

Date: 29 June 2022
Time: 1.30pm
Venue: Council Chamber
Hawke's Bay Regional Council
159 Dalton Street
NAPIER

Meeting Agenda

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1.	Welcome/Karakia/Apologies/Notices	
2.	Conflict of Interest Declarations	
3.	Confirmation of Minutes of the Regional Council meeting held on 25 May 2022	
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17.	Councillors' Reports from meetings of outside bodies	71
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Subject: Follow-ups from Previous Regional Council meetings

Reason for Report

1. On the list attached are items raised at Council meetings that staff have followed up on. All items indicate who is responsible for follow up, and a brief status comment. Once the items have been reported to Council they will be removed from the list.
2. Also attached is a list of LGOIMA requests that have been received since the last Council meeting.

Decision Making Process

3. Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Recommendation

That Hawke's Bay Regional Council receives and notes the *Follow-up Items from previous Regional Council Meetings*.

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Approved by:

Desiree Cull
Strategy & Governance Manager

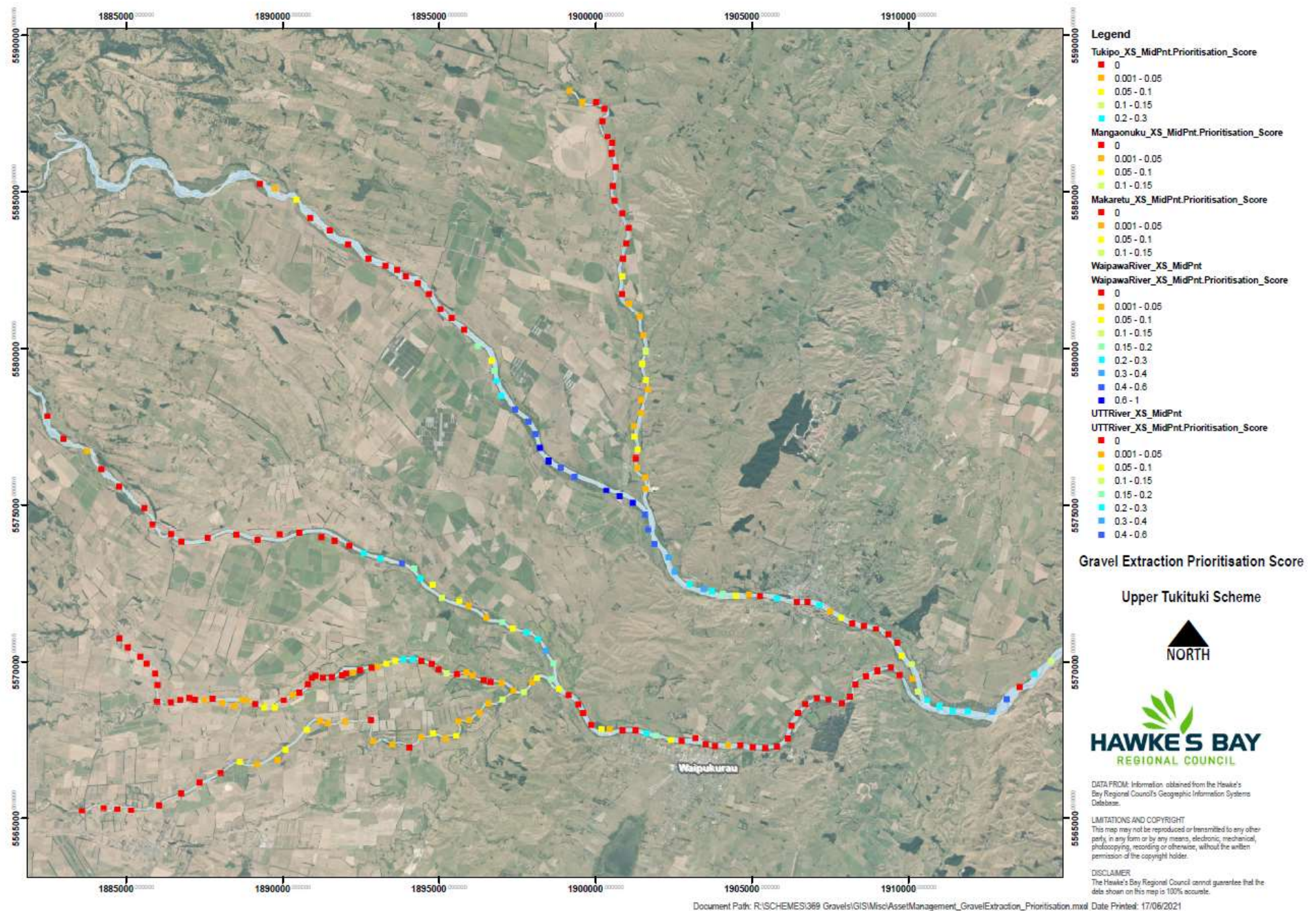
Attachment/s

- 1 [📎](#) Follow-ups from previous meetings

Follow-ups from previous Regional Council meetings

Meeting held 25 May 2022

	Agenda Item	Action	Responsible	Status Comment
1	Significant organisational activities	A map of the priority sites for Tukituki gravel extraction to be provided to councillors.	C Dolley	Map following at Reference 1
2	Significant organisational activities	An update on the Water Efficiency Programme (Future Water Use) will be scheduled for a future meeting, most likely Environment and Integrated Catchments Committee.	I Maxwell /Governance	Listed on the September EICC agenda as a potential item.
3	Significant organisational activities	Right Tree Right Place project details will be provided to the July Environment and Integrated Catchments Committee meeting.	I Maxwell	6 July 2022 EICC Agenda item
4	LGNZ 2022 annual conference and Excellence Awards	Remits, once received, to be presented to the Regional Council for consideration of how Council's vote will be exercised and by whom	Governance	Remits received from LGNZ and is an item on the 27 July 2022 Regional Council agenda.
5	Staff submission on the National Adaptation Plan	Copy of the submission lodged to be circulated.	G Ide	Submission was lodged 3 June 2022 and is available at: June-2022-Submission-on-Governments-Draft-National-Adaptation-Plan-for-climate-change



LGOIMA requests received between 19 May and 22 June 2022

Request Date	Request ID	Request Status	Request Subject	Request Summary	Requested By
7/06/2022	OIR-22-030	Active	Media and communications	For each financial year - 2017, 2018, 2019, 2020, 2021 & 2022 to date. 1. # of FTE communications/media staff employed (incl internal & external comms content producers & social media) 2. Salary range paid to comms staff 3. # of communications/media contractors used. 4. Total sum paid to comms contractors 5. A breakdown of positions & numbers employed in each comms role 6. # of media queries received 7. # of interview requests received 8. # of media interviews given, to which media organisations & when. 9. Total salary costs for comms staff 10. # of comms staff paid a salary more than \$100k pa & \$200k pa	RadioNZ
20/06/2022	OIR-22-029	Active	DNA Lands Piggery	1. all correspondence & reports re any consents re the piggery composting pad at SH2, Takapau. In particular info specifically related to any discussions, specific requirements or recommendations set out by Council in relation to the composting pad + subsequent correspondence in relation to it between any party. 2. Compliance reports or recommendations to rectify any perceived issues, either received externally or generated within Council, together with your assessment of those reports. 3. If the pad was considered not to need a resource consent - info as to why & what info was relied upon.	Individual
16/06/2022	OIR-22-028	Active	MyWay	1. Projected cost per trip for the HBRC MyWay service over the next 12 months. 2. Projected number of riders per month for the next 12 months. 3. Daily ride numbers to date. 4. How much was spent to set up the service? 5. Cost of creating the digital software for this service.	National Party

Request Date	Request ID	Request Status	Request Subject	Request Summary	Requested By
13/06/2022	OIR-22-027	Active	groundwater travel time	Travel time - metres per day - of groundwater from 15 Hazelwood Street to Frimley Park water bores in Hastings?	Individual
13/06/2022	OIR-22-026	Active	Eskdale Park	Any RMA inquiries re Esk River from Waipunga Road Bridge to the intersection of SH5 & SH2, in the past 6 months.	Friends of Eskdale Park
13/06/2022	OIR-22-025	Completed	Wairoa land	for Hunt Road, Ohuka property 1. Is the Property (or any part of it) identified as a significant natural area, or an outstanding natural feature or landscape? 2. Is the Property (or any part of it) is identified as a visual amenity landscape (or similar) in the RRMP? If yes, are there rules that restrict the planting of trees for carbon sequestration in those areas? 3. Does the Property (or any part of it) contain any indigenous vegetation on the land? If yes, are there rules in HBRC's Plans that restrict the planting of trees for carbon sequestration in those areas? 4. Does the Property (or any part of it) contain any wetlands (incl any wetlands within the definition of "natural wetlands" in the NESFM 2020). If yes, are there rules in HBRC's Plans that restrict planting trees for carbon sequestration in relation to those wetlands? 5. Are there any other rules in the RRMP that would restrict the planting of trees for carbon sequestration purposes on the property (or any part of it)?	Simpson Grierson

Request Date	Request ID	Request Status	Request Subject	Request Summary	Requested By
9/06/2022	OIR-22-024	Completed	Climate Change and Biodiversity Loss	<ol style="list-style-type: none"> 1. Does HBRC have a climate change strategy & implementation plan? 2. How are outcomes of the objectives of the climate change strategy measured? 3. Does HBRC have a biodiversity strategy & implementation plan? 4. How are outcomes of the objectives of the biodiversity strategy measured? 5. Has HBRC mapped its Significant Natural Areas (SNAs) & are these maps in the RRMP? 6. How many SNAs are identified in HB & what total area do these represent? 7. How does HBRC maintain SNAs? 8. How many consents were issued to allow vegetation clearance in SNAs in the last 5 years? How many were declined? 9. Does HBRC have vegetation clearance rules that enable identification of additional SNAs through the consenting process? 10. How often does HBRC monitor SNAs? 	Forest and Bird

Subject: Significant organisational activities looking forward through July 2022**Purpose of agenda item**

1. The following commentary is for Councillors' information to highlight significant areas of Council activity. Resources are directed toward various initiatives which reflect the Council's evolving agenda, and it is important that Council is consistently informed of progress in areas that have created or may create a high external profile.

Northern Catchment		
Project / Activity Description	Significant Upcoming Milestone(s)	Group /Team or Section
Biodiversity and biosecurity	<ol style="list-style-type: none"> 1. Jobs for Nature Private Land Fund deer-fencing projects at Puahanui Bush, Motumokai Bush and Gillies Bush are almost complete. Collectively this comprises 179ha of largely old growth forest. A further two sites are underway – for completion 22-23FY. 2. The Te Uru Rakau One Billion Trees programme led by staff is in full swing, supporting 61 groups planting approximately 102ha in native trees. 3. Possum eradication on the Māhia Peninsula is progressing well. Detector dog contractors spent 3 weeks over late May/June validating the locations of remaining possums provided from detection devices. Progress has been made on the <i>proof of absence</i> network, however, equipment failures have delayed some parts of the network and the team hopes to have this fully installed by the end of the month. 4. Team is working on Woolly nightshade in the Napier, Tamatea, Havelock North, Te Awanga and Haumoana urban zones. Significantly more was completed this year owing to extra resourcing which allowed monitoring of new and likely sites. 5. Tidying up Pinus contorta contract work (MPI funded) before new season begins. 6. Continued work with gravel extractors on exemption applications. 7. Possum densities monitoring for 21-22 is on schedule for completion by the end of June for reporting to EICC in September. 8. Possum densities monitoring for 22-23 is planned and contracted to begin on 1 July 2022. 	ICM – Catchment Services
Whakakī Freshwater Improvement Fund Project	<ol style="list-style-type: none"> 9. Construction of the weir is underway, however, changes in the materials required have caused a delay to the completion date - now 19 July. 	ICM – Catchment Delivery
Wairoa flood event	<ol style="list-style-type: none"> 10. Wairoa & Gisborne Flood Recovery Assessment Survey: our staff supported Wairoa and Gisborne District councils by phoning over 40 landowners, mostly in the evenings, to understand their situations, severity and needs. The councils will be analysing the data collected to support the development of a business case to MPI for financial support through their recovery fund while also identifying what the various stakeholders can do to help – including HBRC. 11. Catchment Delivery staff are developing content with appropriate agencies, for woolshed workshops to help flood-affected landowners farm through winter and beyond. 	ICM – Catchment Delivery

Northern Catchment		
Project / Activity Description	Significant Upcoming Milestone(s)	Group /Team or Section
Wairoa event mapping	12. High resolution (0.5m) satellite imagery from the March rainfall event has been collected and is currently being processed.	ICM – Environmental Science and ICT - GIS

Central Catchments		
Project / Activity Description	Significant Upcoming Milestone(s)	Group /Team or Section
Flood Control Schemes - Resilience Funded projects	<p>13. Taradale stopbank strengthening physical works 70% complete, with construction to be completed by mid-June. Completion is at risk due to the inability to dry borrow material at this time of the year. Landscape planning for enhancement of berm is underway in partnership with Waiohiki Marae and is progressing well.</p> <p>14. East Clive optioneering is now completed with preferred option now going into detailed design.</p> <p>15. Moteo stopbank detailed design is underway.</p> <p>16. Oamaru stopbank design is underway, with geotechnical and borrow investigations now underway.</p> <p>17. Ngatarawa detailed design completed, and native forest planting is now being implemented (planting on site).</p>	Asset Management Engineering Regional Projects
Gravel Management	<p>18. Hearing was held in December 2021.</p> <p>19. New set of conditions is now being submitted to the hearing panel for consideration after three additional full day caucussing sessions</p> <p>20. A final decision by the Hearing Panel is anticipated by end of July 2022.</p>	Asset Management Consents, Schemes
Waitangi Regional Park	<p>21. Delivery of Stage 3 (safe vehicle access to the river and two ephemeral wetlands on the flat berm area) by the Regional Projects Team and Works Group is expected in July 2022.</p> <p>22. Awaiting response to funding application for infrastructure for cultural events at the marquee site, and to service the proposed toilets, submitted to the Tourism Infrastructure Fund (MBIE) in late March 2022.</p> <p>23. With the first official dedicated Matariki Day holiday on 24 June, staff have been preparing the Waitangi Regional Park for the enhanced week-long celebrations with significant input from Ngati Kahungunu and the Atea a Rangi Educational Trust.</p> <p>24. Extensive additional native planting has been done with Forest and Bird (Napier Branch) in the railway wetland zone between the state highway and rail corridor.</p>	Asset Management Open Spaces
Hawea Historical Park / Karamu Stream Diversion	25. Stage 3 project delivery includes construction work for widening of the confluence and enhancement work of the old Karamū Stream (flood gate) area, as well as pathway formation within the park and native planting around the carpark. The stream work will be undertaken in July and pathway in spring/summer of 2022.	Asset Management Open Spaces, Regional Assets
Funding applications for catchment groups	<p>26. Ahuriri Lagoon Tributaries Catchment Group Coordinator MPI Funding Application</p> <p>27. 'Between the Rivers' Taihape Road Catchment Collective MPI Funding Application</p> <p>28. Wairoa Catchment Collective MPI Funding Scoping.</p> <p>29. Outcomes of Ruakituri & Ahuriri Integrated Farm Planning Accelerator Fund applications.</p>	ICM – Catchments Policy Implementation

