



Meeting of the Hawke's Bay Regional Council

LATE ITEMS

Date: Wednesday 25 March 2020
Time: 11.00am
Venue: Council Chamber
Hawke's Bay Regional Council
159 Dalton Street
NAPIER

Agenda

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HAWKE'S BAY REGIONAL COUNCIL

Wednesday 25 March 2020

Subject: DELEGATIONS TO THE CHIEF EXECUTIVE DURING THE COVID-19 PANDEMIC

Item 17

Reason for Report

1. To propose that Council makes delegations to the Chief Executive to ensure that urgent decisions can be made, in specified situations, where it is impractical or impossible for Council to meet during the COVID-19 pandemic.
2. The Local Government Act 2002 (clauses 23 and 25A of Schedule 7) requires that only Councillors who are physically present at a meeting can be counted towards a quorum. Accordingly, the Council cannot rely on audio-visual meetings (for Council or committee meetings) to make decisions. Given that in-person meetings will, from midnight on 25 March 2020, be prohibited, the Council will not, without appropriate delegations, be able to make any decisions that are required to be taken at a meeting.
3. There are certain functions of the Council that must continue during the pandemic. The Council must be able to respond promptly and making these delegations will enable responsive decision making.

Background/Discussion

4. The World Health Organisation (WHO) has declared a world-wide novel coronavirus (COVID-19) pandemic. The New Zealand Government has responded with a range of measures, including:
 - 4.1. the 21 March 2020 announcement of an alert system
 - 4.2. the declaration on 23 March of the country moving immediately to "Alert 3" status, and
 - 4.3. a move from 11.59pm on 25 March, to "Alert 4" status.
5. The Local Government Act 2002 requires that Councillors must meet in person in order to be counted towards a quorum for a meeting, which has been confirmed by the Council's external lawyers, Simpson Grierson.
6. At the Council meeting on 18 March 2020, a decision was agreed that temporarily, for the period 18 March through to 24 June 2020, the quorum for the Environment & Integrated Catchments Committee, Corporate & Strategic Committee, Hearings Committee, the Finance, Audit & Risk Sub-committee and the CDEM Group Joint Committee to be two members physically present.
7. Given the Government's restrictions on in-person meetings (resulting from the Alert 4 status) there are now additional complications with convening Council or any committees of Council to meet and to transact any business.
8. There has been no confirmation to date when the Government intends to make amendments to the Local Government Act 2002 to relax the rules on quora, although correspondence from the Minister of Local Government that the issue is being worked on.
9. Given the nature of COVID-19, there is also a possibility that there are urgent matters requiring decision.
10. This would mean that urgent decisions in key areas could not be progressed. We recommend that, to be prudent, delegations to the Chief Executive are made to ensure that required decisions can continue in certain situations.
11. The proposed delegations are set out with the supporting rationale explained below.

12. It is envisaged that these delegations would be used only as a contingency and only for the purposes of decision-making during the COVID-19 pandemic, and for so long as meetings are prevented. Otherwise, Council's decision-making processes (as appropriate to the situation) will continue to apply.
13. This approach is consistent with that being taken by other local authorities and the resolutions are modelled on those being adopted by Greater Wellington Regional Council and Environment Canterbury. Staff understand that similar resolutions are currently being considered for adoption by other councils.

Proposed Scope

14. The proposed scope of the delegations covers:
 - 14.1. Delegating to the Chief Executive (or Group Manager delegate) all of Council's powers, duties and responsibilities, except for those that Council cannot legally delegate. This scope enables the fullest ambit of action by the Chief Executive (or Group Manager delegate), while retaining the appropriate legislative parameters; and
 - 14.2. Authorising the Chief Executive (or Group Manager delegate) to approve expenditure, approve the foregoing of revenue, or to take any other steps not provided for in the Long Term Plan or Annual Plan. This scope focuses on unplanned and unexpected situations directly related to the response to the COVID-19 pandemic.

