



Meeting of the Clifton to Tangoio Coastal Hazards Strategy Joint Committee

Date: Tuesday 20 February 2018
Time: 10.00am
Venue: Council Chamber
 Hawke's Bay Regional Council
 159 Dalton Street
 NAPIER

Agenda

ITEM	SUBJECT	PAGE
1.	Welcome/Notices/Apologies	
2.	Conflict of Interest Declarations	
3.	Confirmation of Minutes of the Clifton to Tangoio Coastal Hazards Strategy Joint Committee held on 5 December 2017	
4.	Actions from Previous Clifton to Tangoio Coastal Hazards Strategy Joint Committee	3
5.	Call for Items of Business Not on the Agenda	7
Decision Items		
6.	Report of the Northern and Southern Cell Assessment Panels	9
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CLIFTON TO TANGOIO COASTAL HAZARDS STRATEGY JOINT COMMITTEE

Tuesday 20 February 2018

SUBJECT: ACTIONS FROM PREVIOUS CLIFTON TO TANGOIO COASTAL HAZARDS STRATEGY JOINT COMMITTEE

Item 4

Reason for Report

1. In order to track items raised at previous meetings that require action, a list of outstanding items is prepared for each meeting. All action items indicate who is responsible for each, when it is expected to be completed and a brief status comment.
2. Once the items have been completed and reported to the Committee they will be removed from the list.

Decision Making Process

3. Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision making provisions do not apply.

Recommendation

That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee receives and notes the *"Actions from previous Clifton to Tangoio Coastal Hazards Strategy Joint Committee Meetings"* report.

Authored by:

Simon Bendall
PROJECT MANAGER

Approved by:

Graeme Hansen
GROUP MANAGER
ASSET MANAGEMENT

Attachment/s

- [1](#) Agreed actions from 5 December 2017 Joint Committee meeting

Agreed actions from 5 December 2017

Task	Meeting / Agenda Item	Actions	Resp.	Status/Comment
1.	5 December 2017 Item 5	Communication Plan for next meeting 20 February 2018.	TAG	– On the 20 February 2018 agenda.
2.	5 December 2017 Item 6	Add some text to record government funding (requested by Tania Huata)	TAG	– Simon spoke to Tania – in progress.
3.	5 December 2017 Item 7	Hold additional hui with NKII/Taiwhenua/Marae to close the loop.	TAG	– Letters circulated to marae, PSGEs and Taiwhenua on 20 December 2017, no response received to date.
4.	5 December 2017 Item 8	LTPs – 3 councils having consistent commentary – TAG to develop some common narrative ASAP and run past Councils.	TAG	– Completed.
5.	5 December 2017 Other	Circulate invite for 20 February 2018 into Joint Committee member's diaries.	TAG	– Completed.

Agreed actions from 6 June 2017 Joint Committee

Task	Meeting / Agenda Item	Actions	Resp.	Status/Comment
6.	6 June 2017 Item 8	That TAG work with MTT / MAI / HTT to confirm the appointment of a peer reviewer(s) to confirm Aramanu Ropiha's Cultural Values Assessment Report prior to release	TAG	– Completed.
7.	6 June 2017 Item 6	That the Edge report on feedback received from Workshop 5 is circulated to the Joint Committee when available	TAG	– Completed. Circulated to the Joint Committee and Panel Members 19 October 2017.
8.	6 June 2017 Item 11	That TAG develop a proposal for the management of a contributory fund and associated decision making for discussion at the next Joint Committee meeting	TAG	– Completed, on the agenda 5 December 2017.

Item 4

Attachment 1

CLIFTON TO TANGOIO COASTAL HAZARDS STRATEGY JOINT COMMITTEE

Tuesday 20 February 2018

Subject: CALL FOR ITEMS OF BUSINESS NOT ON THE AGENDA

Item 5

Reason for Report

1. Standing order 9.12 states:

“A meeting may deal with an item of business that is not on the agenda where the meeting resolves to deal with that item and the Chairperson provides the following information during the public part of the meeting:

(a) the reason the item is not on the agenda; and

(b) the reason why the discussion of the item cannot be delayed until a subsequent meeting.

Items not on the agenda may be brought before the meeting through a report from either the Chief Executive or the Chairperson.

Please note that nothing in this standing order removes the requirement to meet the provisions of Part 6, LGA 2002 with regard to consultation and decision making.”

2. In addition, standing order 9.13 allows “A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the Chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision or recommendation about the item, except to refer it to a subsequent meeting for further discussion.”

