



## Meeting of the Hawke's Bay Regional Council

**Date:** Wednesday 1 May 2019  
**Time:** 1.00pm  
**Venue:** Council Chamber  
Hawke's Bay Regional Council  
159 Dalton Street  
NAPIER

### Agenda

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1.	Welcome/Apologies/Notices	
2.	Conflict of Interest Declarations	
3.	Confirmation of Minutes of the Regional Council Meeting held on 27 March 2019	
4.	Follow-up Items from Previous Regional Council Meetings	3
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6.	Significant Council Staff Activities through May 2019	15
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7.	Order of Candidates' Names on Voting Documents	23
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10.	April 2019 Napier Port IPO Transaction Project Update	29
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# **HAWKE'S BAY REGIONAL COUNCIL**

**Wednesday 01 May 2019**

## **Subject: FOLLOW-UP ITEMS FROM PREVIOUS REGIONAL COUNCIL MEETINGS**

**Item 4**

### **Reason for Report**

1. On the list attached are items raised at Council Meetings that staff have followed up on. All items indicate who is responsible for follow up, and a brief status comment. Once the items have been report to Council they will be removed from the list.
2. Also attached is a list of LGOIMA requests that have been received since the last Council meeting.

### **Decision Making Process**

3. Staff have assess the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision making provisions do not apply.

### **Recommendation**

That the Council receives and notes the "Follow-up Items from Previous Meetings" staff report.

### **Authored by:**

**Leeanne Hooper**  
**PRINCIPAL ADVISOR GOVERNANCE**

### **Approved by:**

**James Palmer**  
**CHIEF EXECUTIVE**

### **Attachment/s**

[!\[\]\(2bae76de5ebbd5c4d7d47162f1673734\_img.jpg\) 1](#) Followups for April 2019 Council meeting



## Follow-ups from previous Regional Council Meetings

## Meeting held 27 March 2019

	Agenda Item	Action	Responsible	Status Comment
1	Follow-ups from previous meetings	Schedule a public Transport focussed workshop for councillors	T Skerman	To be arranged.
2	Freshwater Security Scheme Policy	Implications of PGF application decisions for the scheme report to E&S	E Humphries	Item on 5 June 2019 C&S agenda
3	Establishment of CCO for Napier Port IPO	Advise submitters on CCO and Our Port of the Council resolutions in relation to the establishment of the new CCO and shareholder protections	J Ellerm	Letters posted 4-5 April 2019 and emails sent 4 April 2019 – reference 3 following
4	Significant Activities	Preliminary view on potential for water quality monitoring in Napier inner harbour	I Maxwell	Item on 19 June Environment & Services Committee agenda

## Meeting held 27 February 2019

	Agenda Item	Action	Responsible	Status Comment
	Significant HBRC Activities through March 2019	Provide the area of Manuka planting at Whakaki	J Hales	Trial area of 700 plants – so about 3,000 m <sup>2</sup> or a little under a third of a hectare
	Significant HBRC Activities through March 2019	Provide detail around the contracts let for Possum eradication and predator suppression at Mahia and Waikaremoana	C Leckie	There are currently no control contracts let for possum eradication or predator suppression at Mahia or Waikaremoana. While we may contract some future control work All Mahia work is currently being done by staff. There has been one small (less than \$10k) camera pre control monitoring contract with Dinneen monitoring services, our regional monitoring contractor.

## Reference follow-up 3

## Text of Email to CCO submitters 4 April 2019

**Council decision to create a Council Controlled Organisation for potential Napier Port Initial Public Offering**

Thank you for submitting on the recent consultation from the Hawke's Bay Regional Council around creating a Council Controlled Organisation (CCO) ahead of a potential minority initial public offer (IPO) of shares in Napier Port.

The Regional Council has been considering a minority IPO as a the best way to deliver against the following Regional Council objectives: providing capital to the Port to enable it to invest in its future, including construction of a new wharf; retaining majority Council ownership and control of the asset; protecting ratepayers from paying for Port development; and diversifying and de-risking the Regional Council's income streams; and retain exposure to the future financial performance of a growing strategic asset (Napier Port).

The council met on 20 March 2019, to hear and consider all the submissions received. Eighty five submissions (including one late submission) were received on this consultation expressing a range of views. A number of submissions did not address the issue of creating a new CCO but, of those that did, some common themes emerged. In particular, governance arrangements for any new CCO was the primary issue raised emphasising the importance of continued Regional Council control of Napier Port.