Conditions on the delegations

15. To ensure appropriate safeguards, the proposed resolution also includes a range of conditions, namely:
 - 15.1. An urgent decision is required in specified situations
 - 15.2. It is impractical or impossible for an Emergency or Extraordinary meeting of the Council to be convened to make the decision
 - 15.3. The Chief Executive will obtain prior endorsement of the decision from the Chair, followed by the Deputy Chair, Chair of the Corporate and Strategic Committee and the Chair of the Finance, Audit and Risk Committee in descending order if the prior councillor is unwell or unable to be contacted, and
 - 15.4. The exercise of the delegations will be reported promptly to all Councillors and the representatives from the Maori and Regional Planning committees on the Council.
16. The delegations are also limited to certain situations, namely to:
 - 16.1. Enable the discharge of the Council's health and safety duties – this is of particular importance and relevance during the COVID-19 pandemic. Such decisions would include actions to protect employees and contractors
 - 16.2. Implement the range of measures (acting under the relevant COVID-19 alert level) directed or issued as guidance by the Government, relevant Ministers, or agencies. This ensures that any decisions are aligned with, and support, the official government position, and
 - 16.3. Respond to any issues that arise as a result of the prevailing COVID-19 alert level or any other urgent matter.
17. As the proposed delegations are significant, it is appropriate that the Chief Executive engages with relevant Councillors before making a decision. However, the condition of urgency also envisages that it is impractical to seek the endorsement of a wider group of Councillors (e.g. a decision is needed within a few hours).
18. Staff therefore propose that the Chief Executive consults with and seeks the approval of the Chair prior to exercising the delegations (or, if the Chair is not available, then the Deputy Chair).

19. Staff have considered whether the delegations should lapse after a certain period or at a certain date. However, the only way that the delegations could be re-made or re-instated if that date passed would be to have a meeting of the Council – which is currently not feasible – accordingly, we have proposed that the delegations continue until meetings can be held again. By definition the delegations only relate to the COVID-19 pandemic and so are time limited to the response to this issue.

Reporting

20. It is important and appropriate that Council decision-making remains transparent.
21. Given the significant scope of the matters covered by the proposed delegation, and that not all Councillors are involved in related decision-making, continued transparency is important. We recommend that the Chief Executive report the exercise of the delegation and the decision to:
- 21.1. All Councillors and the representatives from the Māori and Regional Planning committees on the Council, as soon as practicable
 - 21.2. Council, at the first available meeting.
22. We also recommend that the Chief Executive report the exercise of the delegation and the decision by a regular update on the Council's external website (although noting that some matters would not be disclosed on the same basis as some decisions of Council would be taken in a public-excluded meeting, in accordance with the Local Government Official Information and Meetings Act 1987).

Contingency

23. If the Chief Executive were himself unwell or was no longer in his role, then he will be required to appoint an Acting Chief Executive and the delegations would remain in place for that person – that is, the delegations are to the role and not to the individual.
24. If the Chair were unwell, then the resolution requires that the Chief Executive obtains approval from the Deputy Chair, followed by the Chair of the Corporate and Strategic Committee and the Chair of the Finance, Audit and Risk Sub-committee in descending order if the prior councillor is unwell.

Financial and resource Implication, compliance and communication

25. There are no specific financial implications arising from the matter for decision. Any financial implications of decisions made under the delegation will be addressed as part of that decision-making process.

Risk assessment and legal compliance

26. This proposal allows the Council to respond quickly to risks as they arise. It is consistent with the statutory framework that the Council operates within.

Significance and engagement

27. Staff consider that the matter is of low significance due to its procedural nature.

Next steps

28. Once adopted, the delegations will take effect immediately.

Decision Making Process

29. Council and its committees are required to make every decision in accordance with the requirements of the Local Government Act 2002 (the Act). Staff have assessed the requirements in relation to this item and have concluded:
- 29.1. The decision does not significantly alter the service provision or affect a strategic asset.
 - 29.2. The use of the special consultative procedure is not prescribed by legislation.