Recommendations

1. That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee accepts the following “Items of Business Not on the Agenda” for discussion as Item 12:

1.1. **Urgent** items of Business

	Item Name	Reason not on Agenda	Reason discussion cannot be delayed
1.			
2.			

1.2. **Minor** items for discussion

Item	Topic	Councillor / Staff
1.		
2.		
3.		

Leeanne Hooper
GOVERNANCE MANAGER

Liz Lambert
GROUP MANAGER
EXTERNAL RELATIONS

CLIFTON TO TANGOIO COASTAL HAZARDS STRATEGY JOINT COMMITTEE

Tuesday 20 February 2018

Item 6

Subject: REPORT OF THE NORTHERN AND SOUTHERN CELL ASSESSMENT PANELS

Reason for Report

1. The purpose of this report is to introduce and present the final report of the Northern and Southern Cell Assessment Panels ("the Panels").

Discussion

2. The Panels commenced their work in January 2017. They were tasked with assessing information on coastal hazards risks and developing informed recommendations for Joint Committee consideration in identifying actions to respond to those risks.
3. The Panels have now completed their task. This was achieved through a series of 11 facilitated workshops, complemented by field trips, special purpose workshops and public meetings. This has been a significant undertaking.
4. The **attached** unsigned report "*Clifton to Tangoio Coastal Hazards Strategy 2120: Report of The Northern and Southern Cell Assessment Panels*" dated 14 February 2018 captures the process undertaken by the Panels and presents their recommendations for the Joint Committee's consideration. Final approval and signing of the report is intended on the 14 February 2018 project meeting. A signed copy with any substantive changes will be reported and tabled at the meeting.
5. It is noted that the report includes appendices which, for convenience and report brevity, are provided online at <https://www.hbcoast.co.nz/panels>.
6. Members of both Panels will be present at this meeting to talk to the Report and their recommendations, and to respond to any questions the Joint Committee may have.
7. Should the Panel Report be endorsed by the Joint Committee, a recommendation will be made back to each Partner Council to formally adopt the report and to commence Stage 4 of the Strategy.

Recommendations

1. That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee:
 - 1.1. Receives the **Report of the Northern and Southern Cell Assessment Panels**.
 - 1.2. Endorses the recommendations of the Northern and Southern Cell Assessment Panels as presented in their report dated 14 February 2018.
 - 1.3. Recommends that the Napier City Council, Hastings District Council and Hawke's Bay Regional Council endorse and adopt the recommendations of the Northern and Southern Cell Assessment Panels as presented in their report dated 14 February 2018, and commence Stage 4 (Implementation) of the Clifton to Tangoio Coastal Hazards Strategy 2120.

Authored by:

Simon Bendall
PROJECT MANAGER

Approved by:

Graeme Hansen
GROUP MANAGER ASSET
MANAGEMENT

Attachment/s

-  1 Report of the Norther and Southern Cell Assessment Panels Under Separate Cover

CLIFTON TO TANGOIO COASTAL HAZARDS STRATEGY JOINT COMMITTEE

Tuesday 20 February 2018

Subject: JOINT COMMITTEE TERMS OF REFERENCE

Item 7

Reason for Report

1. The Joint Committee, and each Partner Council, has confirmed support for the ongoing role of the Joint Committee into Stage 4 (Implementation Phase) of the Clifton to Tangoio Coastal Hazards Strategy 2120.
2. With Stage 3 of the Strategy now drawing to a close, this report has been requested by the Chair of the Joint Committee to consider what, if any, changes may be required to the Terms of Reference to enable sufficient scope for Joint Committee activity in Stage 4.

Discussion

3. The confirmed Terms of Reference for the Joint Committee is **attached** to this report.
4. Committee members may recall that the Terms of Reference were last considered and updated by the Joint Committee at their meeting on 5 December 2016.
5. The Terms of Reference have been reviewed by members of TAG in relation to the continued Strategy governance role to be provided by the Joint Committee into Stage 4, and it is considered that the document remains relevant and fit for purpose, and that no further changes are required.
6. The key clauses considered in the context of this review are Clauses 7 and 8, which are copied below:

7. Delegated authority

The Joint Committee has the responsibility delegated by the Partner Councils for:

- 7.1 Guiding and providing oversight for the key components of the strategy including:
 - o The identification of coastal hazards extents and risks as informed by technical assessments;
 - o A framework for making decisions about how to respond to those risks;
 - o A model for determining how those responses shall be funded; and
 - o A plan for implementing those responses when confirmed.
- 7.2 Considering and recommending a draft strategy to each of the Partner Councils for public notification;
- 7.3 Considering comments and submissions on the draft strategy and making appropriate recommendations to the Partner Councils;
- 7.4 Considering and recommending a final strategy to each of the Partner Councils for approval.

