Performance Monitoring</b> |   |      |
| 11.  | Terms of Reference for the review into the performance of HBRC's flood<br>scheme assets and river management programmes in response to Cyclone<br>Gabrielle | 77   |
| 12.  | Strategic projects report to 30 June 2023   | 83   |
| 13.  | Significant organisational activities through August 2023   | 91   |
| 14.  | Discussion of minor items not on the Agenda   |      |



**Subject: Call for minor items not on the Agenda****Reason for Report**

1. This item provides the means for councillors to raise minor matters relating to the general business of the meeting they wish to bring to the attention of the meeting.
2. Hawke's Bay Regional Council standing order 9.13 states:
  - 2.1. *A meeting may discuss an item that is not on the agenda **only** if it is a minor matter relating to the general business of the meeting and the Chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision or recommendation about the item, except to refer it to a subsequent meeting for further discussion.*

**Recommendations**

3. That Council accepts the following *Minor items not on the Agenda* for discussion as Item 14.

| Topic | Raised by |
|-------|-----------|
|       |           |
|       |           |
|       |           |

**Leeanne Hooper**  
Governance Team Leader

**Desiree Cull**  
Strategy & Governance Manager



**Subject: Annual Plan 2023-2024 for adoption**

**Reason for report**

1. This item seeks a resolution of Council to adopt the *Annual Plan 2023-2024*. Council needs to adopt the Annual Plan in accordance with the Local Government Act 2002 before it can set the rates for the 2023-2024 financial year.

**Officers' recommendation**

2. Staff recommend that Council adopts the *Annual Plan 2023-2024* as presented.

**Background**

3. Annual plans are prepared and adopted under section 95 of the Local Government Act 2002 (LGA). Council is required to produce an annual plan in the years between long term plans. Long term plans are reviewed and adopted every three years. The *Annual Plan 2023-2024* is Year 3 of the *Long Term Plan 2021-2031* (LTP).
4. An annual plan provides an opportunity for small adjustments or variances from the long term plan to reflect changes since the plan was adopted.
5. The Severe Weather Emergency Recovery Legislation Act 2023 extended the Annual Plan adoption to no later than 30 September 2023.

**Annual Plan 2023-2024 approach**

6. Staff had to revisit our Annual Plan 2023-2024 budget and work plans following Cyclone Gabrielle. The cyclone has had a significant impact on our organisation, with substantial unplanned costs in our response and recovery work. Council has also taken on additional responsibilities across a wide geographical area.

**Challenges and financial pressures**

7. Councillors have been involved in several workshops and discussions around the challenges and financial pressures the organisation is facing. These include:

*Unplanned cyclone costs*

- 7.1. As of mid-July 2023, we have \$92 million in unplanned costs for response and subsequent recovery work because of the cyclone.
- 7.2. This includes \$42 million for waste collection (costs for this are covered by the Government's Severe Weather Debris Funding Programme), \$36 million on emergency repairs and rebuilding flood infrastructure, and \$8 million for Civil Defence's work.
- 7.3. We anticipate we will face further substantial unplanned costs during the upcoming year. We are working with the Government and other agencies to cover as much of these costs as possible.

*Rising external costs*

- 7.4. The Regional Council has been impacted as others have with increased insurance premiums, rising interest rates, and inflation on both labour and supplies following the disruptions of Covid, the war in Ukraine and other global, national, and regional events over the last few years. These increases have been much higher than anticipated in our Long Term Plan 2021-2031.

### *Uncertainty*

- 7.5. We are expecting funding shortfalls between what we can claim back for cyclone work through the Government, NEMA (National Emergency Management Agency), and our insurance. We will continue to explore all other possible funding avenues.
- 7.6. We do not know what recommendations will come out of planned reviews and how any advised work would be funded.
- 7.7. Uncertainty also exists around the physical works needed and how we can fund required mitigations to support Category 2-designated properties.

### ***Our response***

- 8. Staff and Councillors had a hard look at costs and our previously planned programmes. We cut costs where we could and have used all financial levers including borrowing for operating expenditure. Council has the financial capacity to fund the operating revenue shortfall using borrowing, and to do so is appropriate given the long-term benefits of the expenditure funded.
- 9. Council also had to make some tough decisions in prioritising the work we undertake in 2023-2024.
- 10. We wanted to strike a balance between keeping rates contained where we could, and resourcing for unplanned cyclone work.
- 11. This tightening of belts means Council has been able to substantially reduce the forecast average rate increase from 14.5% in Year 3 of the LTP, down to 6% (excluding the Regional Cyclone Recovery charge). The Annual Plan budget for 2023-2024 focuses on Council's core business and supporting the region's recovery.
- 12. We are also introducing a Regional Cyclone Recovery charge to fund the additional costs being incurred because of the cyclone that we don't expect to be covered by other sources. This will consist of a fixed charge of \$55 per SUIP (separately used or inhabited part of a rating unit) and a separate variable line item on rates based on land value.
- 13. Key work we are scaling back or deferring include:
  - 13.1. Deferring construction expenditure for Ahuriri and Wairoa regional parks to the following financial year.
  - 13.2. Deferring extension of the Ngaruroro Explorer cycleway to later in 2023.
  - 13.3. Reducing maintenance of flood protection and drainage schemes such as beach raking, drain excavation and spraying due to work already done post-cyclone.
  - 13.4. Reducing funding for one year only on Priority Ecosystem sites with the priority being to repair existing sites, such as fencing, to secure investment already made versus restoring new sites.
  - 13.5. Reducing funding in pest animal and pest plant activities and research while staff are redeployed to rural recovery.
  - 13.6. Reducing catchment delivery research and our environmental enhancement programme.
  - 13.7. Deferring the Napier pilot of MyWay Hawke's Bay (on-demand public transport service) until further central government funding can be secured.
  - 13.8. Applying a cap of \$5 million on the total amount we lend to eligible ratepayers for our Sustainable Homes scheme.
  - 13.9. Reducing some ICT service software development.
  - 13.10. Reducing staff training budget for the short term and not fill some vacancies.
  - 13.11. Taking up general rates smoothing loan funding not drawn in years one and two of our

## Long Term Plan 2021-2031.

- 13.12. Extending internal loan repayments from 10 years to 20 years.

### **Community engagement**

14. Staff undertook a feedback process with our community for a two-week period from 16 June to 2 July 2023.
15. We were not required to do this however we wanted to provide an update and inform the community of the difficult decisions faced and how we are working differently following the cyclone. We also wanted to provide an opportunity for people to let us know what they think and to get an understanding of what is important to them in the region's long-term recovery.
16. We received 87 submissions from all over Te Matau-a-Māui. There was strong input from our horse-riding community for more horse-riding trails, better quality and safer trails, and better access to them. People needing to feel safe was important to submitters. Build back, and better, and helping people that have been impacted by Cyclone Gabrielle were also important to submitters.
17. Councillors considered and deliberated on submissions at an extraordinary meeting on 19 July 2023. They noted the issues raised and were happy to hear many Council initiatives were already underway addressing some concerns. They also noted that some, such as the desire for more horse-riding trails, would be considered as part of our next Long Term Plan.
18. While it is common practice for this council to provide the opportunity for submitters to speak to their submission, given the circumstances and temporary severe weather legislative changes to the Local Government Act, hearings were not offered for this Annual Plan engagement.

### **2023-2024 Annual Plan Budget**

19. The impact of the changes included in the *Annual Plan 2023-2024* budgets has resulted in:
  - 19.1. an increase in the operating expenditure included in the year 3 of the LTP of \$103 million because of the additional costs associated with the recovery from Cyclone Gabrielle.
  - 19.2. an increase in operating revenue of \$82.8 million due to anticipated funds from insurance, NEMA, and government grants.
  - 19.3. Council will need to borrow more than anticipated in year 3 of the LTP, however we will remain with the borrowing limits agreed.
20. Council is managing increasing cost pressures, including higher inflation, interest rates, and a competitive employment and constrained contracting market. Council management will continue to actively work with budget holders during the year to ensure levels of service outlined in the LTP are delivered.

### **Financial strategy - setting an unbalanced budget for 2023-24**

21. The Annual Plan 2023-2024 budget includes \$19.7 million additional borrowing for operating expenditure, not set out in year 3 of the Long Term Plan 2021-2031. This additional borrowing means the Council does not have a balanced budget for the 2023-2024 financial year, with operating expenditure exceeding operating revenue by \$21.5 million.
22. The additional borrowing comes from three main sources:
  - 22.1. \$13.5 million additional loan funding (borrowing) to fund the shortfall in the cost of repairs to flood protection assets damaged during Cyclone Gabrielle, not covered by insurance or government grants. This expenditure is currently classified as an operating cost, pending a final decision on the financial treatment of this work.
  - 22.2. \$3.6 million additional general rate offset loan funding, which was planned but not drawn in years 1 and 2 of our LTP.

- 22.3. \$2.2 million of planned loan funding for ICT development and environmental data models. In the LTP and Annual Plan 2022-2023, these costs were treated as capital, but are now classified as operating due to a change in accounting standards.
23. The use of loan funding to fund operating expenditure is inconsistent with Council's Revenue & Financing Policy, which does not currently identify borrowing as a source of funding for operating expenditure, other than for intergenerational environmental projects. Council therefore needs to record the fact that its decision to borrow is inconsistent with the existing policy as part of the decision-making process.
24. This inconsistency is due to Council's decision to adopt an unbalanced budget, given the reasons for the additional borrowing identified above. Council has the financial capacity to fund the operating revenue shortfall using borrowing, and to do so is appropriate given the long-term benefits of the expenditure funded.
25. Section 80 of the LGA 2002 requires that where a decision of Council is significantly inconsistent with any policy, the Council must clearly identify:
  - 25.1. the inconsistency
  - 25.2. the reasons for the inconsistency
  - 25.3. any intention of the local authority to amend the policy or plan to accommodate the decision.
26. Other than the balanced budget benchmark, all other benchmarks are met.

### **Fees and charges**

27. For each annual plan, fees and charges are updated to meet the required revenue budget for the new year. The fees and charges for 2023-2024 are contained in a single schedule separate to the Annual Plan document but referred to within. This is made available on the HBRC website. The draft *Fees and Charges Schedule 2023-2024* is attached to this paper.
28. The policy for fees and charges is unchanged from what was set in the Long Term Plan 2021-2031.
29. The majority of fees and charges in the schedule are either unchanged from 2022-2023, or have increased by 4% in line with increased staff costs, with the exception of the following:
  - 29.1. Annual water meter admin charges (table 2.1 of the schedule); the fees have been unchanged for two years, but now need to increase to stay in line with the total costs of the water information services activity, which is 100% funded from these fees. The average fee increase across consent holders is 11%.
  - 29.2. Annual freshwater science charges (tables 3.1 and 3.2 of the schedule); there is a slight increase of ~1.8% for discharge to land/water consents, and ~12% for watertake consents, as per modelling of charges required to meet the 2023-2024 revenue target (35% of water science costs). The increased costs of water science activities are mostly due to salary inflation and increased interest expenses.
  - 29.3. Consents/compliance staff hourly charge out rates (table 9 of the schedule); consents/compliance admin rate increased from \$95 to \$113, and compliance monitoring rate increased from \$130 to \$140 as modelled to achieve resource consent application and compliance monitoring income targets per budget, and benchmarked against other Regional Council admin and compliance rates.

### **Significance and Engagement Policy Assessment**

30. Staff assessed the changes from what was proposed for year 3 of the Long Term Plan 2021-2031 and advised Council there were no material rating or levels of service impacts that would trigger the need to consult. An engagement process was undertaken to provide an update to the



community that included information on the rate increase and the introduction of a Regional Cyclone Recovery Charge. The engagement process also sought feedback on what was important to people in the region’s recovery from Cyclone Gabrielle and on the focus of the Annual Plan 2023-2024.

**Climate change considerations**

- 31. Climate change is a focus in all Council’s planning and decision-making. The focus of this Annual Plan of ‘*Supporting the region’s recovery*’ acknowledges climate change is increasing the likelihood and severity of extreme weather events such as Cyclone Gabrielle.

**Decision-making Process**

- 32. Council and its committees are required to make every decision in accordance with the requirements of the Local Government Act 2002 (the Act). Staff have assessed the requirements in relation to this item and have concluded:
  - 32.1. The decision does not significantly alter the service provision or affect a strategic asset.
  - 32.2. The decision is not significant under the criteria contained in Council’s adopted Significance and Engagement Policy.
  - 32.3. The persons affected by this decision are ratepayers in the Hawke’s Bay region.

**Recommendations**

That Hawke’s Bay Regional Council:

- 1. Receives and considers the *Annual Plan 2023-2024 for adoption* staff report.
- 2. Agrees that the decisions to be made are not significant under the criteria contained in Council’s adopted Significance and Engagement Policy.
- 3. Adopts the *Annual Plan 2023-2024* in accordance with Section 95 of the Local Government Act 2002.
- 4. Delegates to the Acting Group Manager Corporate Services authority to make any required minor amendments or edits to the *Annual Plan 2023-2024* prior to publishing.

**Authored by:**

|  |   |
|--|---|
| <b>Amy Allan</b><br>Senior Business Partner    | <b>Sarah Bell</b><br>Team Leader Strategy and Performance |
| <b>Chris Comber</b><br>Chief Financial Officer | <b>Mandy Sharpe</b><br>Strategy & Corporate Planner       |

**Approved by:**

|  |  |
|--|--|
| <b>Desiree Cull</b><br>Strategy and Governance Manager | <b>Andrew Siddles</b><br>Acting Group Manager Corporate Services |
|--|--|

**Attachment/s**

|          |  |  |
|----------|--|--|
| <b>1</b> | <b>HBRC Annual Plan 2023-2024 for adoption</b>     | <b>Under Separate Cover- electronic only</b> |
| <b>2</b> | <b>HBRC Schedule of fees and charges 2023-2024</b> | <b>Under Separate Cover- electronic only</b> |



**Subject: Setting of the Rates for 2023-2024 Financial Year**

**Reason for Report**

1. This item is to enable Council to collect its budgeted rates revenue for the 2023-2024 financial year. It follows the legal process, under the Local Government (Rating) Act 2002, for Council to set the rates for the period 1 July 2023 to 30 June 2024.

**Executive Summary**

2. In the previous item, Council has adopted the 2023-2024 Annual Plan.
3. The next step after adopting the Annual Plan (which sets the budget for the year), is to set the rates to enable Council to collect rates for the year. The budget must be set before the rates are set, which explains the order of items on the agenda.
4. After Council has passed the resolutions setting the rates, staff can start preparing to send out rate assessments to all ratepayers. The 2023-2024 rates will be due for payment on 20 September 2023.
5. This Setting of the Rates paper will have a legal review ahead of the Council meeting on Wednesday 26 July.

**Background**

6. The Local Government (Rating) Act 2002, Section 23 sets out the procedure for setting rates, with the main considerations being that rates must:
  - 6.1. be set by a resolution of the local authority
  - 6.2. relate to a financial year
  - 6.3. be set in accordance with relevant provisions of the local authority's Long-term Plan and the Funding Impact Statement for the relevant financial year.
7. The Local Government (Rating) Act 2002, sections 13 and 14 (General Rate) section 15 (Uniform Annual General Charge) and sections 16, 17 and 18 (Targeted Rates) explains how each such rate is to be set.
8. Council has approved the 2023-2024 level of rates to be collected, along with the calculation factors in the Funding Impact Statement, as included in the 2023-2024 Annual Plan which has been adopted at this meeting.

**Decision Making Process**

9. Council is required to make a decision to set rates in accordance with the requirements of the Local Government (Rating) Act 2002 (the Act) including Section 23.

**Recommendations**

That Hawke's Bay Regional Council:

1. Confirms that the decisions to be made on the setting and assessing of rates cover information in the Funding Impact Statement for the 2023-2024 year as included in the 2023-2024 Annual Plan as required by Section 95 of the Local Government Act 2002.
2. Sets the following rates for the 2023-2024 financial year under the Local Government (Rating) Act 2002, on rating units in the region for the financial year commencing on 1 July 2023 and ending on 30 June 2024. These rates are set in accordance with the relevant provisions of the

2023-2024 Annual Plan's Funding Impact Statement and are inclusive of GST.

- 2.1. A **general rate** is set under sections 13, and 131 of the Local Government (Rating) Act 2002 on an estimate of projected land value as per the following table.

| Rate Type           | Districts           | Rates set on | Differentials or units of charge | Calculation factor | Estimated rates revenue 2023-2024 |
|---------------------|---------------------|--------------|----------------------------------|--------------------|-----------------------------------|
| <b>GENERAL RATE</b> |                     |              |                                  | <b>Cents in \$</b> |                                   |
|                     | Napier City         | Land Value   |                                  | 0.02845            | \$2,662,911                       |
|                     | Hastings District   | Land Value   |                                  | 0.02091            | \$5,216,085                       |
|                     | Central HB District | Land Value   |                                  | 0.02323            | \$1,375,376                       |
|                     | Wairoa District     | Land Value   |                                  | 0.02152            | \$625,316                         |
|                     | Taupō District      | Land Value   |                                  | 0.02320            | \$19,678                          |
|                     | Rangitikei District | Land Value   |                                  | 0.02231            | \$3,670                           |
|                     |                     |              |                                  |                    | <b>\$9,903,037</b>                |

- 2.2. A **uniform annual general charge** is set at \$65.89 per separately used or inhabited part of a rating unit (SUIP) under section 15(1)(b) of the Local Government (Rating) Act 2002 as per the following table.

| Rate Type                            | Districts           | Rates set on | Differentials or units of charge | Calculation factor | Estimated rates revenue 2023-2024 |
|--------------------------------------|---------------------|--------------|----------------------------------|--------------------|-----------------------------------|
| <b>UNIFORM ANNUAL GENERAL CHARGE</b> |                     |              | <b>No of SUIPs</b>               | <b>Per SUIP</b>    |                                   |
|                                      | Napier City         | Fixed Amount | 29,009                           | 65.89              | \$1,911,403                       |
|                                      | Hastings District   | Fixed Amount | 35,121                           | 65.89              | \$2,314,090                       |
|                                      | Central HB District | Fixed Amount | 7,260                            | 65.89              | \$478,361                         |
|                                      | Wairoa District     | Fixed Amount | 5,243                            | 65.89              | \$345,461                         |
|                                      | Taupo District      | Fixed Amount | 54                               | 65.89              | \$3,558                           |
|                                      | Rangitikei District | Fixed Amount | 1                                | 65.89              | \$66                              |
|                                      |                     |              | <b>76,688</b>                    |                    | <b>\$5,052,939</b>                |

- 2.3. The following **differential targeted rates**, as described in the Funding Impact Statement, are set under sections 16,17 & 18 of the Local Government (Rating) Act 2002 as per the tables following.

- 2.3.1. Subsidised Public Transport – Based on estimate of projected land value and location (urban areas of Napier, Hastings, Havelock North and Clive but excluding Bay View)

| Group of Activities                     | Districts         | Rates Set On | Differentials or Units of Charge | Calculation Factor | Estimated Rates Revenue 2023-2024 |
|---|-------------------|--------------|----------------------------------|--------------------|-----------------------------------|
| <b>Subsidised Public Transport Rate</b> |                   |              |                                  | <b>Cents in \$</b> |                                   |
|   | Napier City       | Land Value   |                                  | 0.02198            | \$1,815,787                       |
|   | Hastings District | Land Value   |                                  | 0.01615            | \$1,719,048                       |
|   | Clive             | Land value   |                                  | 0.01615            | \$19,839                          |
|   |                   |              |                                  |                    | <b>\$3,342,629</b>                |

- 2.3.2. Heretaunga Plains Flood Control Scheme - Rates set on an estimate of projected capital value based on the location of each property.

| Group of Activities                           | Districts         | Rates Set On  | Differentials or Units of Charge | Calculation Factor | Estimated Rates Revenue 2023-2024 |
|---|-------------------|---------------|----------------------------------|--------------------|-----------------------------------|
| <b>Heretaunga Plains Flood Control Scheme</b> |                   |               | <b>Benefit</b>                   | <b>Cents in \$</b> |                                   |
|   | Napier City       | Capital Value | Direct                           | 0.01062            | \$1,444,819                       |
|   | Napier City       | Capital Value | Indirect                         | 0.00261            | \$519,448                         |
|   | Hastings District | Capital Value | Direct                           | 0.00837            | \$1,809,010                       |
|   | Hastings District | Capital Value | Indirect                         | 0.00205            | \$874,137                         |
|   |                   |               |                                  |                    | <b>\$4,647,414</b>                |

2.3.3. Upper Tukituki Flood Control Scheme - Rates set on land value based on the location of each property.

| Group of Activities                            | Districts           | Rates Set On | Differentials or Units of Charge | Calculation Factor | Estimated Rates Revenue 2023-2024 |
|--|---------------------|--------------|----------------------------------|--------------------|-----------------------------------|
| <b>Upper Tukituki Catchment Control Scheme</b> |                     |              |                                  | <b>Cents in \$</b> |                                   |
|  | Central HB District | Land Value A | F1 100                           | 0.3924             | \$170,109                         |
|  | Central HB District | Land Value B | F2 75                            | 0.2943             | \$281,891                         |
|  | Central HB District | Land Value C | F3 50                            | 0.1962             | \$156,204                         |
|  | Central HB District | Land Value D | F4 25                            | 0.0981             | \$175,858                         |
|  | Central HB District | Land Value E | F5 10                            | 0.03924            | \$112,939                         |
|  | Central HB District | Land Value F | F6 1                             | 0.00393            | \$122,337                         |
|  | Central HB District | Land Value   | U1 25                            | 0.0981             | \$88,648                          |
|  | Central HB District | Land Value   | U2 15                            | 0.05886            | \$13,061                          |
|  | Central HB District | Land Value   | U3 10                            | 0.03924            | \$20,529                          |
|  | Central HB District | Land Value   | U4 1                             | 0.00393            | \$20,889                          |
|  | Hastings District   | Land Value   | F5 10                            | 0.03533            | \$2,190                           |
|  | Hastings District   | Land Value   | F6 1                             | 0.00353            | \$4,601                           |
|  |                     |              |                                  |                    | <b>\$1,169,256</b>                |

2.3.4. Central & Southern Area Rivers & Streams – based on location and capital value

| Group of Activities                                     | Districts           | Rates Set On  | Differentials or Units of Charge | Calculation Factor | Estimated Rates Revenue 2023-2024 |
|---|---------------------|---------------|----------------------------------|--------------------|-----------------------------------|
| <b>Central &amp; Southern Area Rivers &amp; Streams</b> |                     |               |                                  | <b>Cents in \$</b> |                                   |
|   | Napier City         | Capital Value |                                  | 0.00014            | \$27,857                          |
|   | Hastings District   | Capital Value |                                  | 0.00011            | \$46,804                          |
|   | Central HB District | Capital Value |                                  | 0.00012            | \$10,912                          |
|   | Taupo District      | Capital Value |                                  | 0.00012            | \$148                             |
|   | Rangitikei District | Capital Value |                                  | 0.00000            | \$0                               |
|   |                     |               |                                  |                    | <b>\$85,721</b>                   |

2.3.5. Wairoa River and Streams Scheme – based on capital value

| Group of Activities                      | Districts       | Rates Set On  | Differentials or Units of Charge | Calculation Factor | Estimated Rates Revenue 2023-2024 |
|--|-----------------|---------------|----------------------------------|--------------------|-----------------------------------|
| <b>Wairoa River &amp; Streams Scheme</b> |                 |               |                                  | <b>Cents in \$</b> |                                   |
|  | Wairoa District | Capital Value |                                  | 0.00669            | \$271,327                         |

2.3.6. Various Streams and Drainage Schemes

2.3.6.1. Napier, Meeanee & Puketapu – land value based on land use

| Group of Activities            | Districts         | Rates Set On | Differentials or Units of Charge | Calculation Factor | Estimated Rates Revenue 2023-2024 |
|--------------------------------|-------------------|--------------|----------------------------------|--------------------|-----------------------------------|
| <b>Napier Meeanee Puketapu</b> |                   |              |                                  | <b>Cents in \$</b> |                                   |
|                                | Napier City       | Land Value   | Urban                            | 0.02038            | \$1,135,453                       |
|                                | Napier City       | Land Value   | Industrial                       | 0.08152            | \$318,819                         |
|                                | Hastings District | Land Value   | Rural                            | 0.01498            | \$36,189                          |
|                                |                   |              |                                  |                    | <b>\$1,490,461</b>                |

2.3.6.2. Karamu & Tributaries – land value based on land use

| Group of Activities             | Districts         | Rates Set On | Differentials or Units of Charge | Calculation Factor | Estimated Rates Revenue 2023-2024 |
|---------------------------------|-------------------|--------------|----------------------------------|--------------------|-----------------------------------|
| <b>Karamū &amp; Tributaries</b> |                   |              |                                  | <b>Cents in \$</b> |                                   |
|                                 | Hastings District | Land Value   | Urban                            | 0.01541            | \$1,246,869                       |
|                                 | Hastings District | Land Value   | Industrial                       | 0.06165            | \$368,663                         |
|                                 |                   |              |                                  |                    | <b>\$1,615,532</b>                |

2.3.6.3. Raupare Twyford – based on location and land value

| Group of Activities    | Districts         | Rates Set On | Differentials or Units of Charge | Calculation Factor | Estimated Rates Revenue 2023-2024 |
|------------------------|-------------------|--------------|----------------------------------|--------------------|-----------------------------------|
| <b>Raupare Twyford</b> |                   |              |                                  | Cents in \$        |                                   |
|                        | Hastings District | Land Value   | Rural                            | 0.0172             | \$180,994                         |

2.3.6.4. Raupare Enhancement – based on location and land area

| Group of Activities        | Districts         | Rates Set On | Differentials or Units of Charge | Calculation Factor | Estimated Rates Revenue 2023-2024 |
|----------------------------|-------------------|--------------|----------------------------------|--------------------|-----------------------------------|
| <b>Raupare Enhancement</b> |                   |              |                                  | Cents per Hectare  |                                   |
|                            | Hastings District | Area         | 1,178                            | 1,320.66           | \$14,855                          |