Central Catchments		
Project / Activity Description	Significant Upcoming Milestone(s)	Group /Team or Section
Supporting catchment group development	30. Karamu Catchment Collective & Sub-catchments Action Planning series – 29 June to 1 July	ICM – Catchments Policy Implementation
Consenting of all pump stations within schemes	31. Consent planner has been engaged to work with us to start collecting data required for consent applications for all pump stations. The first stage will be focussed on collecting data on water quality upstream of pump stations and fish passage investigations.	Asset Management Environmental Engineer
Flood Recovery	32. Breach stopbank repair work completed. 33. Planning and design work for CHB swing bridge underway. 34. Pathway repair work completed. 35. Still to be completed – flood gates repair work and culvert repair work in a small schemes. Design work underway.	Asset Management Regional Assets

Southern Catchments		
Project /Activity Description	Significant Upcoming Milestone(s)	Group /Team or Section
Upper Tukituki Flood Control Scheme	36. Two contractors have made good progress extracting gravel on the Tukipo and Makaretu. Extraction in the Makaretu has finished for the session due to sessional conditions. With river levels elevated and more rain forecast, extraction in the Tukipo is due to conclude by the end of June. 37. The anticipated release of the next tender has been delayed due to the rain event and is under internal review – to be released by end of June 2022. 38. Targeted areas require a new survey due to recent flooding, to confirm gravel quantities before sending tenders to market - this is now being progressed by the Engineering Team. 39. Chilean needle grass exemption has been received from the HBRC Biosecurity team, allowing extraction in previously prohibited areas in Waipawa (with some restriction on use of material). This will be in the next tender roundTwo contractors have made good progress extracting gravel on the Tukipo and Makaretu. Extraction in the Makaretu has finished for the session due to sessional conditions. With river levels elevated and more rain forecast, extraction in the Tukipo is due to conclude by the end of June. 40. The anticipated release of the next tender has been delayed due to the rain event. Is under internal review – to be released by end of June 2022. 41. Targeted areas require a new survey due to recent flooding, to confirm gravel quantities before sending tenders to market - this is now being progressed by engineering team. 42. Chilean needle grass exemption has been received from the HBRC Biosecurity team, allowing extraction in previously prohibited areas in Waipawa (with some restriction on use of material). This will be in the next tender round.	Asset Management Regional Projects, Schemes

Southern Catchments		
Project /Activity Description	Significant Upcoming Milestone(s)	Group /Team or Section
Tukituki	<p>43. Private stopbank protecting CHBDC treatment plant has been repaired after March flood by the Engineering Team and Works Group.</p> <p>44. Engineering investigation and options of increasing protection for the water treatment plant has been prepared and sent to CHBDC for consideration.</p>	Asset Management Regional Asset
Tukituki catchment group events	<p>45. Makara Catchment Group Action Plan workshop – 5 July</p> <p>46. Mangamahaki Catchment Group Action Plan workshop – July date to be confirmed</p> <p>47. Tukituki Land Care catchment collective – Executive committee workshop – Monday 4 July</p> <p>48. Upper Tukituki Action Plan workshop – July date to be confirmed</p> <p>49. Porangahau/Maharakeke - Catchment Community Open Day – July date to be confirmed.</p>	ICM – Catchments Policy Implementation

Whole of Region		
Project /Activity Description	Significant Upcoming Milestone(s)	Group /Team or Section
Erosion Control Scheme	<p>50. Poplar and willow poles are being harvested and delivered to farms across the region.</p> <p>51. Catchment advisors will start inspections, while signing up landowners to commit to further erosion mitigation works.</p> <p>52. Establishing a monitoring framework to understand the effectiveness of our work. We will be recruiting for a role to undertake the in-field quality assessments, and developing systems and tools to allow them to do this effectively. Poplar and Willow poles are being harvested and delivered to farms across the region.</p> <p>53. Catchment advisors will start inspections, while signing up landowners to commit to further erosion mitigation works.</p> <p>54. Establishing a monitoring framework to understand the effectiveness of our work. We will be recruiting a role to undertake the in-field quality assessments and developing systems and tools to allow them to do this effectively.</p>	ICM – Catchment Delivery

Whole of Region		
Project /Activity Description	Significant Upcoming Milestone(s)	Group /Team or Section
Rivers and WQ	55. Updates to LAWA for annual data refresh for River, Lake, Groundwater & 'Can I Swim Here?' topics, and also providing data and content for the new Estuary Health module. 56. TANK dashboard creation in progress. 57. Continued efforts to contact customers requiring telemetry installation for water take consents. Telemetry required to be installed by 03/09/2022 for >20l/s consents. 58. Data logger upgrades continue as we install latest versions mainly in our Groundwater network. 59. Trial camera installed at a critical flood warning site (Marumaru in Wairoa) which operates both 4G cellular and in HydroTel so images of water level can be sent back to Napier office. This is proving to be successful so more cameras will be installed to provide better hourly images. 60. eDNA samples have been collected from ~100 river and estuarine sites so far this year 61. The White Wetland flume and weir were installed in May and NIWA expect to install monitoring equipment by July. When equipment installation is complete, HBRC will commence monthly water quality monitoring. 62. The installation of a sonde site on the Ngaruroro River at Fernhill will provide real-time water quality measurements. The new site is currently in the design and fabrication stage and expected to be complete late-2022.	ICM – Environmental Information
Seminar for Rural professionals	63. HBRC/Agfirst/MPI Event. Grazing winter crops topic covering regulations, intensive winter grazing plan module, cash crops. Date to be confirmed.	ICM - Catchments Policy Implementation
Water quality monitoring for community groups	64. Excel tool developed in response to catchment group requests. This will help community groups who are undertaking water quality monitoring to interpret and understand their results. Currently in draft form and incorporating feedback from within council. In July will take it to community groups for user testing.	ICM - Catchments Policy Implementation
3D Aquifer mapping project (SkyTEM)	65. A story-map presenting the SkyTEM/3D aquifer modelling data interpretation is now available: https://storymaps.arcgis.com/stories/ea328f3a17f64dae58d516d4433511 .	ICM – Environmental Science
Biodiversity and biosecurity	66. The partial plan review process for making changes to how we manage possums in Hawke's Bay is underway. Public consultation through the release of a proposal is planned for July, pending Council adoption.	ICM – Catchment Services




PMO: Strategic Projects & Key BAU Programme Reporting










Sixteen key strategic (or change) projects/ BAU programmes are being tracked by the Project Management Office (PMO) and shared monthly throughout the lifecycle of these projects. These projects were selected because of their significance in terms of investment, risks, benefits, and interdependencies.





































***Risk is inherent vs residual risk (i.e., RAG status prior to mitigations and controls implemented).**
















Performance Indicators (RAG): **Green** = On Track, **Amber** = At Risk, **Red** = Off Track, **Grey** = Not started/On hold

























Status Change Keys:












	Unchanged since last report
	Worsened since last report.
	Improved since last report

	Project/Programme Title	Schedule	Risks*	Budget	Comment	Status Change
1	Right Tree Right Place Pilot (RTRP)	 	 	 	Lead agriculture, forestry and RA consultants selected following RFI process participated in workshops for project review, recalibration, and development of the farm planning framework (including scope, templates, QA and timing). This will be completed over the coming weeks with catchment advisor input. MPI has come on as a partner in this process. Following survey responses results have been validated and farm priority graded before farms are shortlisted to have farm/forestry planning completed. Tax advice is now supporting legal advice for development of the commercial discussions with the initial pilot farmer and banks. Initial seedlings are programmed for planting in July.	Updated since 25 May
2	Regional Water Security Programme: Project 1: Heretaunga Water Storage	 	 	 	Further phase of Geotech investigations based on independent peer review of technical pre-feasibility commenced. Awaiting Terrestrial and Aquatic Ecological reports – which will help further inform planning and consenting requirements. Lowland Stream solutions are investigating streamflow maintenance trail options and a programme of riparian improvements.	Updated since 25 May
	Project 2: Managed Aquifer Recharge	 	 	 	Technical workstreams for consenting is completed. Mana whenua engagement process now extending beyond 18 months. In anticipation of this, the project team has initiated some pre-construction work to assist the proposed water take and delivery infrastructure and is continuing to refine procurement of scheme construction.	Updated since 25 May

	Project/Programme Title	Schedule	Risks*	Budget	Comment	Status Change
	Project 3: Regional Water Assessment	 	 	 	Series of meetings with TAs and industry commenced to develop recommendations for priority areas for better water demand use and management. Additional internal resource had been added to support the completion of the RWA.	Updated since 25 May
3	Water Efficiency Programme Review (Future Water Use)	 	 	 	Meetings with industry and municipal water users underway.	Updated since 25 May
4	Ahuriri Regional Park	 	 	 	The project is in the planning phase to set up the right governance model with NCC, HBRC and Mana Ahuriri. The Terms of Reference is complete and the Joint Committee between NCC, HBRC and Mana Ahuriri Trust is currently being assembled with paper to go to the 6 July EICC.	Updated since 25 May
5	Clifton to Tangoio Coastal Hazards Strategy Implementation	 	 	 	The Memorandum of Transition has been signed. Audit NZ has advised that the proposed S16 consultation document will receive an adverse audit opinion due to uncertainty about implementation costs and rating. As such, consultation planned for July/August will be under s82.	Updated since 25 May
6	On-demand Public Transport	 	 	 	MyWay launched on Tuesday 7 June. Day one numbers matched the previous maximum patronage of the 16a, 16b, and 17 routes, and since then, has seen a daily increase in ridership of 20%. Wheelchair accessible vehicle is delayed due to supply chain issues and is currently being replaced by a full-sized bus. Correct vehicle due to arrive in Hawke's Bay 20 June and will be sign-written and fitted with ticketing equipment. Community engagement ongoing. Project now transitioned to BAU. Work with service partners Via and Go Bus continue to ensure the service is delivered to the highest standard.	Updated since 25 May
7	Kotahi Plan	 	 	 	An All Governors hui on 22 June will introduce takiwā leads to the governors, outline community engagement collateral as well as next steps. The hui will also be an opportunity to seek Governors' buy-in for them to lead Kotahi conversations in the takiwā. First round community engagement dates and places have been locked in, with session plans being worked through. Topic-level project plan drafts have been completed by the Policy team with work about to commence to review and validate the plans.	Updated since 25 May

	Project/Programme Title	Schedule	Risks*	Budget	Comment	Status Change
	Kotahi: Mohaka Plan Change				The Mohaka team of staff and technical advisors to NPDT met on 30 March to review progress and next steps. The Māori-led workstream has been focussing on the values 'pou' desktop assessment and wānanga with mana whenua. It is intended to report back to RPC at the next meeting following approval from the Leaders rūpū on the values and visions.	No change since 25 May
8	TANK Plan Change				Still awaiting decision from Independent Hearings Panel.	No change since 27 April
	Tank Plan Implementation				Communications plan and pilot materials for rural sub-catchments to be developed and tested, in consultation with the Kotahi programme. TANK Dashboards build and community testing of communications elements are underway. Dashboards originally targeted for release in May 22, now expected in August due to internal resourcing constraints.	Updated since 25 May
9	Farm Environmental Management Plans (FEMPs)				Extended deadline has passed; only 7 properties didn't resubmit their 2021 FEMP by this date. 20 properties with Compliance to update plan. Over 93% of land area in the Tukituki catchment has been covered through 702 FEMP resubmissions and 356 Low Intensity submissions. There are 25 properties in addition to the Compliance FEMPs to be received and HBRC has a plan to work with each of these landowners to ensure a plan is received shortly. Auditor role is being re-advertised. Development of auditing process and 2024 plan still underway. Risks reduced due to deadline being reached. Now looking forward to 2024.	Updated since 25 May
10	Erosion Control Scheme (ECS) Programme (incl. Soil Conservation Nursery & HCEF)				Budget and schedule are red due to proposed works to be completed in May & June, due to the ongoing weather disruptions & illnesses. Local planting and fencing crews struggle to maintain staff numbers to complete projects on time. This is extremely difficult for these contractors. This year is worse than the previous two years. Our pole nursery has a new cutting crew this year, who are doing a great job this year preparing poles for delivery. We have submitted our HCEF Application for the next funding round—confirmation expected in August, along with negotiations. Nursery development is progressing well.	Updated since 25 May

	Project/Programme Title	Schedule	Risks*	Budget	Comment	Status Change
11	Partial Pest Plan Review	 	 	 	PCA review is awaiting approval to commence a public consultation, as the next phase of the partial plan review. Biosecurity Working Party to be held on 16 June to approve consultation documents, which will then be formally approved by Council on the 28 June to commence public consultation. This has been scheduled from 1–31 July, with hearings confirmed for 17 August. When hearings have concluded, a staff report will be written and all documents will have extensive review before submission to council on 28 September for final approval.	Updated since 25 May
12	Flood Control & Drainage Scheme – IRG: Heretaunga Flood Control & Drainage Scheme Levels of Service	 	 	 	Physical works are ongoing at Taradale although delays have occurred due to two significant weather events. There is some risk that this project will not be completed until next summer due to wet borrow material and the inability to dry it. All investigations are complete for Moteo, East Clive, Ngatarawa and Roy's Hill. Geotechnical and borrow investigations underway for Ōmarunui as is design. Construction for Ngatarawa, Moteo and East Clive is due to commence in October 2022. Two additional FTEs are being recruited to assist in programme delivery.	Updated since 25 May
	Flood Control & Drainage Scheme – IRG: Upper Tukituki Flood Control Scheme	 	 	 	First round extraction has started with two contractors on the Makaretu and Tukipo. Some delays in extraction have occurred due to adverse weather and high river levels. Spending is expected to catch up when the next tender rounds are sent to market and awarded. Surveying is underway to confirm availability in each cross section for the next tender round.	No change since 25 May
	Flood Control & Drainage Scheme – IRG: Wairoa River, River Parade Erosion	 	 	 	The repair of the minor damage that occurred to the site as a result of two weather events has been completed. Grassing has also been completed. Planting will be scheduled with Project partners for late June/ early July.	Updated since 25 May