8. Powers not delegated

The following powers are not delegated to the Joint Committee:

- 8.1 Any power that cannot be delegated in accordance with clause 32 Schedule 7 of the Local Government Act 2002.
- 8.2 The determination of funding for undertaking investigations, studies and/or projects to assess options for implementing the Coastal Hazards Strategy.

Recommendations

That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee receives and notes the report **Terms of Reference**.

Authored by:

Simon Bendall
PROJECT MANAGER

Approved by:

Graeme Hansen
GROUP MANAGER
ASSET MANAGEMENT

Attachment/s

- [!\[\]\(8d139a66f540002704b5c70b7fe6cc7a_img.jpg\) 1](#) Terms of Reference for the Clifton to Tangoio Coastal Hazards Strategy Joint Committee as on 5 Dec 2016

Terms of Reference for the Clifton to Tangoio Coastal Hazards Strategy Joint Committee

As at 5 December 2016

*As adopted by resolution by:
Hastings District Council 23 March 2017
Napier City Council 31 May 2017
Hawke's Bay Regional Council 28 June 2017*

1. Definitions

For the purpose of these Terms of Reference:

- “**Act**” means the Local Government Act 2002.
- “**Administering Authority**” means Hawke's Bay Regional Council.
- “**Coastal Hazards Strategy**” means the Coastal Hazards Strategy for the Hawke Bay coast between Clifton and Tangoio¹.
- “**Council Member**” means an elected representative appointed by a Partner Council.
- “**Hazards**” means natural hazards with the potential to affect the coast, coastal communities and infrastructure over the next 100 years, including, but not limited to, coastal erosion, storm surge, flooding or inundation of land from the sea, and tsunamis; and includes any change in these hazards as a result of sea level rise.
- “**Joint Committee**” means the group known as the Clifton to Tangoio Coastal Hazards Strategy Joint Committee set up to recommend both draft and final strategies to each Partner Council.
- “**Member**” in relation to the Joint Committee means each Council Member and each Tangata Whenua Member.
- “**Partner Council**” means one of the following local authorities: Hastings District Council, Napier City Council and Hawke's Bay Regional Council.
- “**Tangata Whenua Appointer**” means:
 - The trustees of the Maungaharuru-Tangitū Trust, on behalf of the Maungaharuru-Tangitū Hapū;
 - Mana Ahuriri Incorporated, on behalf of Mana Ahuriri Hapū;
 - He Toa Takitini, on behalf of the hapū of Heretaunga and Tamatea.
- “**Tangata Whenua Member**” means a member of the Joint Committee appointed by a Tangata Whenua Appointer

2. Name and status of Joint Committee

¹ The Coastal Hazards Strategy is further defined in Appendix 1 to these Terms of Reference.

- 2.1 The Joint Committee shall be known as the Clifton to Tangoio Coastal Hazards Strategy Joint Committee.
- 2.2 The Joint Committee is a joint committee under clause 30(1)(b) of Schedule 7 of the Act.

3. Partner Council Members

- 3.1 Each Partner Council shall appoint two Council Members and alternates to the Joint Committee. If not appointed directly as Council Members, the Mayors of Hastings District Council and Napier City Council and the Chairperson of Hawke's Bay Regional Council are ex officio Council Members.
- 3.2 Under clause 30(9) Schedule 7 of the Act, the power to discharge any Council Member on the Joint Committee and appoint his or her replacement shall be exercisable only by the Partner Council that appointed the Member.

4. Tangata Whenua Members

- 4.1 Each Tangata Whenua Appointer may appoint one member to sit on the Joint Committee.
- 4.2 Each Tangata Whenua Appointer must make any appointment and notify all Tangata Whenua Appointers and Partner Councils in writing of the appointment.
- 4.3 The Tangata Whenua Members so appointed shall be entitled to vote.
- 4.4 Under clause 30(9) Schedule 7 of the Act, the power to discharge any Tangata Whenua Member on the Joint Committee and appoint his or her replacement shall be exercisable only by the Tangata Whenua Appointer that appointed the Member.

5. Purpose of Terms of Reference

- 5.1 The purpose of these Terms of Reference is to:
 - 5.1.1 Define the responsibilities of the Joint Committee as delegated by the Partner Councils under the Act.
 - 5.1.2 Provide for the administrative arrangements of the Coastal Hazards Strategy Joint Committee as detailed in Appendix 2.