2.3.6.5. Haumoana Te Awanga – based on location and land value

| Group of Activities         | Districts         | Rates Set On | Differentials or Units of Charge | Calculation Factor | Estimated Rates Revenue 2023-2024 |
|-----------------------------|-------------------|--------------|----------------------------------|--------------------|-----------------------------------|
| <b>Haumoana / Te Awanga</b> |                   |              |                                  | Cents in \$        |                                   |
|                             | Hastings District | Land Value   | Rural                            | 0.04536            | \$171,793                         |

2.3.6.6. Tūtaekurī-Waimate & Moteo – based on location and land value

| Group of Activities                  | Districts         | Rates Set On | Differentials or Units of Charge | Calculation Factor | Estimated Rates Revenue 2023-2024 |
|--------------------------------------|-------------------|--------------|----------------------------------|--------------------|-----------------------------------|
| <b>Tūtaekurī-Waimate &amp; Moteo</b> |                   |              |                                  | Cents in \$        |                                   |
|                                      | Hastings District | Land Value   | Rural                            | 0.07607            | \$296,311                         |

2.3.6.7. Pakowhai Brookfields – based on location and land value

| Group of Activities         | Districts         | Rates Set On | Differentials or Units of Charge | Calculation Factor | Estimated Rates Revenue 2023-2024 |
|-----------------------------|-------------------|--------------|----------------------------------|--------------------|-----------------------------------|
| <b>Pākōwhai Brookfields</b> |                   |              |                                  | Cents in \$        |                                   |
|                             | Hastings District | Land Value   | Rural                            | 0.08059            | \$187,193                         |

2.3.6.8. Brookfields & Awatoto – land value based on land use

| Group of Activities        | Districts   | Rates Set On | Differentials or Units of Charge | Calculation Factor | Estimated Rates Revenue 2023-2024 |
|----------------------------|-------------|--------------|----------------------------------|--------------------|-----------------------------------|
| <b>Brookfields Awatoto</b> |             |              |                                  | Cents in \$        |                                   |
|                            | Napier City | Land Value   | Urban                            | 0.08398            | \$109,308                         |
|                            | Napier City | Land Value   | Industrial                       | 0.3359             | \$80,650                          |
|                            |             |              |                                  |                    | <b>\$189,958</b>                  |

2.3.6.9. Clive & Muddy Creek – land value based on land use

| Group of Activities            | Districts         | Rates Set On | Differentials or Units of Charge | Calculation Factor | Estimated Rates Revenue 2023-2024 |
|--------------------------------|-------------------|--------------|----------------------------------|--------------------|-----------------------------------|
| <b>Clive &amp; Muddy Creek</b> |                   |              |                                  | Cents in \$        |                                   |
|                                | Hastings District | Land Value   | Urban                            | 0.03189            | \$220,876                         |
|                                | Hastings District | Land Value   | Industrial                       | 0.12755            | \$77,155                          |
|                                |                   |              |                                  |                    | <b>\$298,031</b>                  |

2.3.6.10. Puninga – based on location and land value

| Group of Activities | Districts         | Rates Set On | Differentials or Units of Charge | Calculation Factor | Estimated Rates Revenue 2023-2024 |
|---------------------|-------------------|--------------|----------------------------------|--------------------|-----------------------------------|
| <b>Punīnga</b>      |                   |              |                                  | Cents in \$        |                                   |
|                     | Hastings District | Land Value   | Rural                            | 0.14124            | \$150,145                         |

## 2.3.6.11. Upper Makara – Area based on location

| Group of Activities  | Districts           | Rates Set On | Differentials or Units of Charge | Calculation Factor       | Estimated Rates Revenue 2023-2024 |
|--|---------------------|--------------|----------------------------------|--------------------------|-----------------------------------|
| <b>Upper Makara Stream Catchment Special Rating Scheme</b> |                     |              |                                  | <b>Cents per Hectare</b> |                                   |
|  | Central HB District | Area Basis   | A                                | 22,836.44                | \$12,379                          |
|  | Central HB District | Area Basis   | B                                | 18,269.15                | \$34,485                          |
|  | Central HB District | Area Basis   | C                                | 14,843.69                | \$52,293                          |
|  | Central HB District | Area Basis   | D                                | 7,992.75                 | \$14,057                          |
|  | Central HB District | Area Basis   | E                                | 1,141.82                 | \$26,325                          |
|  | Central HB District | Area Basis   | F                                | 456.73                   | \$20,912                          |
|  |                     |              |                                  |                          | <b>\$160,451</b>                  |

## 2.3.6.12. Poukawa Drainage – land value based on location

| Group of Activities                           | Districts         | Rates Set On | Differentials or Units of Charge | Calculation Factor | Estimated Rates Revenue 2023-2024 |
|---|-------------------|--------------|----------------------------------|--------------------|-----------------------------------|
| <b>Poukawa Drainage Special Rating Scheme</b> |                   |              |                                  | <b>Cents in \$</b> |                                   |
|   | Hastings District | Land Value   | PO1                              | 0.20959            | \$39,944                          |
|   | Hastings District | Land Value   | PO2                              | 0.03493            | \$1,779                           |
|   | Hastings District | Land Value   | PO3                              | 0.00699            | \$712                             |
|   |                   |              |                                  |                    | <b>\$42,435</b>                   |

## 2.3.6.13. Paeroa Drainage – Area based on location

| Group of Activities                               | Districts       | Rates Set On | Differentials or Units of Charge | Calculation Factor       | Estimated Rates Revenue 2023-2024 |
|---|-----------------|--------------|----------------------------------|--------------------------|-----------------------------------|
| <b>Paeroa Drainage Scheme Special Rating Area</b> |                 |              |                                  | <b>Cents per Hectare</b> |                                   |
|   | Wairoa District | Area basis   | A                                | 8,060.78                 | \$15,177                          |
|   | Wairoa District | Area basis   | B                                | 5,239.51                 | \$6,571                           |
|   | Wairoa District | Area basis   | C                                | 3,627.35                 | \$1,746                           |
|   | Wairoa District | Area basis   | D                                | 2,821.27                 | \$1,256                           |
|   | Wairoa District | Area basis   | E                                | 403.04                   | \$757                             |
|   |                 |              |                                  |                          | <b>\$25,507</b>                   |

## 2.3.6.14. Ohuia, Whakaki – Area based on location

| Group of Activities                         | Districts       | Rates Set On | Differentials or Units of Charge | Calculation Factor       | Estimated Rates Revenue 2023-2024 |
|---|-----------------|--------------|----------------------------------|--------------------------|-----------------------------------|
| <b>Ohuia Whakaki Drainage Rating Scheme</b> |                 |              |                                  | <b>Cents per Hectare</b> |                                   |
|   | Wairoa District | Area basis   | A                                | 18,242.03                | \$54,634                          |
|   | Wairoa District | Area basis   | B                                | 14,593.62                | \$13,212                          |
|   | Wairoa District | Area basis   | C                                | 10,945.22                | \$8,147                           |
|   | Wairoa District | Area basis   | D                                | 5,472.61                 | \$19,346                          |
|   | Wairoa District | Area basis   | E                                | 1,824.20                 | \$3,300                           |
|   |                 |              |                                  |                          | <b>\$98,639</b>                   |

## 2.3.6.15. Opoho Drainage – Fixed amount based on location

| Group of Activities          | Districts       | Rates Set On | Differentials or Units of Charge | Calculation Factor     | Estimated Rates Revenue 2023-2024 |
|------------------------------|-----------------|--------------|----------------------------------|------------------------|-----------------------------------|
| <b>Opoho Drainage/Stream</b> |                 |              |                                  | <b>Per Rating Unit</b> |                                   |
|                              | Wairoa District | Fixed Amount | A                                | \$36,336.00            | \$36,336                          |
|                              | Wairoa District | Fixed Amount | B                                | \$13,550.00            | \$13,550                          |
|                              | Wairoa District | Fixed Amount | C                                | \$5,420.00             | \$5,420                           |
|                              |                 |              |                                  |                        | <b>\$55,306</b>                   |

2.3.6.16. Kopuawhara Stream – Area based on location

| Group of Activities                                       | Districts       | Rates Set On | Differentials or Units of Charge | Calculation Factor       | Estimated Rates Revenue 2023-2024 |
|---|-----------------|--------------|----------------------------------|--------------------------|-----------------------------------|
| <b>Kopuawhara Stream Flood Control Maintenance Scheme</b> |                 |              |                                  | <b>Cents per Hectare</b> |                                   |
|   | Wairoa District | Area Basis   | A                                | 33,775.76                | \$4,126                           |
|   | Wairoa District | Area Basis   | B                                | 13,510.30                | \$8,370                           |
|   | Wairoa District | Area Basis   | C                                | 6,755.15                 | \$4,007                           |
|   | Wairoa District | Area Basis   | D                                | 1,688.79                 | \$1,034                           |
|   |                 |              |                                  |                          | <b>\$17,538</b>                   |

2.3.6.17. Te Ngarue Stream – Area based on location

| Group of Activities                             | Districts         | Rates Set On | Differentials or Units of Charge | Calculation Factor       | Estimated Rates Revenue 2023-2024 |
|---|-------------------|--------------|----------------------------------|--------------------------|-----------------------------------|
| <b>Te Ngarue Stream Flood Protection Scheme</b> |                   |              |                                  | <b>Cents per Hectare</b> |                                   |
|   | Hastings District | Area Basis   | TN                               | 11,883.05                | \$10,338                          |
|   | Hastings District | Area Basis   | TN1                              | 50,391.68                | \$567                             |
|   |                   |              |                                  |                          | <b>\$10,905</b>                   |

2.3.6.18. Esk River – Area based on location

| Group of Activities          | Districts         | Rates Set On | Differentials or Units of Charge | Calculation Factor       | Estimated Rates Revenue 2023-2024 |
|------------------------------|-------------------|--------------|----------------------------------|--------------------------|-----------------------------------|
| <b>Esk River Maintenance</b> |                   |              |                                  | <b>Cents per Hectare</b> |                                   |
|                              | Hastings District | Area Basis   | E1                               | 4,436.70                 | \$12,080                          |
|                              | Hastings District | Area Basis   | E2                               | 1,774.68                 | \$3,979                           |
|                              | Hastings District | Area Basis   | R11                              | 4,906.92                 | \$1,567                           |
|                              | Hastings District | Area Basis   | R12                              | 21,032.28                | \$979                             |
|                              | Hastings District | Area Basis   | R13                              | 71,250.80                | \$979                             |
|                              |                   |              |                                  |                          | <b>\$19,584</b>                   |

2.3.6.19. Whirinaki Stream – Area based on location

| Group of Activities                 | Districts         | Rates Set On | Differentials or Units of Charge | Calculation Factor       | Estimated Rates Revenue 2023-2024 |
|-------------------------------------|-------------------|--------------|----------------------------------|--------------------------|-----------------------------------|
| <b>Whirinaki Stream Maintenance</b> |                   |              |                                  | <b>Cents per Hectare</b> |                                   |
|                                     | Hastings District | Area Basis   | W1                               | 43,372.48                | \$13,801                          |
|                                     | Hastings District | Area Basis   | W2                               | 37,728.09                | \$1,757                           |
|                                     | Hastings District | Area Basis   | W3                               | 127,811.02               | \$1,757                           |
|                                     | Hastings District | Area Basis   | W4                               | 22,789.98                | \$6,273                           |
|                                     | Hastings District | Area Basis   | W5                               | 8,197.63                 | \$502                             |
|                                     | Hastings District | Area Basis   | W6                               | 15,207.85                | \$502                             |
|                                     | Hastings District | Area Basis   | W7                               | 5,396.33                 | \$502                             |
|                                     |                   |              |                                  |                          | <b>\$25,093</b>                   |

2.3.6.20. Pōrangahau Flood Control – based on location and land value

| Group of Activities             | Districts           | Rates Set On | Differentials or Units of Charge | Calculation Factor | Estimated Rates Revenue 2023-2024 |
|---------------------------------|---------------------|--------------|----------------------------------|--------------------|-----------------------------------|
| <b>Pōrangahau Flood Control</b> |                     |              |                                  | <b>Cents in \$</b> |                                   |
|                                 | Central HB District | Land Value   |                                  | 0.00598            | \$46,322                          |

2.3.6.21. Maraetotara Flood Control – based on location and land value

| Group of Activities           | Districts         | Rates Set On  | Differentials or Units of Charge | Calculation Factor | Estimated Rates Revenue 2023-2024 |
|-------------------------------|-------------------|---------------|----------------------------------|--------------------|-----------------------------------|
| <b>Maraetotara Flood Mtce</b> |                   |               |                                  | <b>Cents in \$</b> |                                   |
|                               | Hastings District | Capital Value |                                  | 0.00464            | \$18,371                          |



2.3.7. Animal Pest Strategy – based on area (greater than 4.0469 hectares), productivity and land use

| Group of Activities                             | Districts           | Rates Set On | Differentials or Units of Charge | Calculation Factor       | Estimated Rates Revenue 2023-2024 |
|---|---------------------|--------------|----------------------------------|--------------------------|-----------------------------------|
| <b>Regional Animal Pest Management Strategy</b> |                     |              | <b>Hectares</b>                  | <b>Cents per Hectare</b> |                                   |
|   | Napier City         | Area Basis   | 4,685                            | 281.08217                | \$13,030                          |
|   | Hastings District   | Area Basis   | 299,419                          | 281.08217                | \$834,164                         |
|   | Wairoa District     | Area Basis   | 220,780                          | 281.08217                | \$620,446                         |
|   | Central HB District | Area Basis   | 294,900                          | 281.08217                | \$828,293                         |
|   | Taupō District      | Area Basis   | 8,125                            | 281.08217                | \$22,838                          |
|   | Rangitikei District | Area Basis   | 10,192                           | 281.08217                | \$28,647                          |
|   |                     |              | <b>838,100</b>                   |                          | <b>\$2,347,418</b>                |

2.3.8. Forest Pest Strategy – based on area (greater than 4.0469 hectares), productivity and land use

| Group of Activities                  | Districts           | Rates Set On | Differentials or Units of Charge | Calculation Factor       | Estimated Rates Revenue 2023-2024 |
|--------------------------------------|---------------------|--------------|----------------------------------|--------------------------|-----------------------------------|
| <b>Regional Animal Pest Forestry</b> |                     |              | <b>Hectares</b>                  | <b>Cents per Hectare</b> |                                   |
|                                      | Napier City         | Area Basis   | 79                               | 98.65222                 | \$78                              |
|                                      | Hastings District   | Area Basis   | 63,790                           | 98.65222                 | \$62,930                          |
|                                      | Wairoa District     | Area Basis   | 53,902                           | 98.65222                 | \$53,174                          |
|                                      | Central HB District | Area Basis   | 7,306                            | 98.65222                 | \$7,208                           |
|                                      | Taupō District      | Area Basis   | 13,903                           | 98.65222                 | \$13,716                          |
|                                      | Rangitikei District | Area Basis   | -                                | -                        | -                                 |
|                                      |                     |              | <b>138,980</b>                   |                          | <b>\$137,105</b>                  |

2.3.9. Sustainable Land Management – based on land area (greater than 4.0469 hectares), productivity and location

| Group of Activities                         | Districts           | Rates Set On | Differentials or Units of Charge | Calculation Factor       | Estimated Rates Revenue 2023-2024 |
|---|---------------------|--------------|----------------------------------|--------------------------|-----------------------------------|
| <b>Sustainable Land Management Strategy</b> |                     |              | <b>Hectares</b>                  | <b>Cents per Hectare</b> |                                   |
|   | Napier City         | Area Basis   | 4,688                            | 132.917                  | \$6,200                           |
|   | Hastings District   | Area Basis   | 375,066                          | 132.917                  | \$498,232                         |
|   | Wairoa District     | Area Basis   | 275,514                          | 132.917                  | \$366,174                         |
|   | Central HB District | Area Basis   | 302,170                          | 132.917                  | \$401,444                         |
|   | Taupō District      | Area Basis   | 38,288                           | 132.917                  | \$50,891                          |
|   | Rangitikei District | Area Basis   | 10,192                           | 132.917                  | \$13,546                          |
|   |                     |              | <b>1,005,917</b>                 |                          | <b>\$1,336,488</b>                |

2.3.10. Plant Pest Strategy – based on area (greater than 4.0469 hectares) and productivity

| Group of Activities        | Districts           | Rates Set On | Differentials or Units of Charge | Calculation Factor       | Estimated Rates Revenue 2023-2024 |
|----------------------------|---------------------|--------------|----------------------------------|--------------------------|-----------------------------------|
| <b>Plant Pest Strategy</b> |                     |              | <b>Hectares</b>                  | <b>Cents per Hectare</b> |                                   |
|                            | Napier City         | Area Basis   | 4,685                            | 62.1029                  | \$2,917                           |
|                            | Hastings District   | Area Basis   | 361,326                          | 62.1029                  | \$223,936                         |
|                            | Wairoa District     | Area Basis   | 276,607                          | 62.1029                  | \$170,230                         |
|                            | Central HB District | Area Basis   | 303,430                          | 62.1029                  | \$187,047                         |
|                            | Taupō District      | Area Basis   | 22,028                           | 62.1029                  | \$13,680                          |
|                            | Rangitikei District | Area Basis   | 10,192                           | 62.1029                  | \$6,329                           |
|                            |                     |              | <b>978,268</b>                   |                          | <b>\$605,449</b>                  |

- 2.3.11. Healthy Homes/Clean Heat – based on location (Napier and Hastings air sheds) and equalised land value

| Group of Activities               | Districts         | Rates Set On | Differentials or Units of Charge | Calculation Factor | Estimated Rates Revenue 2023-2024 |
|-----------------------------------|-------------------|--------------|----------------------------------|--------------------|-----------------------------------|
| <b>Healthy Homes – Clean Heat</b> |                   |              |                                  | Cents in \$        |                                   |
|                                   | Napier City       | Land Value   |                                  | 0.00401            | \$339,519                         |
|                                   | Hastings District | Land Value   |                                  | 0.00295            | \$378,165                         |
|                                   |                   |              |                                  |                    | <b>\$717,684</b>                  |

- 2.3.12. Sustainable Homes – Financial Assistance (includes Clean Heat Assistance)  
Based on value of service provided to specific properties as requested

| Group of Activities  | Districts | Rates Set On | Differentials or Units of Charge    | Calculation Factor | Estimated Rates Revenue 2023-2024   |
|--|-----------|--------------|-------------------------------------|--------------------|-------------------------------------|
| <b>Sustainable Homes Financial Assistance</b>  |           |              |                                     |                    |                                     |
| Voluntary targeted rate to repay financial assistance to insulate homes and provide clean heat, solar heating, PhotoVoltaic cells, HRV, domestic water storage and septic tank replacement |           |              | \$10 per \$100 financial assistance | \$10               | \$10 per \$100 financial assistance |

- 2.3.13. Economic Development - Commercial and industrial properties based on capital value

| Group of Activities              | Districts           | Rates Set On  | Differentials or Units of Charge | Calculation Factor | Estimated Rates Revenue 2023-2024 |
|----------------------------------|---------------------|---------------|----------------------------------|--------------------|-----------------------------------|
| <b>Commercial and Industrial</b> |                     |               |                                  | Cents in \$        |                                   |
|                                  | Napier City         | Capital Value |                                  | 0.02857            | \$800,408                         |
|                                  | Hastings District   | Capital Value |                                  | 0.0225             | \$1,002,944                       |
|                                  | Wairoa District     | Capital Value |                                  | 0.02302            | \$20,331                          |
|                                  | Central HB District | Capital Value |                                  | 0.02504            | \$54,912                          |
|                                  |                     |               |                                  |                    | <b>\$1,878,594</b>                |

- 2.3.14. Regional Cyclone Recovery (Variable) - All properties based on land value

| Rate type | Districts           | Rates set on | Differentials or units of charge | Calculation factor | Estimated rates revenue 2023-2024 |
|-----------|---------------------|--------------|----------------------------------|--------------------|-----------------------------------|
|           |                     |              |                                  | Cents in \$        |                                   |
|           | Napier City         | Land Value   |                                  | 0.00384            | \$360,356                         |
|           | Hastings District   | Land Value   |                                  | 0.00384            | \$960,118                         |
|           | Central HB District | Land Value   |                                  | 0.00384            | \$227,756                         |
|           | Wairoa District     | Land Value   |                                  | 0.00384            | \$111,562                         |
|           | Taupō District      | Land Value   |                                  | 0.00384            | \$3,257                           |
|           | Rangitikei District | Land Value   |                                  | 0.00384            | \$632                             |
|           |                     |              |                                  |                    | <b>\$1,663,681</b>                |

- 2.4. The following **uniform targeted rates**, as described in the Funding Impact Statement, are set under sections 16 and 17 of the Local Government (Rating) Act 2002 as per the following tables.

- 2.4.1. Various Streams and Drainage Schemes

- 2.4.1.1. Karamu Drainage – Fixed amount per separately used or inhabited part based on location

| Group of Activities         | Districts         | Rates Set On | Differentials or Units of Charge | Calculation Factor | Estimated Rates Revenue 2023-2024 |
|-----------------------------|-------------------|--------------|----------------------------------|--------------------|-----------------------------------|
| <b>Karamū Drainage Mtce</b> |                   |              | Rating Units                     | Per Rating Unit    |                                   |
|                             | Hastings District | Fixed amount | 6,416                            | 12.88738           | \$82,700                          |

2.4.1.2. Karamu Enhancement – Fixed amount per separately used or inhabited part based on location

| Group of Activities       | Districts         | Rates Set On | Differentials or Units of Charge | Calculation Factor     | Estimated Rates Revenue 2023-2024 |
|---------------------------|-------------------|--------------|----------------------------------|------------------------|-----------------------------------|
| <b>Karamū Enhancement</b> |                   |              | <b>Rating Units</b>              | <b>Per Rating Unit</b> |                                   |
|                           | Hastings District | Fixed amount | 6,416                            | 12.02067               | \$77,121                          |

2.4.1.3. Kairakau Community – Fixed amount per separately used or inhabited part of a property based on location

| Group of Activities              | Districts           | Rates Set On   | Differentials or Units of Charge | Calculation Factor | Estimated Rates Revenue 2023-2024 |
|----------------------------------|---------------------|----------------|----------------------------------|--------------------|-----------------------------------|
| <b>Kairakau Community Scheme</b> |                     |                | <b>SUIPs</b>                     | <b>Per SUIP</b>    |                                   |
|                                  | Central HB District | Uniform Charge | 84                               | 136.28             | \$11,448                          |

2.4.2. Coastal Hazards - Fixed amount per separately used or inhabited part based on location

| Group of Activities    | Districts         | Rates Set On | Differentials or Units of Charge | Calculation Factor | Estimated Rates Revenue 2023-2024 |
|------------------------|-------------------|--------------|----------------------------------|--------------------|-----------------------------------|
| <b>Coastal Hazards</b> |                   |              | <b>SUIPs</b>                     | <b>Per SUIP</b>    |                                   |
|                        | Napier City       | Fixed amount | 28,642                           | \$3.27             | \$93,662                          |
|                        | Hastings District | Fixed amount | 34,783                           | \$3.27             | \$113,743                         |
|                        |                   |              | <b>63,425</b>                    |                    | <b>\$207,405</b>                  |

2.4.3. Economic Development: Residential and rural properties as a fixed amount per separately used or inhabited part of a rating unit

| Group of Activities          | Districts           | Rates Set On | Differentials or Units of Charge | Calculation Factor | Estimated Rates Revenue 2023-2024 |
|------------------------------|---------------------|--------------|----------------------------------|--------------------|-----------------------------------|
| <b>Residential and Rural</b> |                     |              | <b>SUIPs</b>                     | <b>Per SUIP</b>    |                                   |
|                              | Napier City         | Fixed amount | 25,877                           | \$11.58            | \$299,656                         |
|                              | Hastings District   | Fixed amount | 31,923                           | \$11.58            | \$369,663                         |
|                              | Wairoa District     | Fixed amount | 4,941                            | \$11.58            | \$57,214                          |
|                              | Central HB District | Fixed amount | 6,717                            | \$11.58            | \$77,783                          |
|                              | Taupō District      | Fixed amount | 54                               | \$11.58            | \$625                             |
|                              | Rangitikei District | Fixed amount | 1                                | \$11.58            | \$12                              |
|                              |                     |              | <b>69,513</b>                    |                    | <b>\$804,953</b>                  |

2.4.4. CDEM- Emergency Management - Fixed amount per separately used or inhabited part based on location

| Group of Activities         | Districts           | Rates Set On | Differentials or Units of Charge | Calculation Factor | Estimated Rates Revenue 2023-2024 |
|-----------------------------|---------------------|--------------|----------------------------------|--------------------|-----------------------------------|
| <b>Emergency Management</b> |                     |              | <b>SUIPs</b>                     | <b>Per SUIP</b>    |                                   |
|                             | Napier City         | Fixed Amount | 28,644                           | \$43.96            | \$1,259,191                       |
|                             | Hastings District   | Fixed Amount | 34,783                           | \$43.96            | \$1,529,062                       |
|                             | Wairoa District     | Fixed Amount | 5,185                            | \$43.96            | \$227,922                         |
|                             | Central HB District | Fixed Amount | 7,037                            | \$43.96            | \$309,347                         |
|                             |                     |              | <b>75,649</b>                    |                    | <b>\$3,325,522</b>                |

2.4.5. Regional Cyclone Recovery Rate - All properties as a fixed amount per separately used or inhabited part of a rating unit

| Rate type                    | Districts           | Rates set on        | Differentials or units of charge | Calculation factor | Estimated rates revenue 2023-2024 |
|------------------------------|---------------------|---------------------|----------------------------------|--------------------|-----------------------------------|
| <b>CYCLONE RECOVERY RATE</b> |                     | <b>No. of SUIPs</b> | <b>Per SUIP</b>                  | <b>Per SUIP</b>    |                                   |
|                              | Napier City         | Fixed Amount        | 29,009                           | 55.00              | \$1,595,495                       |
|                              | Hastings District   | Fixed Amount        | 35,121                           | 55.00              | \$1,931,628                       |
|                              | Central HB District | Fixed Amount        | 7,260                            | 55.00              | \$399,300                         |
|                              | Wairoa District     | Fixed Amount        | 5,243                            | 55.00              | \$288,365                         |
|                              | Taupō District      | Fixed Amount        | 54                               | 55.00              | \$2,970                           |
|                              | Rangitikei District | Fixed Amount        | 1                                | 55.00              | \$55                              |
|                              |                     |                     | <b>76,688</b>                    |                    | <b>\$4,217,813</b>                |

3. Sets the due date for payment of rates set for the financial year commencing 1 July 2023 and ending on 30 June 2024 as 20 September 2023.
4. Resolves, in accordance with sections 57 and 58(1)(a) of the Local Government (Rating) Act 2002, that a penalty of 10% be added to the amount of rates for the 2023-2024 financial year that remain unpaid after the due date stated above. The penalty will be added on 21 September 2023.
5. Resolves, in accordance with sections 57 and 58(1)(b) of the Local Government (Rating) Act 2002, that a penalty of 10% be added to the amount of rates from previous financial years remaining unpaid on 2 August 2023. The penalty will be added on 2 August 2023.