	Project/Programme Title	Schedule	Risks*	Budget	Comment	Status Change
13	Revenue & Financing Policy/ Rates Review (incl. Scheme Rating Reviews)				Workshops 1 and 2 have now been delivered in this 18 month project. Phase 1 'first principles' is scheduled to be completed before local government elections (October) with phase 2 after elections. Following the second workshop, additional time has been scheduled to allow for detailed discussions and to ensure adequate time is given to follow up on questions raised or needing to be readdressed from previous workshops. To reduce risk and the reliance on external consultancy expertise and mitigate risk of non-delivery, internal capability is being built and additional workshop(s) added within existing timeframes.	Updated since 25 May
14	Enterprise Asset Management				High level requirements gathering for EAM P1 – Operational Improvements has started. Slow due to resourcing constraints. Data accuracy, complexity and confidence has been identified as a risk and requires more work than initially assumed (planning, delivery, and mapping of the data (GIS & system related). Resource capability & availability is still a risk meaning budget will need to be carried forward into the new year. A new T1 consulting firm has been engaged and trialled to add capacity & expertise	Updated since 25 May
15	Urban Catchment Plans (Te Karamū Catchment Plan/ Ahuriri Catchment Plan)			N/A	Karamū Catchment Coordinator commenced on 4 April. The Ahuriri Catchment Coordinator post remains vacant A high-level project plan will be presented to EICC on 6 July.	Updated since 25 May
16	Climate Action Plan				Climate Action Ambassador has established ongoing collaboration with HDC and NCC, has met with WDC, and will meet with CHBDC ELT in July. HB Climate Action Network for businesses established with an interest in sustainability. Meets every 6 weeks around a theme (approx. 20 members). Community Carbon Footprint work is underway for each TA. FutureFit tool being adapted for use in HB. Roll out to the community Sep/Oct. Fortnightly column in HB Today on Climate by the Climate Action Ambassador and guest writers. Climate Fresk workshops and 'sustainability group' established for HBRC staff. Further workshops and actions will be offered.	Added since 25 May

Project Summaries	
1	Right Tree Right Place Pilot on up to five farms to understand the detail set-up costs, partnership, and delivery options. Under the trial, we would offer a loan to landowners to plant trees on their erodible land. Opportunities being explored with The Nature Conservancy.
2	Regional Water Security Programme PGF funding has allowed us to investigate water supply options through two projects: Heretaunga Water Storage and Managed Aquifer Recharge in Central Hawke's Bay. A 50-year Regional Water Assessment will inform the work, including regional water supply and demand into a future challenged by climate change.
3	Future Water Use 'Future Water Use' – making better use of the water we must complement water storage. Work with water users to drive more efficient and effective use to complement water storage.
4	Ahuriri Regional Park Working alongside NCC to redevelop the Lagoon Farm site into a Regional Park will allow for stormwater detention and wetland treatment for improved environmental outcomes, as well as providing cultural, educational, and recreational opportunities.
5	Clifton to Tangoio Coastal Hazards Strategy Implementation Working with HDC and NCC to implement the long-term (100 year) adaptive strategy for responding to coastal erosion and coastal inundation in priority areas of the coast between Clifton and Tangoio.
6	On-Demand Public Transport A new form of public transport that replaces fixed routes with an on-demand service. This will be a trial in Hastings which uses innovation and technology to lower the region's transport emissions, provide better transport choices for the community and will give more equitable access to public transport.
7	Kotahi Plan Is a combined resource management plan for the Hawke's Bay region. The Regional Policy Statement and Regional Plan combined, and the Regional Coastal Environment Plan are due for review. In addition, the NPSFM 2020 requires us to develop a plan to give effect to Te Mana o Te Wai.
8	TANK Plan Change (Policy) Proposed TANK Plan Change (PPC9) will add new rules to the Regional Resource Management Plan to manage water quality and quantity for the Tūtaekurī, Ahuriri, Ngaruroro and Karamū (TANK) catchments. TANK Plan Change (Implementation): TANK sub catchments community engagement An external comms project, intended to inform rural landowners about the PC9 framework and to promote catchment group formation. It is a precursor to the overall PC9 Implementation, the latter contingent on a decision awaited from Hearings Commissioners and any subsequent appeals.
9	Farm Environmental Management Plans (FEMPs) FEMPs aim to address environmental outcomes and actions to improve environmental performance on properties over 4ha within the Tukituki region at this stage 3 yearly submission cycle – first resubmission was due 31 May 2021.

10	<p>The Erosion Control Scheme (ECS)</p> <p>Provides access to a grant for Hawke's Bay landholders to implement soil conservation measures on highly erodible land, keeping soil on the hills and out of waterways. It provides significant financial support for erosion control work such as non-commercial tree planting, protection fencing, land retirement and assisted reversion.</p> <p>Hill Country Erosion Fund (HCEF)</p> <p>Is Central Government funding to support ECS activities and events that are targeted at educating and supporting staff and landowners with the reduction of hill country erosion.</p> <p>Soil Conservation Nursery</p> <p>The primary purpose of the nursery is to grow poplar and willow poles for erosion control and are managed primarily for the ECS and Works Group, river control plantings.</p>
11	<p>Partial Pest Plan Review</p> <p>Investigating changing the current Possum Control Area Programme from an occupier responsibility model to a large-scale contract model. A contracting model will secure the continued success long term of the outcomes delivered by low possum numbers and increase the biodiversity benefits from consistently low possum numbers.</p>
12	<p>Flood Control and Drainage Scheme – IRG</p> <p>Project 1: Heretaunga Flood Control & Drainage Scheme</p> <p>Aims to review and upgrade flood protection assets across the Tūtaekurī, Ngaruroro, Lower Tukituki and Clive rivers, to increase flood protection across the scheme to a 1 in 500-year event.</p> <p>Project 2: Upper Tukituki Flood Control Scheme: Gravel Extraction</p> <p>Seeks opportunities to subsidise transportation of gravel from this scheme with a focus on competitive tendering and supporting the local economy.</p> <p>Project 3: Wairoa River, River Parade Erosion</p> <p>Provide steel sheet piled erosion protection works on left bank of the Wairoa river.</p>
13	<p>Revenue & Financing Policy/ Rates Review (incl. Scheme Rating Reviews)</p> <p>First principles Review of Revenue and Financing policy and full review of rating system. The aim of the review is to improve transparency and fairness for who pays what, ensure legal compliance and simplify the policy thereby providing more flexibility in application.</p>
14	<p>Enterprise Asset Management</p> <p>This project aims to embed a Asset Management Information System which integrates into and expands on the Enterprise Resource System (ERP) that was introduced during the Finance Upgrade Systems & Efficiency (FUSE) project. The goal is to provide a solution that improves HBRC operational efficiency allowing it to confidently identify assets (both spatially and uniquely within a register), manage and maintain its current infrastructure through whole-of-life, assess risk to determine when changes or additions are required, while aligning with strategic goals through the prioritisation of capital investment.</p>
15	<p>Urban Catchment Plans (Te Karamu Catchment Plan/ Ahuriri Catchment Plan)</p> <p>Will track the development of the Te Karamu and Ahuriri catchment plans, following the appointment of the Catchment Coordinators.</p>
16	<p>Climate Action Plan</p> <p>Development of an inaugural Regional Climate Action Plan by July 2023 with broad community involvement, support and engagement, which will integrate with the next long-term plans of the region's councils. The Action Plan will be informed by a greenhouse gas emissions inventory to establish the carbon footprint at the city, district, and regional level - a first for Hawke's Bay.</p>

Key Strategic Projects Pipeline:		
Title:	Group	Estimated Start Date
Tukituki Plan Change Policy Implementation (Land Use Consents)	Policy & Regulation (Consents)	To be decided this month whether project tracking is to commence next month.
Clive River Dredging 2030	Asset Management (Regional Assets)	TBC
On Demand Public Transport (Napier trial)	Policy & Regulation (Transport)	TBC

Enforcement Actions		
64. There are 11 active prosecutions before the court, at various stages therefore not able to comment publicly on. There are three further investigations in progress likely to lead to prosecution.		
Date	Type of Enforcement Action	Status
Oct 2021	Burning prohibited items	Before the court – First appearance
Sep 2021	Burning prohibited items	Before the court – First appearance
Jun 2021	Discharge to land/water	Before the court – First appearance
Feb 21	Discharge to land that may enter water	Before the court – Plea to be entered
Jan 21	Discharge to air - odour	Before the court – Plea to be entered
Nov 20	Discharge to land that may enter water	Before the court – awaiting sentencing
Jul 20	Discharge to land that may enter water	Before the court – awaiting sentencing
Jun 20	Discharge to land that may enter water	Before the court – Plea to be entered
Jun 20	Discharge to land that may enter water	Before the court – Not Guilty Plea
Enforcement Mar 20	Discharge to land that may enter water	Before the court – awaiting sentencing

Environment Court Proceedings		
Date	Type of Proceedings	Status
June 2021	Three Environment Court appeals lodged against Independent Panel decisions made in June 2021 on submissions to Outstanding Water Bodies Plan Change (PC7).	Mediation amongst parties continues. Next mediation date scheduled with parties for mid July.
2021	Appeals to Environment Court on the Draft Water Conservation Order application for Ngauroro River.	Before the Environment Court. Hearing held in 2021. Awaiting Environment Court decision – no update since previous report.

Decision Making Process

67. Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Recommendation

That the Hawke's Bay Regional Council receives and notes the *Significant organisational activities looking forward through July 2022* staff report.

Authored by:

Mell Anderson
Project Manager Hill Country Erosion Scheme

Michael Bassett-Foss
RTRP Project Manager

Allan Beer
Team Leader Biosecurity - Animal Pests

Sarah Bell
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Approved by:

Katrina Brunton
Group Manager Policy & Regulation

Chris Dolley
Group Manager Asset Management

Iain Maxwell
Group Manager Integrated Catchment Management

Attachment/s There are no attachments for this report.

Subject: Call for minor items not on the Agenda

Reason for Report

1. This item provides the means for councillors to raise minor matters relating to the general business of the meeting they wish to bring to the attention of the meeting.
2. Hawke's Bay Regional Council standing order 9.13 states:
 - 2.1. "A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the Chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision or recommendation about the item, except to refer it to a subsequent meeting for further discussion."

Recommendations

3. That Council accepts the following *minor items not on the Agenda* for discussion as Item 18.

Topic	Raised by

Leeanne Hooper
Governance Team Leader

James Palmer
Chief Executive

Subject: Consultation on the future of our coastline

Reason for Report

1. This item presents the coastal hazards consultation document entitled *The future of our coastline* for Council adoption for consultation.

Officers' Recommendations

2. Staff recommend that the Council reviews the consultation document provided and resolves to adopt it ahead of consultation starting on 1 July 2022.
3. Staff also recommend the Council agrees that the planned consultation meets the requirements of section 82 of the Local Government Act 2002.

Background

4. HBRC has been working with the partner councils, mana whenua, coastal communities, and technical experts for more than eight years to develop the *Clifton to Tangoio Coastal Hazards Strategy 2021* (the Strategy). The process has been nationally recognised for collaborative coastal adaptation planning.
5. All partner councils – Napier City Council, Hastings District Council and HBRC - have legal responsibilities relating to natural hazards and climate adaptation, and these councils have equally and jointly funded the Strategy's development up to this point.
6. In the absence of clear direction in current legislation, difficult decisions over who should manage and fund the required works, including the 'public good' component of adaptive action, have stalled the development of the Strategy. Currently no physical works recommended in the Strategy are budgeted for in any of the partner councils' Long Term Plans.
7. An independent funding review, commissioned by the partner councils and led by Raynor Asher QC, found that HBRC is best placed to 'take charge' of all aspects of adapting to coastal hazards on the Clifton to Tangoio coast. This includes the transfer of all existing coastal assets (such as the rock revetments at Ahuriri and Clifton) to HBRC, to enable coordinated and consistent management along the coast.
8. The review also recommended an advisory committee be established to support HBRC as the lead agency, with the same membership as the existing Coastal Hazards Joint Committee.
9. The partner councils have signed a Memorandum of Transition which supports the recommendations in principle.
10. This represents a change in the status quo and would be a significant new activity for HBRC. Therefore, HBRC must consult the community and amend its Long Term Plan (LTP) to confirm this outcome.
11. While it was originally intended to seek an amendment to HBRC's LTP now, following input from Audit NZ, Council decided to defer this process to later in 2023. Instead, the Council is seeking the community's view now to test public sentiment ahead of the formal process, so it can proceed to develop the detail for the Strategy with knowledge of community views and thereby de-risk the future LTP consultation process.

Scope of the consultation

12. The scope of this consultation is whether HBRC should, in principle, take charge of coastal hazard adaptation between Clifton and Tangoio, subject to formal confirmation through its LTP.
13. This consultation does not include the content of the Strategy, funding to implement it, or how the rates are proposed to be allocated. If HBRC takes charge, it would be responsible for developing these matters, and would consult on them separately.
14. Submissions that are out of scope, such as feedback on the content of the Strategy, will not be accepted. People that make out-of-scope submissions will be informed in a timely matter that their submission will not be accepted. They will be given the opportunity to resubmit within the consultation timeframe, if desired and within the scope. This needs to be in the consultation timeframe. They will also be advised when consultation will occur on those other matters.

Content of the consultation

15. The attached consultation document (CD) incorporates feedback given by Councillors in the council workshops on 4 May and 8 June.
16. The CD comprises:
 - 16.1. What is the problem?
 - 16.2. Where we're at
 - 16.3. What is the proposal?
 - 16.4. What are the options?
 - 16.5. What are the coastal hazards?
 - 16.6. What works might be done under the Strategy?
 - 16.7. Next steps (including an indicative timeline)
 - 16.8. A submission form.

Consultation process

17. Consultation will run from 1 -31 July 2022. Submitters who wish to speak to their submission will have the opportunity to present to Council at a hearing on 22-23 August 2022.
18. To promote the consultation and encourage people to get involved we are using several platforms. These include HBRC's website, a media release, a public notice advert in Hawke's Bay Today, an advert in the July/August issue of BayBuzz, digital adverts, social media, and e-news.
19. We will post regularly on HBRC's Facebook page. Comments made on Facebook will also form part of the decision-making process.
20. Postcards will be distributed from 4 July to around 3,500 ratepayers in the Clifton to Tangoio coastal area directing them to HBRC's website to read the CD and fill in an online submission form. If people do not have access to a computer, they will be able to phone HBRC and request a paper submission form be posted. Printed submission forms will also be available at the Dalton Street office.

Next steps

21. At its meeting on 31 August, the Regional Council will be asked to decide in principle whether or not to take charge, subject to confirming the proposal through its Long Term Plan.
22. This will give the Regional Council confidence to finalise the Clifton to Tangoio Coastal Hazards Strategy 2120 and develop a proposal on how to fund Strategy implementation. Both elements will be subject to further consultation.

Strategic Fit

23. This consultation is an important step in progressing *the Clifton to Tangoio Coastal Hazards Strategy 2120*.
24. The Strategy's implementation is one of the 24 strategic goals in the Council's *Strategic Plan 2020-2025*, contributing to the focus area of sustainable and climate-resilient services and infrastructure: *By 2025 the Coastal Hazards Joint Committee is implementing its strategy to manage coastal hazards in Clifton to Tangoio and by 2040 for the rest of the region to adapt to foreseeable climate change risks to coastal communities out to 2100*.

Significance and Engagement Policy Assessment

25. Significant involvement and collaboration with coastal communities has been undertaken to date in the development process for the *Clifton to Tangoio Coastal Hazards Strategy 2120*.
26. Staff have assessed this consultation with HBRC's Significance and Engagement Policy and are working to the 'Consult' level of engagement.