6. Meetings

- 6.1 Members, or their confirmed alternates, will attend all Joint Committee meetings.

7. Delegated authority

The Joint Committee has the responsibility delegated by the Partner Councils for:

- 7.1 Guiding and providing oversight for the key components of the strategy including:

- The identification of coastal hazards extents and risks as informed by technical assessments;
 - A framework for making decisions about how to respond to those risks;
 - A model for determining how those responses shall be funded; and
 - A plan for implementing those responses when confirmed.
- 7.2 Considering and recommending a draft strategy to each of the Partner Councils for public notification;
- 7.3 Considering comments and submissions on the draft strategy and making appropriate recommendations to the Partner Councils;
- 7.4 Considering and recommending a final strategy to each of the Partner Councils for approval.

8. Powers not delegated

The following powers are not delegated to the Joint Committee:

- 8.1 Any power that cannot be delegated in accordance with clause 32 Schedule 7 of the Local Government Act 2002.
- 8.2 The determination of funding for undertaking investigations, studies and/or projects to assess options for implementing the Coastal Hazards Strategy.

9. Remuneration

- 9.1 Each Partner Council shall be responsible for remunerating its representatives on the Joint Committee and for the cost of those persons' participation in the Joint Committee.
- 9.2 The Administering Authority shall be responsible for remunerating the Tangata Whenua Members.

10. Meetings

- 10.1 The Hawke's Bay Regional Council standing orders will be used to conduct Joint Committee meetings as if the Joint Committee were a local authority and the principal administrative officer of the Hawke's Bay Regional Council or his or her nominated representative were its principal administrative officer.
- 10.2 The Joint Committee shall hold all meetings at such frequency, times and place(s) as agreed for the performance of the functions, duties and powers delegated under this Terms of Reference.
- 10.3 Notice of meetings will be given well in advance in writing to all Joint Committee Members, and not later than one month prior to the meeting.
- 10.4 The quorum shall be 5 Members.

11. Voting

- 11.1 In accordance with clause 32(4) Schedule 7 of Act, at meetings of the Joint Committee each Council Member has full authority to vote and make decisions within the delegations of this Terms of Reference on behalf of the Partner Council without further recourse to the Partner Council.
- 11.2 Where voting is required, all Members of the Joint Committee have full speaking rights.

- 11.3 Each Member has one vote.
- 11.4 Best endeavours will be made to achieve decisions on a consensus basis.
- 11.5 As per HBRC Standing Order 18.3: The Chairperson at any meeting does not have a deliberative vote and, in the case of equality of votes, has no casting vote.

12. Election of Chairperson and Deputy Chairperson

- 12.1 On the formation of the Joint Committee the members shall elect a Joint Committee Chairperson and may elect up to two Deputy Chairpersons. The Chairperson is to be selected from the group of Council Members.
- 12.2 The mandate of the appointed Chairperson or Deputy Chairperson ends if that person through resignation or otherwise ceases to be a member of the Joint Committee.

13. Reporting

- 13.1 All reports to the Committee shall be presented via the Technical Advisory Group² or from the Committee Chairperson.
- 13.2 Following each meeting of the Joint Committee, the Project Manager shall prepare a summary report of the business of the meeting and circulate that report, for information to each Member following each meeting. Such reports will be in addition to any formal minutes prepared by the Administering Authority which will be circulated to Joint Committee representatives.

14. Good faith

- 14.1 In the event of any circumstances arising that were unforeseen by the Partner Councils, the Tangata Whenua Appointers, or their respective representatives at the time of adopting this Terms of Reference, the Partner Councils and the Tangata Whenua Appointers and their respective representatives hereby record their intention that they will negotiate in good faith to add to or vary this Terms of Reference so to resolve the impact of those circumstances in the best interests of the Partner Councils and the Tangata Whenua Appointers collectively.

15. Variations to these Terms of Reference

- 15.1 Any Member may propose a variation, deletion or addition to the Terms of Reference by putting the wording of the proposed variation, deletion or addition to a meeting of the Joint Committee.
- 15.2 Amendments to the Terms of Reference may only be made with the approval of all Members.

² A description of the Technical Advisory Group and its role is included as Appendix 2 to these Terms of Reference.