**Authored by:**

**Vanessa Fauth**  
Finance Manager

**Chris Comber**  
Chief Financial Officer

**Amy Allan**  
Senior Business Partner

**Sarah Bell**  
Team Leader Strategy and Performance

**Chelsea Spencer**  
Senior Group Accountant

**Approved by:**

**Andrew Siddles**  
Acting Group Manager Corporate Services

**Attachment/s**

There are no attachments for this report.

**Subject: Regional Planning and Māori Committee appointees' Remuneration Review**

**Reason for Report**

1. This item provides the means for Council to resolve the remuneration to be paid to Tāngata Whenua representatives (TWR) on the Regional Planning Committee (RPC) and the Māori Committee.

**Officers' Recommendation**

2. Council officers consider that the remuneration reviews undertaken by Strategic Pay are satisfactory and therefore recommend that Council sets the remuneration for RPC TWR and Māori Committee TWR in accordance with the recommendations from the relevant review. Staff consider the midpoint of the ranges recommended are appropriate.

**Executive Summary**

3. Strategic Pay was selected by the RPC and Māori Committee to undertake separate remuneration reviews with these commencing in September 2022. The reviews have been completed and the findings provided to Council to enable Council to resolve remuneration for both RPC TWR and Māori Committee for the remainder of the current triennium, with effect from 1 July 2023.

**Background**

4. The current RPC Terms of Reference (adopted in 2014) states that the level of remuneration shall be determined promptly following each triennial election by independent persons (Appointee) appointed by RPC Co-chairs.
5. RPC Tāngata Whenua representatives' remuneration was last reviewed in 2019 by Strategic Pay, and they were again selected as the single Appointee to carry out the review.
6. The last significant review of Māori Committee TWR remuneration was carried out in February 2018. This triennium, it was considered appropriate that both reviews be carried out at the same time.
7. The separate 2023 Strategic Pay review reports for the RPC and the Māori Committee are attached. In summary, Strategic Pay recommends that:
  - 7.1. RPC Tāngata Whenua representatives receive an increase in their annual salary (from \$13,750) to between \$15,000 and \$17,000 p.a. Additional meeting attendance fees remain at \$452.
  - 7.2. RPC TW Co-chair to receive an increase in salary (from \$27,500) to between \$30,000 and \$34,000 p.a. and Deputy Co-chair to receive an increase in salary (from \$20,625) to somewhere between \$22,500 and \$25,500 p.a.
  - 7.3. The Māori Committee Tāngata Whenua meeting attendance fee remains at \$452 per meeting.
  - 7.4. Māori Committee Co-chairs to each receive an increase in salary (from \$13,750) to between \$15,000 and \$17,000 p.a. The actual amount to be dependent upon what remuneration is approved for the RPC TWR Co-chair as the Māori Committee Co-chairs share that per annum salary.

## Consultation

8. The RPC and Māori Committee have been involved in the review process; both selecting Strategic Pay to undertake the reviews.
9. The remuneration review was considered by the Māori Committee at its 7 September 2022 meeting where the Terms of Reference for the review was approved and Strategic Pay was appointed as the reviewer. Strategic Pay attended a Māori Committee workshop on 8 February and conducted an interview with Co-Chair Mike Paku on the 24 April to understand the scope and complexities of the role of TWR on the Māori Committee.
10. At its meeting on 14 September 2022, the RPC resolved to appoint Strategic Pay as the sole appointee to undertake the independent review of remuneration for its Tāngata Whenua members and delegated authority to three of its TWR members to finalise the process and criteria (Terms of Reference) for the review. The TOR were workshopped and confirmed by this sub-group of RPC TWR in January/February 2023.
11. Cyclone Gabrielle response delayed further consideration of this matter until 17 May 2023 when RPC TWR met with Strategic Pay to discuss the scope and complexities of the role of TWR on the Regional Planning Committee.
12. In early June 2023 Strategic Pay provided a draft of the RPC TW review which was circulated to the authorised sub-group of three RPC members and the Co-Chair on 8 June for comment. The initial response timeframe of one week was extended until 7 July 2023 to provide more response time.
13. Likewise, in early June 2023 Strategic Pay provided a draft of the Māori Committee TWR remuneration review which was circulated on 8 June 2023 for comment to both Co-Chairs and the NKII Board representative. The initial response timeframe of one week was extended until 7 July 2023 to provide more response time.

## Financial and Resource Implications

14. If accepted, the recommendations will have a minor impact on Council's budgeted costs. The table below sets out the impact based on an assumption that all recommended salary increases are approved at the midpoint of the range recommended by Strategic Pay - RPC Co-chair at \$32,000 p.a., Deputy Co-chair at \$24,000p.a., Tāngata Whenua members \$16,000p.a.

| RPC Fees         | Current annual cost per annum | Number of members | Assumption | Number of members | Assumed total per annum |
|------------------|-------------------------------|-------------------|------------|-------------------|-------------------------|
| Co-chair         | \$27,500                      | 1                 | \$32,000   | 1                 | \$32,000                |
| Deputy Co-chair  | \$20,625                      | 1                 | \$24,000   | 1                 | \$24,000                |
| Committee member | \$13,750                      | 7                 | \$16,000   | 7                 | \$112,000               |
| <b>Total</b>     | <b>\$144,375</b>              |                   |            |                   | <b>\$168,000 p.a.</b>   |

| Māori Committee Fees | Current annual costs per annum |  | Assumption |  | Assumed total per annum |
|----------------------|--------------------------------|--|------------|--|-------------------------|
| Co-chairs combined   | \$27,500                       |  | \$32,000   |  | \$32,000                |
| <b>Total</b>         | <b>\$50,100</b>                |  |            |  | <b>\$54,600</b>         |

15. On this assumed basis, total RPC TWR remuneration costs would rise by \$23,625 p.a.
16. Māori Committee TWR meeting attendance costs are assumed to remain constant as the meeting fee is not changing.

## Decision Making Process

17. Council and its committees are required to make every decision in accordance with the requirements of the Local Government Act 2002 (the Act). Staff have assessed the requirements in relation to this item and have concluded:
  - 17.1. The decision does not significantly alter the service provision or affect a strategic asset, nor is it inconsistent with an existing policy or plan.
  - 17.2. The decision is not significant under the criteria contained in Council's adopted Significance and Engagement Policy.
  - 17.3. The persons affected by this decision are representatives appointed by the PSGEs and Taiwhenua to the Regional Planning and Māori Committees.
  - 17.4. Given the nature and significance of the issue to be considered and decided, Council can exercise its discretion and make this decision without consulting directly with the community or others having an interest in the decision.

## Recommendations

That Hawke's Bay Regional Council:

1. Receives and considers the *Regional Planning and Māori Committee appointees' remuneration review* report.
2. Agrees that the decisions to be made are not significant under the criteria contained in Council's adopted Significance and Engagement Policy, and that Council can exercise its discretion and make decisions on this issue without conferring directly with the community or persons likely to have an interest in the decision.
3. Sets the remuneration for Tāngata Whenua representatives appointed to the Regional Planning Committee within the range recommended by Strategic Pay's independent review with effect from 1 July 2023 of:
  - 3.1. \$15,000 - \$17,000 per annum for a tāngata whenua committee member
  - 3.2. \$22,500 - \$25,500 per annum for the Regional Planning Committee Deputy Co-Chair
  - 3.3. \$30,000 - \$34,000 per annum for the Regional Planning Committee Co-Chair.
4. Sets the remuneration for tāngata whenua representatives appointed to the Māori Committee in accordance with the recommendations in Strategic Pay's independent review with effect from 1 July 2023 of:
  - 4.1. \$452 per meeting attended for a tāngata whenua committee member
  - 4.2. within the range of \$15,000 - \$17,000 per annum for each of the Māori Committee Co-chairs.
5. Travel reimbursement will be made to RPC and Māori Committee members upon submission of an approved Travel Claim Form or invoice, at the same rates paid to councillors in accordance with the Remuneration Authority 2023-2024 Determination, being as follows.

| Allowance                                 | 1 July 2023 – 30 June 2024   |
|---|--|
| Mileage Allowance – petrol or diesel      | \$0.95 per km (first 14,000 km)  |
| Mileage Allowance - Hybrid                | \$0.95 per km (first 14,000 km)  |
| Mileage Allowance – Electric Vehicle      | \$0.95 per km (first 14,000 km)  |
| Mileage Allowance – E-bike                | \$0.28 per km (first 14,000 km)  |
| Mileage Allowance (after first 14,000 km) | \$0.34/km petrol/diesel<br>\$0.20/km hybrid<br>\$0.11/km electric including e-bike |

**Authored by:**

**Peter Martin**  
**Senior Governance Advisor**

**Desiree Cull**  
**Strategy and Governance Manager**

**Approved by:**

**Pieri Munro**  
**Te Pou Whakarae**

**Attachment/s**

- 1 [!\[\]\(750841ae7100dc832cb0a4b3af4492f3\_img.jpg\)](#) Strategic Pay RPC tangata whenua fees review report July 2023
- 2 [!\[\]\(78e449f8a1164b81ecbd00cd97498e27\_img.jpg\)](#) Strategic Pay Maori Committee tangata whenua fees review report July 2023





---

## Hawke's Bay Regional Council: Regional Planning Committee

---

Fees Review for:  
Tāngata Whenua Members (Regional Planning  
Committee)

Prepared by:  
Cathy Hendry, Managing Director

Rachel Bate, Senior Consultant  
Strategic Pay  
July 2023

**Private and Confidential**



*Strategic Pay Limited is independent of Hawke's Bay Regional Council's Regional Planning Committee. In this context, independence means that Strategic Pay Limited has not been subjected to any undue influence from management of Regional Planning Committee, any committee member of Regional Planning Committee or any other party in relation to the services provided by Strategic Pay Limited or the outcomes of those services.*

**PRIVATE AND CONFIDENTIAL**

This document and any related advice, data or correspondence provided in relation to it is the intellectual property of Strategic Pay Limited. The intellectual property is confidential information and provided to the client to whom it is addressed (or if not so addressed, to the intended recipient) only for the internal purposes of that recipient on a confidential basis.

If an engagement is awarded to Strategic Pay, the right of the client to duplicate, use, or disclose such information will be such as may be agreed in the resulting engagement contract. If an engagement is not awarded, this document and any duplicate copy thereof must be returned to Strategic Pay or destroyed.



## Overview

Desiree Cull, Strategy & Governance Manager for the Hawke's Bay Regional Council ("HBRC" hereafter), has commissioned Strategic Pay Ltd to provide a review of fee levels for Tāngata Whenua or PSGE appointed members of the Regional Planning Committee ("RPC" hereafter).

Cathy Hendry and Rachel Bate remotely attended an RPC PSGE Appointee's workshop on 17<sup>th</sup> May. An in-person visit to Napier was cancelled as a result of Cyclone Gabrielle, we note this led to a delay to the project.

Strategic Pay reviewed the fees in 2019 and as per the proposal presented in September 2022 proposed a similar approach to our 2019 report. We note the following terms of reference have been specified for this review:

- 13.1. confirm current composition of Council and its committees
- 13.2. confirm current RPC PSGE appointees' fees paid
- 13.3. examination of the Council and committee meeting schedule and consider the time commitment for tāngata whenua representatives on the RPC
- 13.4. examination of any projects or challenges of note confronting the RPC during the term including but not limited to meetings and discussion for the Kotahi Plan
- 13.5. acknowledgement of any particular board skills or expertise that need to be considered e.g. 'Making Good Decisions' training with respect to the Resource Management Act
- 13.6. reference to current salary setting arrangements for tāngata whenua representatives of the RPC
- 13.7. provide remuneration advice which is consistent with similar organisations throughout New Zealand to determine appropriate Committee fee levels for the tāngata whenua representatives of the RPC, including appropriate meeting fees when participating in other meetings, such as workshops and wananga, as a representative of the RPC.
- 13.8. provide scoring of governance roles and positions on an independent, objective basis which is consistent with the State Services Commission's Cabinet Fees Framework 2022
- 13.9. evaluate the RPC governance roles and size these against fees paid in the NZ market for comparably sized roles
- 13.10. provide a draft report and deliver all requested background materials which cover the following information, to the delegated sub-group and RPC Co-chair by 31 May 2023 :
  - 13.10.1. background information and the context identified above
  - 13.10.2. Summary of remuneration recommendations
  - 13.10.3. application of SSC's Cabinet Fees Framework to governance roles of tāngata whenua members
  - 13.10.4. results of Director evaluation methodology.



Our approach involved:

- Using a modification of our proprietary Director Evaluation Methodology ("DirectoRate" which considers nine factors involving Board of Director work) called for convenience "CommitteeRate," to consider Committee work and relying on seven factors, to develop our understanding of the RPC roles;
- Reviewing what similar roles would be paid if the RPC were under the purview of the NZ Government's State Services Commission's Cabinet Fees Framework;
- Looking at Committee fee levels and overall fee levels compared to data collected and analysed in our annual February 2023 [New Zealand Directors' Fees Survey](#);
- Reviewing the fees paid to the HBRC Councillors and understanding the relativities between Councillor roles and pay and those of the RPC;



## THIS REPORT PRESENTS THE FOLLOWING:

|  |    |
|--|----|
| Background   | 6  |
| Recommendation Summary   | 7  |
| Appendix 1: Analysis to Support Recommendations                      | 10 |
| State Services Commission – Cabinet Fees' Framework.....             | 10 |
| Directorate Approach – "CommitteeRate" Variation .....               | 11 |
| Relativities to Councillor Roles and Fees .....                      | 12 |
| Appendix 2: New Zealand Directors' Fees Survey – February 2023 ..... | 13 |
| Appendix 3: Strategic Pay Director Fee Methodology .....             | 15 |
| Appendix 4: About Strategic Pay Ltd.....                             | 16 |



## Background

### HAWKES' BAY REGIONAL COUNCIL ("HBRC")

The HBRC is the local authority charged with regional planning responsibilities for managing the natural resources (air, water, land, coast, biodiversity) across a large portion of the east coast of the North Island.

The region's total land area is around 14,200 square kilometres (1.42 million hectares). It includes mountain ranges to the north and west, 350km of diverse coastline (cliffs, estuaries, sand beaches, gravel beaches), and productive plains and hill country.

The region is determined by river catchments and Hawke's Bay has 7 major rivers; Wairoa, Mohaka, Esk, Ngauroro, Tutaekuri, Tukituki, and Waipawa.

The Council is composed of nine Councillors and a Chair and Deputy Chair.

The HBRC Council is paid as follows, as of 2022-23 financial year:

- Chair - \$142,761
- Deputy Chair - \$67,860
- Councillor - \$61,000
- Councillor with Committee Chair - \$67,860

The proposed meeting schedule and work program for 2023 (as per the Council Calendar as at July 2023) is as follows:

- 12 full Council Meetings
- 34 Council Committee meetings including joint committee meetings – not all Councillors sit on all Committees. There are nine Committees in total.
- 31 workshops

We note that over the past 12 months (June 2022 – Jun 2023), the RPC meetings came to 7.35 hours in total.

### REGIONAL PLANNING COMMITTEE

The focus of this report is the determination of the annual fees for Tāngata Whenua members of the RPC and we note the following concerning this committee:

The work of the RPC covers all aspects of natural resource use in the Council's catchment area. Decisions made and recommendations put forward to Council are designed to determine the use of the natural resources of the region for the indefinite future and therefore the committee's work represents a significant part of the work of Council and has a significant influence on the economic future of Hawke's Bay. Understanding and applying the Resource Management Act (RMA) is central to this Committee's work.



The RPC was established under special legislation in 2014, as a joint committee with equal representation from Tāngata Whenua and HBRC Councillors. All members have voting rights, with recommendations to HBRC requiring 80% consensus before full Council consideration. To date, HBRC has not overridden the RPC's recommendations, an indication of the RPC's power.

We note that since the last review, the Council has started work on the Kotahi Plan, which includes a review of the Regional Policy Statement, Regional Resource Management Plan and Regional Coastal Environment Plan. The members anticipate this will be a large focus for the RPC and likely increase workloads. The recent cyclone and recovery efforts has resulted in a pause in this plan while Council staff focus on recovery.

The RPC is comprised of 9 representatives of Post Settlement Governance Entities (Tāngata Whenua) and nine elected representatives (all Councillors). There are two Co-Chairs and two Co-Deputy Chairs, one from each group respectively. Payment is as follows:

- The Tāngata Whenua representatives are each paid a \$13,750 base annual fee per year
- The Co-Deputy Chair is paid an \$20,625 base annual fee.
- The Co-Chair is paid a \$27,500 base annual fee.
- Those Tāngata Whenua members who serve on Council Committees are paid \$452/meeting plus travel.

## Recommendation Summary

We recommend that annual Committee fees for Tāngata Whenua Members of the RPC be set in a range from **\$15,000 to \$17,000**.

Likewise, we recommend that annual Committee fees for the Co-Chair of RPC be set in a range from **\$30,000 to \$34,000**.

In keeping with previous advice, given the Co-Deputy Chair carries additional responsibilities and workload, we support continuation of the 50% premium to Member fees. Calculating this on fee range above, we recommend that committee fees for the Co-Deputy Chair be set in a range from **\$22,500 to \$25,500**.

**We have also reviewed the per meeting fee paid for attendance at other Council Meetings and workshops outside of the RPC meetings and would recommend that the current rate of \$452 per meeting remains the same.**





### Recommendation Summary – Tāngata Whenua Members of RPC:

| Fees             | Current (\$)   | Number   | Proposed (\$)    | Number   | Proposed Total (\$)       |
|------------------|----------------|----------|------------------|----------|---------------------------|
| Co-Chair         | 27,500         | 1        | 30,000 to 34,000 | 1        | 30,000 to 34,000          |
| Co-Deputy Chair  | 20,625         | 1        | 22,500 to 25,500 | 1        | 22,500 to 25,500          |
| Committee Member | 13,750         | 7        | 15,000 to 17,000 | 7        | 105,000 to 119,000        |
| <b>Total</b>     | <b>144,375</b> | <b>9</b> |                  | <b>9</b> | <b>157,500 to 178,500</b> |

### Summary Results – Methodologies for Regional Planning Committee

| Sample                              | Base Annual Fee (\$) |
|-------------------------------------|----------------------|
| SSC Fees Framework                  | <b>9,856</b>         |
| DirectorRate and CommitteeRate      | <b>17,800</b>        |
| Relativities to Councillor Analysis | Up to <b>15,250</b>  |

We have considered the results of these three methodologies, and find consensus in the **\$15,000 to \$17,000** range. *No one methodology overrides the others.*

### CONTEXT AND PROCESS TO FEE SETTING RECOMMENDATION

In setting fee levels the importance of understanding both the extent, context and scope of the workload is important. We have done this through application of the State Services Commission's Fees Framework scoring methodology as well as our DirectorRate methodology. There is overlap between the two in terms of factors to be considered. This is explained in the appendices.

In reviewing the fee levels we have taken into account:

- The fees Councillors receive, and respective relativities to RPC fees;
- The broader marketplace for governance fees including the Cabinet Fees framework, other broadly similar work we have conducted
- Our annual [New Zealand Directors' Fees Survey](#) as of February 2023.
- What advice and approach Strategic Pay have taken when making recommendations to other similar entities in a Council setting.

We note in our discussions with the RPC there was a view that the Cabinet Fee's framework was not considered a relevant comparator given the Committees covered under the framework typically operate in an advisory capacity rather than recommending action. It is our view that the framework still provides a sensible comparison, and we would still see the RPC operating similar to a Board subcommittee, whereby advice and a course of action is recommended by the subcommittee to the full Board, but the full Board ultimately makes the final decision.





In assessing fee levels for the RPC, we believe that relativity is important and our view is that fees paid to Councillors should be factored into a final determination on fee levels for Tāngata Whenua members. We note this is consistent with other work within local government and Iwi that we have conducted and reflects the position across the country as to the setting of fee levels in the Public Sector regardless of who is appointed, what the nature of the organisation is, or what sector we are talking about.



## Appendix 1: Analysis to Support Recommendations

### STATE SERVICES COMMISSION – CABINET FEES’ FRAMEWORK

In our view, the State Services Commission's Cabinet Fees Framework, last reviewed in October 2022, is a relevant framework to consider as part of the review of the fee levels for Tāngata Whenua members. It is designed to address appropriate fees for members appointed to bodies in which the Crown has an interest. Certainly, this includes Hawkes' Bay Regional Council generally and the Regional Planning Committee specifically.

Such Bodies are classified into four groups as follows:

- Royal Commissions, Commissions of Inquiry and Ministerial Inquiries
- Statutory Tribunals and Authorities
- Governance Boards
- All Other Committees and Other Bodies.

**In our view, the Regional Planning Committee falls into Group 4: All Other Committees and Other Bodies.**

Within the Group 4 assessment, there are four Factors as follows:

- Skills, Knowledge and Experience Required for Members
- Function, Level and Scope of Authority
- Complexity of Issues
- Public Interest and Profile.

Each Factor has its own range of Scores.

We have scored the Regional Planning Committee as follows, based on our understandings;

- Skills, knowledge and experience **Score: 8** out of 12 maximum
- Function, Level and Scope of Authority; **Score: 5** out of a maximum of 6
- Complexity of Issues: **Score: 4** out of a maximum of 5
- Public Interest and Profile: **Score: 4** out of a Maximum of 5
- **Total Score: 21.**



Daily Rates: SSC Fees Framework Group 4; Level 2

| Total Score     | Level | Daily Rate Fees Range<br>Chair | Daily Rate Fees Range<br>Member |
|-----------------|-------|--------------------------------|---------------------------------|
| 20 to 23 points | 2     | \$429 to \$974                 | \$319 to \$616                  |

As stated in previous reports, we believe it is appropriate to rely on the top end of the respective ranges as the basis for calculating committee fees:

- \$974 daily rate for Chairs. Estimated days = 16.  $16 \times \$974 = \$15,584$
- \$616 daily rate for Members. Estimated days = 16.  $16 \times \$616 = \$9,856$ .

We have calculated the fees using the same number of calculated days that we applied in our review in 2019. We note that while the number of RPC meetings have dropped since 2019, the associated workload as described by the members of the committee is viewed as being comparable, overall the level of effort required has not reduced and therefore we have kept the number of days at 16.

#### DIRECTORATE APPROACH – “COMMITTEERATE” VARIATION

Specifically for this project with HBRC, we have modified our Strategic Pay Limited proprietary DirectoRate methodology to assess market competitive Committee fees rather than Board Director Fees. An explanation of the DirectoRate methodology appears in Appendix 2.

We have scored these factors based on the feedback and input from our discussions and review of information as follows:

| Factor                                | Score<br>1-5 |
|---------------------------------------|--------------|
| 1 Complexity of Operating Environment | 5            |
| 2 Innovation/Intellectual Complexity  | 3            |
| 3 Committee Discretion/Autonomy       | 4            |
| 4 Stakeholder Management              | 4            |
| 5 Financial Impact                    | 2            |
| 6 Liability/Risks                     | 2            |
| 7 Public Perception/Reputational Risk | 4            |
| <b>Average</b>                        | <b>3.42</b>  |

This score, approximately the midpoint of the Score range, suggests fee placement for RPC at Committee Fee **median levels**.

Per the Strategic Pay Limited February 2023 [New Zealand Directors' Fees Survey](#), the market median Committee member fee is **\$8,900**. (See Appendix 1 on page 15).

Given that the RPC workload is approximately twice that of a typical Board committee, **we calculate a base annual Committee fee for RPC of \$17,800** ( $2 \times \$8,900$ ).



## RELATIVITIES TO COUNCILLOR ROLES AND FEES

We have considered the respective complexity, scope, workload and decision-making powers of both HBRC Councillors and the Tāngata Whenua members of the RPC.

It is our view that the work of the committee does not equate to the workload of an elected councillor, specifically in three areas:

- 1 The work of the RPC is but one committee of Council. We note there are nine other committees plus the full Council meetings that Councillors attend;
- 2 While members of the RPC may also attend other committee meetings, they are paid an additional fee for this, therefore it is important to separate this commitment from the fees set for membership on the RPC
- 3 Councillors have to weigh up the work of not only the RPC but also other committees and work coming through to full Council in making their decisions. While we acknowledge the RPC will and does consider the wider work of Council, the legislation does require them to focus specifically on one area
- 4 Councillors' workloads and mandate requires them to work across a number of committees and understand a wide variety of issues unrelated to the mandate of the RPC. Hence their volume of work is higher overall.

All members of the Committee - both Councillors and Tāngata Whenua members - are involved and expected to be involved as a normal responsibility - in constituent interaction.