Last week, on 27 March 2019, the Regional Council resolved to establish a new Council Controlled Organisation to be named Napier Port Holdings to provide an efficient and effective corporate structure to facilitate the potential IPO transaction. In addition, it also resolved to adopt a package of additional majority shareholder protections to ensure Council maintains appropriate levels of influence over, and confidence in, Napier Port's future. These shareholders protections address key themes expressed by submitters, including protecting its majority ownership position in the event of a minority IPO.

At this meeting, Council also adopted an amendment to the 2018-28 Long Term Plan to explicitly provide for any final decision to transfer the ownership or control of a minority stake in Napier Port through the appropriate listing structure.

You can read about the decisions made in the Regional Council's media announcement here: [Media Release](#) or read the full pack of Council papers including the officer's analysis of submissions here: [Reports to Council](#)

A final decision on whether or not to proceed with a minority IPO will be made over the next four to six weeks.

Thanks again for your participation in the Regional Council's consultation around establishing a new CCO. The feedback received informed the Councillor's deliberations and decisions. For more information on the process, analysis of submissions and the decision please go to the [Our Port - Have your Say](#) webpage.

**Rex Graham**  
Chairman

**James Palmer**  
Chief Executive

## Reference follow-up 3

## Text of Email to Our Port submitters 4 April 2019

## Recent Council decisions related to a potential Napier Port Initial Public Offering

As a submitter to “*Our Port – Have your Say*”, the consultation on how to best fund the growth of Napier Port, we wish to inform you of related decisions recently made by the Regional Council.

As you are aware, the Regional Council has been considering a minority IPO as the best way to deliver against the following Regional Council objectives: providing capital to the Port to enable it to invest in its future, including construction of a new wharf; retaining majority Council ownership and control of the asset; protecting ratepayers from paying for Port development; diversifying and de-risking the Regional Council’s income streams; and retaining exposure to the future financial performance of a growing strategic asset (Napier Port).

Since Council made its in-principle decision on 19 December 2018, further work has been undertaken to progress the design and details of the proposed IPO Transaction and to implement the resolutions from 19 December 2018. This has involved seeking professional advice, further community consultation in respect to the establishment of a new CCO, and receiving an unmodified (clear) Audit NZ opinion on the Amendment to the LTP.

On 27 March 2019 the Council resolved to:

- establish a new Council Controlled Organisation to be named Napier Port Holdings to provide an efficient and effective corporate structure to facilitate the potential IPO transaction.
- adopt a package of additional majority shareholder protections to ensure Council maintains appropriate levels of influence over, and confidence in, Napier Port's future; and
- adopt an amendment to the 2018-28 Long Term Plan to explicitly provide for any final decision to transfer the ownership or control of a minority stake in Napier Port through the appropriate listing structure.

You can read about the decisions made in the Regional Council’s media announcement here: [Media Release](#) or read the full pack of Council papers here: [Reports to Council](#)

A final decision on whether or not to proceed with a minority IPO will be made over the next four to six weeks.

Thanks again for your participation in the Regional Council’s consultation on the future of Napier Port. For more information on the process and decisions please go to the [Our Port - Have your Say](#) webpage.

