



## Unconfirmed

### MINUTES OF A MEETING OF THE CLIFTON TO TANGOIO COASTAL HAZARDS STRATEGY JOINT COMMITTEE

**Date:** Tuesday 4 February 2020

**Time:** 10.00am

**Venue:** Council Chamber  
Hawke's Bay Regional Council  
159 Dalton Street  
NAPIER

**Present:** Cr Hinewai Ormsby – HBRC  
Cr Jerf van Beek – HBRC  
Deputy Mayor Tania Kerr – HDC  
Cr Ann Redstone – HDC  
Cr Malcolm Dixon – HDC  
Deputy Mayor Annette Brosnan – NCC  
Cr Keith Price – NCC  
Cr Nigel Simpson (for Cr Hayley Browne) – NCC  
Peter Paku – Heretaunga Tamatea Settlement Trust  
Tania Huata – Mana Ahuriri Trust

**In Attendance:** Simon Bendall – Traverse Environmental Limited  
Chris Dolley, Group Manager Asset Management – HBRC  
Craig Goodier, Team Leader Engineering – HBRC  
A Roets – Governance Administration Assistant

## 1. Welcome/Apologies/Notices

The Interim Chair, Chris Dolley welcomed everyone to the first Joint Committee meeting of this triennium and Tania Huata opened with a karakia.

The Interim Chair advised that he will act as that capacity until a new Chair has been appointed in accordance with the Joint Committee's Terms of Reference.

### Resolution

CLI123/20 That the apologies for absence from Cr Rick Barker, Cr Hayley Browne and Tania Hopmans be accepted.

**Kerr/Redstone  
CARRIED**

## 2. Conflict of Interest Declarations

There were no Conflict of Interest Declarations.

## 3. Confirmation of Clifton to Tangoio Coastal Hazards Strategy Joint Committee Member Appointments

The item was taken as read, and noted that two councils (HBRC and HDC) are still to appoint alternates and advise those appointments prior to the next meeting.

### CLI124/20 Resolutions

That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee:

1. Receives and notes the *Confirmation of Clifton to Tangoio Coastal Hazards Strategy Joint Committee Member Appointments* staff report.
2. Confirms the appointments of the following as members of the Clifton to Tangoio Coastal Hazards Strategy Joint Committee:
  - 2.1. Representatives of Hawke's Bay Regional Council – Councillors Rick Barker, Hinewai Ormsby and Jerf van Beek
  - 2.2. Representatives of Hastings District Council – Councillors Tania Kerr, Ann Redstone and Malcolm Dixon
  - 2.3. Representatives of Napier City Council – Councillors Annette Brosnan, Hayley Browne, Keith Price and Nigel Simpson (alternate)
  - 2.4. Representative of Heretaunga Tamatea Settlement Trust – Peter Paku
  - 2.5. Representative of Mana Ahuriri Inc – Tania Huata
  - 2.6. Representative of Maungaharuru-Tangitū Trust – Tania Hopmans.

**Redstone/van Beek  
CARRIED**

## 4. Clifton to Tangoio Coastal Hazards Strategy Joint Committee Terms of Reference

The Interim Chair reported that, other than some minor clarifications and updates, the Terms of Reference remained substantially unchanged since originally developed in 2014.

- TAG had raised that there could be some benefits to appoint an independent chair to help navigate complex matters, particularly in relation to funding
- The Committee requested that TAG provide guidance in how the process will work appointing an independent chair and the funding thereof
- First step was to have a discussion to investigate whether this would be

something that the Committee would look at

- The strongest focus is around independence in the discussions and debate through the funding mechanisms
- More work to be done identifying the role and skills required for an independent chair to be appointed
- An overview of the roles and responsibilities of the Technical Advisory Group (TAG) was requested, and the Chair explained this to new committee members
- The committee agrees to not alter the Terms of Reference at the time, and to appoint a Chair from this Committee, but to have the opportunity to appoint an independent Chair to help navigate issues as required
- A paper from TAG will be presented to the next meeting outlining the options, potential appointment process, skills requirements, benefits and disadvantages to the appointment of an independent chair/facilitator.

#### CLI125/20 **Resolutions**

That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee:

1. Receives and considers the *Joint Committee Terms of Reference* staff report
2. Agrees that the decisions to be made are not significant under the criteria contained in Councils' adopted Significance and Engagement policies, and that the Joint Committee can exercise its discretion and make decisions on this issue without conferring with the community.
3. Recommends the agreed Terms of Reference as proposed to the Maungaharuru-Tangitū Trust, Hastings District Council, Mana Ahuriri Inc, Napier City Council, Hawke's Bay Regional Council and Heretaunga Tamatea Settlement Trust for adoption.
4. Agrees that options for the appointment of an independent chair or Facilitator will be explored and reported to the 1 May 2020 Joint Committee meeting for consideration..