Both Tāngata Whenua members and Councillors spend time in preparation for the four formal meetings. We note that Tāngata Whenua members do so through scheduled meetings the prior day, when HBRC advisors assist in reviewing and analysis of agenda matters as needed.

The current \$13,750 annual fees received by Tāngata Whenua members of RPC compares to the \$61,000 annual fee paid to Councillors. This represents **22.5%**.

## CONCLUSION:

Considering the information provided by all parties regarding workload, time commitment, complexity and scope of work, we believe that the base annual fees for the Tāngata Whenua members of the RPC should be set in a range not exceeding **25%** of the Councillor's base annual fees as a matter of relativities as we understand it.

That means that **RPC annual committee fees for Tāngata Whenua members should be set in a range up to \$15,250**



## APPENDIX 2: NEW ZEALAND DIRECTORS' FEES SURVEY – FEBRUARY 2023

This annual Survey is the basis for understanding current trends and practices in the payment of Director Fees at New Zealand organisations. This is the 31<sup>st</sup> Director's Fees Survey conducted by Strategic Pay Ltd (the longest running survey of directors' fees in the country). 400 organisations contributed data to the 2023 [New Zealand Directors' Fees Survey](#). 1,878 individual directorships were analysed for the data.

The Survey combines information from three sources:

- Organisations from the Strategic Pay database
- Questionnaires sent to Strategic Pay master mailing list
- Publicly available annual reports and NZX listings.

The data is reported as at 1 February 2023.

### Board Committees

Of the organisations that responded, ninety-eight percent have an audit committee and fifty-seven percent have a remuneration committee.

Twenty-three percent of participants also have other committees, which encapsulate a range of priorities from Covid-19 to development, disclosure or sustainability planning.

### Type of Committee

| Committee                   | Board<br>(sample size) | Av. No.<br>Meetings p.a. | Av. No. of<br>Directors | Pay Chair Fee | Pay Member<br>Fee |
|-----------------------------|------------------------|--------------------------|-------------------------|---------------|-------------------|
| Audit                       | 285 (98%)              | 5                        | 4                       | 60%           | 22%               |
| Remuneration                | 167 (57%)              | 3                        | 3                       | 48%           | 22%               |
| Risk                        | 17 (6%)                | 5                        | 4                       | 21%           | -                 |
| Finance                     | 7 (2%)                 | 4                        | 4                       | -             | -                 |
| Health & Safety             | 58 (20%)               | 4                        | 4                       | 33%           | 13%               |
| Investment                  | 13 (4%)                | 4                        | 4                       | 33%           | -                 |
| Nominations /<br>Governance | 45 (15%)               | 2                        | 4                       | 15%           | 12%               |
| People & Culture            | 32 (11%)               | 4                        | 3                       | 53%           | 16%               |
| Other                       | 67 (23%)               | 7                        | 4                       | 32%           | 15%               |

- Not enough data to calculate

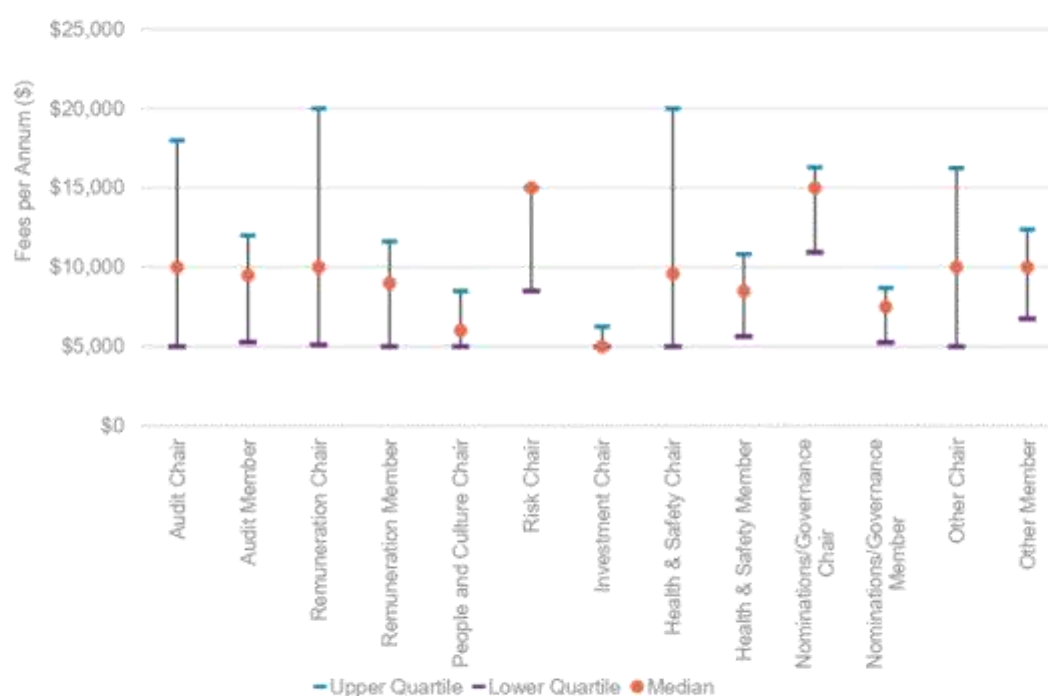


## Committee Fees by Committee Type

| Committee                | Chair Fees     |               |                |         | Director Fees  |              |                |         |
|--------------------------|----------------|---------------|----------------|---------|----------------|--------------|----------------|---------|
|                          | Lower Quartile | Median        | Upper Quartile | Average | Lower Quartile | Median       | Upper Quartile | Average |
| Audit                    | 5 000          | 10 000        | 18 000         | 13 096  | 5 263          | 9 500        | 12 000         | 9 635   |
| Remuneration             | 5 100          | 10 000        | 20 000         | 12 935  | 5 000          | 9 000        | 11 625         | 8 656   |
| Risk                     | 8 500          | 15 000        | 15 000         | 14 789  | -              | -            | -              | -       |
| Finance                  | -              | -             | -              | -       | -              | -            | -              | -       |
| Health & Safety          | 5 000          | 9 583         | 20 000         | 12 797  | 5 625          | 8 500        | 10 813         | 8 656   |
| Investment               | 5 000          | 5 000         | 6 250          | 6 000   | -              | -            | -              | -       |
| Nominations / Governance | 10 937         | 15 000        | 16 290         | 13 230  | 5 250          | 7 500        | 8 690          | 6 626   |
| People & Culture         | 5 000          | 6 000         | 8 500          | 8 679   | -              | -            | -              | -       |
| Other                    | 5 000          | 10 000        | 16 250         | 12 460  | 6 750          | 10 000       | 12 375         | 9 959   |
| <b>Average</b>           |                | <b>10 073</b> |                |         |                | <b>8 900</b> |                |         |

- Not enough data to calculate

The graph below demonstrates the ranges of committee fees. For example, at the median, the audit committee chair is paid \$10,000 per annum, but those fees rise to an upper quartile of \$18,000 and lower quartile of \$5,000.







### APPENDIX 3: STRATEGIC PAY DIRECTOR FEE METHODOLOGY

Strategic Pay has developed an evaluation methodology to assess the relative complexity, risk and scale of an organisation. The methodology has a number of factors we believe can be applied to any organisation to provide a means of assessing appropriate director fees. This is not an evaluation of the individual directors, or the performance of the organisation, but an evaluation of the organisation as a whole, in relation to the role of the directors. The factors are also based on the fundamentals of the organisation, not the skills or requirements of individual directors.

The methodology can be applied to a governance board for any type of organisation. **We have distilled the key factors that affect the complexity, workload, responsibility and risk carried by directors, and that therefore should have some influence on overall fees.**

All of the factors we have selected are interdependent and potentially impact on each other. However, we have tried to capture the most important elements that may impact on the complexity of the governance role and how this should be rewarded.

As a whole, we believe they are a good measure of the overall relative size, complexity and responsibility of the directors.

#### DirectorRate® Factors

- Complexity of Operating Environment

This factor evaluates the complexity of the environment in which the organisation operates.

- Innovation/Technology/Intellectual Complexity

Organisations have varying levels of complexity of the products or services that they provide. This adds to the difficulty of the directors' role.

- Board Discretion/Autonomy

Whilst a governance board always has overall responsibility for the direction and strategy of the organisation, this can vary greatly between organisations.

- Stakeholder Management

The level of interaction required with shareholders also adds to the complexity of the directors' role.

- Revenue/Capital Risk

Some organisations have very little risk regarding their income and funding, whilst for others income can be highly variable and requiring constant monitoring by the board.

- Liability Risk to Organisation

The risk of insolvency, or serious financial uncertainty, or potential for serious health and safety events is a significant responsibility for directors.

- Public Perception/Organisation Profile Risk

Most directors will evaluate the potential reputational risk in joining a board.

- Organisation Revenues and Assets

Annual revenues/turnover and Total Assets of the organisation



## APPENDIX 4: ABOUT STRATEGIC PAY LTD

### About Strategic Pay

At Strategic Pay we provide innovative solutions to help organisations meet their strategic remuneration, performance development and improvement goals. We help improve your overall performance by ensuring employee effort, remuneration and rewards are closely aligned with business objectives.

### Deliver strategic rewards

We work with you to provide a compelling proposition that attracts retains and motivates the best people.

Our adaptable solutions include:

- Remuneration and reward strategy development
- Executive remuneration, performance and incentives advice
- Salary options using job evaluation, grades, bands or benchmarks
- Salary review management, including processes, tools and training
- Performance development systems, including customised design and implementation

### Access New Zealand's largest remuneration data services

We offer an unrivalled suite of over 30 nationwide and specialist industry and sector remuneration survey reports, based on New Zealand's largest remuneration database.

### Use smart technology

We understand busy HR practitioners' needs and offer a range of smart tools to manage remuneration and survey submissions:

- RemWise®: a remuneration tool to manage all aspects of your salary review, market data and survey submissions
- Rem On-Demand®: online access to remuneration reports, resources and insights
- PayCalculator: survey data at your fingertips

### Drive organisation performance

Superior organisational performance is critical to delivering strategic business objectives. Speak to us today about using PLUS+ to develop a future proof strategy, an organisational model and structure that supports the strategy and matching the right people to accountabilities best designed to deliver the strategy in your organisation.

### Build capability

Through a range of workshops, we provide clients with comprehensive short courses in Remuneration. We also offer training programmes that can be tailored to meet your specific requirements.

### Consulting

Strategic Pay services clients across New Zealand and the Pacific from our various locations. Our consultants regularly travel around the country and overseas to visit clients and are happy to meet wherever you are.

Find out more at [www.strategicpay.co.nz](http://www.strategicpay.co.nz)





---

## Hawke's Bay Regional Council

---

Fees Review for:  
Tāngata whenua representatives (Māori  
Committee)

Prepared by:  
Cathy Hendry, Managing Director

Rachel Bate, Senior Consultant  
Strategic Pay  
July 2023

**Private and Confidential**



*Strategic Pay Limited is independent of Hawke's Bay Regional Council's Regional Planning Committee. In this context, independence means that Strategic Pay Limited has not been subjected to any undue influence from management of Regional Planning Committee, any committee member of Regional Planning Committee or any other party in relation to the services provided by Strategic Pay Limited or the outcomes of those services.*

**PRIVATE AND CONFIDENTIAL**

This document and any related advice, data or correspondence provided in relation to it is the intellectual property of Strategic Pay Limited. The intellectual property is confidential information and provided to the client to whom it is addressed (or if not so addressed, to the intended recipient) only for the internal purposes of that recipient on a confidential basis.

If an engagement is awarded to Strategic Pay, the right of the client to duplicate, use, or disclose such information will be such as may be agreed in the resulting engagement contract. If an engagement is not awarded, this document and any duplicate copy thereof must be returned to Strategic Pay or destroyed.



## Overview

Desiree Cull, Strategy & Governance Manager for the Hawke's Bay Regional Council ("HBRC" hereafter), has commissioned Strategic Pay Ltd to provide a review of fee levels for Tāngata Whenua members of the Māori Committee.

Cathy Hendry and Rachel Bate remotely attended a Māori Committee workshop on 8<sup>th</sup> February and conducted an interview with Co-Chair Mike Paku on the 24<sup>th</sup> April to understand the scope and complexities of the role of Tāngata whenua representatives on the Māori Committee.

In addition to the interviews, Strategic Pay also reviewed the terms of reference of the committee and considered the time commitments of the members of the Committee by reviewing previous meeting schedules as provided by the Governance Team. Finally, Strategic Pay also considered advice provided to other councils regarding tāngata whenua members on similar committees to ensure a consistent and fair approach.

Our approach involved:

- Using a modification of our proprietary Director Evaluation Methodology ("DirectoRate" which considers nine factors involving Board of Director work) called for convenience "CommitteeRate," to consider Committee work and relying on seven factors, to develop our understanding of the Māori Committee's role;
- Reviewing what similar roles would be paid if the Māori Committee were under the purview of the NZ Government's State Services Commission's Cabinet Fees Framework;
- Looking at Committee fee levels and overall fee levels compared to data collected and analysed in our annual February 2023 [New Zealand Directors' Fees Survey](#);
- Reviewing the fees paid to the HBRC Councillors and understanding the relativities between Councillor roles and pay and those of the RPC and those of the Māori Committee.



## THIS REPORT PRESENTS THE FOLLOWING:

|  |    |
|--|----|
| Background   | 5  |
| Recommendation Summary   | 6  |
| Appendix 1 Analysis to Support Recommendations                       | 8  |
| State Services Commission – Cabinet Fees’ Framework .....            | 8  |
| DirectoRate Approach – “CommitteeRate” Variation .....               | 9  |
| Relativities to Councillor Roles and Fees .....                      | 10 |
| Appendix 2: New Zealand Directors’ Fees Survey – February 2023 ..... | 11 |
| Appendix 3: Strategic Pay Director Fee Methodology .....             | 13 |
| Appendix 4: About Strategic Pay Ltd .....                            | 14 |

## Background

### HAWKES' BAY REGIONAL COUNCIL ("HBRC")

The HBRC is the local authority charged with regional planning responsibilities for managing the natural resources (air, water, land, coast, biodiversity) across a large portion of the east coast of the North Island.

The region's total land area is around 14,200 square kilometres (1.42 million hectares). It includes mountain ranges to the north and west, 350km of diverse coastline (cliffs, estuaries, sand beaches, gravel beaches), and productive plains and hill country.

The region is determined by river catchments and Hawke's Bay has 7 major rivers; Wairoa, Mohaka, Esk, Ngaruroro, Tutaekuri, Tukituki, and Waipawa.

The Council is composed of nine Councillors and a Chair and Deputy Chair.

The HBRC Council is paid as follows, as of 2022-23 financial year:

- Chair - \$142,761
- Deputy Chair - \$67,860
- Councillor - \$61,000
- Councillor with Committee Chair - \$67,860

The proposed meeting schedule and work program for 2023 (as per the Council Calendar as at July 2023) is as follows:

- 12 full Council Meetings
- 34 Council Committee meetings including joint committee meetings – not all Councillors sit on all Committees. There are nine Committees in total.
- 31 workshops

We note that over the past 12 months (June 2022 – June 2023), the Māori Committee meetings came to 12.3 hours in total.

### MĀORI COMMITTEE

The focus of this report is the determination of fees for Tāngata Whenua members of the Māori Committee and we note the following concerning this committee:

The Māori Committee ensures Māori input into various activities of the Council, including active participation in the decision-making processes. The Committee provides leadership and relevant information to Council regarding economic, social, environmental and cultural matters regionally that support sustainable resource management and economic growth.

The Māori Committee makes recommendations to Council on matters of relevance affecting the tāngata whenua of the Region and to help fulfil the Māori consultative requirements of the Council particularly with regards to the principles of the Treaty of Waitangi, Local Government Act 2002 and the Resource Management Act 1991.



The Māori Committee has been in existence since the 1990s and plays a key role in ensuring tāngata whenua are meaningfully engaged across all levels of HBRC's operation. The Committee also provides input into the Long Term and Annual Plan in relation to issues of importance to Māori from the region and other strategic community issues. The intent is to work within the framework of Tiriti o Waitangi.

The Māori Committee is comprised of 13 representatives nominated by each of the four Ngāti Kahungunu Taiwhenua and the board of Ngāti Kahungunu Iwi Incorporated. It is the responsibility of the members to ensure consultation and feedback to hapū and marae and promote tangata whenua interests in the Council's decision making process. Four elected members also sit on the Committee.

- The Tāngata Whenua representatives on the Māori Committee are paid \$452 per meeting.
- Each Taiwhenua representative has the ability to appoint an alternate representative if their usual member is unable to attend a particular meeting. We are aware the currently three of the four Taiwhenua involved have an alternate in place. When attending, the alternates can claim meeting fees and mileage at the same rates as full Committee members.
- The Co-Chairs are each paid \$13,750 per annum, which is the equivalent of the PSGE appointed RPC Co-Chair Salary base annual fee split between them.
- Māori Committee members who serve on other Council Committees are paid \$452/meeting plus travel.

## Recommendation Summary

We recommend that annual Committee fees for Tāngata Whenua Members of the Māori Committee be aligned to the SSC cabinet fees framework by applying the calculated daily rate as a per meeting fee to acknowledge the additional work required pre and post meetings. However, we note that based on this methodology, the recommended meeting fee would be **\$435** which is currently lower than the current per meeting fee of **\$452**. We would therefore recommend that HBRC keep the meeting fee at the current rate and over time align this back to the SSC Framework levels which are reviewed every 3 years (last updated in October 2022). On reviewing per meeting fees across other councils for similar Committee's, we have observed that HBRC fees are at the upper end of the ranges offered.

With regards to the Co-Chairs, we note that currently the rate is aligned to the Chair rates of the RPC and this is seen as fair and reasonable. We would therefore recommend that the Co-Chair Fees continue to align to the RPC rates noting the new recommendation range of **\$15,000 - \$17,000**. (1/2 of the recommended \$30,000 - \$34,000 per annum for the RPC Co-chair).

We would also recommend that the per meeting fee remains for Māori Committee members attending Council Committee meetings and workshops outside of the Māori Committee including the Co-Chairs.





## Summary Results – Methodologies for Māori Committee

| Sample                              | Base Annual Fee (\$) |
|-------------------------------------|----------------------|
| SSC Fees Framework                  | 435 per meeting      |
| DirectorRate and CommitteeRate      | 7,253                |
| Relativities to Councillor Analysis | 4,880 – 6,100        |

We have considered the results of these three methodologies, and it is our view that the SSC Fees framework is the most appropriate approach for the setting of fees for this committee. The current per meeting fee is similar to what is currently offered to members and in our view is set at an appropriate rate. We note that we have followed a similar approach for advising Fees for other Tāngata Whenua Council Committees.

We have included the CommitteeRate and relativity analysis for information only as these two methodologies are based on an annual fee, there is no way of easily converting them to a per/meeting fee.

## CONTEXT AND PROCESS TO FEE SETTING RECOMMENDATION

In setting fee levels the importance of understanding both the extent, context and scope of the workload is important. We have done this through application of the State Services Commission's Fees Framework scoring methodology as well as our DirectorRate methodology. There is overlap between the two in terms of factors to be considered. This is explained in the appendices.

In reviewing the fee levels we have taken into account:

- The fees Councillors and RPC members receive and respective relativities to Māori Committee fees;
- The broader marketplace for governance fees including the Cabinet Fees framework, other broadly similar work we have conducted
- Our annual [New Zealand Directors' Fees Survey](#) as of February 2023.
- What advice and approach Strategic Pay have taken when making recommendations to other similar entities in a Council setting.

In assessing fee levels for the Māori Committee, we believe that relativity is important and our view is that fees paid to Councillors and PSGE members of the RPC should be factored into a final determination on fee. We note this is consistent with other work within local government and Iwi that we have conducted and reflects the position across the country as to the setting of fee levels in the Public Sector regardless of who is appointed, what the nature of the organisation is, or what sector we are talking about.

## Appendix 1 Analysis to Support Recommendations

### STATE SERVICES COMMISSION – CABINET FEES' FRAMEWORK

In our view, the State Services Commission's Cabinet Fees Framework, last reviewed in October 2022, is a relevant framework to consider as part of the review of the fee levels for Tāngata Whenua members. It is designed to address appropriate fees for members appointed to bodies in which the Crown has an interest. Certainly, this includes Hawkes' Bay Regional Council generally.

Such Bodies are classified into four groups as follows:

- Royal Commissions, Commissions of Inquiry and Ministerial Inquiries
- Statutory Tribunals and Authorities
- Governance Boards
- All Other Committees and Other Bodies.

**In our view, the Māori Committee falls into Group 4: All Other Committees and Other Bodies.**

Within the Group 4 assessment, there are four Factors as follows:

- Skills, Knowledge and Experience Required for Members
- Function, Level and Scope of Authority
- Complexity of Issues
- Public Interest and Profile.

Each Factor has its own range of Scores.

We have scored the Regional Planning Committee as follows, based on our understanding;

- Skills, knowledge and experience **Score: 8** out of 12 maximum
- Function, Level and Scope of Authority; **Score: 4** out of a maximum of 6
- Complexity of Issues: **Score: 3** out of a maximum of 5
- Public Interest and Profile: **Score: 4** out of a Maximum of 5
- **Total Score: 19.**

Daily Rates: SSC Fees Framework Group 4; Level 3

| Total Score     | Level | Daily Rate Fees Range<br>Chair | Daily Rate Fees Range<br>Member |
|-----------------|-------|--------------------------------|---------------------------------|
| 15 to 19 points | 3     | \$308 to \$633                 | \$226 to \$435                  |

Typically, when we use the SSC Fees Framework for setting fees, we recommend an annual set fee based on anticipated hours however, these fees are intended to cover a wide range of governance groups with varying levels of time commitments. Given there is an option for the Taiwhenua representatives to nominate alternates to attend Māori Committee meetings we believe a per meeting fee is still the most appropriate way to remunerate the members. However, we would recommend the daily rates are used as the meeting fee to recognise that there is additional work required outside the set meetings.





On this basis we would recommend the following fees:

- **\$633** daily rate for Co-Chairs.
- **\$435** meeting rate for Members.

## DIRECTORATE APPROACH – “COMMITTEERATE” VARIATION

Specifically for this project with HBRC, we have modified our Strategic Pay Limited proprietary DirectoRate methodology to assess market competitive Committee fees rather than Board Director Fees. An explanation of the DirectoRate methodology appears in Appendix 2.

We have scored these factors based on the feedback and input from our discussions and review of information as follows:

| Factor                                | Score<br>1-5 |
|---------------------------------------|--------------|
| 1 Complexity of Operating Environment | 3            |
| 2 Innovation/Intellectual Complexity  | 2            |
| 3 Committee Discretion/Autonomy       | 2            |
| 4 Stakeholder Management              | 4            |
| 5 Financial Impact                    | 1            |
| 6 Liability/Risks                     | 2            |
| 7 Public Perception/Reputational Risk | 3            |
| <b>Average</b>                        | <b>2.43</b>  |

This score sits towards the lower quartile of the midpoint of the Score range, suggesting fee placement for Members at Committee Fee **lower quartile levels**.

Per the Strategic Pay Limited February 2023 [New Zealand Directors' Fees Survey](#), the market median Committee member fee is **\$7,253**. (See Appendix 1 on page 15).

## RELATIVITIES TO COUNCILLOR ROLES AND FEES

We have considered the respective complexity, scope, workload and decision-making powers of both HBRC Councillors the Tāngata Whenua members of the RPC and the Māori Committee.

It is our view that the work of the Māori committee does not equate to the workload of an elected councillor, specifically in two areas:

- 1 The work of the Māori Committee is but one committee of Council. We note there are nine other committees plus the full Council meetings that Councillors attend;
- 2 Councillors' workloads and mandate requires them to work across a number of committees and consequently their volume of work is higher overall.

We note that the Māori Committee has a partnership role with council and while it makes recommendations to Council in relation to matters of significance to Māori, the Council is not mandated to follow through on all recommendations. We do see this as a key differentiator from the duties and functions of the RPC.

We note that members of the Māori Committee may also attend other committee meetings, they are paid an additional fee for this, therefore it is important to separate this commitment from the fees set for membership on the Māori Committee.

### Conclusion:

We have considered all the information provided by all parties regarding workload, time commitment, complexity and scope of work. In addition, we have considered advice provided on fees for similar committee's in other councils and based on these factors, were we to use this methodology to set fees, we would recommend that the base annual fees for the Tāngata Whenua members of the Māori Committee should be set in a range between **8-10%** of the Councillor's base annual fees.

That means that **Māori Committee annual fees for Tāngata Whenua members should be set in a range of \$4,880 - \$6,100 per annum**



## APPENDIX 2: NEW ZEALAND DIRECTORS' FEES SURVEY – FEBRUARY 2023

This annual Survey is the basis for understanding current trends and practices in the payment of Director Fees at New Zealand organisations. This is the 31<sup>st</sup> Director's Fees Survey conducted by Strategic Pay Ltd (the longest running survey of directors' fees in the country). 400 organisations contributed data to the 2023 [New Zealand Directors' Fees Survey](#). 1,878 individual directorships were analysed for the data.

The Survey combines information from three sources:

- Organisations from the Strategic Pay database
- Questionnaires sent to Strategic Pay master mailing list
- Publicly available annual reports and NZX listings.

The data is reported as at 1 February 2023.

### Board Committees

Of the organisations that responded, ninety-eight percent have an audit committee and fifty-seven percent have a remuneration committee.

Twenty-three percent of participants also have other committees, which encapsulate a range of priorities from Covid-19 to development, disclosure or sustainability planning.

