



HAWKES BAY
REGIONAL COUNCIL
TE KAUNIHERA Ā-ROHE O TE MATAU-A-MĀUI

Emergency Meeting of the Hawke's Bay Regional Council

Date: 22 March 2023
Time: 11.00am
Venue: Council Chamber
Hawke's Bay Regional Council
159 Dalton Street
NAPIER

Agenda

Item	Title	Page
1.	Welcome/Karakia/Apologies/Notices	
2.	Conflict of Interest Declarations	
3.	Appointment of Interim Chief Executive	3

Subject: Appointment of Interim Chief Executive

Reason for Report

1. With the resignation of James Palmer, the role of Chief Executive must be recruited and an Interim Chief Executive appointed to fill the role until a permanent replacement has commenced.
2. This paper outlines the legislative requirements of the Local Government Act 2002 regarding the appointment of a Chief Executive Officer and to provides Council the opportunity to formally appoint an Interim Chief Executive.

Comment

3. The *Knowhow Guide to Governance* provides the following principles in terms of recruiting a Chief Executive:
 - 3.1. All local authorities should consider legal requirements and 'good practice' in designing a process.
 - 3.2. Clarity of process and expectations are important.
 - 3.3. There should be a commitment to procedural fairness at all times.
 - 3.4. Confidentiality is paramount.
 - 3.5. All members must be involved in and committed to the process (this does not mean that all members need to be involved at every stage).

Decision Making Process

4. Council is required to make every decision in accordance with the requirements of the Local Government Act 2002 (the Act). Staff have assessed the requirements in relation to this item and have concluded:
 - 4.1. The decision does not significantly alter the service provision or affect a strategic asset.
 - 4.2. The use of the special consultative procedure is not prescribed by legislation.
 - 4.3. The decision does not fall within the definition of Council's policy on significance as this is an internal governance matter for which elected members are responsible.
 - 4.4. There are no persons directly affected by the decisions in this paper other than the Chief Executive as the position is budgeted and a statutory requirement.
 - 4.5. There are no options open to Council as the Council is required by section 42 to appoint a Chief Executive in accordance with clauses 33 and 34 of Schedule 7. These Clauses require that the position be advertised and that a Chief Executive be appointed.
 - 4.6. The decision is not inconsistent with an existing policy or plan.

Recommendations

That Council:

1. Agrees that the decisions to be made are not significant under the criteria contained in Council's adopted Significance and Engagement Policy, and that Council can exercise its discretion and make decisions on this issue without conferring directly with the community and persons likely to be affected by or to have an interest in the decision.

2. Appoints Pieri Munro as Interim Chief Executive for the Hawke's Bay Regional Council to undertake all the responsibilities, duties and powers of a Chief Executive under the Local Government Act 2002 and any other enactment. Such appointment shall take effect from 5pm 10 February 2023 and expire once a permanent chief executive has commenced employment.

Authored by:

Daniel Bowman
Solicitor | Simpson Grierson

Approved by:

Susie Young
Group Manager Corporate Services

Attachment/s

There are no attachments for this report.