**Rex Graham**  
Chairman

**James Palmer**  
Chief Executive

Item 4

Attachment 1

Attachment 1

Item 4

## LGOIMA Requests Received between 22 March and 23 April 2019

Request Date	Request ID	Request Status	Request Subject	Request Summary	Requested By
11/04/2019	OIR-19-023	Active	Pan Pac investigations	1. all documentation & communications re investigation into Pan Pac's leaky pipe and decision not to prosecute 2. any discussion about a potential conflict of interest between HBRC staff member analysing samples and consultant providing independent advice on the environment impact to Pan Pac 3. copy of consultant's advice/report to Pan Pac 4. all tests carried out of the water quality at Whirinaki Beach to date	Anusha Bradley, Radio NZ
8/04/2019	OIR-19-022	Active	Lake Whakaki	details of any contractors working on the Resource Consent and Freshwater Improvement Fund application for Whakaki Lake	Hine Ropiha
2/04/2019	OIR-19-021	Active	Tukituki water quality	1. Mangaonuku and Waipawa water quality data as far back as records go 2. Ruataniwha plains monitoring bores - historic levels and water quality data as far back as records go	Tim Aitken, CHBDC councillor
15/03/2019	OIR-19-020	Completed	Ethical investments	Why does HBRC allow FNZC to invest HBRC funds in The New Zealand Refining Company and Z Energy Ltd	Kathryn Bayliss
<b>Response</b>				<p>26/3/19 Manton Collings emailed:</p> <p>Hi Kathryn,</p> <p>Thanks for your email and sorry for the delay in getting back to you. Our fund managers have the flexibility to invest on our behalf using the HBRC Statement of Investment Policy and Objectives (SIPO) as guidance. As you have stated this includes the Ethical Investment section which excludes where possible the direct involvement in fossil fuels. We will contact FNZC to explain these investments given the perimeters set out in the SIPO. There may be a suitable explanation as many of these companies are looking into alternative forms of energy or it may be that they need to exit these investments where possible. Thanks again for your input.</p> <p>Regards</p> <p>Manton</p>	



## Previous requests now completed

Request Date	Request ID	Request Status	Request Summary	Requested By
13/03/2019	OIR-19-018	Completed	Details of the sources of funding sought before the decision was made to sell up to 49% of shares in the Port of Napier	Phil Norman
		<b>Response</b>	<p>27/3/19 Jessica Ellerm emailed:</p> <p>Good morning Phil</p> <p>This email is acknowledgement that HBRC received your LGOIMA request dated 13 March 2019, and Council's response is as follows.</p> <p>As you will note upon reading the associated "Minute" the decision made by Council on 19 December 2018 was "in principle" and the final decision to "sell a minority stake in Napier Port" has not yet been made.</p> <p>The web page is: <a href="http://hawkesbay.infocouncil.biz/">http://hawkesbay.infocouncil.biz/</a></p> <p>And the pdf version of the 19 December 2018 meeting minutes is:  <a href="http://hawkesbay.infocouncil.biz/Open/2018/12/RC_19122018_MIN.PDF">http://hawkesbay.infocouncil.biz/Open/2018/12/RC_19122018_MIN.PDF</a></p> <p>For more information on the process and updates:  <a href="https://www.hbrc.govt.nz/hawkes-bay/economic-development/hbrc/napier-port/">https://www.hbrc.govt.nz/hawkes-bay/economic-development/hbrc/napier-port/</a></p> <p>In response to your specific queries, the information you request is available as follows.</p> <ol style="list-style-type: none"> <li>1. details of the sources of funding sought before the decision was made to sell up to 49% of shares in the Port of Napier</li> </ol> <p>Options for funding the development of Napier Port were explored through the Capital Structure Review are discussed in the report (<a href="https://www.hbrc.govt.nz/assets/Uploads/HBRC-CSR-Final-Report-20180404.pdf">https://www.hbrc.govt.nz/assets/Uploads/HBRC-CSR-Final-Report-20180404.pdf</a>) found on the HBRC website, at <a href="https://www.hbrc.govt.nz/hawkes-bay/economic-development/hbrc/capital-structure-review/">https://www.hbrc.govt.nz/hawkes-bay/economic-development/hbrc/capital-structure-review/</a> along with additional information about the capital structure review including previous reports.</p> <p>Further options for funding Napier Port development were also explored and developed through the process of preparing for the "Our Port – have your say" special consultative procedure and details of options considered are found on the HBRC website, at <a href="https://www.hbrc.govt.nz/our-council/news/archive/article/556">https://www.hbrc.govt.nz/our-council/news/archive/article/556</a> along with significant amounts of information that respond to the second part of your request for:</p> <ol style="list-style-type: none"> <li>2. details of why these sources were not pursued or accepted</li> </ol> <p>Regards,  <i>Jess</i></p>	