### Type of Committee

| Committee                   | Board<br>(sample size) | Av. No.<br>Meetings p.a. | Av. No. of<br>Directors | Pay Chair Fee | Pay Member<br>Fee |
|-----------------------------|------------------------|--------------------------|-------------------------|---------------|-------------------|
| Audit                       | 285 (98%)              | 5                        | 4                       | 60%           | 22%               |
| Remuneration                | 167 (57%)              | 3                        | 3                       | 48%           | 22%               |
| Risk                        | 17 (6%)                | 5                        | 4                       | 21%           | -                 |
| Finance                     | 7 (2%)                 | 4                        | 4                       | -             | -                 |
| Health & Safety             | 58 (20%)               | 4                        | 4                       | 33%           | 13%               |
| Investment                  | 13 (4%)                | 4                        | 4                       | 33%           | -                 |
| Nominations /<br>Governance | 45 (15%)               | 2                        | 4                       | 15%           | 12%               |
| People & Culture            | 32 (11%)               | 4                        | 3                       | 53%           | 16%               |
| Other                       | 67 (23%)               | 7                        | 4                       | 32%           | 15%               |

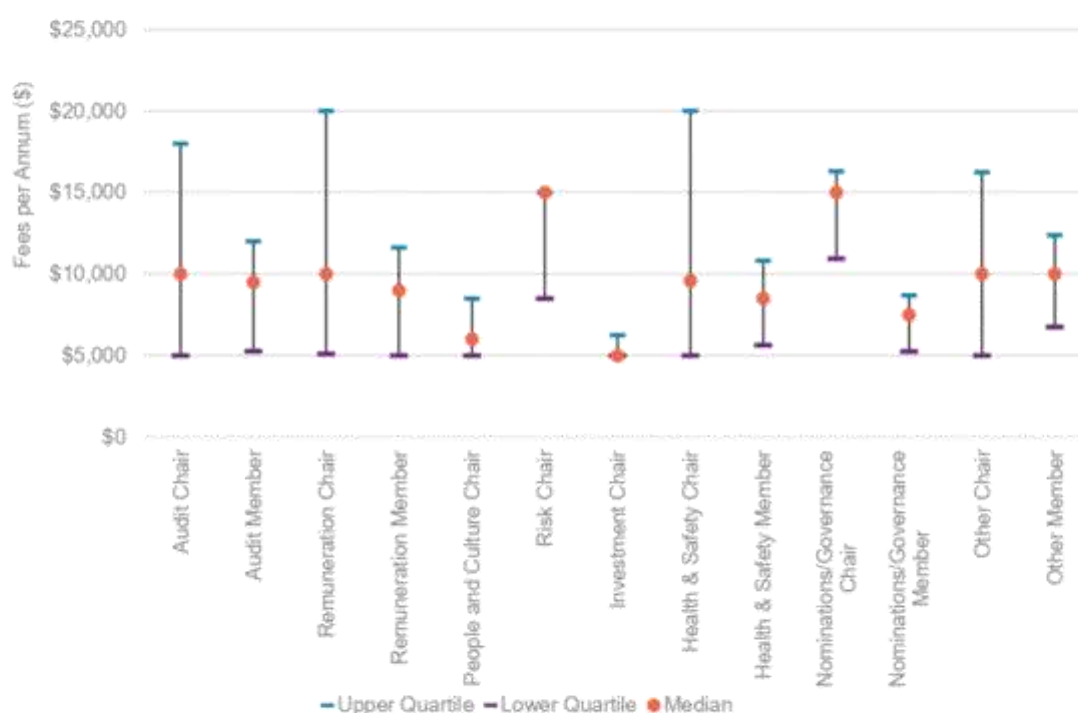
- Not enough data to calculate

## Committee Fees by Committee Type

| Committee                | Chair Fees     |               |                |         | Director Fees  |              |                |         |
|--------------------------|----------------|---------------|----------------|---------|----------------|--------------|----------------|---------|
|                          | Lower Quartile | Median        | Upper Quartile | Average | Lower Quartile | Median       | Upper Quartile | Average |
| Audit                    | 5 000          | 10 000        | 18 000         | 13 096  | 5 263          | 9 500        | 12 000         | 9 635   |
| Remuneration             | 5 100          | 10 000        | 20 000         | 12 935  | 5 000          | 9 000        | 11 625         | 8 656   |
| Risk                     | 8 500          | 15 000        | 15 000         | 14 789  | -              | -            | -              | -       |
| Finance                  | -              | -             | -              | -       | -              | -            | -              | -       |
| Health & Safety          | 5 000          | 9 583         | 20 000         | 12 797  | 5 625          | 8 500        | 10 813         | 8 656   |
| Investment               | 5 000          | 5 000         | 6 250          | 6 000   | -              | -            | -              | -       |
| Nominations / Governance | 10 937         | 15 000        | 16 290         | 13 230  | 5 250          | 7 500        | 8 690          | 6 626   |
| People & Culture         | 5 000          | 6 000         | 8 500          | 8 679   | -              | -            | -              | -       |
| Other                    | 5 000          | 10 000        | 16 250         | 12 460  | 6 750          | 10 000       | 12 375         | 9 959   |
| <b>Average</b>           |                | <b>10 073</b> |                |         | <b>7 253</b>   | <b>8 900</b> | <b>11 100</b>  |         |

- Not enough data to calculate

The graph below demonstrates the ranges of committee fees. For example, at the median, the audit committee chair is paid \$10,000 per annum, but those fees rise to an upper quartile of \$18,000 and lower quartile of \$5,000.





## APPENDIX 3: STRATEGIC PAY DIRECTOR FEE METHODOLOGY

Strategic Pay has developed an evaluation methodology to assess the relative complexity, risk and scale of an organisation. The methodology has a number of factors we believe can be applied to any organisation to provide a means of assessing appropriate director fees. This is not an evaluation of the individual directors, or the performance of the organisation, but an evaluation of the organisation as a whole, in relation to the role of the directors. The factors are also based on the fundamentals of the organisation, not the skills or requirements of individual directors.

The methodology can be applied to a governance board for any type of organisation. **We have distilled the key factors that affect the complexity, workload, responsibility and risk carried by directors, and that therefore should have some influence on overall fees.**

All of the factors we have selected are interdependent and potentially impact on each other. However, we have tried to capture the most important elements that may impact on the complexity of the governance role and how this should be rewarded.

As a whole, we believe they are a good measure of the overall relative size, complexity and responsibility of the directors.

### DirectorRate® Factors

- Complexity of Operating Environment

This factor evaluates the complexity of the environment in which the organisation operates.

- Innovation/Technology/Intellectual Complexity

Organisations have varying levels of complexity of the products or services that they provide. This adds to the difficulty of the directors' role.

- Board Discretion/Autonomy

Whilst a governance board always has overall responsibility for the direction and strategy of the organisation, this can vary greatly between organisations.

- Stakeholder Management

The level of interaction required with shareholders also adds to the complexity of the directors' role.

- Revenue/Capital Risk

Some organisations have very little risk regarding their income and funding, whilst for others income can be highly variable and requiring constant monitoring by the board.

- Liability Risk to Organisation

The risk of insolvency, or serious financial uncertainty, or potential for serious health and safety events is a significant responsibility for directors.

- Public Perception/Organisation Profile Risk

Most directors will evaluate the potential reputational risk in joining a board.

- Organisation Revenues and Assets

Annual revenues/turnover and Total Assets of the organisation





## APPENDIX 4: ABOUT STRATEGIC PAY LTD

### About Strategic Pay

At Strategic Pay we provide innovative solutions to help organisations meet their strategic remuneration, performance development and improvement goals. We help improve your overall performance by ensuring employee effort, remuneration and rewards are closely aligned with business objectives.

### Deliver strategic rewards

We work with you to provide a compelling proposition that attracts retains and motivates the best people.

Our adaptable solutions include:

- Remuneration and reward strategy development
- Executive remuneration, performance and incentives advice
- Salary options using job evaluation, grades, bands or benchmarks
- Salary review management, including processes, tools and training
- Performance development systems, including customised design and implementation

### Access New Zealand's largest remuneration data services

We offer an unrivalled suite of over 30 nationwide and specialist industry and sector remuneration survey reports, based on New Zealand's largest remuneration database.

### Use smart technology

We understand busy HR practitioners' needs and offer a range of smart tools to manage remuneration and survey submissions:

- RemWise®: a remuneration tool to manage all aspects of your salary review, market data and survey submissions
- Rem On-Demand®: online access to remuneration reports, resources and insights
- PayCalculator: survey data at your fingertips

### Drive organisation performance

Superior organisational performance is critical to delivering strategic business objectives. Speak to us today about using PLUS+ to develop a future proof strategy, an organisational model and structure that supports the strategy and matching the right people to accountabilities best designed to deliver the strategy in your organisation.

### Build capability

Through a range of workshops, we provide clients with comprehensive short courses in Remuneration. We also offer training programmes that can be tailored to meet your specific requirements.

### Consulting

Strategic Pay services clients across New Zealand and the Pacific from our various locations. Our consultants regularly travel around the country and overseas to visit clients and are happy to meet wherever you are.

Find out more at [www.strategicpay.co.nz](http://www.strategicpay.co.nz)

**Subject: Report and recommendations from the Climate Action Joint Committee**

**Reason for Report**

1. The following matters were considered by the Climate Action Joint Committee (Joint Committee) on 22 May 2023 and are now presented for the Council's consideration alongside any additional commentary the Joint Committee Chair wishes to offer.
2. This report also asks the Council to adopt the amended Terms of Reference for the Joint Committee arising from recommendations at its first meeting on 22 May 2023.

**Agenda Items**

3. The **Terms of Reference and membership confirmation** item provided an opportunity for the newly-established Joint Committee to refine its ToR (as attached) including tangata whenua membership as suggested by the region's Post (Treaty) Settlement Governance Entities (PSGEs). The amendments agreed and now recommended for adoption by each partner council, are that:
  - 3.1. each PSGE is invited to appoint one member and one alternate to the Joint Committee, and
  - 3.2. that minor changes be made to Section 2.3 removing reference to the planetary boundaries framework and aligning with central government policy on climate change.
4. The Joint Committee also elected Councillor Hayley Browne from Napier City Council as deputy Chairperson of the Joint Committee.
5. The *Climate Resilient Development - Purpose and objectives in a recovery context* item provided scene setting for the establishment of the Joint Committee and context on the role of climate resilient development in the recovery from Cyclone Gabrielle; where possible, prioritising actions that combine adaptation and mitigation.
6. The *Spatial Climate Vulnerability Assessment* item from Dr Tom Logan of Urban Intelligence of demonstrated the spatial-based *Regional Climate Change Risk Assessment* tool commissioned by HBRC. This tool overlays known hazard data for the region with infrastructure and assets data identifying exposure and vulnerabilities. Stage one has been completed and a table of known data gaps in climate change risks was presented to the Joint Committee for consideration.
7. The *Examples of Regional Climate Change Strategies* item compared the scope, aspirations and content of the Manawatū-Whanganui Climate Change Action Plan and Te Tai Tokerau Climate Adaptation Strategy to enable the Joint Committee to provide direction to the Technical Advisory Group.
8. The *World Weather Attribution Study on Cyclone Gabrielle* presentation by NIWA principal climate scientist Dr Sam Dean shared the findings of the study including animated rainfall data and estimations of the degree to which climate change amplified recent extreme weather events. He presented estimated return periods for the rainfall observed at different locations across the region ranging between 70 and 320 years.

**Decision-making Process**

9. Council and its committees are required to make every decision in accordance with the requirements of the Local Government Act 2002 (the Act). Staff have assessed the requirements in relation to this item and have concluded:

- 9.1. The decision does not significantly alter the service provision or affect a strategic asset, nor is it inconsistent with an existing policy or plan.
- 9.2. The use of the special consultative procedure is not prescribed by legislation.
- 9.3. The decision is not significant under the criteria contained in Council's adopted Significance and Engagement Policy.
- 9.4. The items were specifically considered by the Climate Action Joint Committee on 22 May 2023.
- 9.5. Given the provisions above, the Council can exercise its discretion and make these decisions without consulting with the community or others having an interest in the decision.

### **Recommendations**

That Hawke's Bay Regional Council:

1. Receives and notes the *Report and recommendations from the Climate Action Joint Committee*.
2. Adopts the amended Terms of Reference (attached) for the Climate Action Joint Committee.

### **Authored by:**

**Leeanne Hooper**  
Team Leader Governance

**Pippa McKelvie-Sebileau**  
Climate Action Ambassador

### **Approved by:**

**Desiree Cull**  
Executive Officer to CE

### **Attachment/s**

- 1 [!\[\]\(d27edc55493507da2f9b8c7a52b3b96f\_img.jpg\)](#) Climate Action Joint Committee Terms of Reference for Adoption



## Terms of Reference for the Climate Action Joint Committee

*Adopted by resolution of:*

Hawke's Bay Regional Council, ~~25 January~~ \_\_\_\_\_ 2023

Hastings District Council, ~~2 March~~ \_\_\_\_\_ 2023

Napier City Council, ~~16 March~~ \_\_\_\_\_ 2023

Central Hawke's Bay District Council, ~~23 March~~ \_\_\_\_\_ 2023

Wairoa District Council, ~~16 May~~ \_\_\_\_\_ 2023

### 1. Name and status of Joint Committee

- 1.1. The Joint Committee shall be known as the Climate Action Joint Committee.
- 1.2. The Joint Committee is a joint committee under clause 30(1)(b) of Schedule 7 of the Local Government Act (the Act).

### 2. Purpose

- 2.1. Climate mitigation and adaptation is core business for councils. It spans multiple council workstreams such as urban planning, land-use and resource management, transport, flood protection, coastal hazards and emergency management. Without duplicating effort, the purpose of the Joint Committee is to support a coordinated and collaborative response to address the complex challenge of Climate-Resilient Development<sup>1</sup> for the communities of Hawke's Bay.
- 2.2. The focus of the Joint Committee' will be promoting action to mitigate climate change (emissions reductions and offsetting) and adapt to the changing regional climate.
- 2.3. The Joint Committee aims to support resilient communities and industries to become resilient to the effects of climate change and to thrive within the means- boundaries of our natural environment in a manner that aligns with central government policy on climate change<sup>2</sup>.

### 3. Objectives

- 3.1. Oversee and guide the development and implementation of a Regional Emissions Reduction Plan including recommending actions for partner councils to consider for inclusion in their Long Term Plans.
- 3.2. Oversee and guide the development and implementation of a spatial Regional Climate Risk Assessment to deliver on responsibilities under the National Adaptation Plan to:
  - 3.2.1. Reduce vulnerability to the impacts of climate change
  - 3.2.2. Enhance adaptive capacity and consider climate change in decisions at all levels
- 3.3. Strengthen resilience

<sup>1</sup> Climate Resilient Development is a framework developed in the Intergovernmental Panel on Climate Change 6<sup>th</sup> report – Impacts, Adaptation and Vulnerability. It combines strategies to adapt to climate change with actions to reduce greenhouse gas emissions to support sustainable development for everyone ([FAQ 6: What is Climate Resilient Development? ipcc.ch](#))

<sup>2</sup> Including UNFCCC Paris Agreement on Climate Change.

- 3.4. Support compliance with the statutory requirement to “have regard to” the National Emissions Reduction Plan and the National Adaptation Plan in all RMA-related plans of partner councils<sup>3</sup>.
- 3.5. Inform planning to drive climate-resilient development in the right locations within the Future Development Strategy required under the National Policy Statement on Urban Development, and the Regional Spatial Strategy and regional combined plan proposed under the Spatial Planning and Natural and Built Environments legislation.
- 3.6. Collaborate on the delivery key services for infrastructure impacted by climate change on respective councils.

#### 4. Membership<sup>4</sup>

- 4.1. Up to two elected members from the Hawke’s Bay Regional Council; being the Chair and one other elected member, and one alternate.
- ~~4.2. Up to two elected members from each Territorial Authority within the Hawke’s Bay region; preferably the Mayor and one other elected member, and one alternate.~~
- ~~4.3.4.2. Up to two members and one alternate appointed to represent the Post [Treaty] Settlement Governance Entity (PSGE) representatives on the HBRC Regional Planning Committee<sup>5</sup>.~~
- ~~4.3. Each Post [Treaty] Settlement Governance Entity (PSGE) within the Hawke’s Bay region is invited to appoint one member, and one alternate.~~
- 4.4. Up to two members and one alternate appointed to represent the Ngāti Kahungunu Taiwhenua and Board representatives on the HBRC Māori Committee<sup>6</sup>.
- 4.5. Under clause 30A(6) Schedule 7 of the Act, the power to discharge any member on the Joint Committee and appoint his or her replacement shall be exercisable only by the body that appointed the member.

#### 5. Chairperson and Deputy Chairperson

- 5.1. The Chairperson of the Joint Committee will be the Chair of the Hawke’s Bay Regional Council.
- 5.2. At the first meeting of the Joint Committee the members shall elect a Deputy Chairperson.
- 5.3. The mandate of the Chairperson and Deputy Chairperson ends if that person, through resignation or otherwise, ceases to be a member of the Joint Committee.

#### 6. Delegated authority

The Joint Committee has delegated responsibilities for:

- 6.1. Guiding and monitoring climate mitigation and adaptation across the region with current and relevant technical inputs.
- 6.2. Leading regional emissions reduction plans including recommending actions for consideration to partner councils to include in their long term plans

<sup>3</sup> From 30 November 2022 it is a legal requirement for local government to ‘have regard to’ the national adaptation plan and the emissions reduction plan when preparing or changing regional policy statements, regional plans and district plans. (Guidance note environment.govt.nz)

<sup>4</sup> Membership will be reviewed at the end of the three-yearly cycle.

~~<sup>5</sup> HBRC Regional Planning Committee is a co-governance committee composed of an equal number of elected councillors and appointees from each of the Post Settlement Governance Entities (PSGEs) within the HB Region.~~

<sup>6</sup> HBRC Māori Committee has 13 tangata whenua representatives, 3 from each of the Taiwhenua (and Wairoa Kahungunu Executive) within the Hawke’s Bay regional boundary and 1 from the Ngāti Kahungunu Iwi Inc Board.

- 6.3. Leading spatial regional climate risk assessments to deliver on responsibilities under the National Adaptation Plan
- 6.4. Setting targets, including interim goals, towards achieving carbon neutrality by 2050
- 6.5. Monitoring regional greenhouse gas emissions (community carbon footprint) on a regular basis and reporting annually on implementation of regional emissions reduction plans
- 6.6. Considering and recommending key emissions reduction actions to each of the partner councils and industry for consideration
- 6.7. Advocating for and/or advancing the objectives of regional climate action by submitting on and participating in processes, at the Joint Committee's discretion, including but not limited to:
  - 6.7.1. Council long term plans
  - 6.7.2. Council annual plans
  - 6.7.3. District and regional plan and policy changes
  - 6.7.4. Reserve management plans
  - 6.7.5. Asset management plans
  - 6.7.6. Notified resource consent applications
  - 6.7.7. Central Government policy and legislation
  - 6.7.8. Investigating and securing additional sources of funding to support regional decarbonisation, offsetting and protecting communities from the impact of climate change.
- 6.8. For the avoidance of doubt, the Joint Committee can only make recommendations to partner councils. Without legally binding subsequent council decisions, the partner councils agree to:
  - 6.8.1. Have particular regard to the recommendations of the Joint Committee in developing policies, determining priorities, and allocating resource;
  - 6.8.2. Progress, to the fullest possible extent, actions identified through joint planning and decision-making arrangements.

## 7. Powers not delegated

The following powers are not delegated to the Joint Committee:

- 7.1. Any power that cannot be delegated in accordance with clause 32 Schedule 7 of the Local Government Act 2002.
- 7.2. Decisions relating to the allocation of funding for undertaking investigations, studies and/or projects in climate adaptation, offsetting or climate mitigation and matters relating to consenting.

## 8. Meetings

- 8.1. The Hawke's Bay Regional Council standing orders will be used to conduct Joint Committee meetings as if the Joint Committee were a local authority and the principal administrative officer (Chief Executive) of the Hawke's Bay Regional Council or his or her nominated representative were its principal administrative officer.
- 8.2. The Joint Committee shall hold meetings at such frequency, times and place(s) as required for the performance of the functions, duties and powers delegated under this Terms of Reference, at least three times per year.

- 8.3. Notice of meetings will be given as far in advance as possible to all Joint Committee members, and in accordance with the provisions of the Local Government Official Information and Meetings Act 1987.
- 8.4. Meetings may provide for members' attendance by audio-visual link if required.
- 8.5. Members, or their confirmed alternates, will attend all Joint Committee meetings.
- 8.6. The quorum will consist of a majority of members.

## 9. Voting

- 9.1. In accordance with clause 32(4) Schedule 7 of Act, at meetings of the Joint Committee each member has full authority to vote and make decisions within the delegations of the Terms of Reference on behalf of the body that appointed them without further recourse to the appointing body.
- 9.2. Where voting is required, each member has one vote.
- 9.3. Best endeavours will be made to achieve decisions on a consensus basis.
- 9.4. The Chairperson at any meeting has a deliberative vote and, in the case of equality of votes, may use a casting vote.

## 10. Good faith

- 10.1. In the event of any circumstances arising that were unforeseen by the partner councils or their representatives at the time of adopting these Terms of Reference, the partner councils and their representatives hereby record their intention that they will negotiate in good faith to add to or vary these Terms of Reference so as to resolve the impact of those circumstances in the best interests collectively of the partner councils taking into account also the views of the Regional Planning Committee and Māori Committee appointed members in relation to those circumstances.

## 11. Remuneration

- 11.1. Each partner council shall be responsible for remunerating its representatives on the Joint Committee and for the costs of those persons' participation in the Joint Committee.
- 11.2. Hawke's Bay Regional Council as the Administering Authority shall be responsible for remunerating the Regional Planning Committee and HBRC Māori Committee representatives and the PSGE representatives on the Joint Committee for travel and attendance as per its agreed meeting fees policy.

## 12. Technical Advisory Group and Reporting

- 12.1. A technical advisory group (TAG) will service the Climate Action Joint Committee.
- 12.2. The TAG will comprise of staff members from the partner councils who are working in climate mitigation and adaptation and will involve subject matter experts as required to ensure linkages with other workstreams, such as the work of the Regional Transport Committee and Napier-Hastings Future Development Strategy Joint Committee. The TAG will be led by the Hawke's Bay Regional Council Climate Action Ambassador along with the dedicated climate roles at Napier City Council and Hastings District Council.
- 12.3. Following each meeting of the Joint Committee, the TAG shall create a summary report of the business of the meeting which will be distributed, for information, to each partner council for inclusion in the agenda for the next available council meeting. Such reports will be in addition to



any formal minutes prepared by the Administering Authority, which will be circulated to Joint Committee members.

### 13. Variations to the Terms of Reference

- 13.1. Any member may propose a variation, deletion or addition to the Terms of Reference by putting the wording of the proposed variation, deletion or addition to a meeting of the Joint Committee for recommending to the partner councils if agreed.
- 13.2. Amendments to the Terms of Reference must be agreed by all partner councils before taking effect.

### 14. Recommended for Adoption

- 14.1. The Climate Action Joint Committee, made up of the following members, confirms this Terms of Reference as adopted by the five partner councils and Regional Planning Committee and Māori Committee representative members.

#### **Hawke's Bay Regional Council** represented by:

Councillors Hinewai Ormsby and Xan Harding, and Di Roadley as alternate.

Councillor Hinewai Ormsby as Chairperson of the Climate Action Joint Committee

Appointed by HBRC resolution on 25 January 2023.

#### **Hastings District Council** represented by:

Mayor Sandra Hazlehurst and Councillor Ann Redstone, and Councillor Tania Kerr as alternate.

Appointed by HDC resolution on 2 March 2023.

#### **Napier City Council** represented by:

Councillors Annette Brosnan and Hayley Browne, and Chad Tareha as alternate.

Appointed by NCC resolution on 16 March 2023.

#### **Central Hawke's Bay District Council** represented by:

Councillors Alex Walker and Tim Aitken, and Jerry Greer as alternate.

Appointed by CHBDC resolution on 23 March 2023.

#### **Wairoa District Council** represented by:

Councillors Craig Little and Denise Karekare, and Roz Thomas as alternate.

Appointed by WDC resolution on 16 May 2023

**HBRC Māori Committee representatives** Paul Kelly and Roger Maaka and Marei Apatu as alternate.

Appointed by Māori Committee resolution on 3 May 2023.