16. Recommended for Adoption by

16.1 The Coastal Hazards Strategy Joint Committee made up of the following members recommends this Terms of Reference for adoption to the three Partner Councils:

Napier City Council represented by Cr Tony Jeffery and Cr Larry Dallimore
Appointed by NCC resolution 2 November 2016

Hastings District Council represented by Cr Tania Kerr and Cr Rod Heaps
Appointed by HDC resolution 8 November 2016

Hawke's Bay Regional Council represented by Cr Peter Beaven and Cr Paul Bailey
Appointed by HBRC resolution 9 November 2016

Maungaharuru-Tangitū Trust (MTT) represented by Mrs Tania Hopmans

Mana Ahuriri Inc represented by Mr Terry Wilson

He Toa Takitini represented by Mr Peter Paku

Item 7

Attachment 1

Appendix 1 – Project Background

Project Goal

A Clifton to Tangoio Coastal Hazards Strategy is being developed in cooperation with the Hastings District Council (HDC), the Hawke's Bay Regional Council (HBRC), the Napier City Council (NCC), and groups representing Mana Whenua and/or Tangata Whenua. This strategy is being developed to provide a framework for assessing coastal hazards risks and options for the management of those risks for the next 105 years from 2015 to 2120.

The long term vision for the strategy is that coastal communities, businesses and critical infrastructure from Tangoio to Clifton are resilient to the effects of coastal hazards.

Project Assumptions

The Coastal Hazards Strategy will be based on and influenced by:

- The long term needs of the Hawke's Bay community
- Existing policies and plans for the management of the coast embedded in regional and district council plans and strategies.
- Predictions for the impact of climate change
- The National Coastal Policy Statement

Project Scope

The Coastal Hazards Strategy is primarily a framework for determining options for the long term management of the coast between Clifton and Tangoio. This includes:

- Taking into account sea level rise and the increased storminess predicted to occur as a result of climate change, an assessment of the risks posed by the natural hazards of coastal erosion, coastal inundation and tsunamis.
- The development of a framework to guide decision making processes that will result in a range of planned responses to these risks
- The development of a funding model to guide the share of costs, and mechanisms to cover those costs, of the identified responses.
- The development of an implementation plan to direct the implementation of the identified responses.
- Stakeholder involvement and participation.
- Protocols for expert advice and peer review.
- An action plan of ongoing activity assigned to various Members.

The Strategy will:

- Describe a broad vision for the coast in 2120, and how the Hawke's Bay community could respond to a range of possible scenarios which have the potential to impact the coast by 2120.
- Propose policies to guide any intervention to mitigate the impact of coastal processes and hazards through the following regulatory and non-regulatory instruments:
 - Regional Policy Statement
 - District Plans
 - Council long-term plans
 - Infrastructure Development Planning (including both policy and social infrastructure networks).

Item 7

Attachment 1

Appendix 2 - Administering Authority and Servicing

The administering authority for the Coastal Hazards Strategy Joint Committee is Hawke's Bay Regional Council.

The administrative and related services referred to in clause 16.1 of the conduct of the joint standing committee under clause 30 Schedule 7 of the Local Government Act 2002 apply.

Until otherwise agreed, Hawke's Bay Regional Council will cover the full administrative costs of servicing the Coastal Hazards Strategy Joint Committee.

A technical advisory group (TAG) will service the Coastal Hazards Strategy Joint Committee.

The TAG will provide for the management of the project mainly through a Project Manager. TAG will be chaired by the Project Manager, and will comprise senior staff representatives from each of the participating councils and other parties as TAG deems appropriate from time to time. TAG will rely significantly on input from coastal consultants and experts.

The Project Manager and appropriate members of the TAG shall work with stakeholders. Stakeholders may also present to or discuss issues directly with the Joint Committee.

Functions of the TAG include:

- Providing technical oversight for the study.
- Coordinating agency inputs particularly in the context of the forward work programmes of the respective councils.
- Ensuring council inputs are integrated.

CLIFTON TO TANGOIO COASTAL HAZARDS STRATEGY JOINT COMMITTEE

Tuesday 20 February 2018

Item 8

Subject: PROJECT MANAGER UPDATE

Reason for Report

1. The Project Managers report is usually given as a verbal update to the Committee and to answer any questions on general project matters. In this instance, a range of matters are presented for Joint Committee discussion, in relation to closing out Stage 3 and commencing Stage 4 of the Strategy.

Completing Stage 3

2. Should the Joint Committee adopt the report of the Northern and Southern Cell Assessment Panels, the following outlines the next opportunity to present the Joint Committee's subsequent recommendation to each Partner Council:
 - 2.1. Napier City Council
 - Finance Committee – 20 March, 2017 (agenda paper due 6 March)
 - Then to full Council – 3 April, 2017 (agenda paper due 20 March)
 - 2.2. Hastings District Council
 - Full Council – 22 March, 2017 (agenda paper due 1 March)
 - 2.3. Hawke's Bay Regional Council
 - Full Council – 28 March, 2017 (agenda paper due 21 March)
3. A discussion with Joint Committee members regarding any support that TAG may provide through this Council reporting process would be beneficial.
4. Advice from the Joint Committee representatives from the Maungaharuru-Tangitū Trust, Mana Ahuriri Incorporated and He Toa Takitini would also be valuable, in terms of the timing, nature and any support requirements for reporting back to / seeking support from each entity for the outcome of Stage 3.