- 29.3. The decision is not significant under the criteria contained in Council's adopted Significance and Engagement Policy.
- 29.4. The persons affected by this decision are ratepayers and those members of the community or council staff who may require a decision covered by this delegation.
- 29.5. The decision is not inconsistent with an existing policy or plan.
- 29.6. Given the nature and significance of the issue to be considered and decided, and also the persons likely to be affected by, or have an interest in the decisions made, Council can exercise its discretion and make a decision without consulting directly with the community or others having an interest in the decision.

Recommendations

That the Council:

1. Agrees that the decisions to be made are not significant under the criteria contained in Council's adopted Significance and Engagement Policy, and that Council can exercise its discretion under Sections 79(1)(a) and 82(3) of the Local Government Act 2002 and make decisions on this issue without conferring directly with the community and persons likely to be affected by or to have an interest in the decision.
2. Notes that the Council considers it is prudent for Council to authorise the Chief Executive or Group Manager delegate (while the Government's alert levels make meetings of Council impossible) to make urgent decisions in specified situations.
3. Makes delegations to the Chief Executive (or Group Manager delegate), which include appropriate conditions as set out in this paper, to make urgent decisions during the COVID-19 pandemic and while the Government's alert levels make meetings of Council impossible.

Authored by:

Joanne Lawrence
GROUP MANAGER OFFICE OF THE
CHIEF EXECUTIVE AND CHAIR

Approved by:

James Palmer
CHIEF EXECUTIVE

Attachment/s

- [1](#) Delegation to Chief Executive for Decision-making during COVID-19 pandemic

Delegation to Chief Executive for Decision-making during COVID-19 pandemic

1. With immediate effect and until the Government reduces the alert level status, allowing meetings (including meetings of Council), the Council:
 - 1.1 Delegates to the Chief Executive all of the Council's powers, duties and responsibilities, except for those powers, duties and responsibilities that the Council is not legally able to delegate.
 - 1.2 Authorises the Chief Executive to approve expenditure, to approve the foregoing of revenue, or to take any other steps not provided for in the Long Term Plan or Annual Plan, that are necessary for Greater Wellington Regional Council to maintain Metlink public transport services and/or to maintain necessary business continuity within Greater Wellington Regional Council.
2. The exercise of this delegation is subject to the following conditions:
 - 2.1 An urgent decision is required to:
 - 2.1.1 Enable the discharge of the Council's health and safety duties – this is of particular importance and relevance during the COVID-19 pandemic. Such decisions would include actions to protect employees and contractors;
 - 2.1.2 Implement the range of measures (acting under the relevant COVID-19 alert level) directed or issued as guidance by the Government, relevant Ministers, or agencies. This ensures that any decisions are aligned with, and support, the official government position; or
 - 2.1.3 Respond to any issues that arise as a result of the prevailing COVID-19 alert level or any other urgent matter.
 - 2.2 Prior to exercising this delegation, the Chief Executive must obtain the endorsement to the proposed decision from two Chairs in the following order of precedence:
 - 2.2.1 Council Chair
 - 2.2.2 Council Deputy Chair
 - 2.2.3 Performance Audit & Risk Committee Chair
 - 2.2.4 Any Committee Chair.
 - 2.3 The exercise of the delegation and the decision must be reported by the Chief Executive to Councillors as soon as practicable and reported to the first available Council meeting.

HAWKE'S BAY REGIONAL COUNCIL

Wednesday 25 March 2020

Subject: TANK NOTIFICATION DELAY OPTIONS

Item 18

Reason for Report

1. This item provides the Council with an opportunity to consider whether the notification of the Proposed TANK Plan Change should change given national management to contain the spread of Covid-19.

Officers' Recommendation(s)

2. Council officers recommend that Council considers either:
 - 2.1. Notification of the TANK plan change as planned on 28 March, but extend the submission period to 30 July 2020, or
 - 2.2. Delay notification until 2 May, with at least 45 days (9 weeks) for submissions, or as otherwise directed at that time.

