



HAWKES BAY
REGIONAL COUNCIL
TE KAUNIHERA Ā-ROHE O TE MATAU-A-MĀUI

Minutes of a meeting of the Corporate and Strategic Committee

Date: 5 April 2023

Time: 11.30am

Venue: Council Chamber
Hawke's Bay Regional Council
159 Dalton Street
NAPIER

Present: Cr N Kirton – Chair
Cr X Harding – Deputy Chair
Cr T Hokianga
Cr J Mackintosh
Cr H Ormsby
Cr D Roadley
K Ropiha (RPC representative)
Cr S Siers
Cr M Williams

In Attendance: P Munro – Interim Chief Executive
S Young – Group Manager Corporate Services
K Brunton – Group Manager Policy & Regulation
C Dolley – Group Manager Asset Management
I Maxwell – Group Manager Integrated Catchment Management
C Comber – Chief Financial Officer
L Hooper – Team Leader Governance
V Fauth – Finance Manager
B Postlewaite – Workstream Lead - Property & Rates Project
J Bennett – Treasury & Investments Accountant

1. Welcome/Karakia /Apologies/Notices

The Chair welcomed everyone to the meeting and Thompson Hokianga opened with a karakia.

Resolution

- CS1/23 That the apologies for absence from councillors Will Foley, Charles Lambert and Jerf van Beek, and Peter Eden be accepted.

Harding/Mackintosh
CARRIED

2. Conflict of interest declarations

There were no conflicts of interest declared.

3. Call for minor items not on the Agenda

Recommendations

That the Corporate and Strategic Committee accepts the following *minor items not on the agenda* for discussion as item 10.

Topic	Raised by
Investment partnerships	Cr Williams

5. Corporate and Strategic Committee Terms of Reference and membership

The item was taken as read and amendments discussed and agreed including:

- Add “and agencies that receive Council funding including Hawke’s Bay Tourism, Matariki Governance Group and REDA” to 1.3
- Add new 1.3 “Oversight of Council’s financial reporting”
- Add new 1.9 “Monitoring the effectiveness of the organisation’s emergency management activities”

CS2/23 Resolutions

That the Corporate and Strategic Committee:

1. Receives and considers the *Corporate and Strategic Committee Terms of Reference and membership* staff report.
2. Agrees that the decisions to be made are not significant under the criteria contained in Council’s adopted Significance and Engagement Policy, and that the Committee can exercise its discretion and make decisions on this issue without conferring with the community.
3. Recommends that Hawke’s Bay Regional Council adopts the Terms of Reference for the Committee as amended as agreed today, being as follows.
4. Confirms the appointment of Peter Eden representing the HBRC Māori Committee and Keri Ropiha representing the Regional Planning Committee.

Kirton/Harding
CARRIED

1. *The Corporate and Strategic Committee is responsible for recommending actions, responses and changes to Council for:*
 - 1.1. *Establishing strategic priorities for organisational direction and performance including development of Council’s Strategic Plan*
 - 1.2. *Oversight of the development of Council’s Annual and Long Term plans*

- 1.3. *Oversight of Council's financial reporting*
 - 1.4. *Monitoring the effectiveness of Council's strategic external partnerships with the region's Territorial Local Authorities and agencies that receive Council funding including Hawke's Bay Tourism, Matariki Governance Group and the Regional Economic Development Agency.*
 - 1.5. *Consideration of resourcing implications of strategic initiatives and significant financial matters*
 - 1.6. *Monitoring the effectiveness of the organisation's Corporate Services activities including information and communication technology, fleet and facilities, marketing and communications*
 - 1.7. *Monitoring the effectiveness of Council's resource consent, compliance monitoring and enforcement activities*
 - 1.8. *Monitoring the effectiveness of the organisation's People & Capability and Health, Safety & Wellbeing activities*
 - 1.9. *Monitoring the effectiveness of the organisation's emergency management activities*
 - 1.10. *Monitoring the strategic direction of Council's investment portfolio and, where appropriate, the sale or acquisition of Council investments.*
2. **Use of Delegated Powers for the Corporate and Strategic Committee** – *this committee may, without confirmation by Hawke's Bay Regional Council (HBRC), exercise or perform them in the same manner and with the same effect as HBRC could itself have exercised or performed them, provided that the decision deserves urgency and the decision to make the resolution a decision of HBRC is carried unanimously by the voting members of the Committee.*

Members: All councillors being: Hinewai Ormsby, Jerf van Beek, Martin Williams, Neil Kirton, Thompson Hokianga, Charles Lambert, Di Roadley, Sophie Siers, Will Foley, Xan Harding and Jock Mackintosh
 One appointed member of the Māori Committee being Peter Eden
 One appointed PSGE member of the Regional Planning Committee being Keri Ropiha

Chair: A councillor as elected by the Council, being Neil Kirton

Deputy Chair: A councillor as elected by the Council, being Xan Harding

Meeting Frequency: Quarterly

Staff Executive: Chief Executive
 Group Manager Corporate Services
 Group Manager Policy & Regulation

6. Quarterly Treasury report for the period 30 September - 31 December 2022

Susie Young introduced the item, the purpose of which is to report on the investments' compliance with Council's Treasury Policy, and Jess Bennett, who provided an overview of where Council's investment funds are held.

CS3/23 Resolution

That the Corporate and Strategic Committee receives and notes the *Quarterly Treasury report for the period 30 September - 31 December 2022.*

Mackintosh/Williams
CARRIED

7. Financial Report for the period 1 July - 31 December 2022

Chris Comber introduced the item, which was taken as read. Discussions noted:

- Figures in this financial report include depreciation but those in the Organisational performance report do not.
- A Fleet review has been undertaken and efficiencies identified will be implemented in the new financial year.

CS4/23 **Resolution**

That the Corporate and Strategic Committee receives and notes the *Financial Report for the Period 1 July - 31 December 2022*.

Siers/Ormsby
CARRIED

8. Organisational Performance report for the period 1 October - 31 December 2022

Sarah Bell and Hariza Adlan introduced the item, which was taken as read. Discussions covered:

- PowerBI dashboard provides underlying detail not shown in the report
- Additional mental health support has been made available to HBRC staff and councillors, particularly in relation to the Cyclone Gabrielle response
- Levels of service are set through the Long Term Plan and are different for different councils so not able to be bench-marked against other councils
- Staff turnover is an indicator of the pressures the organisation is under as well as a contributing factor.
- Recommendations from the Fleet review are being considered by ELT currently and will be implemented in the new financial year.

CS5/23 **Resolution**

That Hawke’s Bay Regional Council receives and notes the *Organisational Performance report for the period 1 October - 31 December 2022* staff report.

Siers/Harding
CARRIED

9. Audit Plan for the 2022-2023 Annual Report

Susie Young introduced the item, which was taken as read.

CS6/23 **Resolution**

That the Corporate and Strategic Committee receives and notes the *Audit Plan for the 2022-2023 Annual Report*.

Kirton/Harding
CARRIED

10. Discussion of minor items not on the Agenda

Topic	Raised by
Investment partnerships – Encourages HBRIC to work with NKII and other iwi organisations in investing for the benefit of the region.	Cr Williams

Councillor Thompson Hokianga led the group in offering a karakia to close.

Closure:

There being no further business the Chairman declared the meeting closed at 12.42pm on Wednesday 5 April 2023.

Signed as a true and correct record.

Date: by Corporate & Strategic Committee resolution 14 June 2023 **Chairman:** Neil Kirton