Climate Change Considerations

27. The *Clifton to Tangoio Coastal Hazards Strategy 2120* is a key component of HBRC's climate change adaptation work. The stretch of coast between Clifton and Tangoio is the most developed and populated part of the region's coastline. Important strategic assets include Napier Port, Hawke's Bay Airport, the railway, State Highway 51, industry, popular recreational spaces, and thousands of homes.
28. The Strategy identifies nine priority units in the Clifton to Tangoio coastal area for immediate focus and recommends adaptive pathways or responses for each priority unit.
29. The Strategy is based on the premise that in many situations any form of coastal defence will only buy time as sea levels continue to rise.

Financial and Resource Implications

30. This consultation will incur external costs of around \$5,000. This includes advertising and the printing and distribution of the promotional postcards.
31. If HBRC does decide to take charge and lead the Strategy's implementation, there will be financial and resource implications for:
 - 31.1. Strategy development – HBRC will take primary responsibility to finish developing and consult on the Strategy. However, the partner councils have agreed to continue contributing equally and jointly until HBRC takes on the new activity, which if confirmed following consultation is planned to take effect from 1 July 2024. These costs are within existing budgets, with each council contributing \$100,000 per year.
 - 31.2. The transfer of coastal hazard assets – an agreement in principle to transfer specified assets has been established in a Memorandum of Transition. The actual transfer will occur subject to developing and agreeing further detail in an Asset Transfer Agreement. If this is confirmed, Hastings District Council and Napier City Council will transfer the ownership of existing infrastructure assets that manage coastal hazards to HBRC. HBRC will take over responsibility for the assets, such as ongoing maintenance, monitoring, any debt, and collecting associated rates. These costs and funding sources will take effect from the date the assets are transferred, which is proposed to be 1 July 2024.
 - 31.3. Strategy implementation – significant capital and operational funding is needed to implement the proposed works in the Strategy. This includes detailed design, securing and maintaining compliance with resource consents, construction, and ongoing maintenance. These costs and funding sources will be proposed and consulted on as part of the next stage.

Decision Making Process

32. Council and its committees are required to make every decision in accordance with the requirements of the Local Government Act 2002. Staff have assessed the requirements in relation to this item and have concluded:
 - 32.1. This decision to embark on public consultation does not significantly alter the service provision or affect a strategic asset, nor is it inconsistent with an existing policy or plan.
 - 32.2. The use of the special consultative procedure is not prescribed by legislation for this stage of consultation.
 - 32.3. The decision to initiate consultation is not significant under the criteria contained in Council's adopted Significance and Engagement Policy.
 - 32.4. The persons affected by this decision are all people with an interest in the region's management of coastal hazards.

Recommendations

That Hawke's Bay Regional Council:

1. Receives and considers the *Consultation on the future of our coastline* staff report.
2. Agrees to the public consultation period proposed, being 1-31 July 2022.
3. Agrees that public consultation will be carried out in accordance with section 82 of the LGA 2002.
4. Adopts the attached consultation document *The future of our coastline* for consultation.
5. Delegates to the Group Manager Asset Management authority to make any required minor amendments or edits to the consultation document prior to publishing.

Authored by:

Simon Bendall
Coastal Hazards Strategy Project Manager

Drew Broadley
Communications & Engagement Manager

Desiree Cull
Strategy & Governance Manager

Mandy Sharpe
Project Manager

Approved by:

Chris Dolley
Group Manager Asset Management

Attachment/s

- 1  The future of our coastline consultation document Under Separate Cover

**Subject: Biosecurity Working Party partial Regional Pest Management Plan Review
consultation recommendations**

Reason for Report

1. This item presents the Biosecurity Working Party's (BWP) recommendations to Council to adopt the Regional Pest Management Plan (RPMP) proposal for consultation, in accordance with the BWP Terms of Reference.

Executive Summary

2. Staff are proposing to transition the Possum Control Area programme (PCA programme) from land occupier responsibility to Council-managed contractor delivery. To achieve this, a partial plan review is required to amend the RPMP. A key step in this review process is to publicly notify a proposal under Sections 70-71 of the Biosecurity Act 1993. This proposal outlines why the change to possum control is being proposed, what changes are required to the RPMP and broadly what benefits and challenges are associated with the proposed change.

Background

3. Arising from a section 17a efficiency and effectiveness review undertaken in August 2020 of Council's Biosecurity activities, Council instructed staff, in May 2021, to undertake a partial review of the RPMP to enable a change from the current landowner-responsibility method of possum control delivery to Council-led control using contractors.
4. To enable the review, provide for double-debate through the decision making process, and meet the requirements of the Biosecurity Act (BSA), Council established a sub-committee to undertake the groundwork for the review process and delegated the Biosecurity Working Party (BWP), via its Terms of Reference (ToR), to make the necessary decisions to progress the review. Specifically, the BWP ToR tasks the sub-committee:
 - 4.1. *To determine whether the Proposal meets the requirements of sections 70 and 71 of the BSA and make recommendations to the Regional Council on that*
 - 4.2. *To hear submissions on the Proposal and receive and consider recommendations reports from staff*
 - 4.3. *To make a recommendation to the Regional Council (or a committee of Council) on whether sufficient consultation has been undertaken on the Proposal under section 72 of the BSA and that the issues raised in consultation have been considered*
 - 4.4. *To approve the preparation of an amendment to the RPMP and which body is to be the management agency*
 - 4.5. *To consider the amendment to the RPMP and determine that the requirements of section 73 and 74 of the BSA have been met*
 - 4.6. *To prepare a written report under 75(1) of the BSA and make recommendations to the Regional Council as to its decision on the amendment to the RPMP*
 - 4.7. *To discuss wider matters relating to the proposal including resourcing, timing of implementation and options for delivery and make recommendations to the Regional Council (or a committee of Council) on those matters.*
5. At a workshop in December 2021, Council provided guidance on both funding and implementation timeframes for managing contracts at scale. It was recommended that any

changes to funding needed to be considered alongside other rating impacts across the organisation. This process will be undertaken as part of the upcoming Revenue and Financing policy review.

6. Council also provided guidance that there was no additional scope to increase rates over the next two years to begin the implementation of large-scale contracting for possum control. This implementation would begin in July 2024 subject to it having been approved through the 2024-2034 Long Term Plan process.
7. Factoring in the above funding and implementation timelines, the Proposal for this consultation outlines why the change to possum control is being proposed, what changes are required to the RPMP and broadly what the benefits and challenges associated with the change are – to enable an ‘in principle’ decision on whether the change should be made.
8. With this approach, further consultation on the proposal, as per BSA section 72 to determine specific rates levels, etc will be undertaken through the 2024-2034 LTP process, in full knowledge of the Council’s Revenue & Financing Policy review decisions.

Discussion

9. To arrive at the recommendations to Council contained within this agenda item, the BWP met on 16 June 2022 to consider the Proposal and supporting documents for the Possum Control Area partial RPMP review consultation. Feedback from the BWP included:
 - 9.1. An executive summary in the Proposal would be useful, particularly for readers to understand the context of what is being proposed without the need to read the entire document. This is being developed by staff.
 - 9.2. More emphasis on the biodiversity benefits of pest control could be made, particularly for urban ratepayers who will be paying more for it if this change results in a different ‘split’ for general/targeted rates. This has been addressed by staff in the supporting documents.
 - 9.3. Some rating impact examples could be included in the proposal for differing enterprises and urban rating units, so that the public could see how this proposal would potentially impact their rates.
 - 9.3.1. While this is desirable, the Revenue and Financing policy review that Council is considering right now provides some complexity and potentially puts processes under the BSA and Local Government Act at odds. In order for the example table to be considered a reliable dataset, there would need to be a large cross-section of comparable properties used as samples so as to avoid bias and ensure the integrity of the Finance and Revenue policy review process.
 - 9.3.2. Given current staff capacity, staff are suggesting that the Proposal documents are confirmed now, without the rating examples, and that this be provided as soon as possible, as additional information to support the Proposal. Staff also note that the requested information is not a legal requirement for the Proposal, but acknowledge it adds value and context for the reader.
10. The Consultation Document and supporting documents attached have been amended to reflect the above feedback from the BWP.
11. Discussions at the 16 June BWP meeting also noted that:
 - 11.1. Feedback from stakeholders spoken to during pre-engagement on the proposed change has been positive to date.
 - 11.2. The intention of the proposal is to reach a decision on whether to change to a Council managed contractor delivered possum control programme.

Decision Making Process

12. Council and its committees are required to make every decision in accordance with the requirements of the Local Government Act 2002 (the Act). Staff have assessed the requirements in relation to this item and have concluded:
 - 12.1. The decisions associated with entering into public consultation do not in themselves significantly alter the service provision or affect a strategic asset, nor are they inconsistent with an existing policy or plan.
 - 12.2. The public consultation process for the partial review of the Regional Pest Management Plan is prescribed by the Biosecurity Act.
 - 12.3. The decisions associated with entering into public consultation are to be made in accordance with the criteria contained in Council's adopted Significance and Engagement Policy.
 - 12.4. The persons affected by this decision are members of the public and organisations with an interest in possum control and biodiversity.
13. The recommendations to Council have been specifically considered by the Biosecurity Working Party in accordance with its Terms of Reference, being:

Specific responsibilities of the BWP are

- 13.1. To determine whether the Proposal meets the requirements of sections 70 and 71 of the BSA and make recommendations to the Regional Council on that
- 13.2. To discuss wider matters relating to the proposal including resourcing, timing of implementation and options for delivery and make recommendations to the Regional Council (or a committee of Council) on those matters.

Delegations

- 13.3. The BWP is formed under Schedule 7 of the Local Government Act 2002 (**LGA**), with delegated authority to carry out activities within its terms of reference including the duties, powers and functions of the Hawke's Bay Regional Council:
 - 13.3.1. Set out in sections 71 to 74 (excluding sections 72(5) and 100D(6)(b)) of the BSA
 - 13.3.2. Under the LGA to conduct a hearing of submissions on the Proposal
 - 13.3.3. Set out in sections 75(1) and (2) of the Biosecurity Act 1991 to prepare a written report on the Proposal and make recommendations to the Regional Council as to Council's decision on the RPMP.

Recommendations

The Biosecurity Working Party recommends that Hawke's Bay Regional Council:

1. Receives and notes the *Biosecurity Working Party partial Regional Pest Management Plan review consultation recommendations* staff report.
2. Notes that the use of a public consultation process is required by the Biosecurity Act for amending the HBRC Regional Pest Management Plan.
3. Agrees that section 70 of the Biosecurity Act 1993 has been complied with in relation to the Possum Control Area partial Regional Pest Management Plan Review Proposal, as documented by the *HBRC s70 and s71 Analysis of RPMP partial plan review*.
4. Agrees that the matters in section 71 of the Biosecurity Act 1993 have been addressed in relation to the Possum Control Area partial Regional Pest Management Plan Review Proposal as documented by the *HBRC s70 and s71 Analysis of RPMP partial plan review*.

5. Agrees that the proposal for the partial Regional Pest Management Plan review to enable a change to the delivery of Possum Control will be publicly notified on 1 July 2022 for a period of submissions until 31 July 2022.
6. Authorises the Chief Executive to make amendments of minor effect or to correct any minor errors to the Possum Control Area Partial Regional Pest Management Plan Review Proposal and supporting documents prior to public notification.
7. Agrees that the Biosecurity Working Party, as delegated by its Terms of Reference, will hear verbal submissions if required, and make decisions on the submissions and the Proposal in the form of recommendations to the Regional Council for final decisions on whether to proceed with the change to Council-managed delivery of possum control.

Authored by:




Lauren Simmonds
Project Manager - Biosecurity Review

Mark Mitchell
Team Leader Principal Advisor Biosecurity
Biodiversity

Approved by:

Iain Maxwell
Group Manager Integrated Catchment
Management

Attachment/s

- | | | |
|--|---|----------------------|
| 1  | PCA partial RPMP review proposal | Under Separate Cover |
| 2  | Cost Benefit Analysis and Cost Allocation Report | Under Separate Cover |
| 3  | HBRC s70 and s71 Analysis of RPMP partial plan review | Under Separate Cover |

Subject: Report and recommendations from the Māori Committee**Reason for Report**

1. This item provides a brief summary of discussions at the 8 June Māori Committee meeting along with recommendations for Council's consideration, and provides the opportunity for the Co-chairs to add additional context as they wish.

Agenda Items

2. The regular **Take Ripoata ā Takiwā – Taiwhenua Representatives' updates** covered:
 - 2.1. The **Te Taiwhenua o Tamatea** report highlighted the two-day wānanga on 9-10 March which focused on Te Mana o Te Wai, Heretaunga Groundwater and Lower Tukituki.
 - 2.2. The **Wairoa Taiwhenua** report highlighted current kōrero at marae regarding the Kotahi Plan and wānanga on Te Mana o Te Wai, and noted that Restorative Justice is working with the community to find appropriate restorative measures to address AFFCO's continued breaching of discharge consent conditions.
 - 2.3. The **Te Whanganui-ā-Orotu** report highlighted challenges with Covid-19 and reduced income due to cancellation of marae bookings, their submission on the development of Mission Hills subdivision and raised concerns about recent tuna/eel deaths in the Ruahapia stream.
3. The **HBRC Chair and Chief Executive's verbal updates** covered, amongst other things, the current pressures on the organisation with flu and Covid-19, Quarter 3 financial reports, upcoming consultation on HBRC taking the lead on Coastal Hazards activities, the MyWay launch, a proposed change to the way possum control is delivered, the all-inclusive governance arrangement (All Governors Hui) for the development of Kotahi, and a national review of Civil Defence including how to integrate tangata whenua in the CDEM framework.
4. The **Kaitiaki Board presentation by Paul Ratapu** provided information about the Board's activities and current projects including quarterly meetings at marae along the coast, a focus on tāngata kaitiaki working together, and gathering information on mātauranga Māori. The presentation also highlighted:
 - 4.1. The *Ngā-Huruhuru-Waitai-o-Tangaroa* project funded by the Ministry for Primary Industries (MPI) which commenced in August/September 2021 and provides the basis for securing future investment for a developmental programme to increase marine sustainability of kapata kai across the region of Ngāti Kahungunu. Tāngata kaitiaki, hapū, marae and customary gatherers will wānanga to assess capability and develop the programme which will uphold the tikanga of mahinga kai alongside the current fisheries management regime.
 - 4.2. A training plan is being developed for delivery in July 2022 with 3 key focus areas of Fisheries Management Plans, Water Safety and Compliance.
5. The **Governance support for development of the Kotahi Plan** item sought a formal commitment from the Māori Committee to an All Governors approach to support the development of Kotahi. Discussions covered:
 - 5.1. Concerns that tāngata whenua are severely under resourced to act on major pieces of policy.
 - 5.2. HBRC will be supporting tāngata whenua with regards to capability and capacity throughout the project.