Background /Discussion

3. The RPC and Regional Council resolved to notify the Proposed TANK Plan Change 9 on 28 March. The Plan was to be notified on 28 March for a period of 42 working days (to the end of May).
4. Since then, national direction to manage the spread of Covid-19 has rapidly intensified with a high level of impact on people's everyday lives. This will likely materially impact how people interact and the level and quality of the engagement during this notification process.
5. The wider community is understandably entirely distracted by the impact of the Covid-19 controls. People's way of life is undergoing a huge upheaval and there it is difficult to judge how the future will look – even as little as four weeks ahead.
6. If the Plan Change is to be notified this weekend as proposed then we can expect interest and involvement in the Plan Change process to be limited, at least during the next few weeks.
7. There are several challenges to notifying on 28 March.
 - 7.1. Public reaction: At the moment, the news is only about Covid-19. A Plan Change will appear to many people to be either minor in comparison, or of lower priority compared to business continuity, jobs and family needs. Notifying in these circumstances may seem to be disregarding the severe impact of Covid-19 on the community.
 - 7.2. Non-contact engagement: The communication plan has been amended to use non-contact engagement measures, including virtual meetings and social media. It will affect the ability of people to debate plan provisions and enable them to prepare fully informed submissions. A two month submission period was previously suggested to enable this to occur. However, stakeholders are not likely to pay much attention at least for the first month.
 - 7.3. Other issues: The community is also coping with the effects of severe drought and animal TB disease control. While of a more familiar nature, these issues serve to compound the stresses on the farming community at this time.
8. Given the above pressures, and the focus of key stakeholders such as central government agencies, Local Authorities, water users and iwi, notification now carries a high risk of negative reaction for a significant plan change.

9. However, there has been considerable investment into getting PC9 to this point. The Proposed Plan will enable progress towards meeting management objectives for the TANK catchment freshwater and estuary waterbodies to commence.
10. The government has also indicated it will continue with its planned work programme for Essential Freshwater with new national direction still being expected for delivery this year. We have received the following advice.
 - 10.1. *“Minister Parker has given us strong assurance that he believes as a country we need to halt further decline in freshwater quality, and that restoring freshwater ecosystem health continues to be a critical element of the Government’s long-term strategy. He intends to deliver the Essential Freshwater package to the current mid-year timetable.”*
11. Some aspects of the Plan will have immediate legal effect from the date of notification – this is especially in relation to new activities that are now subject to new rules. The commencement of some rules is linked to the notification date. This includes applications for abstraction of water. The new policies and rule will also affect any new applications to continue existing water takes, which will continue to need processing. For other provisions, the operative date (which is after all submissions and appeals have been heard and decided) determines when actions need to have been completed, such as the requirements for farm plans.
12. A delay in notification continues the uncertainties and consequential impact on business investments and land value currently surrounding water abstraction in particular but also in relation to management of contaminant losses from land use activities.
13. The submission process enables stakeholder and iwi to contribute to the development and refinement of the proposed plan change. This engagement is essential to the development of an effective Plan.
14. The Act requires at least a 20 working days submission period as a minimum (no maximum is specified). Note that the RMA does allow the Council to change the submission period (to extend it by another 20 working days) once a plan is notified. The Council may also withdraw a notified plan change.
15. As noted above, it is predicted that the stakeholders will not be (able to be) engaged effectively for the first month at the very least. Thereafter, levels of engagement will depend on how management of Covid-19 is progressing.
16. If the Proposed Plan Change is to be notified it will require an engagement approach that recognises the current circumstances where full engagement is going to be limited – at least for the initial weeks.
17. Any communication around notification and submissions should include acknowledgement that the Council will take into account the situation relating to Covid-management when making decisions about extending the timeframe a further 20 working days.