~~Regional Planning Committee representatives, Tania Hopmans and Keri Ropiha,~~

~~Post [Treaty] Settlement Entity appointees:~~

~~Heretaunga Tamatea Settlement Trust~~

~~Mana Ahuriri Trust~~

[Maungaharuru-Tangitu Trust](#)

[Ngati Pahauwera Development & Tiaki Trusts](#)

[Ngati Tuwharetoa Hapu Forum](#)

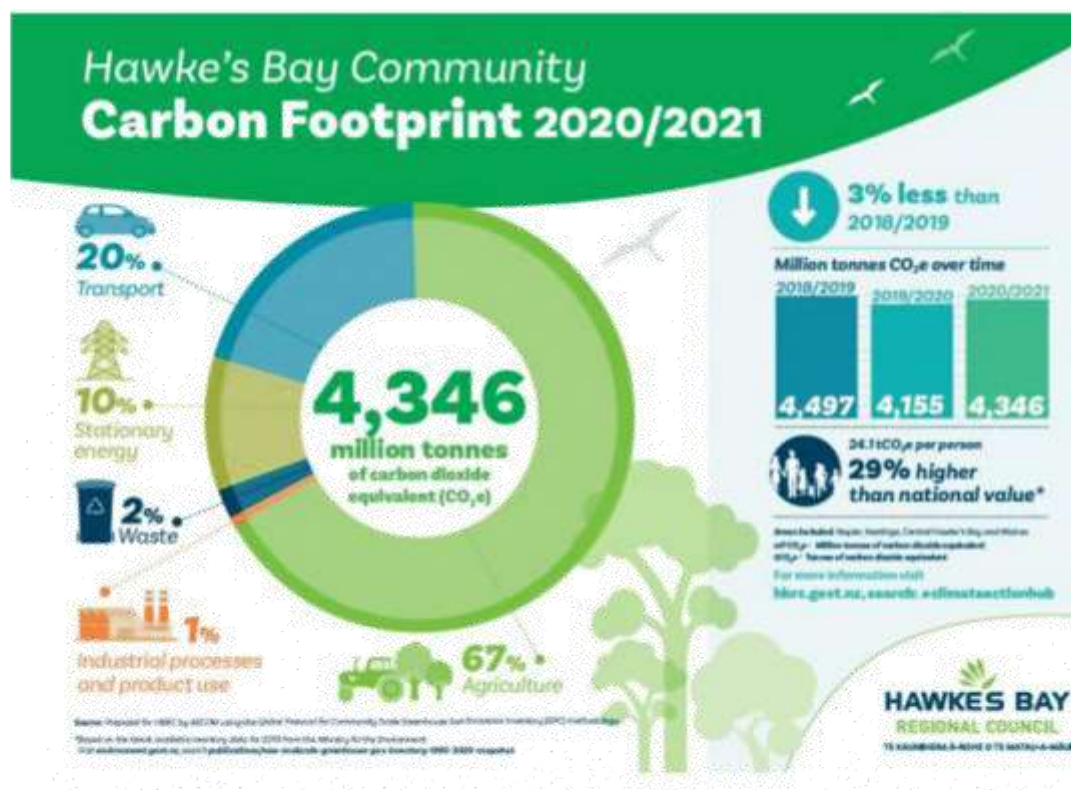
[Tātau Tātau o Te Wairoa](#)

[Te Kopere o te Iwi Hineuru](#)

[Te Toi Kura o Waikaremoana](#)

## Appendix A – Project Background

1. The Regional Council declared a climate emergency for the Hawke's Bay region on 26 June 2019. The declaration recognises that the climate crisis is an urgent and pervasive threat to human and ecological wellbeing and that we have a small window of time to act to avoid the most damaging effects of the climate crisis in the longer term. This climate crisis declaration was one of many declarations by councils across the country, with the Government declaring a climate emergency on 2 December 2020.
2. In 2022 HBRC, HDC, and NCC each invested in dedicated strategic climate change roles, an acknowledgement of the important leadership role councils can, and should, play in regional climate action.
3. There is a general acknowledgement that the transition to a low emissions future cannot be achieved by individual councils working in isolation and a regional approach is needed.
4. In 2022 the Ministry for Environment released Aotearoa's first Emissions Reduction Plan. A significant number of the actions in that plan involve Local Government. National legislation introduced in November 2022 states that local government must have regard to the National Emissions Reduction Plan and the National Adaptation Plan when developing RMA-related plans.
5. In September 2022 the first Hawke's Bay Community Carbon Footprint was released, measuring greenhouse gas emissions from 2018-19 to 2020-21. Separate footprints were created for each Territorial Authority. The whole of region footprint established that our regional emissions for 2020/21 were made up of:
  - 5.1. Agriculture 67%
  - 5.2. Transportation 20%
  - 5.3. Stationary Energy 10%
  - 5.4. Waste 2%
  - 5.5. IPPU 1% (Industrial Processes and Product Use)



6. The next step for is to create a Regional Emissions Reduction Plan, with input from all Hawke's Bay councils, as well as significant engagement across expert, business, and community spheres.

6.7. The Planetary Boundaries Framework by the Stockholm Resilience Centre guided the development of these Terms of Reference with respect to thriving within boundaries of the natural environment and ensuring social foundations for all. However, we recognise that more work is required to determine regional applicability.



26 July 2023

## Subject: Terms of Reference for the Hawke's Bay Civil Defence Emergency Management Group Joint Committee

### Reason for Report

1. This paper seeks Council's adoption of an updated Terms of Reference for the Hawke's Bay Civil Defence Emergency Management Group Joint Committee (Joint Committee) as agreed by the Group Joint Committee at its meeting on 26 June 2023.

### Officers' Recommendation

2. Council officers recommend that the Council, after considering the information provided, adopts the updated Terms of Reference as proposed (attached).

### Executive Summary

3. The Terms of Reference for the Joint Committee have been amended to include mana whenua members as an interim step for the period leading up to the enactment of the Emergency Management Bill (EMB), which is expected to include provisions for mana whenua membership on CDEM Groups at both the governance (Joint Committee) and operational (Coordinating Executive Group [CEG]) levels.
4. In addition to the membership and consequential amendments, the opportunity was taken to amend the Terms of Reference in relation to audio or audio-visual attendance at Joint Committee meetings.

### Background

5. As part of the corrective actions from the report "Strengthening CDEM in Hawke's Bay", it was recognised that the CDEM Group structure, both at the governance and operational levels, did not effectively provide for tangata whenua representation and participation. At the time there was work underway by Te Puni Kōkiri, iwi, NEMA, and CDEM Group Managers to progress changes within the legislation through the *Emergency Management Trifecta Reforms*. It was hoped these changes would give certainty as to how iwi/mana whenua representation, relationships and partnerships could be provided for within CDEM.
6. The resulting EMB was supposed to be introduced in August last year, however due to a number of significant event responses over the last 12 months this was delayed. The EMB is now progressing through the legislative process and this gap is proposed to be closed by provisions added specifically so that "iwi and Māori participation is recognised, enabled, and valued".
7. Although the EMB was introduced in Parliament on 7 June 2023, it is not anticipated to be enacted before the end of this year given Select Committee and Committee of the Whole House stages are still to come, as well as a general election on 14 October 2023.
8. For Hawke's Bay, tangata whenua participation in emergency management is a critical element of the region's recovery from Cyclone Gabrielle and future responses and cannot wait until the lengthy legislative process concludes.
9. The Joint Committee therefore agreed to take the proactive step to enable and invite tangata whenua participation at the governance level, on the HB CDEM Group Joint Committee, as advisory, non-voting members and resolved, on 26 June 2023:

- 9.1. *Adopts the Terms of Reference for the Hawke's Bay Civil Defence Emergency Management Group Joint Committee following, to replace and supersede all previous versions.*
- 9.2. *Recommends to each of the partner councils, the adoption of the amended Terms of Reference for the Hawke's Bay Civil Defence Emergency Management Group Joint Committee as proposed.*

### **Consultation**

10. In preparing the amended Terms of Reference for the Joint Committee's consideration, consultation was undertaken with tangata whenua, the National Emergency Management Agency and HB local government leaders.

### **Decision-making Process**

11. Council and its committees are required to make every decision in accordance with the requirements of the Local Government Act 2002 (the Act). Staff have assessed the requirements in relation to this item and have concluded:
  - 11.1. Council's governance structure must give effect to the principles of good governance set out in the section 39 of the LGA and enable it to effectively discharge its responsibilities under various Acts. In particular, the Hawke's Bay Regional Council is required by statute to have the Hawke's Bay Civil Defence Emergency Group Joint Committee in accordance with the Civil Defence Emergency Management Act (2002) section 12.

### **Recommendations**

The Hawke's Bay Civil Defence Emergency Management Group Joint Committee recommends that Hawke's Bay Regional Council:

1. Receives and considers the *Terms of Reference for the Hawke's Bay Civil Defence Emergency Management Group Joint Committee* staff report.
2. Agrees that the decisions to be made are not significant under the criteria contained in Council's adopted Significance and Engagement Policy, and that Council can exercise its discretion and make decisions on this issue without conferring with the community or persons likely to have an interest in the decision.
3. Adopts the amended Terms of Reference for the Hawke's Bay Civil Defence Emergency Management Group Joint Committee as proposed.

### **Authored by:**

**Leeanne Hooper**  
**Team Leader Governance**

### **Approved by:**

**Desiree Cull**  
**Strategy and Governance Manager**

### **Attachment/s**

- 1 [!\[\]\(adb0331d22f78481623cc605df40612a\_img.jpg\)](#) June 2023 amended CDEM Group Joint Committee Terms of Reference for adoption



**Hawke's Bay Civil Defence Emergency Management  
Group Joint Committee**

## Terms of Reference

## 1. Preamble

- 1.1 The Hawke's Bay Civil Defence Emergency Management Group was established pursuant to a Terms of Reference dated August 2003 which was subsequently amended in December 2013, and further amended and adopted in December 2016 and again on 23 March 2020. Pursuant to a resolution passed by the Group on 23 March 2020 26 June 2023, this Terms of Reference is adopted to replace and supersede all previous versions of the Terms of Reference for the Joint Committee.

## 2. Parties

- 2.1 Each of the following local authorities is a Member of the Hawke's Bay Civil Defence Emergency Management Group and is a party to this Terms of Reference:

Central Hawke's Bay District Council  
Hastings District Council  
Hawke's Bay Regional Council  
Napier City Council  
Wairoa District Council

### 3. Definitions

For the purpose of this Terms of Reference:

- 3.1 “Act” means the Civil Defence Emergency Management Act 2002.
- 3.2 “Administering Authority” means the Hawke’s Bay Regional Council.
- 3.3 “Coordinating Executive Group” (the CEG) means the Coordinating Executive Group to be established under section 20 of the Civil Defence and Emergency Management Act 2002.
- 3.4 “Group” means the Hawke’s Bay Civil Defence Emergency Management Group.
- 3.5 “Group Controller” means a person appointed under section 26 of the Civil Defence and Emergency Management Act 2002 and clause 10.1 of this Terms of Reference as a Group Controller.
- 3.6 “Group Plan” means the Hawke’s Bay Civil Defence Emergency Group Plan prepared by the Group in accordance with the Act.
- 3.7 “Hawke’s Bay Region” for the purposes of this document means the Hawke’s Bay region as defined in the Local Government (Hawke’s Bay Region) Reorganisation Order 1989, excluding the parts of Rangitikei and Taupo District Councils falling within the area administered by the Hawke’s Bay Regional Council.
- 3.8 “local authority member or Partner Council” means a Local Authority that is a member of the Civil Defence Emergency Management Group that is the subject of this document.
- 3.9 “4Rs” means Reduction, Readiness, Response, and Recovery.

#### 4. The purpose and term of this Terms of Reference

##### 4.1 The purposes of this Terms of Reference are to:

- 4.1.1 set out the purposes, functions, powers, and duties of the Group and its members in accordance with the requirements of the Act;
- 4.1.2 define the responsibilities of the Group as delegated to the Group by the Members; and
- 4.1.3 provide for the administrative arrangements of the Group.

#### 5. Joint Committee

- 5.1 Pursuant to section 12 of the Act the Parties were united in August 2003 to establish a Group as a Joint Standing Committee now under clause 30(1)(b) of Schedule 7 of the Local Government Act 2002. This choice is irrevocable under section 14(3) of the Act.
- 5.2 In accordance with section 12(2) of the Civil Defence Emergency Management Act 2002, neither clause 30(5) nor (7) of Schedule 7 of the Local Government Act 2002 which provides for a committee to be discharged or reconstituted, or be discharged following the triennial general election, shall apply to the Joint Committee.

#### 6. Membership of the Group

- 6.1 The members of the Group are the Hawke's Bay Regional Council and all those territorial authorities that lie wholly within the boundaries of the Hawke's Bay region. Each member is to be represented on the Group by one person only, being the Mayor or Chairperson of that local authority, or if they are unavailable an alternate representative who has been given the delegated authority to act for the Mayor or Chairperson.
- 6.2 Under section 13(4) of the Act, the alternate representative must be an elected person from that local authority.
- 6.3 Under clause 30(9) of Schedule 7 of the Local Government Act 2002, the powers to discharge any representative of the Group and appoint his or her replacement shall be exercisable only by the local authority member that appointed the representative being discharged.

##### 6.4 Tangata whenua representatives appointed as advisory, non-voting members representing:

6.4.1 Mana Ahuriri

6.4.2 Maungaharuru-Tangitu Trust

6.4.3 Heretaunga Tamatea Settlement Trust

6.4.4 Tatau Tatau o Te Wairoa

6.4.5 Ngati Kahungunu Iwi Incorporated.

#### 7. Representatives to have full Delegated Authority

- 7.1 Each local authority member agrees to confer full delegated authority on its representative, or in their absence the alternate representative in order for the Group to exercise the functions, powers, and duties of members under the Act within approved Group budgets.
- 7.2 At meetings of the Group, each local authority member's representative is to have full authority to vote and make decisions on behalf of that Member-local authority without further recourse ~~to that Member~~ in respect of the authority granted under 7.1 above.

- 7.3 If a local authority member's representative to the Group is not re-elected at the triennial Local Government Elections that representative will cease to be a member of the Group and will be replaced by the elected Mayor or Chairperson of the relevant local authority.
- 7.4 It is the responsibility of each member of the Group to ensure that they have a representative available to participate in the Group, as soon as practicable after their representative is no longer able to represent that member for whatever reason, with the same delegated functions, duties and powers as their predecessor.

## 8. The Group to give effect to the purposes of the Act

- 8.1 The functions, powers and duties of the Group are specified in sections 16, 17 and 18 the Act. To assist the Group to meet these requirements, the Group adopts the following objectives:
  - 8.1.1 To ensure that hazards (as defined in the Act) and the consequential risks are identified and assessed.
  - 8.1.2 Improve and promote the sustainable management of identified hazards in a way that contributes to the long term social, economic, cultural, and environmental well-being and safety of people and communities.
  - 8.1.3 Encourage and enable communities to achieve acceptable levels of risk (as risk is defined in the Act), including, without limitation
    - (i) identifying, assessing, and managing risks, and
    - (ii) consulting and communicating about risks, and
    - (iii) identifying and implementing cost-effective risk reduction, and
    - (iv) monitoring and reviewing the risk management process.
  - 8.1.4 To require local authorities to co-ordinate, through regional groups, planning, programmes, and activities related to civil defence emergency management across the 4Rs, and encourage co-operation and joint action within those regional groups.
  - 8.1.5 To encourage through partnership and co-ordination, emergency management planning and civil defence emergency management activities amongst the organisations represented on the Co-ordinating Executive Group, other CDEM partners and the Lifeline utility operators that operate within the region.
  - 8.1.6 To ensure an effective and efficient region-wide civil defence emergency management capability to respond to and recover from emergencies.

## 9. Obligations of local authority ~~m~~Members

- 9.1 Each local authority member of the Group will:
  - 9.1.1 In accordance with section 7 and 8 above, appoint their Mayor or Chairperson to the Joint Committee; and
  - 9.1.2 appoint its chief executive officer to the Co-ordinating Executive Group (CEG); and
  - 9.1.3 participate in the preparation of and agree to the content of a Group Plan; and
  - 9.1.4 contribute technical expertise and resources to maintain an effective Group and local level response capability; and
  - 9.1.5 provide to the Group the information or reports that may be required by the Group to discharge its powers, functions and duties under the Act and the Group Plan.
- 9.2 Each local authority ~~Member-member~~ of the Group will be responsible for the risk reduction, readiness, response and recovery arrangements required of it under the Act, and under the Group Plan or as otherwise agreed by the Group, to the standards agreed by the Group.



**10. Delegated Authority**

- 10.1 Power to appoint Group Controller. The Group will appoint one or more suitably qualified and experienced persons or person to be the Group Controller for the CDEM Group pursuant to by section 26 of the Act and in accordance with the Governance and Management section of the current Group Plan. The powers delegated to the Group Controller(s) are as defined in the Group Plan.
- 10.2 Appointment of Local Controllers. The Group may from time to time appoint, in accordance with section 27 of the Act and following consultation with the relevant members, one or more persons to be a Local Controller in accordance with the Governance and Management section of the current Group Plan.
- 10.3 Appoint persons who may Declare a State of Local Emergency. The Group will appoint at least one person as a person authorised to declare a state of local emergency for its area and in accordance with the Governance and Management section of the current Group Plan.

**11. Civil Defence Emergency Management Group Plan**

- 11.1 The Group will prepare, approve, adopt and review a Group Plan in accordance with sections 48 to 57 of the Act.
- 11.2 For the avoidance of doubt each and every obligation, agreement, covenant, responsibility and liability under the Group Plan is binding on and will continue to bind each and every Member of the Group and is and will continue to be enforceable as between each of the Members, against each of the other Members, and every Member of the Group agrees and covenants to carry out and perform all of its obligations under the Group Plan.

**12. Maintain the Coordinating Executive Group**

- 12.1 In accordance with section 20 of the Act, establish and maintain a Co-ordinating Executive Group consisting of:
- 12.1.1 The chief executive officer of each Member or a senior person acting on that person's behalf; and
  - 12.1.2 A senior representative of the Police assigned for the purpose by the Commissioner of Police; and
  - 12.1.3 A senior representative of Fire and Emergency New Zealand assigned for the purpose by their Chief Executive; and
  - 12.1.4 The chief executive of a District Health Board in Hawke's Bay representing the District Health Board in Hawke's Bay, or a person acting on their behalf; and
  - 12.1.5 Any other persons that may be co-opted by the CDEM Group to assist the CEG to undertake its responsibilities.

**13. Remuneration**

- 13.1 Each local authority member of the Group shall be responsible for remunerating its representative on the Group for the cost of that person's participation in the Group.
- 13.2 Each tangata whenua member will be remunerated \$452 per meeting attended, plus reimbursed mileage to travel to/from meetings at the rate of \$0.83/km. These costs will be divided proportionally among the local authority members.

**14. Meetings**

- 14.1 The Hawke's Bay Regional Council standing orders will be used to conduct Group meetings.
- 14.2 Other standing orders may be used, subject to the agreement of the Group, and in accordance with section 19(1) of the Act.
- 14.3 The Group shall hold all meetings at such frequency, times and place(s) as agreed for the performance of the functions, duties and powers delegated under this Terms of Reference. However there will be at least two meetings per year.
- 14.4 In accordance with clause 23 of Schedule 7 of the Local Government Act 2002 the quorum of the Group is all local authority members.
- 14.5 A representative may attend any meeting of the Joint Committee by means of audio or audio-visual link unless lawfully excluded.
- 14.6 A representative may attend a meeting by means of audio or audio-visual link despite –
- 14.6.1 clauses 25A(1) and (4) and 27(5)(a) of the Local Government Act 2002, and
- 14.6.2 any limitation or condition on the use of an audio or audio-visual link, or other contrary provision, that is contained in any standing orders that apply to the meeting.
- 14.7 A representative who attends a meeting by means of audio or audio-visual link in accordance with this Terms of Reference is to be counted as present for the purposes of (the quorum) clauses 23 and 30A of Schedule 7 of the Local Government Act 2002.
- 14.5 In the event that a quorum cannot be achieved, the business at any meeting convened for the Joint Committee may be considered without further notice by a subcommittee of the Joint Committee. The recommendations of this subcommittee will be reported for final decision at the next Joint Committee meeting.

**15. Voting**

- 15.1 Each local authority member has one vote at a meeting of the Group or when the Group is required at any time to make a decision in respect of an action to be taken by the Group.
- 15.2 All actions (other than the entering into of contracts within the authorised Group budget) to be taken by the Group must first be approved by way of a majority vote of all members that are present and voting.
- 15.3 The ~~Ministry of Civil Defence and National~~ Emergency Management Agency shall have observer status on the Group and also the Coordinating Executives Group.

**16. Election of Chairperson and Deputy Chairperson**

- 16.1 The Group may elect a Group Chairperson and Deputy Chairperson for the Group at the first meeting following the triennial local government elections, from amongst the local authority representatives, and appoint replacements when any of those offices become vacant between elections.
- 16.2 The Group's Chairperson and Deputy Chairperson shall hold office until the first meeting following the triennial general election.

**17. Administering Authority**

- 17.1 In accordance with section 23 of the Act, the Administering Authority for the Group will be the Hawke's Bay Regional Council. The Administering Authority is responsible for the provision of administrative and related services that may from time to time be required by the Group.

**18. Group Emergency Management Office**

- 18.1 The Hawke's Bay Regional Council will establish and manage a Hawke's Bay Emergency Management Group Office on behalf of the Group.
- 18.2 The Group Office shall coordinate technical expertise, planning and operational functions, performance monitoring, coordination of Group wide projects and any other functions as are assigned to it by the Group. The Group Office will also maintain at least one Emergency Management Advisor to be co-located in each TLA to support and where appropriate implement local emergency management outcomes.
- 18.3 The Hawke's Bay Regional Council will employ staff for the Group Office as authorised by the Group and manage the office's expenditure in accordance with the principles of the Local Government Act 2002 and amendments.

**19. Group Funding and Budget**

- 19.1 The proposed annual Group work programme and budget will be signed off by the Group no later than ~~the 30th of 30~~ November of the year ~~proceeding preceeding~~ the year to which the programme and budget will apply.
- 19.2 The Group work programme, and administrative and related services pursuant to section 24 of the Act, will be funded by way of a Targeted Rate Uniform General Charge (UGC) across the area of the Group and administered by the Hawke's Bay Regional Council. In order to set the Targeted Rate UGC, the Group will communicate its agreed programme and budget to the Hawke's Bay Regional Council no later than 1 February of the year which the programme and budget applies.
- 19.3 The Joint Committee is responsible for deciding the civil defence and emergency management levels of service and outcomes to be provided to the community. As the Adminstrating Authority the Hawke's Bay Regional Council is responsible for providing the resources to achieve these outcomes.

**20. Good Faith**

- 20.1 In the event of any circumstances arising that were unforeseen by the parties at the time of adopting this Terms of Reference, the parties hereby record their intention that they will negotiate in good faith to add to or vary this Terms of Reference so to resolve the impact of those circumstances in the best interests of:
  - 20.1.1 the members of the CDEM Group collectively; and
  - 20.1.2 the Hawke's Bay community represented by the members of the Group collectively.

**21. Variations**

- 21.1 Any member may propose a variation, deletion or addition to the Terms of Reference by putting the wording of the proposed variation, deletion or addition to a meeting of the Group.
- 21.2 ~~Amendments to the Terms of Reference may only be made with the unanimous agreement of all local authority members. The Terms of Reference will only be amended upon a unanimous vote and resolution passed by the Group and duly recorded in writing.~~

**22. Review of the Terms of Reference**

- 22.1 The Terms of Reference will be reviewed and if appropriate amended by the Group at its first meeting following the following the triennial local government elections.
- 22.2 The adoption of an amended Terms of Reference revised under clause 22.1 will be undertaken in accordance with section 21 above.



23.3 Amendments to the Terms of Reference will come into effect once agreed, by resolution, by all partner councils in accordance with Schedule 7, clause 30A of the Local Government Act.

### 23. Adopted by

~~The By Common Seal~~resolution of the  
Central Hawke's Bay District Council

Mayor Alex Walker

~~The By Common Seal~~resolution of the  
Hastings District Council

Mayor Sandra Hazlehurst

Signed under~~By the Common Seal~~resolution of the  
Hawke's Bay Regional Council

Chair Hinewai Ormsby

~~The By Common Seal~~resolution of the  
Napier City Council

Mayor Kirsten Wise

~~The Common Seal~~By resolution of the  
Wairoa District Council

Mayor Craig Little



**Subject: Report and recommendations from the Napier-Hastings Future Development Strategy Joint Committee**

**Reason for Report**

1. This report provides a brief recap of the recent meeting of the Napier-Hastings Future Development Strategy Joint Committee (the Joint Committee) and seeks feedback on the draft *issues and options report* and proposed public engagement.

**Officers' Recommendations**

2. Council officers recommend that councillors consider the draft Issues and Options report and the public engagement proposals attached and either endorse the proposals as proposed, or provides feedback for consideration by the Joint Committee.

**Context**

3. The second meeting of the Joint Committee was held at Hastings District Council Chambers on 11 July 2023. *Consideration of Objectives and 'Issues and Options' for the Future Development Strategy* was the focus of the meeting.
4. The purpose of the meeting was to:
  - 4.1. adopt **FDS Vision and Objectives** following feedback individually by Committee members, based on drafts prepared by the officers and discussed at the last meeting.
  - 4.2. receive an **Issues and Options Report**, based on the demand analysis and the constraints and restraints investigations presented at the last meeting. The issues and options report would be used to underpin the first round of public engagement on the FDS.
  - 4.3. receive and endorse **public engagement proposals** (these were set out in the Joint Committee agenda pack) before engaging with the public generally on the opportunities that can be explored to address these constraints and opportunities before developing alternative scenarios for specific evaluation.
5. Project staff delivered a presentation on those three matters at the 11 July meeting and responded to a number of comments and questions from members of the Joint Committee. Following comments and discussion, the Joint Committee resolved:
  - 5.1. *That the Napier-Hastings Future Development Strategy Joint Committee receive the Draft report titled 'Consideration of Objectives and 'Issues and Options' for the Future Development Strategy' dated 11 July 2023 incorporating the feedback received at the meeting.*
  - 5.2. *That a joint report be taken to the three individual councils and Te Kāhui Ōhanga o Takitimu to seek endorsement on the Draft Issues and Options report incorporating the vision and objectives and the engagement policy. [i.e. this report for Hawke's Bay Regional Council]*
  - 5.3. *That the Committee endorses the proposed community engagement process including consultation with marae and hapū groups.*

**Next steps for FDS project**

6. The next engagement step is proposed to provide opportunities for the wider public and stakeholders to suggest different options or approaches for urban development and to express their views on what is of importance or value in developing future scenarios. The 'Issues and

Options Report' is a key resource to inform views relative to the challenges and realities of development on and within the Heretaunga Plains and surrounding environments.

7. The draft FDS will be formally consulted on (per the Local Government Act procedures) after March 2024. The FDS may become 'operative' circa October 2024 if endorsed/adopted by all three councils and mana whenua partners.

### **Significance and Engagement Policy Assessment**

8. The matters arising in this report are considered to be very low in terms of the Council's Significance and Engagement Policy.

### **Decision Making Process**

9. Council and its committees are required to make every decision in accordance with the requirements of the Local Government Act 2002 (the Act). Staff have assessed the requirements in relation to this item and have concluded:
  - 9.1. The decision does not significantly alter the service provision or affect a strategic asset, nor is it inconsistent with an existing policy or plan.
  - 9.2. The use of the special consultative procedure is not prescribed by legislation.
  - 9.3. The decision is not significant under the criteria contained in Council's adopted Significance and Engagement Policy.
  - 9.4. The persons affected by this decision are those persons with an interest in the region's urban environment, particularly in and around Napier and Hastings urban areas.
  - 9.5. Given the nature and significance of the issue to be considered and decided, and also the persons likely to be affected by, or have an interest in the decisions made, Council can exercise its discretion and make a decision without consulting directly with the community or others having an interest in the decision. Notwithstanding this, there will be opportunities for public input and feedback at various stages during preparation of the Napier-Hastings Future Development Strategy during the 2023-2024 period.