- 5.3. The Māori Committee agreed the recommendations as proposed, to work in partnership with elected members, Post Settlement Governance Entities (PSGEs) and the Regional Planning Committee on an All Governance group to workshop and make decisions on Kotahi.
6. The **Operational Land Asset Policy** item sought feedback on the proposed policy from the Māori Committee prior to Council adoption. The purpose of the policy is to provide a framework for staff to use to assess applications for operational land to be transferred. Discussions covered:
 - 6.1. The policy aligns with the desire to recognise the cultural connection and whakapapa of tāngata whenua to land and water.
 - 6.2. The Committee endorsed the policy as proposed.
7. The **Regional Water Security Programme update** outlined Hawke's Bay's goals to ensure long-term, climate-resilient and secure supplies of freshwater and provided evidence of the growing gap between freshwater supply and demand as well as investigating if above groundwater storage is possible and regenerative ways to use water.
8. The **3D Aquifer Mapping project status update (SkyTEM)** item provided an update on Stage 4 of the project which involves correcting altitude data, removing electromagnetic noise and artefacts, and creating resistivity models in the Poukawa, Ōtane, Heretaunga and Ruataniwha aquifers. Next steps include:
 - 8.1. finalising borehole reports and data for the Ruataniwha Model Inventory report
 - 8.2. accumulated clay thickness and Hydrostratigraphic clustering
 - 8.3. refinement of the Heretaunga Plains numerical groundwater model
 - 8.4. summarising findings into StoryMap, including webmaps for exploring the data.
9. The **June 2022 Statutory Advocacy update** item provided a regular update from the Policy team on proposals forwarded to the Regional Council for comment.
10. The **Reports from Regional Council and Committee Meetings** item provided information from recent meetings attended by the Committee Co-chairs and representatives on Council committees, and the opportunity for the Māori Committee representatives to discuss any matters of particular interest arising from those meetings.
11. The **Significant Organisational Activities Looking Forward** through May 2022 item highlighted significant areas of Council activity as provided to the 25 May 2022 Regional Council meeting.

Decision Making Process

12. The items were specifically considered by the Māori Committee on 8 June 2022 and are now the subject of the following recommendations to Council.

Recommendations

1. That Hawke's Bay Regional Council receives and notes the *Report and recommendations from the Māori Committee* including the following Māori Committee resolutions.

Governance support for development of the Kotahi Plan

- 1.1. Agrees to work in partnership with the elected members (councillors) and Post Settlement Governance Entities of the Regional Planning Committee to:
 - 1.1.1. lead out the Kotahi engagement with tāngata whenua and the community in the takiwā.
 - 1.1.2. consider and endorse the decisions which are required to progress the development of the Kotahi Plan through to notification.

- 1.1.3. combine the Māori Committee and Regional Planning Committee meetings to form an All HBRC Governors group to workshop and make decisions on Kotahi.
2. The Māori Committee recommends that Hawke's Bay Regional Council:
 - 2.1. Agrees that the decisions to be made are not significant under the criteria contained in Council's adopted Significance and Engagement Policy, and that the Committee can exercise its discretion and make decisions on this issue without conferring directly with the community or persons likely to have an interest in the decision.

Operational Land Asset Policy

- 2.2. Adopts the *Operational Land Asset Policy* as endorsed by the Māori Committee.

Reports received

- 2.3. Notes that the following reports were provided to the Māori Committee.
 - 2.3.1. Regional Water Security Programme update
 - 2.3.2. 3D Aquifer Mapping project status update (SkyTEM)
 - 2.3.3. June 2022 Statutory Advocacy update
 - 2.3.4. Reports from Regional Council and Committee meetings
 - 2.3.5. Significant organisational activities looking forward through June 2022
 - 2.3.6. Partnership survey.

Authored by:

Annelie Roets
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Leeanne Hooper
Team Leader Governance

Approved by:

Pieri Munro
Te Pou Whakarae

Attachment/s

There are no attachments for this report.

Subject: Report and recommendations from the Regional Planning Committee

Reason for Report

1. This item provides a brief summary of discussions at the 15 June Regional Planning Committee meeting along with recommendations for Council's consideration, and provides the opportunity for the Co-chairs to add additional context as they wish.

Agenda Items

2. **Regional Planning Committee Tāngata Whenua representation on Council's committees**
sought updated appointments to committees in light of changes to some of the PSGE appointees. The committee resolved to appoint:
 - 2.1. Allana Hiha as a member of the Environment and Integrated Catchments Committee
 - 2.2. Keri Ropiha as a member of the Corporate and Strategic Committee
 - 2.3. Laura Kele as a member of the Hearings Committee in addition to Mike Mohi as previously appointed, and
 - 2.4. Apiata Tapine as the representative on the Hawke's Bay Regional Council, with speaking rights only.
3. The **Governance support for development of the Kotahi Plan** item sought a formal commitment from the Regional Planning Committee to an All Governors approach to support the development of Kotahi. Discussions covered:
 - 3.1. This item was presented to the Māori Committee on 8 June, requesting their formal commitment to the collaborative All HBRC Governors approach to the development and decision-making for Kotahi.
 - 3.2. The aim of the All HBRC Governors approach is to ensure Te Ao Māori is appropriately embedded in Kotahi.
 - 3.3. Combining the Māori and Regional Planning committees for the development of Kotahi will recognise the Māori Committee in decision-making to ensure that values, visions and environmental outcomes are met, in particular with marae/hapu who taiwhenua have the greatest connection with a critical part of engagement at the takiwā level.
 - 3.4. At an earlier All Governors hui a working party including 3 members of the RPC tāngata whenua, to work alongside the Policy Team to develop the Kotahi programme, was discussed and thought it was agreed but have heard nothing since.
 - 3.5. Decisions will be made on the content of the Kotahi Plan along the way, which will be separate from decisions to notify the Plan that can only be made by the RPC and Council. The Māori Committee will consider and endorse content decisions prior to RPC's recommendations to the Regional Council to adopt the Kotahi Plan.
 - 3.6. This is a new way of working together specifically for the Kotahi Plan and will retain the role and purpose of the RPC in accordance with the Hawke's Bay RPC Act 2015.
4. The **Operational Land Asset Policy** item sought feedback on the proposed policy from tāngata whenua to inform Council's decision-making. The purpose of the Policy is to provide a framework for staff to use to assess applications and understand the technical aspects of the land to determine whether it is indeed surplus. Discussions covered:
 - 4.1. This Policy is primarily in relation to lands that were taken from Māori under the Public Works Act and opportunities for tāngata whenua to be involved in regaining access to their land.

- 4.2. Various options are available for consideration for funding the costs of the review.
5. The **Regional Water Security Programme update** highlighted:
 - 5.1. The Regional Water Assessment report, which provides valuable information about how much water is being used now, by who, how much we will need in future, and how to better manage demand given the forecast impacts of climate change, will be released at the end of July 2022.
 - 5.2. The RWS programme presents options for decision makers on water security and the goal is to ensure Hawke's Bay has long-term, climate-resilient and secure supplies of freshwater for all.
 - 5.3. Currently investigating whether above-ground water storage is viable for the Heretaunga Plains.
 - 5.4. The RPC appointed Keri Ropiha to actively participate in Water Security solutions and discussions and update the RPC accordingly.
6. The **Policy Projects update** item provided information on policy development projects currently underway including TANK and Outstanding Water Bodies Plan Change appeals.
7. The **June 2022 Statutory Advocacy update** item information on proposals forwarded to the Regional Council as part of the Council's Statutory Advocacy project, including the National Policy Statement for Indigenous Biodiversity (NPS-IB) exposure draft, an exposure draft for the National Environmental Standards and National Policy Statement for Freshwater Management around wetland provisions, and a draft submission on the Draft National Adaptation Plan lodged on 3 June.

Decision Making Process

8. The items were specifically considered by the Regional Planning Committee and are now the subject of the following recommendations to Council.

Recommendations

1. That Hawke's Bay Regional Council receives and considers the *Report and recommendations from the Regional Planning Committee* staff report, including the following resolutions of the Committee, being:

Governance support for development of the Kotahi Plan

- 1.1. Agrees to work in partnership with the Māori Committee and elected council representatives to:
 - 1.1.1. lead out the Kotahi engagement with tāngata whenua and the community in the takiwā
 - 1.1.2. support the role of the Māori Committee to consider and endorse the decisions which are required to progress the development of the Kotahi Plan through to notification
 - 1.1.3. combine the Māori Committee and Regional Planning Committee meetings to form an All HBRC Governors Group for the development of Kotahi plan and decision-making process, subject to the requirements of the Hawke's Bay Regional Planning Committee Act 2015.
2. The Regional Planning Committee recommends that Hawke's Bay Regional Council:
 - 2.1. Agrees that the decisions to be made are not significant under the criteria contained in Council's adopted Significance and Engagement Policy, and that Council can exercise its discretion and make decisions on this issue without conferring directly with the community or persons likely to have an interest in the decision.

Regional Planning Committee Tāngata Whenua representation on Council's committees

- 2.2. Formally confirms the appointment of tāngata whenua representatives to Council Committees of:
 - 2.2.1. **Allana Hiha** as a member of the Environment and Integrated Catchments Committee.
 - 2.2.2. **Keri Ropiha** as a member of the Corporate and Strategic Committee.
 - 2.2.3. **Laura Kele** as a member of the Hearings Committee in addition to Mike Mohi as previously appointed.
 - 2.2.4. **Apiata Tapine** as the representative on the Hawke's Bay Regional Council, with speaking rights only.
- 2.3. Confirms that the remuneration to be paid for attendance at Regional Council and Committee meetings is \$452 per meeting plus associated travel costs reimbursement. This will be paid upon approval of an eligible travel claim form submitted by the tāngata whenua representative.

Operational Land Asset Policy

- 2.4. Adopts the *Operational Land Asset Policy* as endorsed by the Regional Planning Committee.

Reports received

- 2.5. Notes that the following reports were provided to the Committee.
 - 2.5.1. Regional Water Security Programme update
 - 2.5.2. Policy Projects update
 - 2.5.3. June 2022 Statutory Advocacy update.

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Approved by:

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Group Manager Policy & Regulation

Pieri Munro
Te Pou Whakarae

Attachment/s

There are no attachments for this report.

Subject: Report and recommendations from the Corporate and Strategic Committee

Reason for Report

1. The following matters were considered by the Corporate and Strategic Committee (C&S) meeting on 1 June 2022 and the recommendations agreed are now presented for Council's consideration alongside any additional commentary the Chair, Councillor Neil Kirton, wishes to offer.

Agenda items

2. The **Annual Plan 2022-2023 for adoption** item presented the Annual Plan for recommending to the Regional Council for adoption. Discussions on the day highlighted:
 - 2.1. Small adjustments or variances to the 2022-2023 budgets (yr 2 of 21-31 LTP) have been made while managing increasing cost pressures, including higher inflation, interest rates and a competitive employment and constrained contracting market.
 - 2.2. Council's ambitious programme of work to respond to climate change, freshwater and biodiversity challenges as well as innovations in public transport continues and budget holders will continue to work to ensure levels of service outlined in the LTP are being delivered.
 - 2.3. Significant underspends in capital projects (mainly borrowing that has not been drawn down) in local government sector, across the country, and may require carry forwards which will be brought to Council for decisions in July/August.
3. The **Regional Sector Shared Services Council Controlled Organisation (RSSCCO)** item sought a recommendation to the Regional Council on whether to participate in a Regional Sector Shared Services Council Controlled Organisation, having considered the points raised through the submissions process.
4. The quarterly **Organisational performance report for the period 1 January - 31 March 2022** noted that the Omnicron variant of Covid-19 has continued to impact on Council's performance. The reports highlighted:
 - 4.1. Staff turnover of 7%
 - 4.2. Dashboard now includes Strategic Projects report with traffic light status for Risk, Schedule and Budget as well as a sample of measures from the new Customer Experience Software (Zendesk).
5. The quarterly **Financial report for the period to 31 March 2022** noted that Covid-19 continues to disrupt delivery of work programmes. The report and discussions highlighted:
 - 5.1. Staff costs and overheads have reached 99% of budget, with Operating Expenditure at 91% and Capital Expenditure at 47%.
 - 5.2. Largest budget impacts are from Kotahi, IRG flood and river control improvements, and regional water security, with these high priority projects likely to require budget carry forwards to complete delivery.
 - 5.3. Unspent Erosion Control Scheme Control Scheme (ECS) budgets will be relinquished and not carried forward.
6. The **Operational Land Asset Policy** item presented a proposed policy for feedback and recommendation to the Regional Council for adoption. It was agreed that the policy would be

presented to the 8 June Māori Committee and 15 June Regional Planning Committee meetings for consideration and potential endorsement to the Regional Council along with the C&S recommendations.

7. The **HBRIC Ltd quarterly update** item noted:
 - 7.1. Despite very challenging market and operational conditions, including supply chain delays, Napier Port has delivered on dividend expectations
 - 7.2. FoodEast food innovation hub budgets have been reset to account for inflated construction costs, and the building re-design and re-pricing work is in progress.
8. The **Report from the Finance, Audit and Risk Sub-committee** highlighted:
 - 8.1. An external review of the Council's Health and Safety is going to be undertaken to ensure legislative compliance.
 - 8.2. There were no high priority findings from the **Fraud internal audit**; however, key policies for managing fraud and corruption risks require review and updating, and staff training on fraud risks, awareness and policies will be undertaken as a matter of priority.
 - 8.3. Stage IV of the **Risk maturity roadmap** has been put on hold due to Covid-19 disruptions however, reviews of Council's risk appetite statements and the Risk Management policy and framework will continue to be progressed in the meantime.
9. The **HBRC People Plan** was presented and focusses on the three key areas of Leadership, People Experience and a Sustainable workforce. Highlights of the plan include:
 - 9.1. Development of a leadership programme for current and aspiring leaders
 - 9.2. Development of centrally coordinated generic training
 - 9.3. Targeted initiatives and interventions around critical skill dependencies and development of a competency framework to address various areas including Māori cultural competencies.
10. The **Health, safety and wellbeing Strategic Plan** was presented, and highlighted:
 - 10.1. The intention of the Plan is to build on sustainable integration of health, safety (H&S) and wellbeing across Council.
 - 10.2. During the Covid period, HBRC was consistently reviewing systems and processes to ensure relevance and currency.
 - 10.3. Currently trialling digitising daily risk management for staff in the Integrated Catchment Management group, with the intention to roll that out across the organisation alongside risk management education.
11. The **HBRC Forestry** item presented details of Council's forestry assets including Tūtira Regional Park and mānuka plantation, erosion-control forests, commercial and native forests, and a significant carbon portfolio. The information about the Council's forestry portfolio will inform the development of a Carbon policy in 2023.

Decision Making Process

12. Council and its committees are required to make every decision in accordance with the requirements of the Local Government Act 2002 (the Act). Staff have assessed the requirements in relation to this item and have concluded:
 - 12.1. Given the items were specifically considered by the Corporate and Strategic Committee on 1 June 2022, Council can exercise its discretion and make decisions without consulting directly with the community or others having an interest in those in accordance with the following recommendations.

Recommendations

The Corporate and Strategic Committee recommends that Hawke's Bay Regional Council:

1. Receives and considers the *Report and recommendations from the Corporate and Strategic Committee*.
2. Agrees that the decisions to be made are not significant under the criteria contained in Council's adopted Significance and Engagement Policy, and that Council can exercise its discretion and make decisions on these issues without conferring directly with the community or persons likely to have an interest in the decision.