Commencing Stage 4

5. Partner Council reporting on Stage 3 will be completed by 3 April, 2017. Subject to the outcome of Stage 3 being endorsed, and to confirming timing for reporting back to and seeking support from each Tangata Whenua member of the Joint Committee, Stage 4 will be able to commence, subject to partner Council's funding commitments and LTP processes.
6. Joint Committee members will note that funding has been identified for Stage 4 activity in the draft Long Term Plans ("LTPs") of each Partner Council. However, this funding, once confirmed, will not be available until the new financial year, 1 July 2018.
7. In the interim, budgeted costs for Stage 3 have been exceeded, leaving insufficient funds in the current financial year to proceed with any significant work in Stage 4. This exceedance has resulted from the need for more Assessment Panel workshops being held than originally intended, and a corresponding increase in inputs from external advisors.
8. The Partner Council representatives on the TAG consider that a "pause" is necessary, and that engaging further external advice in support of Stage 4 will need to be held over until after 30 June, 2018 and the confirmation of draft LTPs.
9. In practical terms, this means limited Joint Committee and TAG activity in Stage 4 between April to June 2018.

10. At that time, technical expertise is expected to be required and engaged to, among other matters:
 - Guide the refinement of the funding approach towards an agreed position between all Partner Councils;
 - Commence implementation planning, particularly around the staging of physical works programmes in accordance with priority; and
 - Commence refining high level design and costing information for agreed physical works programmes, as part of detailed design.
11. In the interim, TAG are expecting to be able to advance work where internal resources can be dedicated in support of it, or where external funding may be available. As an example, funding and expertise may be available through the National Science Challenges programme to support the development of triggers. There are also a range of Assessment Panel supplementary recommendations that, if adopted by the Partner Councils, could be advanced.
12. The Joint Committee and TAG meeting schedule for 2018 is intended to be programmed accordingly.

Funding Decisions

13. Since Stage 2 of the Strategy and the development of the preliminary funding model approach, some key questions have been debated by the Partner Councils which, at this stage, remain open. These include, among others matters:
 - 13.1. The Share of Responsibilities between Councils for collecting rates in support of physical work programmes identified by the Strategy;
 - 13.2. The Share of Responsibilities between Councils for seeking resource consents and implementing works;
 - 13.3. The detailed functioning of the Contributory Fund, particularly how targeted rates will be applied (i.e. are rates collected from a coastal community only spent in that community); and
 - 13.4. The public / private benefit assessment for each physical works programme, and the resulting apportionment of costs.

The purpose of raising these now is to provide a further opportunity for open discussion on these, and any other critical questions Joint Committee members may identify. This will assist TAG to refine these questions and work on recommendations to resolve them over the coming months.

Recommendation

That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee receives and notes the ***Project Manager Update*** report.

Authored by:

Simon Bendall
PROJECT MANAGER

Approved by:

Graeme Hansen
GROUP MANAGER
ASSET MANAGEMENT

Attachment/s

There are no attachments for this report.

CLIFTON TO TANGOIO COASTAL HAZARDS STRATEGY JOINT COMMITTEE

Tuesday 20 February 2018

Subject: CURRENT COASTAL PROJECTS UPDATE

Item 9

Reason for the Report

1. This report provides an opportunity for the Technical Advisory Group (TAG) to provide an update on various coastal projects the Joint Committee have expressed an interest in keeping abreast of, namely:
 - 1.1. Whakarire Ave Revetment Works.
 - 1.2. Port of Napier Capital Works Programme.
 - 1.3. Proposed Revetment Works at Clifton being led by Hastings District Council.
 - 1.4. Proposed Revetment Works at Haumoana being led by property owners.
2. TAG members will provide a verbal update on each of these projects at the meeting.

Recommendation:

That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee receives and notes the verbal ***Current Coastal Projects Update*** report.