### **Recommendations**

That Hawke's Bay Regional Council:

1. Receives and considers the *'Report and recommendations from the Napier-Hastings Future Development Strategy Joint Committee.'*
2. Agrees that the decisions to be made are not significant under the criteria contained in Council's adopted Significance and Engagement Policy, and that Council can exercise its discretion and make decisions on this issue without conferring directly with the community or persons likely to have an interest in the decision.
3. At the meeting, provides feedback to staff on the draft *Issues and Options* report and the public engagement proposals.

### **Authored and Approved by:**

**Gavin Ide**  
**Principal Advisor Strategic Planning**

### **Attachment/s**

- |   |  |
|---|--|
| 1 ➡ 11 July 2023 Napier-Hastings Future Development Strategy Joint Committee meeting agenda | Under Separate Cover – electronically only |
|---|--|

**Subject: Terms of Reference for the review into the performance of HBRC's flood scheme assets and river management programmes in response to Cyclone Gabrielle**

**Reason for Report**

1. This item provides the final Terms of Reference (ToR) for the review into the performance of Council's flood scheme assets and river management programmes during Cyclone Gabrielle.

**Background**

2. On 26 April 2023, the Council resolved to initiate an independent review in accordance with proposed Terms of Reference. It delegated finalising the ToR for the review to the Interim Chief Executive, Bill Bayfield, with the proviso that any substantive changes to the TOR or the Review Panel composition would be subject to a further decision of Council.
3. Council also instructed Mr Bayfield to engage Phil Mitchell as independent Review Panel Chair.

**Discussion**

4. Attached to this document is the Terms of Reference finalised by the Interim Chief Executive on 5 July 2023 and accepted by the Review Panel. No substantive changes have been made.
5. Wording changes of note include:
  - 5.1. Purpose of the Review amended to "report on the performance of HBRC's flood scheme assets and *river management programmes*" (to ensure the review covers areas with no flood scheme assets e.g. Wairoa)
  - 5.2. The Review Scope amended to read "~~to consider and recommend improvements to scheme LOS, maintenance or operation for future event~~ *a wider range of total catchment options using a long-term and holistic vision and having regard to increasing climate change risks*" (to broaden the scope beyond hard engineering options).
6. The Review Panel engaged to undertake the review is:
  - 6.1. Phil Mitchell, Chair (resource management specialist)
  - 6.2. Kyle Christensen (Chartered Professional Engineer)
  - 6.3. Bernadette Arapere (Barrister).

**Next Steps**

7. As a precursor to starting their review, the Review Panel visited Hawke's Bay on 20-22 July to meet Councillors and stakeholders and undertook a tour of affected areas initially within the Heretaunga plains.
8. The Review Panel is responsible for ensuring that affected community members, iwi partners and key stakeholders are given reasonable opportunity to input into the review.
9. The final report from the Review Panel to the Regional Council by 31 January 2024.

**Decision-making Process**

10. Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision making provisions do not apply.

## **Recommendation**

That Hawke's Bay Regional Council receives and notes the *Terms of Reference for the review into the performance of HBRC's flood scheme assets and river management programmes during Cyclone Gabrielle* staff report.

## **Authored by:**

**Leeanne Hooper**  
**Team Leader Governance**

**Desiree Cull**  
**Strategy and Governance Manager**

## **Approved by:**

**Susie Young**  
**Executive Officer Recovery**

## **Attachment/s**

- 1 [↓](#) Terms of Reference - review of HBRC flood scheme assets and river management programmes in response to Cyclone Gabrielle



## **Terms of Reference for the Review into the performance of Hawke's Bay Regional Council's (HBRC) Flood Scheme Assets and River Management programmes in response to Cyclone Gabrielle**

### **Purpose of the Review**

The purpose of this Review is to:

1. understand the circumstances and contributing factors that led to flooding in the Hawke's Bay region during Cyclone Gabrielle
2. report on the performance of HBRC's flood scheme assets and river management programmes during the Cyclone Gabrielle event, and
3. review decision-making regarding catchments where flood scheme assets and river management programmes exist and whether these remain viable.

### **Audience for the Terms of Reference**

The Hawke's Bay Regional Council (HBRC) wishes to record its intentions in relation to the Review.

The Terms of Reference is a public document intended to explain the Review to the Hawke's Bay community, its stakeholders, iwi and the public generally as well as relevant Government ministers.

The Terms of Reference sets out the scope of the Review.

### **The Review Panel**

HBRC has initiated and commissioned the Review. HBRC is the approver of the Terms of Reference.

The Review will be conducted by the following panel of experts (**Review Panel**):

1. Phil Mitchell, Partner at Mitchell Daysh
2. Kyle Christensen, Christensen Consulting Ltd
3. Bernadette Arapere, Barrister

The Review Panel will be led by Phil Mitchell as Chairperson.

The Review Panel is independent to HBRC and impartial. The Review Panel will provide an arms-length assessment of HBRC infrastructure, assets and activities as defined by the Terms of Reference.

The Review Panel may request advice from an independent Legal Advisor and other subject matter experts during the course of the review.

### **The Review scope**

The scope of the Review will have two interlinked parts:

1. To review the performance of all HBRC-owned and operated flood protection, control and drainage schemes, including associated telemetry and stream monitoring assets, and river management programmes during the Cyclone Gabrielle event, specifically considering:
  - 1.1. The origin and purpose of each scheme and programme, including intended levels of service (LOS)
  - 1.2. The severity of the Cyclone Gabrielle event and any other contributing factors relative to scheme purpose/ LOS and the event itself, and
  - 1.3. Scheme maintenance and operation before, during and in the immediate aftermath of the event.
2. To consider and recommend a wider range of total catchment options using a long-term and holistic vision and having regard to increasing climate change risks.

The Review Panel will report its findings on the circumstances that led to the breaches and will make recommendations it considers fit on matters within the Review scope, including recommendations relating to future actions that HBRC might take.

### **Exclusions**

The Review has been commissioned by the HBRC to cover matters it is responsible for. It is not intended to cover district or city council roles and responsibilities during Cyclone Gabrielle, including but not limited to:

- The effectiveness of the local or Group Civil Defence Emergency Management responses, including the timing and notification of evacuations,
- The establishment and implementation of the recovery phase of the flood event.

Also outside the scope of the Review is the HBRC and Hawke's Bay Civil Defence Emergency Management Group wider operational responses to the event.

The Review Panel may, as it deems appropriate, draw information from any review already taking place, in totality or in part, for this Review.

### **Public opportunity to provide information, input and feedback**

The Review Panel will ensure that all members of the community affected by, and all iwi and stakeholders with an interest in, the flood event from Cyclone Gabrielle are given the reasonable opportunity to provide information, input and feedback. The Review Panel shall accept written input and feedback and will also provide an opportunity for verbal input and feedback to be provided. It will initiate meetings with the Hawke's Bay community, iwi and stakeholder groups that it identifies as well as groups identified by HBRC to the Review Panel.

HBRC will provide full disclosure to the Review Panel of all the relevant information it holds. It will also provide the Review Panel with full access to any relevant staff. In order to be effective, it is expected that the Review Panel will also receive information and hear from organisations outside of HBRC.



### **Timeframes**

The Review Panel should provide its final report to HBRC by or on 31 January 2024.

### **Reporting Sequence**

Prior to its publication, the Review Panel must provide a draft report to the HBRC Chief Executive for a factual check only. The Review Panel shall allow ten working days to undertake this factual check, giving a minimum of five working days' notice of the delivery date of the draft report. An extension may be granted at the discretion of the Review Panel.

The Review Panel is to provide its final report, including its findings and recommendations, to HBRC in writing no later than the date specified in this Terms of Reference. Any delays in meeting this date are to be agreed with the Chief Executive of HBRC.

The Review Panel's report will be made public. HBRC may receive and consider the outputs of the Review in confidence, prior to their public release, to enable it to prepare and provide an initial response to the Review Panel's findings and recommendations.

### **Enquiries**

Any enquires to HBRC should be directed to the Chief Executive, by phone 06 835 9200 or email [info@hbrc.govt.nz](mailto:info@hbrc.govt.nz)

### **Approval**

This Terms of Reference was approved by resolution of the Hawke's Bay Regional Council on 26 April 2023, subject to confirmation delegated to the HBRC Chief Executive.

This Terms of Reference were finalised by the HBRC Chief Executive on 5 July 2023.

This Terms of Reference was accepted by the Review Panel on 19 July 2023.












**Subject: Strategic projects report to 30 June 2023****Reason for Report**

1. This agenda item presents the Project Management Office's (PMO) *Strategic projects report for June 2023* for information.
2. HBRC's key strategic projects are tracked by the Project Management Office (PMO) and reported monthly throughout their lifecycle. These projects were selected because of their significance in terms of investment, risks, benefits, and interdependencies.
3. This report is backward looking and reports on activities in the prior month specifically. In line with good project management discipline, particular emphasis is given to scheduling, budgeting and risk management.

**Key**

Project performance indicators (RAG):  = Off Track  = At Risk  = On Track  = Not available














Status Change over last 6 months: how the status has tracked between November 2022 and May 2023. \*Risk status is inherent (e.g. prior to mitigations and controls implemented) vs residual.

| Project/Programme Title   | Schedule  | Risk*   | Budget  | Status Change over last 6 months |   |   |  |  |  |  |
|---|---|---|---|----------------------------------|---|---|--|--|--|--|
| <b>1. HBRC Recovery Programme</b><br>(Monthly reporting)  |  |  |  |                                  | Apr   | May   |  |  |  |  |
|   |   |   |   | Sch                              |  |  |  |  |  |  |
|   |   |   |   | Risk                             |  |  |  |  |  |  |
|   |   |   |   | Bud                              |  |  |  |  |  |  |
| <b>Project summary:</b> The Recovery Programme coordinates and tracks recovery planning and community communication and engagement activities across HBRC. This connects and aligns this work under the Hawke’s Bay Regional Recovery framework to support regional coordination of recovery. Under this framework HBRC will be the lead agency for the Environmental Resilience pou, the supporting agency for the Primary Sector pou, and will input into relevant workstreams under the other pou that will make up the Regional Recovery Plans. This programme will support teams working within this framework during the planning phase and help prepare the organisation for adoption of recovery initiatives into BAU programmes of work. |   |   |   |                                  |   |   |  |  |  |  |
| <b>Schedule</b> – land categorisation community meetings and drop-in sessions started this month. Requests for land category reviews and changes by affected community members have been captured by phone, email, Social Pinpoint survey or directly from property owners at the drop-in sessions. These have gone through further technical analysis and assessment resulting in re-categorisation of many properties. Recovery initiatives outlined in the Environmental Resilience Plan have been reviewed and recovery costings reconciled with funding. An update has been submitted to the Regional Recovery Agency (RRA). HBRC teams have been supporting the Negotiations Team by providing data to support this process.                |   |   |   |                                  |   |   |  |  |  |  |
| <b>Risk</b> - present risks are the shortening timeline to engage with the community/mana whenua on the next edition of the plan, which may be a more comprehensive/longer-term view of recovery. RRA guidance on the next plan has not yet been confirmed. Uncertainty on outstanding funding. The need for meaningful engagement with our communities and mana whenua on the next edition of the plan has been clearly highlighted to the RRA. The Recovery Team has provided RRA with recovery initiatives. Funding requirements have been updated to provide clarity on HBRC's priorities and funding needs.  |   |   |   |                                  |   |   |  |  |  |  |
| <b>Budget</b> - negotiations with central govt is underway  |   |   |   |                                  |   |   |  |  |  |  |

| Project/Programme Title  | Schedule | Risk* | Budget | Status Change over last 6 months |     |     |     |     |     |     |
|--|----------|-------|--------|----------------------------------|-----|-----|-----|-----|-----|-----|
| <b>2. Recovery Claims - Insurance</b><br>(Monthly reporting)   |          |       |        |                                  | Apr | May |     |     |     |     |
|  |          |       |        | Sch                              |     |     |     |     |     |     |
|  |          |       |        | Risk                             |     |     |     |     |     |     |
|  |          |       |        | Bud                              |     |     |     |     |     |     |
| <b>Project summary:</b> This is a project to recover asset and business interruption losses arising from the impacts of Cyclone Gabrielle and how we will maximise recovery of costs to replace assets through our insurance policies.   |          |       |        |                                  |     |     |     |     |     |     |
| No update provided this month.   |          |       |        |                                  |     |     |     |     |     |     |
| Project/Programme Title  | Schedule | Risk* | Budget | Status Change over last 6 months |     |     |     |     |     |     |
| <b>3. Recovery Claims - NEMA</b><br>(Monthly reporting)  |          |       |        |                                  | Apr | May |     |     |     |     |
|  |          |       |        | Sch                              |     |     |     |     |     |     |
|  |          |       |        | Risk                             |     |     |     |     |     |     |
|  |          |       |        | Bud                              |     |     |     |     |     |     |
| <b>Project summary:</b> This is a project to recover costs incurred through CDEM response (and HBRC) including response costs for infrastructure.  |          |       |        |                                  |     |     |     |     |     |     |
| No update provided this month.   |          |       |        |                                  |     |     |     |     |     |     |
| Project/Programme Title  | Schedule | Risk* | Budget | Status Change over last 6 months |     |     |     |     |     |     |
| <b>4. IRG Flood Control &amp; Drainage Programme</b><br>(Monthly reporting)  |          |       |        |                                  | Nov | Dec | Jan | F/M | Apr | May |
|  |          |       |        | Sch                              |     |     |     |     |     |     |
|  |          |       |        | Risk                             |     |     |     |     |     |     |
|  |          |       |        | Bud                              |     |     |     |     |     |     |
| <b>Project summary:</b>  |          |       |        |                                  |     |     |     |     |     |     |
| <b>Project 1: Heretaunga Flood Control &amp; Drainage Scheme</b>   |          |       |        |                                  |     |     |     |     |     |     |
| We are reviewing and upgrading flood protection assets across the Tūtaekurī, Ngaruroro, Lower Tukituki and Clive rivers, to increase flood protection across the scheme from a 1 in 100 to a 1 in 500-year event.  |          |       |        |                                  |     |     |     |     |     |     |
| <b>Project 2: Upper Tukituki Flood Control Scheme: Gravel Extraction</b>   |          |       |        |                                  |     |     |     |     |     |     |
| We are removing gravel from the Upper Tukituki River to improve flood protection in Central Hawke’s Bay. Decreased demand for gravel has seen a build-up of gravel (aggradation). Extracting gravel from the riverbeds helps increase river capacity and reduces the risk of water inundation of neighbouring properties during a flood.   |          |       |        |                                  |     |     |     |     |     |     |
| <b>Schedule</b> - the delay in progress caused by Cyclone Gabrielle and the ensuing repairs has had a significant impact on the programme. The Ngatarawa Stopbank Upgrade contract has recommenced this month although has been affected by wet weather. Some gravel extraction has occurred in the past month and several extraction contracts have been extended to better enable contractors to reach their contracted volumes.   |          |       |        |                                  |     |     |     |     |     |     |
| <b>Risk</b> - programmes of work will not be completed in the current funding window. The Asset Management Group is in ongoing discussions with Kānoa (co-funder) to review the funding deadline and programme extents in order to identify practical project hold points and funding timeframes.  |          |       |        |                                  |     |     |     |     |     |     |
| <b>Budget</b> - the programme is significantly underspent.   |          |       |        |                                  |     |     |     |     |     |     |
| Project/Programme Title  | Schedule | Risk* | Budget | Status Change over last 6 months |     |     |     |     |     |     |
| <b>5. Kotahi Plan</b><br>(Monthly reporting)   |          |       |        |                                  | Nov | Dec | Jan | F/M | Apr | May |
|  |          |       |        | Sch                              |     |     |     |     |     |     |
|  |          |       |        | Risk                             |     |     |     |     |     |     |
|  |          |       |        | Bud                              |     |     |     |     |     |     |
| <b>Project summary:</b> Developing a combined resource management plan for the Hawke’s Bay region. It will refresh how we manage the use and protection our natural and physical resources looking at all aspects of the environment. This includes land and freshwater, air, the coastal and marine area, climate change, biodiversity, urban form and development, natural hazards and risks, energy, transport, and infrastructure. Kotahi will combine and update the existing Regional Policy Statement, the Regional Resource Management Plan, and the Regional Coastal Environment Plan into one, while also giving effect to the new policies, planning and technical standards from central government. |          |       |        |                                  |     |     |     |     |     |     |
| <b>Schedule</b> - the recovery environment has presented a potential opportunity to encourage the establishment of place-based contracts to undertake vision, value and Te Mana o te Wai Statement setting work. This avenue is currently being explored by the Policy and Māori Partnerships teams. Officers are working with Ministry officials to seek an Orders in Council that provides an extension to our statutory timeframes for freshwater planning, however we continue the work to ensure HBRC is able to meet its statutory obligations.  |          |       |        |                                  |     |     |     |     |     |     |

**Risk** - as the region focuses on recovery from Cyclone Gabrielle, capacity of mana whenua and the wider community to undertake other business as usual work and engage in freshwater vision, values and Te Mana o te Wai statement setting is severely constrained. Staff are working within the recovery frame and looking for opportunities to incorporate requirements for National Policy Statement for Freshwater Management planning and engagement into recovery work.

**Budget** – on track.


| Project/Programme Title                 | Schedule  | Risk*   | Budget  | Status Change over last 6 months |   |   |   |   |   |   |
|---|---|---|---|----------------------------------|---|---|---|---|---|---|
| 6. Land for Life<br>(Monthly reporting) |  |  |  |                                  | Nov   | Dec   | Jan   | F/M   | Apr   | May   |
|   |   |   |   | Sch                              |  |  |  |  |  |  |
|   |   |   |   | Risk                             |  |  |  |  |  |  |
|   |   |   |   | Bud                              |  |  |  |  |  |  |

**Project summary:** A pilot on up to five farms with loans offered to landowners to plant trees on marginal land that can earn a return and enhance regenerative farming practices. Run in collaboration with The Nature Conservancy (TNC) and the Ministry for Primary Industries (MPI) to accelerate erosion control work and extend the programme to more farms.

**Schedule** - the draft of the business case was submitted on schedule to MPI at the end of June. Quality Assurance on the business case is underway by subject area representatives from HBRC, MPI and TNC aiming to have this complete by the end of July.

**Risk** - key risks include assuring we have ability to streamline the farm planning process; funding for implementation and ramping up the project; prioritising/integrating the project with HBRC; and farmer uptake.

**Budget** - the project is tracking under budget with ~\$260k recommended to be rolled over to this financial year. This is needed to complete the business case, work through a go/no-go decision process with MPI, HBRC and TNC, work toward integrating the project with HBRC as a key component of rural recovery and start planning for implementation.

| Project/Programme Title                                     | Schedule  | Risk*   | Budget  | Status Change over last 6 months |     |     |     |     |     |     |
|---|---|---|---|----------------------------------|-----|-----|-----|-----|-----|-----|
| 7. Regional Water Security Programme<br>(Monthly reporting) |  |  |  |                                  | Nov | Dec | Jan | F/M | Apr | May |
|   |   |   |   | Sch                              | ●   | ●   | ●   |     |     |     |
|   |   |   |   | Risk                             | ●   | ●   | ●   |     |     |     |
|   |   |   |   | Bud                              | ●   | ●   | ●   |     |     |     |

**Project summary:** Investigating water supply options aiming to ensure Hawke's Bay has long-term, climate-resilient, and secure supplies of freshwater for all. This supports the Kotahi Plan and includes:

- ☐ exploring above ground, medium-scale water storage options in the Ngaruroro catchment for and on behalf of the community
- ☐ setting up a Managed Aquifer Recharge (MAR) trial in Central Hawke's Bay to determine whether MAR is a viable water storage option and can contribute to water security in the area
- ☐ we will also work with water users to drive more efficient and effective use to complement water storage following the completion of a comprehensive 40-year Regional Water Assessment.

#### CHB MAR:

Draft consent conditions have been issued, reviewed and applicant's comments/amendments proposed. Mana whenua input was sought, and consent conditions reflect a commitment to form an alliance with Tamatea mana whenua, overlay and incorporate Mātauranga. Technical discussions are anticipated on some of the proposed amendments, but a final consent decision is expected in the very near future. Communications have been prepared with input from Kānoa, CHBDC and Tamatea Taiwhenua. Implementation planning is ongoing. Internal discussions are progressing.








#### Heretaunga Water Storage:

Damwatch Engineering has been engaged as independent technical peer reviewers of the Tonkin & Taylor Stage 2 technical study for Option 3 Dam site. This is due to be completed by mid-August and will complete the projects technical Prefeasibility/Advanced Prefeasibility studies. The Terrestrial Ecologist revisited the dam/reservoir site in mid-June to provide revised mapping, data and initial observations of the impacts of Cyclone Gabrielle on the terrestrial values of the site as identified and detailed in the earlier prefeasibility assessment. The project team is preparing a briefing to key landowners at the end of July and a Council site visit/workshop in early September ahead of key decisions to proceed. Funding will need to be secured to commit this project to further investigations.

#### Regional Water Assessment (RWA):

The final RWA report was discussed with Council in early June and issued for public release at the end of June. A decision was made to wait until further notice before launching a broader public campaign. These

decisions will sit with the Policy team and it is envisaged that wider communications and discussions on these findings and the implications will accompany the Kotahi Plan when these timeframes and the shape of this work is determined. A Water Demand Assessment report focused on the Industrial and Territorial water users has been issued and is under review alongside another independent report on potential opportunities for efficiency gains of the Irrigators. These reports are scoping level documents designed to highlight areas and key opportunities for demand reduction across our highest uses. A covering memo/report will culminate recommendations for Council consideration and is anticipated for August 2023. Separate funding of \$1M was ear marked in the Long Term Plan to progress priority recommendations.


| Project/Programme Title   | Schedule  | Risk*   | Budget  | Status Change over last 6 months |   |   |   |     |   |     |  |
|---|---|---|---|----------------------------------|---|---|---|-----|---|-----|--|
| <b>8. Farm Environmental Management Plans (FEMP)</b><br>(Monthly reporting) |  |  |  |                                  | Nov   | Dec   | Jan   | F/M | Apr   | May |  |
|   |   |   |   | Sch                              |   |   |   |     |   |     |  |
|   |   |   |   | Risk                             |  |  |  |     |  |     |  |
|   |   |   |   | Bud                              |   |   |   |     |   |     |  |

**Project summary:** These aim to address environmental outcomes and actions to improve environmental performance on properties over 4 hectares initially within the Tukituki region in three-yearly submission cycles.

**Schedule** - National Freshwater Farm Plan regulations were gazetted in early June 2023. The rest of the FEMP project is on hold and staff have been doing other work.

**Risk** - identified properties without 2021 FEMP are the main risk. Interruptions to the project plan and schedule due to the cyclone, as well as farmer pushback at the next review cycle, are also factors.

**Budget** - on track. Due to cyclone disruption in project planning and timeline, an under spend is expected this FY.

| Project/Programme Title                               | Schedule  | Risk*   | Budget  | Status Change over last 6 months |     |     |  |  |  |  |  |
|---|---|---|---|----------------------------------|-----|-----|--|--|--|--|--|
| 9. TANK Plan Change (Policy)<br>(quarterly reporting) |  |  |  |                                  | Dec | Mar |  |  |  |  |  |
|   |   |   |   | Sch                              |     |     |  |  |  |  |  |
|   |   |   |   | Risk                             |     |     |  |  |  |  |  |
|   |   |   |   | Bud                              |     |     |  |  |  |  |  |













**Project summary:** Proposed TANK Plan Change (PPC9) will add new rules to the Regional Resource Management Plan to manage water quality and quantity for the Tūtaekurī, Ahuriri, Ngaruroro and Karamū (TANK) catchments.

**TANK Plan Change (Implementation): TANK Sub-catchments Community Engagement** - An external communications project, intended to inform rural landowners about the Proposed Plan Change 9 (PPC9) framework and to promote catchment group formation. It is a precursor to the overall PPC9 Implementation, the latter contingent on a decision awaited from Hearings Commissioners and any subsequent appeals.

**Schedule** - there have been court ordered extensions provided to parties to respond to the Council memo as a result of Cyclone Gabrielle, however this is not considered to have added any significant or detrimental delays to the appeal/mediation process. There has been an amended topic allocation and an order was circulated on the 4 April. We are awaiting court direction for further mediation progress.











































**Risk** - Cyclone Gabrielle has added a further dimension as it is unknown how this will impact on those parties who are expected to be involved. There is likely an impact on HBRC ability to undertake this BAU when the core focus of the organisation is on recovery of the region, particularly for the science teams and those staff who will need to respond and engage with the forthcoming mediation and appeal processes, as this resource has been diverted to recovery of the region. The possible need for a plan variation to address the cyclone's impact on freshwater quality has been identified.

**Budget** – Extended delays throughout the process have extended the timeframe and programme for the TANK plan change, meaning that it has cost more in terms of time and staff effort, as well as consultancy fees. In this mediation phase, legal fees are likely to be the most significant cost.
































| Project/Programme Title                      | Schedule  | Risk*   | Budget  | Status Change over last 6 months |   |  |   |  |  |  |
|--|---|---|---|----------------------------------|---|--|---|--|--|--|
| 10. Transport Choices<br>(monthly reporting) |  |  |  |                                  | F/M   | Apr  | May   |  |  |  |
|  |   |   |   | Sch                              |  |  |  |  |  |  |
|  |   |   |   | Risk                             |  |  |  |  |  |  |
|  |   |   |   | Bud                              |  |  |  |  |  |  |

**Project summary:** HBRC secured funding of \$1.39 million from central government to upgrade eight bus stops in the region and create two new stops. The funding is part of a *Transport Choices* package included in the Government's Climate Emergency Response Fund (CERF) led by Waka Kotahi NZ Transport Agency.