Annual Plan 2022-2023 for adoption

3. Adopts the Annual Plan 2022-2023 in accordance with the Local Government Act 2002.
4. Delegates to the Chief Financial Officer authority to make any required minor amendments or edits to the Annual Plan 2022-2023 prior to publishing.

Regional Sector Shared Services Council Controlled Organisation

5. Agrees to participate in a Regional Sector Shared Services Council Controlled Organisation.

Operational Land Asset Policy

6. Adopts the *Operational Land Asset Policy* as proposed.

Reports Received

7. Notes that the following reports were provided to the Corporate and Strategic Committee:
 - 7.1. Organisational performance report for the period 1 January - 31 March 2022
 - 7.2. Financial report for the period to 31 March 2022
 - 7.3. HBRIC Ltd Quarterly Update
 - 7.4. Report from the Finance, Audit and Risk Sub-committee
 - 7.5. HBRC People Plan
 - 7.6. Health, safety and wellbeing Strategic Plan
 - 7.7. HBRC Forestry.

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Approved by:

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James Palmer
Chief Executive

Attachment/s

- | | | |
|------------|---|----------------------|
| 1 ➡ | Operational Land Asset Policy | Under Separate Cover |
| 2 ➡ | Operational land asset policy - decision tree | Under Separate Cover |
| 3 ➡ | 2022-2023 Annual Plan | Under Separate Cover |

Subject: Setting of the Rates for 2022-2023 Financial Year

Reason for Report

1. This item is to enable Council to collect its budgeted rates revenue for the 2022-23 financial year.
2. It follows the legal process, under the Local Government (Rating) Act 2002, for Council to set the rates for the period 1 July 2022 to 30 June 2023.

Executive Summary

3. In the previous item (Item 11: Report and recommendations from the Corporate & Strategic Committee) Council has adopted the 2022-23 Annual Plan.
4. The next step after adopting the Annual Plan (which sets the budget for the year) is to set the rates to enable Council to collect rates for the year. The budget must be set before the rates are set which explains the order of items on the agenda.
5. After Council has passed the resolutions setting the rates staff can start preparing to send out rate assessments to all ratepayers. The 2022-23 rates will be due for payment on 20 September 2022.

Background

6. The Local Government (Rating) Act 2002, Section 23 sets out the procedure for setting rates, with the main considerations being that rates must:
 - 6.1. be set by a resolution of the local authority
 - 6.2. relate to a financial year
 - 6.3. be set in accordance with relevant provisions of the local authority's Long-term Plan and the Funding Impact Statement for the relevant financial year.
7. The Local Government (Rating) Act 2002, sections 13 and 14 (General Rate) section 15 (Uniform Annual General Charge) and sections 16, 17 and 18 (Targeted Rates) explains how each such rate is to be set.
8. Council has approved the 2022-23 level of rates to be collected, along with the calculation factors in the Funding Impact Statement, as included in the 2022-23 Annual Plan which has been adopted at this meeting.

Decision Making Process

9. Council is required to make a decision to set rates in accordance with the requirements of the Local Government (Rating) Act 2002 (the Act) including Section 23.

Recommendations

That Hawke's Bay Regional Council:

1. Confirms that the decisions to be made on the setting and assessing of rates cover information in the Funding Impact Statement for the 2022-23 year as included in the 2022-23 Annual Plan as required by Section 93 of the Local Government Act 2002.
2. Sets the following rates for the 2022-23 financial year under the Local Government (Rating) Act 2002, on rating units in the region for the financial year commencing on 1 July 2022 and ending on 30 June 2023. These rates are set in accordance with the relevant provisions of the 2022-23 Annual Plan's Funding Impact Statement and are inclusive of GST.

- 2.1. A **general rate** is set under sections 13, and 131 of the Local Government (Rating) Act 2002 on an estimate of projected land value as per the following table.

Rate description	Districts	Rates set on	Calculation factor	Estimated rates revenue 2022-23
General Rate		Land Value	Cents in \$	
	Napier City	Land Value	0.03220	2,977,841
	Hastings District	Land Value	0.03594	5,166,798
	Wairoa District	Land Value	0.02773	1,613,221
	Central HB District	Land Value	0.02355	668,810
	Taupō District	Land Value	0.03395	22,633
	Rangitikei District	Land Value	0.02623	4,314
	TOTAL			10,453,617

- 2.2. A **uniform annual general charge** is set at \$70.43 per separately used or inhabited part of a rating unit (SUIP) under section 15(1)(b) of the Local Government (Rating) Act 2002 as per the following table.

Rate description	Districts	Rates set on	Calculation factor	Estimated rates revenue 2022-23	
Uniform Annual General Charge		No. of SUIPs	Per SUIP		
	Napier City	Fixed Amount	28,243	70.43	1,989,021
	Hastings District	Fixed Amount	34,453	70.43	2,426,369
	Wairoa District	Fixed Amount	6,865	70.43	483,443
	Central HB District	Fixed Amount	5,143	70.43	362,219
	Taupō District	Fixed Amount	55	70.43	3,873
	Rangitikei District	Fixed Amount	1	70.43	70
	TOTAL		74,760		5,264,995

- 2.3. The following **differential targeted rates**, as described in the Funding Impact Statement, are set under sections 16,17 & 18 of the Local Government (Rating) Act 2002 as per the tables following.

- 2.3.1. Heretaunga Plains Flood Control Scheme
Rates set on an estimate of projected capital value based on the location of each property.

Rate description	Districts	Rates set on	Differentials	Calculation factor	Estimated rates revenue 2022-23
Heretaunga Plains Flood Control Scheme			Location	Cents in \$	
	Napier City	Capital Value	Direct	0.00862	1,143,896
	Napier City	Capital Value	Indirect	0.00215	420,045
	Hastings District	Capital Value	Direct	0.00979	1,410,966
	Hastings District	Capital Value	Indirect	0.00244	674,896
	TOTAL				3,649,803

2.3.2. Upper Tukituki Flood Control Scheme
Rates set on land value based on the location of each property.

Rate description	Districts	Rates set on	Differentials	Calculation factor	Estimated rates revenue 2022-23
Upper Tukituki Flood Control Scheme			Location	Cents in \$	
	Central HB District	Land Value	A - F1 100	0.34284	148,475
	Central HB District	Land Value	B - F2 75	0.25713	244,377
	Central HB District	Land Value	C - F3 50	0.17143	135,196
	Central HB District	Land Value	D - F4 25	0.08571	151,435
	Central HB District	Land Value	E - F5 10	0.03429	95,617
	Central HB District	Land Value	F - F6 1	0.00343	104,805
	Central HB District	Land Value	U1 25	0.08571	77,028
	Central HB District	Land Value	U2 15	0.05142	11,412
	Central HB District	Land Value	U3 10	0.03429	17,757
	Central HB District	Land Value	U4 1	0.00343	17,998
	Hastings District	Land Value	E - F5 10	0.04445	\$1,814
	Hastings District	Land Value	F - F6 1	0.00445	\$3,440
TOTAL					\$1,009,356

2.3.3. Various Streams and Drainage Schemes

2.3.3.1. Napier, Meeanee & Puketapu – land value based on land use

2.3.3.2. Karamu & Tributaries - land value based on land use

2.3.3.3. Brookfields & Awatoto - land value based on land use

2.3.3.4. Clive & Muddy Creek - land value based on land use

2.3.3.5. Poukawa Drainage – land value based on location

Rate description	Districts	Rates set on	Differentials	Calculation factor	Estimated rates revenue 2022-23
Napier, Meeanee & Puketapu			Land Use	Cents in \$	
	Napier City	Land Value	Urban (D1)	0.01747	\$968,408
	Napier City	Land Value	Industrial (DI 1)	0.06988	\$272,857
	Hastings District	Land Value	Rural (D1)	0.01950	\$34,220
TOTAL					\$1,275,485
Karamū & Tributaries			Land Use	Cents in \$	
	Hastings District	Land Value	Urban (D2)	0.02505	\$1,111,602
	Hastings District	Land Value	Industrial (DI 2)	0.10021	\$382,006
TOTAL					\$1,493,608
Brookfields Awatoto	Napier City	Land Value	Urban (D7)	0.08173	\$106,380
	Napier City	Land Value	Industrial (DI 7)	0.32692	\$78,494
	TOTAL Brookfields Awatoto				\$184,874
Clive Muddy Creek	Hastings District	Land Value	Urban (D8)	0.05889	\$225,807
	Hastings District	Land Value	Industrial (DI 8)	0.23554	\$64,232
	TOTAL				\$290,040
Poukawa Drainage Special Rating Scheme	Hastings District	Land Value	A - PO1	0.35259	\$38,844
	Hastings District	Land Value	B - PO2	0.05877	\$1,791
	Hastings District	Land Value	C - PO3	0.01175	\$763
	TOTAL				\$41,399

2.3.3.6. Paeroa Drainage – Area based on location

2.3.3.7. Ohuia, Whakaki – Area based on location

2.3.3.8. Upper Makara – Area based on location

Rate description	Districts	Rates set on	Differentials	Calculation factor	Estimated rates revenue 2022-23
Paeroa Drainage Scheme Special Rating Area			Location	Cents per hectare	
	Wairoa District	Area Basis	A	7,935.37	\$14,900
	Wairoa District	Area Basis	B	5,157.99	\$6,051
	Wairoa District	Area Basis	C	3,570.92	\$1,870
	Wairoa District	Area Basis	D	2,777.38	\$1,215
	Wairoa District	Area Basis	E	396.77	\$849
	TOTAL				\$24,885
Ohuia Whakaki Drainage Rating Scheme			Location	Cents per hectare	
	Wairoa District	Area Basis	A	15,693.77	\$46,493
	Wairoa District	Area Basis	B	12,555.02	\$10,848
	Wairoa District	Area Basis	C	9,416.26	\$6,625
	Wairoa District	Area Basis	D	4,708.13	\$16,644
	Wairoa District	Area Basis	E	1,569.38	\$3,639
	TOTAL				\$84,248
Upper Mākara Stream Catchment Special Rating Scheme				Cents per hectare	
	Central HB District	Area Basis	A	16,012.67	\$8,680
	Central HB District	Area Basis	B	12,810.13	\$24,147
	Central HB District	Area Basis	C	10,408.23	\$36,667
	Central HB District	Area Basis	D	5,604.43	\$7,393
	Central HB District	Area Basis	E	800.63	\$18,459
	Central HB District	Area Basis	F	320.25	\$14,167
	TOTAL				\$109,514

2.3.3.9. Esk River – Area based on location

2.3.3.10. Whirinaki Stream – Area based on location

Rate description	Districts	Rates set on	Differentials	Calculation factor	Estimated rates revenue 2022-23
Esk River & Whirinaki Stream Maintenance Scheme			Location	Cents per hectare	
Esk River Maintenance Scheme	Hastings District	Area Basis	E1	1,907.23	\$5,005
	Hastings District	Area Basis	E2	762.89	\$1,617
	Hastings District	Area Basis	R11	2,092.21	\$646
	Hastings District	Area Basis	R12	8,673.17	\$404
	Hastings District	Area Basis	R13	29,381.99	\$404
	TOTAL				\$8,076
Whirinaki Stream Maintenance Scheme	Hastings District	Area Basis	W1	21,866.84	\$6,752
	Hastings District	Area Basis	W2	18,459.24	\$859
	Hastings District	Area Basis	W3	62,534.14	\$859
	Hastings District	Area Basis	W4	11,150.46	\$3,069
	Hastings District	Area Basis	W5	615.91	\$246
	Hastings District	Area Basis	W6	7,440.75	\$246
	Hastings District	Area Basis	W7	2,640.27	\$246
	TOTAL				\$12,277

2.3.3.11. Opoho Drainage – Fixed amount based on location

2.3.3.12. Te Ngarue Stream – Area based on location

2.3.3.13. Kopuawhara Stream – Area based on location

Rate description	Districts	Rates set on	Differentials	Calculation factor	Estimated rates revenue 2022-23
Opoho Drainage/Stream			Location	Per Rating Unit	
	Wairoa District	Fixed Amount	A	16,350.00	\$16,350
	Wairoa District	Fixed Amount	B	6,097.00	\$6,097
	Wairoa District	Fixed Amount	C	2,439.00	\$2,439
TOTAL					\$24,886
Te Ngarue Stream Flood Protection Scheme			Location	Cents per hectare	
	Hastings District	Area Basis	TN	4,010.32	\$3,277
	Hastings District	Area Basis	TN1	21,329.83	\$180
TOTAL					\$3,457
Kopuawhara Stream Flood Control Maintenance			Location	Cents per hectare	
	Wairoa District	Area Basis	K1	18,374.23	\$2,245
	Wairoa District	Area Basis	K2	7,349.69	\$4,553
	Wairoa District	Area Basis	K3	3,674.85	\$2,663
	Wairoa District	Area Basis	K4	918.71	\$923
TOTAL					\$10,384

2.3.4. Plant Pest Strategy – Based on area

2.3.5. Animal Pest Strategy – Based on area and land use

2.3.5.1. Forest Pest Strategy – Based on area and land use

Rate description	Districts	Rates set on	Units of Charge	Calculation factor	Estimated rates revenue 2022-23
Biosecurity					
Plant Pest Strategy			Hectares	Cents per hectare	
	Napier City	Area Basis	4,171	60.75529	\$2,534
	Hastings District	Area Basis	363,147	60.75529	\$220,631
	Wairoa District	Area Basis	270,851	60.75529	\$164,557
	Central HB District	Area Basis	301,892	60.75529	\$183,415
	Taupō District	Area Basis	22,028	60.75529	\$13,383
	Rangitikei District	Area Basis	10,192	60.75529	\$6,192
TOTAL			972,281		\$590,712
Regional Animal Pest Management Strategy			Hectares	Cents per hectare	
	Napier City	Area Basis	4,171	224.33477	\$9,356
	Hastings District	Area Basis	299,046	224.33477	\$670,863
	Wairoa District	Area Basis	215,843	224.33477	\$484,212
	Central HB District	Area Basis	294,585	224.33477	\$660,857
	Taupō District	Area Basis	0	224.33477	\$0
	Rangitikei District	Area Basis	10,192	224.33477	\$22,863
TOTAL			823,837		\$1,848,153
Animal Pest - Forestry			Hectares	Cents per hectare	
	Hastings District	Area Basis	64,105	77.68410	\$49,800
	Wairoa District	Area Basis	54,998	77.68410	\$42,725
	Central HB District	Area Basis	7,306	77.68410	\$5,676
	Taupō District	Area Basis	13,903	77.68410	\$10,801
TOTAL			140,313		\$109,001

2.3.6. Healthy Homes/Clean Heat – based on location and equalized land value

2.3.7. Sustainable Homes – Financial Assistance (includes CleanHeat Assistance)
Based on value of service provided

Rate description	Districts	Rates set on	Calculation factor	Estimated rates revenue 2022-23
Sustainable Homes Scheme				
Sustainable Homes	Napier City (Airzone 1 & 2)	Land Value	0.004350	\$364,689
(Healthy Homes – Clean Heat)	Hastings District (Airzone 1 & 2)	Land Value	0.004860	\$335,726
TOTAL				\$700,414
Sustainable Homes Financial Assistance			Per \$100 of assistance	
Rates to repay financial assistance to insulate homes, replace open fires or non-compliant wood-burners, solar heating, PhotoVoltaic cells, domestic water storage and septic tank replacement		\$10 per \$100 of financial assistance	10.00000	

2.3.8. Erosion Control Scheme - Financial Assistance
Based on value of service provided

Rate description	Districts	Rates set on	Calculation factor	Estimated rates revenue 2022-23
Erosion Control Scheme - Riparian and Afforestation			Per \$100 loan	
Rates to repay financial assistance to fund riparian fencing, planting, and maintenance of planted areas for highly erodible land unsuitable for commercial forestry		\$10 per \$100 of loan	10.00000	

2.3.9. Economic Development

2.3.9.1. Residential and rural properties as a fixed amount per separately used or inhabited part of a rating unit

2.3.9.2. Commercial properties based on capital value

Rate description		Districts	Rates set on		Calculation factor	Estimated rates revenue 2022-23
Economic Development				No. of SUIPs	Per Rating Unit	
Residential & Rural	Napier City	Fixed Amount	25,554	11.95000	\$305,370	
	Hastings District	Fixed Amount	31,625	11.95000	\$377,913	
	Wairoa District	Fixed Amount	4,898	11.95000	\$58,534	
	Central HB District	Fixed Amount	6,545	11.95000	\$78,213	
	Taupō District	Fixed Amount	55	11.95000	\$657	
	Rangitikei District	Fixed Amount	1	11.95000	\$12	
	TOTAL			68,678		\$820,699
				Cents in \$		
Commercial	Napier City	Capital Value		0.02895	\$822,172	
	Hastings District	Capital Value		0.03288	\$1,015,458	
	Wairoa District	Capital Value		0.02222	\$18,850	
	Central HB District	Capital Value		0.02673	\$58,714	
	TOTAL					\$1,915,194

- 2.4. The following **uniform targeted rates**, as described in the Funding Impact Statement, are set under sections 16 and 17 of the Local Government (Rating) Act 2002 as per the following tables.