Options

18. The following options and their costs and benefits have been identified.

OPTION	BENEFITS	COSTS
<p>1. No change Notify 28 March End submissions 30 May</p>	<p>Confirms previous decision, enables progress on improvement to freshwater. Option to extend submission period still available if necessary.</p>	<p>Degree of engagement in submission process likely to be impacted (quality and quantity of input likely to be lower). There may be negative reaction to notification. Does not adequately reflect pressure of Covid-19 on stakeholders to be engaged in the process.</p>

OPTION	BENEFITS	COSTS
<p>2. Extend Submission period Allow longer term (to end of July)</p>	<p>Acknowledges impact of Covid-19 management on people and communities.</p> <p>Protects investment already made in preparing the proposed TANK Plan Change.</p> <p>Allows for development of effective non-contact consultation approaches with stakeholders.</p> <p>Option to extend submission period still available if necessary.</p>	<p>Lengthens plan change process (but only by some months).</p> <p>Assumes staff can resource and support this process during the Covid-19 national emergency.</p>
<p>3. Delay notification Notification at later date (provisionally 2 May) and similar 9 week submission period (or as otherwise directed at that time)</p>	<p>Enables council and community to focus on Covid-19 and other issues.</p> <p>Allows Council to revisit the decision prior to the proposed new notification date to account for the circumstances at the time of the April Council meeting.</p>	<p>Extends uncertainty around land and water use.</p> <p>May be impacted by national policy timeframe.</p> <p>Does not enable improved freshwater management to commence.</p>

19. Option 3 is recommended. It properly reflects the seriousness of the Covid-19 crisis, while also enabling the Council to undertake its freshwater management functions in the TANK catchments. A deferral of the notification date along with a communication plan assures stakeholders that the Council is sensitive to current community pressures while also providing certainty for land and water users.

Recommendations

That Hawke's Bay Regional Council:

1. Receives and considers the "TANK Notification Delay Options" staff report.
2. Delays notification of TANK Plan Change 9 to 2 May 2020, for a submission period of at least 9 weeks.

Authored by:

Ceri Edmonds
MANAGER POLICY AND PLANNING

Approved by:

Tom Skerman
GROUP MANAGER STRATEGIC PLANNING

Attachment/s

There are no attachments for this report.

HAWKE'S BAY REGIONAL COUNCIL

Wednesday 25 March 2020

Subject: AMENDED STATEMENT OF PROPOSAL FOR PENALTY RATES REMISSION

Item 19

Reason for Report

1. This item provides councillors with an amended Statement of Proposal for the Remission of Penalties on Rates Policy (Fixed Term) to reflect changes to the submission process due to the current situation.

Discussion

2. The key changes to the submission process are:
 - 2.1. Submissions will now primarily be done online. This will be through a wufoo form on the website and through email.
 - 2.2. The initial plan was to have hardcopies available at HBRC offices. Since this is no longer an option, and because staff still want to give those without access to a computer an opportunity to have a say, we plan to make a staff resource available to take / record submissions via telephone.
 - 2.3. The hearings process will be streamlined by linking it to a Council meeting.
 - 2.4. Initially it was proposed to hold a hearing on 19 May, with a Panel to be appointed by the Hearings Committee. With the Covid-19 situation currently, it is now proposed that the Submission Hearings follow the Council meeting on 27 May 2020, with a panel of 3 appointed councillors.
 - 2.5. Some submitters may choose to speak to their submissions via video conference, dependent on the Covid-19 situation at the time and feasibility of technology, to enable the Policy to be adopted on 24 June 2020.

Recommendations

That Hawke's Bay Regional Council:

1. Adopts the proposed revised Statement of Proposal for Remission of Penalties on Rates Policy (Fixed Term) for consultation that reflects changes to the submission process due to the Covid-19 response situation.
2. Agrees that staff may make further changes to the submission process if required by the Covid-19 response.
3. Appoints a Hearing Panel comprised of councillors _____, _____ and _____ to hear the submissions.