**Kerr/van Beek  
CARRIED**

#### **5. Election of Chair and Deputy Chair**

The Interim Chair noted that the Committee elects a Chair and two Deputy Chair's as stipulated by the Terms of Reference. Discussions traversed:

- The Committee has been asked by the show of hands who would be willing to stand for Chair
- Cr Jerf van Beek responded that he had been asked by the previous Chair, Cr Peter Beaven to stand for nomination to be elected as the Chair of this Committee
- Discussion around Cr van Beek's nomination in terms of his background, expertise and experience, his goals and aspirations particularly through the complexities of previous discussions
- Cr van Beek gave a brief overview of his background and experience and his belief that he has the skills and expertise to stand as Chair
- Cr Malcolm Dixon nominated Cr Jerf van Beek as Chair of this Committee, seconded by Cr Annette Brosnan
- Cr Ann Redstone nominated both Deputy Mayors from Hastings District Council and Napier City Council to be appointed as Deputy Chair's, seconded by Cr Jerf van Beek
- Chris Dolley stepped down as Interim Chair at 10.38am and Cr Jerf van Beek resume as Chair
- The Committee congratulated the appointments .

#### CLI126/20 **Resolutions**

That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee:

1. Receives and considers the *Election of Chair and Deputy Chair* staff report
2. Agrees that the decisions to be made are not significant under the criteria contained in Councils' adopted Significance and Engagement policies, and that the Joint Committee can exercise its discretion and make decisions on this issue without conferring with the community.
3. Elects Councillor Jerf van Beek as the Chair of the Clifton to Tangoio Coastal Hazards Strategy Joint Committee

**Dixon/Brosnan  
CARRIED**

4. Elects Deputy Mayor Annette Brosnan (Napier City Council) and Deputy Mayor Tania Kerr (Hastings District Council) as the Deputy Chairpersons of the Clifton to Tangoio Coastal Hazards Strategy Joint Committee.

**Redstone/van Beek  
CARRIED**

## **6. Coastal Hazards Strategy**

Chris Dolley and Simon Bendall presented a high level overview of the Strategy process to date. Discussions traversed:

- The Strategy is now in Stage 4 (Implementation Planning and Response) of a four-stage development process which begun in 2014
- The vision for the Strategy is that Communities and businesses are resilient to the effects of coastal hazards
- Hazards in scope are inundation and coastal erosion
- Stage 1 (Defining the Problem) was the identification of the extent of coastal erosion and coastal inundation hazards out to 2120 and the risks these present
- Stage 2 (Framework and Decision) included the development of a decision-making framework for the 100-year Strategy, based on a community decision-making model – guided in part by the Ministry for the Environment's guidance for local government
- An initial funding model was developed that included the proposed establishment of a Coastal Contributory Fund
- Stage 3 (Develop Response) commenced in 2017 and involves the implementation of the decision-making framework development (Stage 2)
- The Northern and Southern Assessment panels for formed to consider 16 coastal Units, and of those 9 were prioritised for assessment.
- Six potential pathways were developed for each priority unit
- The Assessment panels developed a 100-year pathway and each pathway is built from a combination of short, medium and long term hazard response actions
- Capital construction and maintenance costs for each pathway were introduced
- Each pathway is adaptive and each timeline (short, medium and long term hazard response) can be brought forward or delayed, depending on environmental influences like sea level rise
- The Strategy will be reviewed every 10 years to ensure that the pathways remain fit for purpose
- Challenges around funding matters, particularly on questions on responsibility and accountability for establishing a Coastal Contributory Fund remain unresolved
- A comprehensive update on the various work streams have been reported and is reflected in the agenda item
- Consensus has been reached that a contributory fund should be created, but different views on how this should work (Lead Agency, Governance, Asset (debt) ownership)

- Suggested pathway forward will be to increase base project funding, work towards a decision on contributory fund and funding model, public consultation and introduction of new rate
- Proposed that a one page summary document be provided post each Joint Committee meeting to partner Councils to bring them up to date with discussions undertaken; that a TAG member be present during Council meetings to answer any technical questions arising from the report
- Proposed that TAG present a paper to the next meeting on what a Coastal Contributory fund is and what it is going to fund, different models and the rules and regulations around the fund (technical report)
- Requested that the Draft Funding Deed to be distributed to committee again.
- Proposed to have a joint Coastal Hazards briefing workshop with partner Councils (preferably early March).

CLI127/20 **Resolution**

That the Clifton to Tangoio Coastal Hazard Joint Committee receives the “*Coastal Hazards Strategy*” report.

**Kerr/Brosnan  
CARRIED**

**7. Communication and Engagement Plan**

Rebecca Ashcroft-Cullen, Communications Advisor provided an overview of the planning communications activities for 2020 for the Clifton to Tangoio Coastal Hazards Strategy. Discussions traversed:

- The comms plan provided an outline of the target audience, key messages and an activity plan for the year and included councillor engagement opportunities
- The aim of the plan is to inform and engage the community, Iwi, councillors and other stakeholders
- One of the mechanism for this is a quarterly newsletter – will be updated throughout the year – the first such newsletter was published in December 2019
- TAG seeks the committees feedback/direction on the proposed comms plan
- Proposed to have a one pager for information/media release on key points of discussed items/highlights on the Strategy

CLI128/20 **Resolutions**

1. That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee receives the “*Communication and Engagement Plan*” report.
2. That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee endorses the Communications Plan for 2020.

**Brosnan/Redstone  
CARRIED**

**8. Actions Update**

The item was taken as read

CLI129/20 **Resolution**

That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee receives and notes the “*Actions Update*” staff report.

**Kerr/Brosnan  
CARRIED**

Tania Huata closed the meeting with a karakia.

**Closure:**

There being no further business the declared the meeting closed at 12.21pm on Tuesday, 4 February 2020.

Signed as a true and correct record.

**DATE:** .....

**CHAIR:** .....