Authored by:

Simon Bendall
PROJECT MANAGER

Approved by:

Graeme Hansen
GROUP MANAGER
ASSET MANAGEMENT

Attachment/s

There are no attachments for this report

CLIFTON TO TANGOIO COASTAL HAZARDS STRATEGY JOINT COMMITTEE

Tuesday 20 February 2018

Subject: COMMUNICATIONS PLAN

Reason for Report

1. At the last meeting of the Joint Committee on 5 December 2017 it was requested that the updated Strategy Communications Plan be provided for review and discussion.
2. A particular question was posed on how the broader community would be engaged with, and information on the outcome of Stage 3 disseminated and communicated.
3. An updated version (2 February 2018) of the Communications Plan is **attached** for Committee Member consideration. Drew Broadley, HBRC Communications Manager, will attend the meeting to speak to the Plan and respond to any feedback.

Recommendation

That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee receives and notes the report **Communications Plan**.

Authored by:

Simon Bendall
PROJECT MANAGER

Approved by:

Graeme Hansen
GROUP MANAGER
ASSET MANAGEMENT

Attachment/s

- [!\[\]\(896151ec231b70900e969d67696ca48d_img.jpg\) 1](#) Clifton to Tangoio Coastal Hazards Strategy 2120 Communications Plan

Clifton to Tangoio Coastal Hazards Strategy 2120

COMMUNICATIONS PLAN

Updated 2 February 2018

Project 322



1. BACKGROUND

Our community is more at risk from coastal natural hazards over time.

The jointly-developed **Clifton to Tangoio Coastal Hazards Strategy 2120** will determine how and by when our people can adapt to these risks, backed by new reports showing likely coastal changes and effects over the next 100 years.



The Strategy aims to help people better understand coastal hazard effects over time through planned adaptation, to build resilience to these risks in our communities for the long term. This Strategy focuses on the coast between Clifton and Tangoio. Other areas at risk from coastal hazards will subsequently need to be considered, i.e. Wairoa, Central HB.

Technical reports (2015) on coastal erosion, coastal inundation, tsunami hazards and their risks to our communities include forecasts out to the year 2120. The findings show a greater number of at-risk properties than previously identified.

During 2017, the steps in this collaborative approach saw the development of recommended responses, focusing on priority areas of coast at the highest short to medium term risk: Westshore, East Clive, Haumoana, Te Awanga and Clifton.

Communications explain the actions that have and will be taken - by authorities, communities and individuals - to reduce possible risks, and the range of costs that may be involved.

2. PURPOSE

This Plan proposes sharing information with public and media as the strategy progresses, being transparent to build awareness and a clearer picture of likely future changes to the coastal environment. We accept a degree of uncertainty will remain and is normal.

- Reassurance – we have reliable technical information behind the strategy. We'll help you understand what it means to live near the coast - are there risks, what are they?
- Transparent and Approachable – we're interpreting this information and we'll help you adapt (over time); your feedback matters - it helps us to develop an action plan. You have access to all our information – we'll decide together what should happen and how much it might cost.

3. KEY MESSAGES

- This major project is an important response to climate change in our region.

Clifton to Tangoio Coastal Hazards Strategy 2120

- Sea levels are expected to rise up to 1.5 metres over the next 100 years. Business as usual is not an option. Three partner councils (NCC, HDC & HBRC) have been working together to find enduring solutions to our coastal erosion and inundation threats. The work completed so far has identified preferred protection options, along with high-level cost estimates for short, medium and long term horizons up to 100 years. Our next phase considers design and budget refinements, cost sharing and funding options, and preparing for implementation.
- Each partner council proposes to commit \$100,000 per year for the next ten years for this phase of work. This commitment doesn't fund capital construction work in the short term, but means the planning and preparation for these projects can proceed. The Councils anticipate completing this work early in this Long Term Plan. Once final details of the capital projects are complete, public consultation will establish whether the community supports progress of the implementation phase of the project.

4. AUDIENCE

1. Ratepayers, residents
 - a. Wider Hawke's Bay community
2. Community leaders/ groups
 - a. Particularly at Westshore, East Clive and Haumoana
 - b. Mana whenua
3. Media
 - a. Local, possibly national
4. Staff and stakeholders
 - a. Councils' staff and Councillors

5. COMMUNICATION TOOLS

- indirect landowner contact newsletter (mail or email)
- direct landowner contact drop-in sessions (# TBC)
- general public information hbcoast.co.nz
- general public updates media releases, advert/s
- industry/ professional contact workshops, meetings

COMMUNICATION ACTIVITY PLAN 2018

ACTIONS – in draft		OWNER	Audience	Date Done
January – June 2018				
Newsletter	'Options Confirmed'	Drew/Ganz/TAG	Public	20 Feb
Newsletter		Drew/Ganz/TAG	Public	late March
Social media	HBRC, NCC, HDC facebook	Drew/ Monique	Public	March-April
Long Term Plan proposals – HBRC, NCC, HDC		Drew/Ganz/TAG	Public	March-April
Newsletter		Drew/Ganz/TAG	Public	May