Authored by:

Mandy Sharpe
PROJECT MANAGER

Approved by:

Tom Skerman
GROUP MANAGER STRATEGIC
PLANNING

Attachment/s

- 1 Amended Draft Statement of Proposal

Remission of Penalties on Rates Policy (Fixed Term) Statement of Proposal

Consultation 14 – 28 April 2019

What is the proposal?

This is a proposal to implement a one-time policy that provides ratepayers an opportunity to apply for a waiver of a penalty fee for late payment on their Hawke's Bay Regional Council rates.

The objective of this policy is to support ratepayers who may find it difficult to pay their rates on time due to Council's change in date for when rate payments are due.

The policy would be put in place to cover the first year of change to the new payment date, and will apply only to rates due for the financial year 1 July 2020 to 30 June 2021.

Background

On 26 June 2019, Hawke's Bay Regional Council approved new dates for when its rate invoices will be sent out and when rates are due to be paid. These new dates will be in place for the financial year 1 July 2020 to 30 June 2021.

Up until this year, rate invoices have been sent out mid-September and due 1 October, with Hawke's Bay Regional Council allowing ratepayers until 31 January the following year to pay their rates before a 10% late-payment penalty is added to their invoice.

For the 2020-21 rating year, rates invoices will be sent out early to mid-August, with payment due 20 September. Ratepayers that don't pay their invoice by then will have the 10% late-payment fee added.

For ratepayers who choose to pay their rates on the final payment date for the 2019/20 rates of 31 January, this change means they will need to pay their rates invoice four months earlier and means they will have two rate invoices in the 2020 calendar year.

On 25 September 2019, Hawke's Bay Regional Council adopted (subject to consultation) a special one-time, fixed-term penalty remission policy to help ratepayers who may struggle to pay their rates on time because of the change to the payment date.

Regional Council already has Rate Remission and Postponement policies in place so it can act fairly and reasonably when a rates payment has not been received by the due date.

The current Remission of Penalty on Rates Policy allows one remission every three years for a missed rate payment for circumstances which are under the ratepayer's control, provided they meet the conditions and criteria. Under that policy, a ratepayer who was granted a penalty remission in the last two year would be ineligible for another remission.

Introducing this additional Remission of Penalties on Rates Policy (Fixed Term) would mean ratepayers may apply for a remission even if they have received a remission in the last two years as per the standard Remission of Penalties on Rates Policy.

Why are we consulting on this?

This policy is both a remission and postponement policy as defined by the Local Government (Rating) Act 2002 and Local Government Act (LGA) 2002.

An amendment to a rates remission and postponement policy requires consultation under Section 102 (4) of the Local Government Act in a manner that gives effect to the requirements

of Section 82.

The purpose of this consultation is to seek the views of people who will or may be affected by, or have an interest in the decision to implement the additional policy.

Scope of the decision

All aspects of the Remission of Penalties on Rates Policy (Fixed Term) are being consulted on. As a result of feedback received during the consultation, the Council may decide not to adopt the policy, or change any aspect of the policy such as the conditions and criteria.

The submission process

People wishing to submit on this consultation are invited to do so by **5pm on Tuesday 28 April 2020**.

The Regional Council will support you to present your views in a manner that best suits your preferences, including sign language or any other language. Please note the option of speaking to your submission depends on the Covid-19 response situation. It may be via video conferencing and also depends on feasibility of technology.

This includes one of the following ways:

- Online: through the Regional Council website: hbrc.govt.nz (search #XXXX)
- Email: info@hbrc.govt.nz / haveyoursay@hbrc.govt.nz
- Post to: Leone Andrews, Hawke's Bay Regional Council, Private Bag 8008, Napier 4142
- Deliver to: HBRC offices in Napier, Taradale, Waipawa or Wairoa.
- Phone: Leone Andrews 027 211 5521 to give your view verbally if you do not have access to a computer

The submission form on the back of this proposal is also available from the Regional Council offices in Napier, Taradale, Waipawa or Wairoa.