- 2.4.1. Subsidised Public Transport – Based on estimate of projected land value and location

Rate description	Districts	Rates set on	Calculation factor	Estimated rates revenue 2022-23
Subsidised Public Transport			Cents in \$	
	Napier City	Land Value	0.02275	\$1,859,875
	Hastings District	Land Value	0.02540	\$1,453,962
	Clive	Land Value	0.02540	\$28,793
	TOTAL			\$3,342,629

- 2.4.2. Wairoa River and Streams Scheme – Based on capital value

- 2.4.3. Central & Southern Area Rivers & Streams – based on location and estimate of projected capital value

Rate description	Districts	Rates set on	Calculation factor	Estimated rates revenue 2022-23
Wairoa River and Streams			Cents in \$	
	Wairoa District	Capital Value	0.00533	211,905
	TOTAL			\$211,905
Central & Southern Area Rivers & Streams			Cents in \$	
	Napier City	Capital Value	0.00014	\$27,856
	Hastings District	Capital Value	0.00016	\$44,324
	Central HB District	Capital Value	0.00013	\$11,758
	Taupō District	Capital Value	0.00015	\$142
	Rangitikei District	Capital Value	0.00000	\$0
	TOTAL			\$84,080

- 2.4.4. Various Streams and Drainage Schemes

- 2.4.4.1. Raupare Enhancement – Based on location and land area
- 2.4.4.2. Raupare Twyford – based on location and land value
- 2.4.4.3. Haumoana Te Awanga - based on location and land value
- 2.4.4.4. Tūtaekurī, Waimate & Moteo - based on location and land value
- 2.4.4.5. Pakowhai Brookfields - based on location and land value
- 2.4.4.6. Puninga - based on location and land value

Rate description	Districts	Rates set on		Calculation factor	Estimated rates revenue 2022-23
Raupare Enhancement	Hastings District	Area	1178 hectares	1403.92	\$16,538
Raupare Twyford	Hastings District	Land Value	Rural (D3)	0.03229	\$194,891
Haumoana/Te Awanga	Hastings District	Land Value	Rural (D4)	0.07119	\$167,186
Tūtaekurī Waimate & Moteo	Hastings District	Land Value	Rural (D5)	0.10167	\$288,343
Pakowhai Brookfields	Hastings District	Land Value	Rural (D6)	0.10485	\$170,785
Puninga	Hastings District	Land Value	Rural (D9)	0.16266	\$113,272

- 2.4.4.7. Karamu Drainage - Fixed amount per separately used or inhabited part based on location
- 2.4.4.8. Karamu Enhancement - Fixed amount per separately used or inhabited part based on location
- 2.4.4.9. Kairakau Community - Fixed amount per separately used or inhabited part of a property based on location
- 2.4.4.10. Pōrangahau Flood Control - based on location and land value
- 2.4.4.11. Maraetotara Flood Control - based on location and land value

Rate description	Districts	Rates set on		Calculation factor	Estimated rates revenue 2022-23
Units					
Karamū Drainage Maintenance	Hastings District	Fixed Amount	6,073	13.45134	\$82,685
Karamū Enhancement	Hastings District	Fixed Amount	6,073	12.54671	\$77,125
Kairakau Community Scheme	Central HB District	Fixed Amount	84	132.960	\$11,169
Cents in \$					
Porangahau Flood Control	Central HB District	Land Value		0.00589	\$45,205
Maraetotara Flood Maintenance	Hastings District	Capital Value		0.00656	\$13,881

2.4.5. Sustainable Land Management – based on land area and location

Rate description	Districts	Rates set on	Units of Charge	Calculation factor	Estimated rates revenue 2022-23
Sustainable Land Management Strategy			Hectare	Cents per hectare	
	Napier City	Area Basis	4,199	110.19800	\$4,628
	Hastings District	Area Basis	377,145	110.19800	\$415,607
	Wairoa District	Area Basis	271,697	110.19800	\$299,405
	Central HB District	Area Basis	301,886	110.19800	\$332,672
	Taupō District	Area Basis	38,288	110.19800	\$42,193
	Rangitikei District	Area Basis	10,192	110.19800	\$11,231
TOTAL			1,003,407		\$1,105,735

2.4.6. Coastal Hazards - Fixed amount per separately used or inhabited part based on location

Rate description	Districts	Rates set on	Units of Charge	Calculation factor	Estimated rates revenue 2022-23
Coastal Hazards Strategy					
Coastal Hazards			No. of SUIPs	Per SUIP	
	Napier City	Fixed Amount	28,243	3.22836	\$91,177
	Hastings District	Fixed Amount	34,455	3.22836	\$111,232
TOTAL			62,697		\$202,408

2.4.7. CDEM- Emergency Management - Fixed amount per separately used or inhabited part based on location

Rate description	Districts	Rates set on	Units of Charge	Calculation factor	Estimated rates revenue 2022-23
CDEM Emergency Management			No. of SUIPs	Per SUIP	
	Napier City	Fixed Amount	28,243	38.62838	\$1,090,962
	Hastings District	Fixed Amount	34,455	38.62838	\$1,330,922
	Wairoa District	Fixed Amount	5,143	38.62838	\$198,674
	Central HB District	Fixed Amount	6,865	38.62838	\$265,165
TOTAL			74,705		\$2,885,722

3. Confirms that the due date for payment of rates as set by the Hawke's Bay Regional Council for the financial year commencing 1 July 2022 and ending on 30 June 2023 is 20 September 2022.
4. Confirms that, under sections 57 and 58(1)(a) of the Local Government (Rating) Act 2002, a fixed 10% penalty will be applied to unpaid current rates as at 21 September 2022 and shall be calculated by multiplying the outstanding rates by 10% and then adding that penalty sum to the amount outstanding as at 21 September 2022.
5. Confirms that, under sections 57 and 58(1)(b) of the Local Government (Rating) Act 2002, a fixed 10% penalty will be applied to all unpaid rates as at 1 July 2022 and shall be calculated by multiplying the outstanding rates by 10% and then adding that penalty sum to the amount outstanding as at 1 July 2022.

Authored by:

Tim Chaplin
Senior Group Accountant

Ross Franklin
Finance Consultant

Chris Comber
Chief Financial Officer

Approved by:

James Palmer
Chief Executive

Attachment/s

There are no attachments for this report.

Subject: Councillors' 2022-2023 remuneration and allowances

Reason for Report

1. This item confirms the Local Government Members (2022-23) Determination from the Remuneration Authority as gazetted recently.

Executive Summary

2. The Remuneration Authority has completed a review of remuneration for the local government sector and subsequently released the latest Determination reflecting the findings of that review.
3. Overall, remuneration and allowances have increased slightly as detailed following.

Remuneration

4. Each year the Remuneration Authority (RA) determines the remuneration for elected members. This Council's remuneration levels to be paid to elected members from 1 July 2022 up to and including the day the official results of the 8 October 2022 election are declared, under the Local Government Elected Members' Determination 2022-23 (attached with 52 TLA pages removed) are:
 - 4.1. Chairman's salary \$137,904 per annum (previously \$136,000) adjusted for vehicle use (not included in the Remuneration Pool)
 - 4.2. \$62,868 per annum (previously \$62,000) as the base salary for a councillor with no additional responsibilities
 - 4.3. The remainder of the pool distributed evenly between positions of responsibility at \$73,258 per annum (previously \$72,247), currently being:
 - 4.3.1. Cr Will Foley – HBRC Deputy Chair
 - 4.3.2. Cr Hinewai Ormsby – Chair, Environment and Integrated Catchments Committee (EICC)
 - 4.3.3. Cr Neil Kirton – Chair, Corporate and Strategic Committee
 - 4.3.4. Cr Martin Williams – Chair, Regional Transport Committee and Hearings Committee
 - 4.3.5. Cr Craig Foss – Chair, Finance, Audit and Risk Sub-committee
 - 4.3.6. Cr Jerf van Beek – Chair, Clifton to Tangoio Coastal Hazards Strategy Joint Committee.
5. Participation on resource consent hearing panels is remunerated separately and administered by the Consents Team to enable cost recovery from the consent applicant.
6. The remuneration for councillors who sit on hearing panels, is:
 - 6.1. Acting as Chairperson, up to \$116 per hour of hearing time related to the hearing
 - 6.2. Acting as a Panel Member, up to \$93 per hour of hearing time related to the hearing
 - 6.3. When participating on a Hearing Panel, councillors are also eligible for reimbursement of vehicle-kilometre and travel time allowances
 - 6.4. Hearing time is defined as time spent:
 - 6.4.1. Conducting a hearing

- 6.4.2. Formal deliberations to decide the outcome of a hearing
- 6.4.3. Participating in an official group site inspection
- 6.4.4. Determining a resource consent application where a formal hearing does not take place
- 6.4.5. Preparing for a hearing and participating in any inspection of a site for the purposes of a hearing (other than an official group site inspection)
- 6.4.6. Writing a decision arising from a hearing or communicating for the purpose of the written decision.

Allowances and Expenses

7. The 2022-23 Determination also includes Elected Members' Expenses and Allowances, which are set out in the following table.

Allowance	1 July 2022 – 30 June 2023
Mileage Allowance – petrol or diesel	\$0.83 per km (was \$0.79)
Mileage Allowance - Hybrid	\$0.83 per km (was \$0.79)
Mileage Allowance – Electric Vehicle	\$0.83 per km (was \$0.79)
Mileage Distance on Higher Rate	14,000 km per year
Mileage Allowance (after higher rate distance)	\$0.31/km petrol/diesel (was \$0.27) \$0.18/km hybrid (was \$0.16) \$0.10/km electric (was \$0.09)
Threshold time on daily travel	8 hours in a 24 hour period
Travel Time Allowances	\$40 per hour (after the first hour of eligible travel) (was \$37.50)(max 8 hours in 24 hour period)
Communication Allowance	\$800 Internet Service \$500 Cellphone Service \$200 Cellphone
Childcare Allowance	Limited to \$6,000 per child per year (no change) Eligibility criteria changed to exclude Parent, Spouse/Partner or family member that ordinarily resides with the member

After local elections

8. On and from the day after the official results of the 8 October 2022 election are declared, the pool for HBRC councillors' remuneration increases to \$644,302. Councillors coming into office will be paid the minimum allowable remuneration of \$58,224 per annum (previously \$50,378) until such time as the Council resolves its committee structure and positions of additional responsibility, and how the remuneration pool will be split amongst them.
9. The Chairperson's remuneration is not included in the remuneration pool and will be paid from the day after the Chair has been elected, at \$142,761 per annum.

Review of elected members' remuneration

10. Ahead of releasing its latest Determination, the Remuneration Authority undertook a review of remuneration for the local government sector including a submission process. Some of the key outcomes of the RA review, documented in an attachment to the Determination (attached), include:
 - 10.1. Population is a highly relevant factor and will continue to be a significant measure when sizing the role for a council. The relevancy of population is reflected in how the size / boundaries of Parliamentary electorates and council constituencies and wards are determined. Population is also an indicator of the relative scale of 'constituency' work

that elected members undertake. As a result, the authority has maintained the current factors and weightings.

- 10.2. The relevant size index and governance remuneration pool reflect the workload of the entire council and not the number of councillors or constituencies. The number of councillors is unique to each individual council and the differences in elected member numbers between councils is largely a legacy of historical circumstances. Therefore, if the number of elected members on a council increases or decreases the relevant size index and remuneration pool do not change.
- 10.3. The authority has agreed to maintain the geographic area weighting for regional and unitary councils as this recognises their significant land/water regulatory responsibilities, which territorial authorities do not have to the same extent.
- 10.4. Taking into account the submissions, the extensive analysis completed in 2018-19 and the 2021-22 review of the size indices factors and their weightings, the RA has maintained the current weightings. The weightings are designed to ensure all councils are treated consistently and fairly.
- 10.5. Feedback received on the governance remuneration pools was generally supportive. The remuneration pools support the mandatory criteria (clause 7, schedule 7 of the Local Government Act 2022) that the RA is required to consider when determining local government members' pay, in particular achieving fair relativity with the levels of remuneration received elsewhere and being fair to elected members and ratepayers.
- 10.6. The RA does not accept that all councillors throughout the country should be on the same remuneration. When setting the minimum allowable remuneration the RA not only applies the size index (as proxy for the workload of individual councils) but is informed by the average wage, movement in labour cost index and the approximate time councillors spend on council work.