COMMUNICATION ACTIVITY RECORD

2016-2017

ACTION	OWNER	Audience	Due
March – December 2016			
<ul style="list-style-type: none"> web - activate/ transition URL - hbcoast.co.nz web - simplify FAQ sheet web - simplify web content engagement - invites to community groups 	Drew/ Darrel Drew Drew/ Darrel Simon/ Mike	(admin) Public Public Comm Groups	by 1 March March March 31 Mar: 5.30pm 1 April, 10am
<ul style="list-style-type: none"> (hazard information becomes active on LIMs) web – hazards info live on hbcoast.co.nz newsletter - 1,200 landowners email - internal update media brief/ release – promote feedback press ad/s - promote 'hbcoast' 'come for a chat' marae sessions – Matahiwi, Maraenui engagement - open invite: Westshore, Te Awanga Meeting - Ahuriri Business Assoc'n 	TLA Managers Drew/ Darrel Drew/ Simon Drew/ Simon Drew Drew TLAs Mike/ TLAs Craig/ TLAs	Public Public Landowners Staff/ Crs Public/ Media Public Iwi L/owners/ public Business	2 May 2 May → 5 May → 1 May; 16 May 25-6 May: 3-7pm 4 July
Web - update to ensure current Newsletter - where we are now, where from here, mapping tool, options ahead, social impact, funding, 1 page, HB Today	Simon/ Clare Simon/ Drew	Public Public	by 02 Sept 13 October
Letter - affected landowners Email - to database re community meetings Web - update to ensure current/ Fb boost Newsletter - update, reports, promote public meetings, panel reps, 1 page, HB Today	Simon/ Monique Monique/ Drew Monique/ Drew Simon/ Drew	Areas Areas Public/ Areas Public/ Areas	10 November " " " "
Engagement - open invite all cells/ zones Newsletter - groups underway, Edge, tsunami risk	Mike Simon/ Drew	Owners/ public Public/ Areas	14-22 Nov 13 December
February – December 2017			
Media release - Panels launch: outlook for change	Drew	Public	1 February
Email - comms continues to TAG/ Steering Groups	Mike/ Monique	Internal	Feb →
Web - check web information is up-to-date	Monique	Public	Feb →
Newsletter - revisit what we know, 2017 plan	Simon/ Drew	Public/ cells	1 March
Email - Nthn/ Sthn cell update, meeting advice	Monique	Cells	end Mar
Newsletter - site visits, info gaps, upcoming meetings	Simon/ Drew	Public/ cells	"
Engagement - Community feedback meetings	TAG members	Public	April TBC
Email - Nthn/ Sthn cell update, meeting advice	Monique	Cells	end Jun
Newsletter - preferred options identified, meetings	Simon/ Drew	Public/ cells	"
Engagement - Community feedback meetings	TAG members	Public	Jun/ Jul TBC
Video - Coastal Hazards focus	Drew/ Peter B	Public	August
Email - media release + video link	Drew/ Monique	Panels, JC, TAG	early August
Facebook - video + series of posts over month	Drew	Public	early August
Media release - Fixing coastal hazards comes at cost	Drew/ Peter B	Public	21 Sept
Engagement - Promote community meetings flyers, posters, adverts, panui	Drew/ Monique	Public/ cells	Nov
Newsletter - workshop 11 output, preview to committee recommendation process	Drew/ Simon	Public/ cells	Nov
Media release - JC recommendations + next steps	Drew/ Simon	Public	TBC

Clifton to Tangoio Coastal Hazards Strategy 2120

Item 10

Attachment 1

HAWKE'S BAY REGIONAL COUNCIL

CLIFTON TO TANGOIO COASTAL HAZARDS STRATEGY JOINT COMMITTEE

Tuesday 20 February 2018

Subject: DISCUSSION OF ITEMS NOT ON THE AGENDA

Item 11

Reason for Report

1. This document has been prepared to assist Committee Members to note the Items of Business Not on the Agenda to be discussed as determined earlier in Agenda Item 5.

1.1. ***Urgent*** items of Business (*supported by tabled CE or Chairman's report*)

	Item Name	Reason not on Agenda	Reason discussion cannot be delayed
1.			
2.			

1.2. ***Minor*** items (*for discussion only*)

Item	Topic	Councillor / Staff
1.		
2.		
3.		