



## MINUTES OF A MEETING OF THE TENDERS COMMITTEE

**Date:** Wednesday 27 May 2020

**Time:** 12.10pm

**Venue:** Online by Zoom invitation

**Present:** Cr R Graham (Chair)  
Cr N Kirton  
Cr C Foss (Observer)

**In Attendance:** J Palmer – Chief Executive  
J Ellerm – Group Manager Corporate Services  
P Munro – Te Pou Whakarae  
J Lawrence – Group Manager Office of the CE & Chair  
C Simes – ICT Business Analyst  
B Smith – Chief Financial Officer  
A Roets – Governance Administration Assistant

**1. Welcome/Apologies/Notices**

The Chair welcomed everyone to the meeting.

**Resolution**

TC1/20 That the apologies for absence from Cr Rick Barker be accepted.

**Graham/Kirton  
CARRIED**

It was agreed that the Terms of Reference for the Tenders Committee will be amended to include the Chair of the Finance, Audit and Risk Sub-committee as a member, and put to Council for adoption as soon as practical.

**2. Conflict of Interest Declarations**

There were no conflicts of interest declared.

**3. Finance System Replacement Procurement and Supplier Recommendation**

**TC2/20 Resolutions**

That the Committee excludes the public from this section of the meeting, being Agenda Item 3 Finance System Replacement Procurement and Supplier Recommendation with the general subject of the item to be considered while the public is excluded; the reasons for passing the resolution and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution being:

GENERAL SUBJECT OF THE ITEM TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION	GROUNDS UNDER SECTION 48(1) FOR THE PASSING OF THE RESOLUTION
Finance System Replacement Procurement and Supplier Recommendation	<p>s7(2)(b)(ii) That the public conduct of this agenda item would be likely to result in the disclosure of information where the withholding of that information is necessary to protect information which otherwise would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>s7(2)(i) That the public conduct of this agenda item would be likely to result in the disclosure of information where the withholding of the information is necessary to enable the local authority holding the information to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	The Council is specified, in the First Schedule to this Act, as a body to which the Act applies.

**Graham/Kirton  
CARRIED**

The meeting moved into Public Excluded session at 12.13pm and out of Public Excluded session at 12.37pm.

**Closure:**

There being no further business the Chairman declared the meeting closed at 12.37pm on Wednesday, 27 May 2020.

Signed as a true and correct record.

**DATE:** .....

**CHAIRMAN:** .....