Other items considered by the authority but not included in the Determination

11. *Use of public transport, micromobility vehicles and bicycles when travelling on local authority business.* A number of requests were received from councils regarding making provision for the reimbursement of costs incurred by elected members who use public transport (either local bus, long distance coach or train), micromobility vehicles (such as e-bikes and e-scooters) and bicycles when travelling on local authority business. Many councils have existing provisions in their elected members' allowances, expenses and reimbursement policies for air travel and travel expenses, accommodation, car parking and the use of taxis or rental cars. A small number of councils also have a provision in their expenses policy to reimburse their elected members for the costs of using public transport including buses and ferries when travelling on local authority business. Therefore, we suggest that if your council wishes to reimburse the actual and reasonable costs incurred by an elected member who uses public transport, micromobility vehicles and/or a bicycle for travel while on local authority business, you should include a provision in the policy. Of course, this would require the production of receipts or evidence satisfactory to the council.
12. *Use of council's infrastructure to charge elected members private electric and hybrid vehicles.* As electric and hybrid vehicles become increasingly common, councils may wish to allow their elected members use of the council's infrastructure to charge their private electric or hybrid vehicles. If so, councils should include this entitlement in their elected members' allowances and reimbursements policy. The Council must state in the provision that their elected members will be invoiced for the usage at the same rates as set for a visitor or member of the public, as determined by the Council's Chief Executive and considering relevant factors such as the actual or average cost of electricity to charge a vehicle and a fair contribution to infrastructure and administration.

13. *Access to staff benefits schemes.* From time to time the Authority receives requests from councils to allow their elected members to access Council staff benefits and discount schemes. The schemes often offer Council staff discounted access to Council-owned or controlled facilities such as swimming pools, gyms and museums. Given the nature of these schemes it would be not only inappropriate for councils to offer these schemes to their elected members but would be contrary to both the Local Government Act 2002 and the Remuneration Authority Act 1977.

Considerations of Tangata Whenua

14. It is the past practice of this Council to consider remuneration and allowances for the Māori Committee taiwhenua representatives and Regional Planning Committee Post Settlement Governance Entity (PSGE) representatives either at the beginning of a financial year or at the beginning of a new triennium. If it is Council's desire to reconsider tangata whenua remuneration prior to the new triennium, staff will initiate a review process upon Council's resolution to do so.

Financial and Resource Implications

15. The remuneration and allowances for councillors are accounted for within the Community Partnerships and Leadership workstream, paid by General Rates and budgeted annually.

Decision Making Process

16. Council and its committees are required to make every decision in accordance with the requirements of the Local Government Act 2002 (the Act). Staff have assessed the requirements in relation to this item and have concluded that because the payment of councillors' remuneration and allowances is prescribed by Schedule 7 of the Act the decision-making provisions do not apply

Recommendations

That Hawke's Bay Regional Council:

1. Receives and considers the *Councillors' 2022-2023 remuneration and allowances* staff report.
2. Confirms the remuneration and allowances payable to councillors resulting from the Local Government Members (2022-23) Determination for effect from 1 July 2022 and updates the *Elected Members' Expenses and Allowances Policy* accordingly.

Authored by:

Leeanne Hooper
Team Leader Governance

Approved by:

James Palmer
Chief Executive

Attachment/s

- | | | |
|----------|--|-----------------------------|
| 1 | Local Government Members 2022-23 Determination | Under Separate Cover |
| 2 | Feedback on Submissions to Remuneration Authority | Under Separate Cover |

Subject: Affixing of the Common Seal**Reason for Report**

1. The Common Seal of the Council has been affixed to the following documents and signed by the Chairman or Deputy Chairman and Chief Executive or a Group Manager.

		Seal No.	Date
1.2	Staff Warrants		
	1.2.4 P. Dixon	4505	9 June 2022
	A. Childs	4506	9 June 2022
	<i>(Delegations under the Civil Defence Emergency Management Act 2002 (s.86-92 inclusive) and Local Government Act 2002 (section 177))</i>		

2. The Common Seal is used twice during a Leasehold Land Sale, once on the Sale and Purchase Agreement and once on the Land Transfer document. More often than not, there is a delay between the second issue (Land Transfer document) of the Common Seal per property. This delay could result in the second issue of the Seal not appearing until the following month.
3. As a result of sales, the current numbers of Leasehold properties owned by Council are:
 - 3.1. no cross-lease properties were sold, with 63 remaining on Council's books
 - 3.2. 1 single leasehold property was sold, with 77 remaining on Council's books.

Decision Making Criteria

4. Council is required to make every decision in accordance with the provisions of Sections 77, 78, 80, 81 and 82 of the Local Government Act 2002 (the Act). Staff have assessed the requirements contained within these sections of the Act in relation to this item and have concluded the following:
 - 4.1 Sections 97 and 88 of the Act do not apply
 - 4.2 Council can exercise its discretion under Section 79(1)(a) and 82(3) of the Act and make a decision on this issue without conferring directly with the community or others due to the nature and significance of the issue to be considered and decided
 - 4.3 That the decision to apply the Common Seal reflects previous policy or other decisions of Council which (where applicable) will have been subject to the Act's required decision making process.

Recommendations

That Hawke's Bay Regional Council:

1. Agrees that the decisions to be made are not significant under the criteria contained in Council's adopted Significance and Engagement Policy, and that Council can exercise its discretion and make decisions on this issue without conferring directly with the community or persons likely to have an interest in the decision.
2. Confirms the action to affix the Common Seal.

Authored by:

**Diane Wisely
Executive Assistant**

**Ross Franklin
Finance Consultant**

Approved by:

**James Palmer
Chief Executive**

Attachment/s

There are no attachments for this report.

Subject: Summary report from the 3 June 2022 Clifton to Tangoio Coastal Hazards Strategy Joint Committee meeting

Reason for Report

1. This item provides a summary of discussions (attached) that took place at the 3 June 2022 Clifton to Tangoio Coastal Hazards Strategy Joint Committee meeting for the Council's information alongside any additional commentary the Chair, Jerf van Beek, may wish to provide.

Decision Making Process

2. Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Recommendations

That Hawke's Bay Regional Council receives and notes the *Summary report from the 3 June 2022 Clifton to Tangoio Coastal Hazards Strategy Joint Committee meeting*.

Authored by:

Simon Bendall
Coastal Hazards Strategy Project Manager

Approved by:

Chris Dolley
Group Manager Asset Management

Attachment/s

- 1 [📄](#) Clifton to Tangoio Coastal Hazards Strategy Joint Committee 3 June 2022 Meeting Summary



Clifton to Tangoio Coastal Hazards Strategy

Summary Notes of Meeting held 3 June 2022

1. PURPOSE

This briefing note has been prepared to communicate the activity of the Clifton to Tangoio Coastal Hazards Strategy Joint Committee to the Partner Councils, as the Committee progresses with Stage 4 of the Strategy. More information on the Strategy can be found on the project website at www.hbcoast.co.nz.

2. JOINT COMMITTEE MEETING SUMMARY: 3 JUNE 2022

Key points from the Joint Committee meeting held 3 June 2022 are highlighted below. The full minutes of the meeting will be provided to each Partner Council in due course.

Project Managers Update

- The Memorandum of Transition has now been signed by all Partner Councils, with the focus now shifting to an HBRC-led consultation process on the proposal as outlined in the MOT. This is set to occur in July 2022.
- Engagement with mana whenua continues to need additional attention and project resource.

Current Coastal Projects Update

- Whakarire Ave:
 - No significant updates to report
- Haumoana 18:
 - A potential funding model for the proposed sea wall for the H18 properties is now being consulted on through HDC's 2022-23 Annual Plan, with an 85% / 15% private/public good share of costs proposed. The public good element is proposed in relation to protection of water, power, and roading assets and infrastructure. The asset, if built, is proposed to remain in private ownership.
- Whirinaki:
 - Ongoing and complex erosion issues are reported. HDC is continuing to engage with landowners.

Mātauranga Māori Workstream Update

- New workstream proposed to allocate additional project resources to facilitate more effective input from mana whenua and to seek the integration of Mātauranga Māori into project workstreams
- A working group of Joint Committee members, TAG and HBRC's Māori Partnerships Team will be established to refine and develop the scope for this workstream, and to develop an appointment process for external resources required to drive it forward. This will be brought back to the Joint Committee.

Next Meeting

- The next meeting of the Joint Committee will be held on 29 July 2022.

Subject: Report from the Regional Transport Committee**Reason for Report**

1. The following matters were considered by the Regional Transport Committee (RTC) on 10 June 2022 and are now presented for Council's information alongside any additional commentary the Chair, Councillor Martin Williams, wishes to offer.

Agenda items

2. The **Proposed Public Transport Network plan** item presented a proposal prepared by MRCagney as the basis of the draft Regional Public Transport Plan. Highlights from the discussions on the day include:
 - 2.1. The proposed Network Plan will be subject to public consultation on the draft Regional Public Transport Plan, with details of the network to be finalised after consideration of submissions.
 - 2.2. There is a trade-off between patronage and coverage. Providing frequent, meaningful services will increase patronage.
 - 2.3. Services for Wairoa township are being proposed using a volunteer/community funding model. An express service from CHB to Hastings/Napier is also being proposed.
 - 2.4. During the public consultation phase, the community will be encouraged to put forward suggestions as well commenting on the proposed network.
 - 2.5. The proposed network plan would cost around \$12M pa in 2030, if all the proposals in the draft are accepted. Current budgets are in the \$6M range, rising to \$10M in 2030. Following public submissions, the budget impacts will need to be considered through the 2024 LTP consultation process.
 - 2.6. The next step in the process is for the draft Regional Public Transport Plan (RPTP) to be developed using the proposed network plan as the basis. The Regional Council on 27 July 2022 will then be asked to adopt the draft RPTP for public consultation scheduled through August 2022.
3. The **Regional Active Transport Committee** item provided the Committee with options to consider improving governance and advocacy for active transport in Hawke's Bay. Key points of discussion included:
 - 3.1. The 2022 Regional Land Transport Plan sets a clear direction for transport mode shift and emission reductions. To achieve this, it is imperative that active transport is effectively championed and advocated for to decision makers.
 - 3.2. Options for active transport representation on either a Technical Advisory Group (staff) or Committee (governance) level will be investigated further by staff and options presented to the 9 September RTC meeting for consideration.
4. The **Strategic case for freight and logging** provided information on a Waka Kotahi strategic case to address the rising impacts of increased heavy transport over the next 10-20 years. If the strategic case is successful, the next step will be to develop a full business case to investigate heavy transport solutions across various transport modes throughout NZ.
5. The **NZTA Central Region – Regional Relationship Directors June 2022 report** provided an overview of HB road maintenance matters and national strategies which included:
 - 5.1. Central Government's Emissions Reduction Plan sets the transport sector target at 41% reduction in emissions by 2035 (from 2019 base levels).

- 5.2. Waka Kotahi has recently released a 30-year vision for local transport systems.
- 5.3. The long-term plan for the Napier-Taupo road (SH5), including safety and resilience upgrades, is progressing.
- 5.4. WDC and Waka Kotahi worked well together to repair weather related damage to the road network around Wairoa after March/April rain events.
6. The **Transport Mangers report** provided an update on Transport matters including road safety and public transport statistics, and highlighted:
 - 6.1. The MyWay trial launched on 7 June 2022, which already has strong and growing patronage.
 - 6.2. The public transport network review is now complete and will be incorporated into a draft Regional Public Transport Plan for public consultation.
 - 6.3. On 23 May, Go Bus resumed operating the full goBay timetable after operating a reduced service since 14 February.
 - 6.4. Central Government's Emissions Reduction Plan sets a total 41% reduction target for transport emissions, and within that a 20% reduction in vehicle kilometres travelled (VKT). This will require a shift to public transport and active modes of transport.
7. The **Gisborne rail update** provided information about the potential re-opening of the full Napier to Gisborne rail line, and included:
 - 7.1. A report and submission presented to MPs in May 2022 was the fifth such report since the initial closure of the line in 2012.
 - 7.2. The preliminary estimate to fully repair the line is \$80.5M.
 - 7.3. To progress, the next step will be to commission a detailed business case for reinstatement of the line.

Decision Making Process

8. Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as the items were specifically considered by the Regional Transport Committee and this report is for information only, the decision-making provisions do not apply.

Recommendation

1. That Hawke's Bay Regional Council receives and notes the *Report from the 10 June 2022 Regional Transport Committee meeting*, including the following resolutions of the Regional Transport Committee.

Proposed Public Transport Network Plan (PTP)

- 1.1. Endorses the *Proposed Public Transport Network Plan* as amended in accordance with feedback received on 10 June 2022.
- 1.2. Recommends that Hawke's Bay Regional Council, on 27 July 2022, adopts the *draft Regional Public Transport Plan*, as amended to incorporate the *Proposed Public Transport Network Plan* endorsed by the 10 June 2022 Regional Transport Committee meeting, for public consultation.

Regional active transport committee

- 1.3. Requests that the Group Manager Policy and Regulation, Transport Manager and the Governance team provide further advice to the 9 September 2022 Committee meeting on two principal options, being:
 - 1.3.1. A Technical Advisory Group to include representatives from local councils' Active Transport committees, BikeOn and the HB District Health Board.
 - 1.3.2. Establishment of a Regional Active Transport Committee.

- 1.4. The advice should include how, through their terms of reference, each option can:
 - 1.4.1. ensure that active transport is 'front and centre'
 - 1.4.2. address the matter of voting status versus advisory status for any proposed active transport membership on the Regional Transport Committee.
- 1.5. The advice should also consider the priorities and concerns raised about how to ensure that active transport outcomes are delivered.
- 1.6. The Regional Transport Committee received the following information reports.
 - 1.6.1. Strategic case for freight and logging
 - 1.6.2. NZTA Central Region – Regional Relationship Directors June 2022 report
 - 1.6.3. Transport Manager's report
 - 1.6.4. Gisborne rail update.

Authored by:

Leeanne Hooper
Team Leader Governance

Katie Nimon
Transport Manager

Approved by:

Katrina Brunton
Group Manager Policy & Regulation

Attachment/s

There are no attachments for this report.

Subject: Councillors' reports from meetings of outside bodies

Reason for Report

1. This item provides the means and opportunity for Councillors appointed to Outside Bodies to bring issues of significant interest from recent meetings to the attention of Council.

Background

2. Each Triennium, Council appoints Councillor representatives on the following Outside Bodies. Appointees for this Triennium are noted beside each body.
 - 2.1. Local Government New Zealand (LGNZ) Zone 3 (Hinewai Ormsby and Martin Williams)
 - 2.2. HB TBFree Committee (Will Foley)
 - 2.3. Future Farming Trust (Will Foley)
 - 2.4. Tukituki Leaders Forum (Will Foley and Jerf van Beek)
 - 2.5. HB Drought Committee (Will Foley and Jerf van Beek)
 - 2.6. HPUDS Implementation Working Group (Jerf van Beek and Martin Williams)
 - 2.7. HB Cycling Governance Group (Jerf van Beek)
 - 2.8. Te Komiti Muriwai o Te Whanga (Neil Kirton)
 - 2.9. HB Tourism Board of Directors (Craig Foss)
 - 2.10. HBRIC Ltd (Rick Barker, Craig Foss, Neil Kirton).

Decision Making Process

3. Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Recommendation

That Hawke's Bay Regional Council receives and notes the *Councillors' Reports from meetings of Outside Bodies*.

Authored by:

Leeanne Hooper
Team Leader Governance

Approved by:

James Palmer
Chief Executive

Attachment/s

There are no attachments for this report.

Subject: Discussion of minor items not on the Agenda

Reason for Report

1. This document has been prepared to assist Councillors note the Minor Items Not on the Agenda to be discussed as determined earlier in Agenda Item 6.

Topic	Raised by