No update provided this month.

| Project/Programme Title  | Schedule  | Risk*   | Budget  | Status Change over last 6 months |   |   |   |     |   |   |
|--|---|---|---|----------------------------------|---|---|---|-----|---|---|
| <b>11. Revenue &amp; Financing Policy/<br/>Rates Review</b><br>(Monthly reporting)   |    |    |    |                                  | Nov   | Dec   | Jan   | F/M | Apr   | May   |
|  |   |   |   | Sch                              |    |    |    |     |   |   |
|  |   |   |   | Risk                             |    |    |    |     |   |   |
|  |   |   |   | Bud                              |    |    |    |     |   |   |
| <b>Project summary:</b> First principles review of our Revenue and Financing Policy, and full review of our rating system. The aim is to improve transparency for who pays what, ensure legal compliance, simplify the Policy and provide more flexibility in applying the Policy. Consultation is planned to take place towards the end of 2023 prior to the next Long Term Plan when the amounts rated for many Council services will likely change.   |   |   |   |                                  |   |   |   |     |   |   |
| <b>Schedule</b> – the project is on track. Two workshops were held in June. The first workshop discussed the application of outputs of step one into actual rating factors. The second workshop looked at targetted rates for sustainable homes, economic development and subsidised public transport.   |   |   |   |                                  |   |   |   |     |   |   |
| <b>Risk</b> – reliance on the availability of one or two specialist staff for the modelling work remains the main risk. We are still looking for an interim staff resource to take charge of the Excel modelling.  |   |   |   |                                  |   |   |   |     |   |   |
| <b>Budget</b> - project is funded within existing finance budgets.   |   |   |   |                                  |   |   |   |     |   |   |
| Project/Programme Title  | Schedule  | Risk*   | Budget  | Status Change over last 6 months |   |   |   |     |   |   |
| <b>12. Emissions Reduction Plan</b><br>(Monthly reporting)   |    |    |    |                                  | Nov   | Dec   | Jan   | F/M | Apr   | May   |
|  |   |   |   | Sch                              |    |    |    |     |    |   |
|  |   |   |   | Risk                             |    |    |    |     |    |   |
|  |   |   |   | Bud                              |    |    |    |     |    |   |
| <b>Project summary:</b> Development of an inaugural Regional Emissions Reduction Plan by July 2023 with broad community involvement, support, and engagement, which will integrate with the next long term plans of the region’s councils. The Emissions Reduction Plan will be informed by a greenhouse gas emissions inventory to establish the carbon footprint at the city, district, and regional level. A first for Hawke’s Bay.   |   |   |   |                                  |   |   |   |     |   |   |
| <b>Schedule</b> – The drafting of the Emissions Reduction Plan is progressing well. The plan (including practitioner group feedback) will be presented to the Regional Transport Committee on 4 August for endorsement of the Transport chapter, and the Joint Committee for Climate Action on 14 August. PSGEs have been invited to appoint a member to the Joint Committee, requiring a change of the ToR. We have started work to establish the Technical Advisory Group (TAG) for this committee and draft ToR so the TAG can meet before 14 August. |   |   |   |                                  |   |   |   |     |   |   |
| <b>Risk</b> – no change. The reduced scope plan is now much more council-led than practitioner group-led, so requires more community engagement once complete. We have not been able to achieve genuine mana whenua engagement in the workshops hosted pre-cyclone. PSGEs will now be invited to appoint a member directly to the JC for climate action. A section of proposed community engagement will be added to the emissions reduction plan.   |   |   |   |                                  |   |   |   |     |   |   |
| <b>Budget</b> – on track   |   |   |   |                                  |   |   |   |     |   |   |
| Project/Programme Title  | Schedule  | Risk*   | Budget  | Status Change over last 6 months |   |   |   |     |   |   |
| <b>13. Enterprise Asset Management</b><br>(Monthly reporting)  |  |  |  |                                  | Nov   | Dec   | Jan   | F/M | Apr   | May   |
|  |   |   |   | Sch                              |  |  |  |     |  |  |
|  |   |   |   | Risk                             |   |   |   |     |  |  |
|  |   |   |   | Bud                              |  |  |  |     |  |  |
| <b>Project summary:</b> Aims to embed an Asset Management Information System that integrates into and expands on the Enterprise Resource System (ERP) that was introduced during the Finance Upgrade Systems & Efficiency (FUSE) project. The goal is to improve efficiency, allowing us to confidently identify assets (both spatially and uniquely within a register), manage and maintain our current infrastructure through whole-of-life, and assess risk to determine when changes or additions are required.                                      |   |   |   |                                  |   |   |   |     |   |   |
| <b>Schedule</b> – on track. Continued work on the design of the Asset Management Works System and Project Lifecycle Management. The Asset Register has been loaded into the production environment making assets available within TechOne.   |   |   |   |                                  |   |   |   |     |   |   |
| <b>Risk</b> – T1 financial architecture does not naturally map to the asset management financial requirements. Suggested work-arounds would mean primary objective of an 'out of the box' solution will not be realised and significant work will be required to deliver maintenance activity across the year. Continued work with finance team to resolve.  |   |   |   |                                  |   |   |   |     |   |   |
| <b>Budget</b> - on track.  |   |   |   |                                  |   |   |   |     |   |   |



| Project/Programme Title  | Schedule  | Risk*   | Budget  | Status Change over last 6 months |   |   |   |     |     |   |
|--|---|---|---|----------------------------------|---|---|---|-----|-----|---|
| <b>14. Synergy</b><br>(Monthly reporting)  |    |    |    |                                  | Nov   | Dec   | Jan   | F/M | Apr | May   |
|  |   |   |   | Sch                              |    |    |  |     |     |  |
|  |   |   |   | Risk                             |    |    |  |     |     |  |
|  |   |   |   | Bud                              |    |    |  |     |     |  |
| <b>Project summary:</b> The enhancement of already implemented TechnologyOne modules to ensure a stable foundation for the future stages of the TechnologyOne ERP deployment at HBRC.  |   |   |   |                                  |   |   |   |     |     |   |
| <b>Schedule</b> - AP: Implementation of ABBYY Vantage (OCR Tool) is underway and on track. Creditor work almost complete and will move to Data Entry work next week. Payroll: Audit has been booked for July to close off workstream. Legacy Apps: Some changes have been made to Nav Viewer based on feedback from Finance. With them to test and accept. Other: WalkMe Implementation starts this month.   |   |   |   |                                  |   |   |   |     |     |   |
| <b>Risk</b> - project resourcing is a key issue with reduced capacity in Business Solutions Team, as well as increased demand for regional recovery activities. Finance availability has been impacted by year end and three staff have recently been seconded to other roles.   |   |   |   |                                  |   |   |   |     |     |   |
| <b>Budget</b> - On track. ABBYY, WalkMe and Atturra consulting within budget.  |   |   |   |                                  |   |   |   |     |     |   |
| <b>Note:</b> ABBYY = OCR (optical character recognition) tool used by finance to scan and read information from invoices / credit notes and update TechOne.  |   |   |   |                                  |   |   |   |     |     |   |
| <b>WalkMe</b> = digital adoption / training / change management tool to trial with TechOne. Simplifies software usage by overlaying instructions & automating some steps.  |   |   |   |                                  |   |   |   |     |     |   |
| Project/Programme Title  | Schedule  | Risk*   | Budget  | Status Change over last 6 months |   |   |   |     |     |   |
| <b>15. Clifton to Tangoio Coastal Hazards Strategy</b><br>(quarterly reporting)  |    |    |    |                                  | Dec   | Mar   |   |     |     |   |
|  |   |   |   | Sch                              |    |   |   |     |     |   |
|  |   |   |   | Risk                             |    |    |   |     |     |   |
|  |   |   |   | Bud                              |    |    |   |     |     |   |
| <b>Project summary:</b> Working in collaboration with coastal communities and local entities for more than eight years to develop the Clifton to Tangoio Coastal Hazards Strategy 2120. We now need to confirm which council or councils will take charge and lead this work, and are undertaking consultation, proposing that HBRC should take charge of coastal hazard adaptation between Clifton and Tangoio, as recommended by an independent Funding Review. This would give the Regional Council the mandate to finalise the Strategy. This includes consulting the community on the full implications of implementation, such as the timing and detailed costs of physical works, and who pays for what through the Long Term Plan 2024-2034 process. |   |   |   |                                  |   |   |   |     |     |   |
| <b>Schedule</b> – on track. New notification date of August 2024 confirmed by the Joint Committee and HBRC.  |   |   |   |                                  |   |   |   |     |     |   |
| <b>Risk</b> - no new risks reported. Maintaining a watching brief on the implications of new legislation, particularly Resource Management Reform.   |   |   |   |                                  |   |   |   |     |     |   |
| <b>Budget</b> - underspent given interruption from Cyclone Gabrielle.  |   |   |   |                                  |   |   |   |     |     |   |
| Project/Programme Title  | Schedule  | Risk*   | Budget  | Status Change over last 6 months |   |   |   |     |     |   |
| <b>16. Ahuriri Regional Park</b><br>(quarterly reporting)  |  |  |  |                                  | Dec   | Mar   |   |     |     |   |
|  |   |   |   | Sch                              |  |  |   |     |     |   |
|  |   |   |   | Risk                             |  |  |   |     |     |   |
|  |   |   |   | Bud                              |  |   |   |     |     |   |
| <b>Project summary:</b> Working alongside Napier City Council and Mana Ahuriri Trust to redevelop the Lagoon Farm site into a Regional Park to address water quality issues in the Ahuriri Estuary, as well as enhance biodiversity, and cultural and recreational benefits for the community.   |   |   |   |                                  |   |   |   |     |     |   |
| No update provided this quarter.   |   |   |   |                                  |   |   |   |     |     |   |

| Key Strategic Projects - pipeline                      |                                    |                 |
|--|------------------------------------|-----------------|
| Title  | Group                              | Estimated Start |
| Regional Water Efficiency Programme (Future Water Use) | Asset Management (Water Security)  | TBC             |
| Biosecurity Information System                         | Integrated Catchment Management    | TBC             |
| Clive River Dredging 2030                              | Asset Management (Regional Assets) | TBC             |
| On Demand Public Transport (Napier trial)              | Policy & Regulation (Transport)    | TBC             |
| Urban Catchment Plans (Te Karamū & Ahuriri)            | Asset Management (Regional Assets) | TBC             |



**Decision-making Process**

4. Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

**Recommendation**

That Hawke's Bay Regional Council receives and notes the *Strategic projects report to 30 June 2023*.

**Authored by:**

**Sarah Bell**  
Team Leader Strategy and Performance

**Jason Doyle**  
Project Manager Policy & Planning

**Approved by:**

**Desiree Cull**  
Strategy and Governance Manager

**Attachment/s**

There are no attachments for this report.



**Subject: Significant organisational activities through August 2023****Reason for Report**

1. The following commentary is for councillors' information to highlight significant areas of Council activity, particularly in recovery from Cyclone Gabrielle. Resources are directed toward various initiatives which reflect the Council's evolving agenda, and it is important that Council is consistently informed of progress in areas that have created or may create a high external profile.

**Significant activities by group**

| <b>Asset Management Group</b>        |   |                                 |
|--------------------------------------|---|---------------------------------|
| <b>Project /Activity description</b> | <b>Significant upcoming milestone(s)</b>  | <b>Team or Section</b>          |
| Napier urban waterways               | 1. A review of the Awatoto Drainage Area has commenced using a consultant.  | Regional Assets                 |
| Wairoa                               | 2. Scheme reviews are being carried out on Opoho and Ohuia schemes.<br>3. A review of the Mahanga wetland and stream is underway.<br>4. The Opoutama Stream woody debris is being mulched.<br>5. The Nuhaka Railway Drain channel excavation and re-spraying has been completed.<br>6. A team has been formed by HBRC and WDC staff to explore flood resilience in Wairoa and further engineering capability has been engaged to define solutions.  | Operations /<br>Regional Assets |
| Central Hawke's Bay                  | 7. Waipawa River at SH50 scour and erosion repairs are in progress, including bridge abutment repair by NZTA.<br>8. Makara Dam #4 – dewatering is ongoing to allow outlet repair and desilting to be undertaken.<br>9. Work is underway to remove vegetation and silt from the Makara Stream.<br>10. Cyclone stopbank and fencing repairs are continuing.<br>11. Annual maintenance programme is in progress.<br>12. Upper Tukituki Review – working with CHBDC to develop the scoping document; intend to go to market at the end of July.<br>13. Makara Scheme Review – scoping document being developed. | Operations /<br>Regional Assets |
| Napier Meeanee NCC MOU               | 14. Morrison Low has been engaged to progress business case.  | GM                              |
| Gravel extraction                    | 15. Allocations for sustainable gravel extraction for the 2023-2024 year have been issued.  | Operations                      |
| Hastings Karamu Scheme Review        | 16. The scheme review is on hold as work has focused on tendering for the HPFCS review – which is currently out to market<br>17. Post Cyclone Gabrielle, this review will be rolled into the HTPFC scheme review.   | Regional Assets                 |

| Asset Management Group        |  |                                     |
|-------------------------------|--|-------------------------------------|
| Project /Activity description | Significant upcoming milestone(s)  | Team or Section                     |
| Cyclone Gabrielle Response    | <ul style="list-style-type: none"> <li>18. All breaches on the Tūtaekurī and Ngaruroro rivers have been completed. The work programme now consists of scour repairs and work packages for river management works.</li> <li>19. Breach and scour repairs in Central Hawke's Bay are well advanced, with one remaining breach site not yet at full height and several repairs on hold while additional technical assessments are completed. Hydroseeding of the Walker Road breach repair is still in progress and expected to be completed by 21 July 2023.</li> <li>20. Wet weather is impacting on completion timeframes for all sites.</li> <li>21. River and Waterway Asset inspections have been carried out, and the inspections analysed and prioritised.</li> <li>22. Work is underway to scope and develop the work packages and add costings to each.</li> <li>23. Pumpstations have been repaired to pre-Gabrielle functionality.</li> <li>24. A review of the pumpstations at Pakowhai, Mission and Brookfields is underway. The outcome of the review will inform future development around those pumpstations.</li> <li>25. The drain silt excavation programme is in progress; currently working in Raupare/Twyford area including retaining wall construction.</li> <li>26. Asset Management maintenance contracts 2023-24 have been priced for final review and registration.</li> <li>27. Wood waste removal from the rivers is being coordinated through the taskforce.</li> <li>28. Preparation for fencing repairs is underway.</li> </ul> | Regional Assets/<br>Operations      |
| Regional Parks                | <ul style="list-style-type: none"> <li>29. Waitangi improvement work has been put on hold and stakeholders informed.</li> <li>30. Pekapeka: Main carpark is open to the public, however major damage to boardwalks still require repair.</li> <li>31. Tūtira: Still closed due to significant damage and access issues due to blocked outlet. Working with MPI/HBRC Science.</li> <li>32. 2023 Community Planting Days: Ruahapia - Des Ratima memorial planting (Biodiversity HB) on Saturday 29 July 2023. Pukahu / Karamu - Bostock's on Sunday 30 July 2023.</li> <li>33. Hawea Historic Park planting plan has been developed and endorsed by the Committee for implementation.</li> </ul>   | Regional<br>Projects/<br>Operations |
| Cycle Networks                | <ul style="list-style-type: none"> <li>34. A second Managing Great Rides (MGR) Extreme Events application for \$1,925,570 was made to MBIE in June – to cover damage for med/long-term repairs to 30% of the network still closed with stopbank damage, slips or bridges destroyed, and for some resilience work. Repairs will be coordinated with TAs, NZTA and KiwiRail. The med/long term phases of repair include Waitangi to Fernhill/Taradale, Waimarama/Karamu repairs and the Long Puketapu Loop.</li> <li>35. Lagoon farm pathway renewal project is under way in preparation for HB Marathon on Saturday 26 August 2023.</li> </ul>  | Regional Assets<br>/ Operations     |

| Integrated Catchment Management Group |   |                           |
|---------------------------------------|---|---------------------------|
| Project /Activity description         | Significant upcoming milestone(s)   | Team or Section           |
| Hill Country Erosion Fund (HEF)       | 36. Complete Annual Plan<br>37. Establish HEF governance group  | Catchment Management      |
| Soil Conservation Nursery             | 38. Pole shed completed.<br>39. Consent issued from HDC for toilet and staff facilities.  | Catchment Management      |
| Erosion Control Scheme                | 40. Catchment advisors (CAs) continue to take stock of ECS projects and capture and schedule any remediation works needed. The ECS planting programme is under way.   | Catchment Management      |
| Hydrology and Water Quality           | 41. Telemetry sites continue to be rebuilt and/or upgraded to provide reliable data during storms. All critical sites worked at 100% capacity during rain event 8-9 July 2023.<br>42. Mt Misery repeater in Wairoa has had a full upgrade including radio and batteries.<br>43. Work continues at Kahuranaki repeater site which has had new batteries installed.<br>44. Water Quality and Ecology team continues its extra sampling to accurately define changes in streams and rivers.  | Environmental Information |
| Science                               | 45. Science team and flood modelers are working with NIWA to undertake flood frequency analyses for Cyclone Gabrielle, funded by the MBIE Extreme Weather Science Fund. The analyses will produce annual exceedance probabilities for the region's waterways pre-cyclone and post-cyclone to help guide recovery and rebuild.<br>46. HBRC Science team has received \$600k to undertake feasibility studies for assessing nature-based solutions to flood management in the Heretaunga Plains and Upper Tukituki. This will look at the effect that aspects such as afforestation, wetland development, flood plain widening, etc. have on peak flows, and retention of water in the landscape during periods of dry weather.<br>47. MfE has committed funding to the regional sector to complement the MBIE Extreme Weather Science Funding for LiDAR in the Hawke's Bay and Tairāwhiti regions. This will allow HBRC to have access to complete LiDAR coverage post-cyclone commencing this spring.<br>48. Work continues on the integrated ecological assessments of rivers, lakes, marine and terrestrial ecosystems. | Environmental Science     |
| Biosecurity                           | 49. Alligator weed – Lake Whatumā. The team continues the physical removal of alligator weed in the Mangatarata outlet. Aquatic weed bloom is in NZ but awaiting customs clearance. The team is working on an operational plan for eradicating this plant, including external and internal costs.<br>50. The Controlled notice to allow river gravel movement in a section of the Tukituki/the entirety of the Waipawa River's channel post-cyclone (Papanui) has been extended to 31 August 2023; applications to use gravel for rural infrastructure repairs close on 10 August 2023 and all extraction from the controlled areas must cease at 11.59pm on 31 August 2023.<br>51. A contractor has been approached to begin the Chilean Needle Grass programme review in August.<br>52. Whakatipu Mahia work continues with a contractor leading the work until the end of 2023.  | Biosecurity               |

| Integrated Catchment Management Group |   |                 |
|---------------------------------------|---|-----------------|
| Project /Activity description         | Significant upcoming milestone(s)   | Team or Section |
| Biodiversity and Priority Ecosystems  | <p>53. Recruitment for a new Senior Biodiversity Advisor role is underway.</p> <p>54. All completed and planned projects within the <i>Priority Ecosystem</i> and <i>Protection and Enhancement</i> programmes are being assessed for damage and feasibility of repair from the impacts of the cyclone. This work is being prioritised for the next financial year.</p> <p>55. Planning for the ground truthing of the region's priority ecosystem sites is underway.</p>   | Biodiversity    |
| Community Engagement                  | <p>56. A series of five workshops were delivered throughout June in collaboration with the Rural Advisory Group (MPI, B+LNZ, Federated Farmers, RST, DairyNZ, Fonterra and HBRC). The workshops were held in Porangahau, Ashley Clinton, Waikare, Patoka and Ashley Clinton. More than 60 farming businesses attended the workshops focused on Land Use Recovery (dealing with slips &amp; erosion, and revegetation planning, recovery planning and wellbeing).</p> <p>57. An Impact Assessment Survey conducted in April/May is now being further analysed by Sense Partners Ltd, with input from HBRC Environmental Science Team to understand land erosion, slip damage affects and land use impacts using the survey information and mapping.</p> <p>58. HBRC has been engaging "one to one" with affected Horticulture landowners to understand impacts in the context of relating to areas of work HBRC has an interest in, e.g. Policy &amp; Regulation, Water availability/usage, and land use change options.</p> <p>59. HBRC is closely connected to the Rural Advisory Group and Horticulture Advisory Group with regularly scheduled meetings.</p> <p>60. Supportive engagement is being pursued in Wairoa to align with planned delivery and a contractor has been onboarded to coordinate rural engagement. Staff are developing a series of 'drop in' days to support WDC's recovery team and have a range of advice available for the Wairoa community to connect with.</p> <p>61. HBRC has been working with LandWISE to meet with and support a group of eight to nine cropping farmers in Wairoa. The group lost significant volumes of maize, with longer term impacts affecting recovery. Two meetings and a field visit have been held, with plans to identify short term land use actions for September/October 2023.</p> <p>62. Community meetings have been held with catchment groups/ communities in Takapau (Porangahau &amp; Maharakeke Catchment Group), Omakere (Mangamahaki Land Care Group), Puketapu (Ahuriri Tribes).</p> | Rural Recovery  |

| Integrated Catchment Management Group |   |                 |
|---------------------------------------|---|-----------------|
| Project /Activity description         | Significant upcoming milestone(s)   | Team or Section |
| Resilient Land Businesses             | <p>63. An in-depth case study of a multi-faceted Horticulture Business was undertaken and completed by AgFirst, and will provide a deep understanding of full costs and recovery prioritisation. The business has a wide range of production elements and was severely impacted by the cyclone.</p> <p>64. In the final stages of engaging a Land Recovery Advisor (short term contract) to work with landowners who have contacted HBRC through the 0800-line seeking guidance on land use recovery operations (soil remediation, contouring, removal, planting, and water protection planning).</p> <p>65. Using similar process as developed for TANK Catchment, the team has commenced developing "Catchment Context" (CCCV – Catchment context, challenges, and values information for all HB catchments) to support land use recovery planning. This process will align with the implementation of Freshwater Farm Plans in 2025 and will be integral to Recovery Planning.</p> | Rural Recovery  |

| Policy and Regulation Group                                      |  |                 |
|--|--|-----------------|
| Project /Activity description                                    | Significant upcoming milestone(s)  | Team or Section |
| Plan Change 9 (TANK plan) appeals                                | <p>66. HBRC has commenced proceedings with the Environment Court and appellants in relation to preliminary matters and order of topics for mediation.</p> <p>67. In July 2023, the Environment Court issued a memorandum tasking HBRC to create a revised topic allocation proposal that does not have preliminary legal matters as a separate precursor to mediation on all other topics.</p> | Policy          |
| Plan Change 7 (Outstanding waterbodies) appeals                  | 68. Four appeals were lodged with the Environment Court. The Court has scheduled a hearing to commence on or after 20 November 2023. The Court has also set a timetable for parties to exchange evidence. HBRC is on track to circulate its expert evidence by 11 August 2023. Appellants will then need to circulate their respective experts' evidence.                                      | Policy          |
| Napier-Hastings Future Development Strategy (FDS)                | 69. A meeting of the FDS Joint Committee was held on 11 July 2023. Refer to 26 July 2023 Council meeting agenda for report and recommendations from that meeting.  | Policy          |
| Ngaruroro River Water Conservation Order (WCO) High Court appeal | 70. High Court appeal hearing was scheduled to commence on 8 May 2023 but cancelled pending clarification from one of the parties about their status and interests in proceedings. New High Court hearing date is yet to be confirmed.   | Policy          |

### Decision Making Process

- Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.



## Recommendation

That the Hawke's Bay Regional Council receives and notes the *Significant organisational activities through August 2023* staff report.

### Authored by:

**Mell Anderson**  
Project Manager Hill Country Erosion Scheme

**Michael Bassett-Foss**  
Land for Life Project Manager

**Desiree Cull**  
Strategy and Governance Manager

**Peter Davis**  
Manager Environmental Information

**Dan Fake**  
Freshwater Ecologist

**Craig Goodier**  
Principal Engineer

**Simon Harper**  
Team Leader Hydrology & Groundwater Science

**Rob Hogan**  
Manager Compliance

**Jon Kingsford**  
Manager Regional Projects

**Anna Madarasz-Smith**  
Manager Science

**Louise McPhail**  
HBRC Recovery Manager

**Thomas Petrie**  
Programme Manager Protection & Enhancement Projects

**Antony Rewcastle**  
Manager Operations

**Matthew Short**  
Catchment Management Lead - Biosecurity

**Paul Train**  
Catchment Management Lead Southern

**Mary-Anne Baker**  
Team Leader Policy & Planning

**Vicki Butterworth**  
Cycle Network Coordinator

**Bryce Cullen**  
Transport Strategy & Policy Analyst

**Ceri Edmonds**  
Manager Policy & Planning

**James Feary**  
Operational Response Manager

**Sandy Haidekker**  
Team Leader Fresh Water & Ecology

**Nathan Heath**  
Area Manager Northern Hawke's Bay

**Gavin Ide**  
Principal Advisor Strategic Planning

**Dr Kathleen Kozyniak**  
Team Leader Marine Air & Land Science

**Astra McKellow**  
Senior Gravel Assurance Officer

**Ken Mitchell**  
Asset Management Engineer

**Kate Proctor**  
Pastoral Sector Prioritisation & Engagement Lead

**Becky Shanahan**  
Senior Scientist Marine & Coasts

**Jolene Townshend**  
Manager Catchment Operations

**Richard Wakelin**  
Manager Rural Recovery

**Approved by:**

**Katrina Brunton**  
**Group Manager Policy & Regulation**

**Chris Dolley**  
**Group Manager Asset Management**

**Iain Maxwell**  
**Group Manager Integrated Catchment**  
**Management**

**Attachment/s**

There are no attachments for this report.