If you have any queries please contact Leone Andrews, Executive Assistant to Group Manager Corporate Services.

Email: leone.andrews@hbrc.govt.nz
Phone: (06) 833 8040 / 027 211 5521

What is the process from here?

- 14 April 2020 Consultation opens
- 28 April 2020 Consultation closes
- TBC+0-May 2020 Set aside for people to present their views in person *
- 24 June 2020 Decision made by the Regional Council

* As outlined above, the option of speaking to your submission depends on the Covid-19 response situation. It may be via video conferencing and also depends on feasibility of technology.

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The Remission of Penalties on Rates Policy:

This policy is both a remission and postponement policy as defined by the Local Government (Rating) Act 2002 and Local Government Act 2002

Objective

To enable HBRC to act fairly and reasonably when a rates payment has not been received by the due date as a result of the Council changing the due date from 31 January 2021 to 20 September 2020. This policy will only be in place from 1 July 2020 to 20 September 2021 and is in addition to the existing policy on Remission of Penalties on Rates, and will apply only to rates due for the financial year 1 July 2020 to 30 June 2021.

There are two parts to this policy.

1) Ratepayers on an existing payment plan

Conditions and criteria

Upon receipt of an application from the ratepayer either in written or email format, or if identified by Council, a penalty may be remitted where all of the conditions listed below are met

- i. A full payment of outstanding rates due (excluding a penalty amount) has been made prior 31 January 2021
- ii. The ratepayer has an existing payment plan which has been adhered to over the previous 12 months, and
- iii. The ratepayer amends the existing payment plan to ensure that the rates for the financial year 1 July 2021 to 30 June 2022 are paid no later than 20 September 2021.

2) Ratepayers not on an existing payment plan

Conditions and criteria

Upon receipt of an application from the ratepayer either in written or email format, or if identified by Council, a penalty may be remitted where all of the conditions listed below are met

- i. Full payment of outstanding rates due (excluding a penalty amount) has been made prior to the application (but no later than being 31 January 2021) is received by the Council, and the ratepayer has previously paid all rates by the due date within the last three years
- ii. The ratepayer pays the rates for the financial year 1 July 2021 to 30 June 2022 no later than 20 September 2021.

Policy notes

The penalties are only postponed until all the criteria are met.
Where there is a deliberate non-payment, remission will not be granted.

Consultation on establishing an additional Remission of Penalties on Rates Policy (Fixed Term)

Feedback must be received by Hawke's Bay Regional Council **no later than 5pm on Tuesday 28 April 2020.**

You can give us your feedback in one of the following ways:

- Online: through the Regional Council website: hbrc.govt.nz (search #XXXX)
- Email: info@hbrc.govt.nz — haveyoursay@hbrc.govt.nz
- Post to: Leone Andrews, Hawke's Bay Regional Council, Private Bag 6006, Napier 4142
- Deliver to: HBRC offices in Napier, Taradale, Waipawa or Wairoa.
- Phone: Leone Andrews (Executive Assistant to Group Manager Corporate Services) 027 211 5521 to give your view verbally if you do not have access to a computer

SUBMISSION FORM

Contact details
(Your name and submission will be made available to the public on the Regional Council's website)

Full name: _____

Name of organisation (if you are submitting on behalf of that organisation applicable): _____

Address: _____ Postcode: _____

Telephone: _____ Mobile: _____

Email: _____

Do you support this proposal?

Please tick one:

YES

NO

Why or why not?

Need more room? You can attach extra pages but please make sure they include your name and address.

Do you wish to speak to your submission on Tuesday, 19 May 2020 at a Council meeting? Please note this may be via video conferencing and depends on the Covid-19 response situation and the feasibility of technology.

YES

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NO

Privacy Act 1993

Submissions are public information. Information on this form including your name and submission will be made available to the media and public as part of the decision-making process. Your submission will only be used for the purpose of this consultation process. The information will held by Hawkes Bay Regional Council. You have the right to access the information and request its correction.

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DRAFT