## Attachment 1

Request Date	Request ID	Request Status	Request Summary	Requested By
13/03/2019	OIR-19-017	Completed	Copies of the FEMPs for the 48 surface water consent holders in CHB potentially affected by PC6 minimum flows	Tom Kay, Forest and Bird
		<b>Response</b>	<p>29/3/19 Mark Heaney emailed:</p> <p>Good morning Tom,</p> <ul style="list-style-type: none"> <li>Request for copies of the Farm Environment Management Plans (FEMP) produced/held for the 48 surface water consent holders in Central Hawkes Bay potentially affected by Plan Change 6 minimum flow requirements.</li> </ul> <p>HBRC does not produce, or hold the information that you have asked for.</p> <p>The FEMPs that you refer to are the property of the landowner, and produced by a range of approved Farm Management plan providers at the landowners' expense.</p> <p>Land owners are required to provide evidence of having a FEMP to HBRC, in the form of a summary, containing only the environmental information that HBRC require.</p> <p>That information is held by HBRC and a summary spreadsheet is attached.</p> <p>If further information is required related to this request, an estimate of the time taken to provide a response will be calculated and you will be notified of the cost that you will need to pay, before proceeding.</p> <p>I hope the information provided is useful.</p> <p>Mark Heaney</p>	
12/03/2019	OIR-19-016	Completed	A list of all Resource Consents held by DOC	Michael Sparrow, DOC
		<b>Response</b>	28/03/2019 list of DOC consents sent by email by Malcolm Miller	

## Item 4

Request Date	Request ID	Request Status	Request Summary	Requested By
22/02/2019	OIR-19-009	Completed	Names of current Councillors that have connections, incl but not limited to Shares or paid employment (+ details of that connection) to: 1. Ravensdown Ltd or Ballance Agri-Nutrients Ltd 2. Fonterra or any other dairy companies 3. Businesses that primarily service the farming industry 4. names of current Councillors that own or operate farms ("farms" being any land used to grow any kind of crops, pasture, animals or orchards) + details of the farming business 5. Copy of the current councillors' Interests Register	Greenpeace
		<b>Response</b>	<p>22/3/19 Leeanne Hooper emailed: Good afternoon Genevieve, This email is acknowledgement that HBRC has received your LGOIMA request dated 22 February 2019, and Council's response is as follows.</p> <p>1) The names of any of the current Councillors that have connections to Ravensdown Ltd or Ballance Agri-Nutrients Ltd, Including but not limited to: Shares or paid employment. Please also provide details of the connections. Council does not hold this information.</p> <p>2) The names of any of the current Councillors that have connections to Fonterra or any other dairy companies. Including but not limited to: Shares or paid employment. Please also provide details of the connections. Council does not hold this information.</p> <p>3) The names of any of the current Councillors that own or operate farms ("farms" being any land used to grow any kind of crops, pasture, animals or orchards). Please provide the details of their farming businesses. Council does not hold this information other than what is declared on the Elected Representative's Declaration of Interests.</p> <p>4) The names of any of the current Councillors that have connections to businesses that primarily service the farming industry including but not limited to: Businesses associated with irrigation, feed, pesticides, farm machinery and animal antibiotics, farm consultancies or farm infrastructure. Please provide the details of these businesses. Council does not hold this information.</p> <p>5) A copy of the councillors Conflict of interest register A copy of the councillors' most recent Declaration of Interests is attached as one combined document.</p> <p>Regards, Leeanne</p>	



# HAWKE'S BAY REGIONAL COUNCIL

Wednesday 01 May 2019

**Subject: CALL FOR MINOR ITEMS OF BUSINESS NOT ON THE AGENDA**

**Item 5**

## Reason for Report

1. Hawke's Bay Regional Council standing order 9.13 allows:
  - 1.1. "A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the Chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision or recommendation about the item, except to refer it to a subsequent meeting for further discussion."

## Recommendations

2. That Council accepts the following "Minor Items of Business Not on the Agenda" for discussion as Item 15.

Item	Topic	Raised by
1.		
2.		
3.		

**Leeanne Hooper**  
**PRINCIPAL ADVISOR GOVERNANCE**

**James Palmer**  
**CHIEF EXECUTIVE**



# HAWKE'S BAY REGIONAL COUNCIL

Wednesday 01 May 2019

**SUBJECT: SIGNIFICANT COUNCIL STAFF ACTIVITIES THROUGH MAY 2019**

**Item 6**

## Reason for Report

1. The following commentary is provided for Councillors' information, to inform them of significant issues and activities coming up over the next couple of months.

## Significant Work Streams

NPSFM Plan Changes		Project description	Activity Status Update
Group/Section	Team(s)		
<b>Strategic Planning</b>	Policy	Progressing outstanding water bodies plan change ('PC7') to notification	1. Staff report to be presented to Regional Planning Committee meeting on 15 <sup>th</sup> May. Report will include further technical reports on assessments, iwi consultation, targeted stakeholder consultation. Report will seek RPC's recommendations on identification of outstanding waterbodies in the region.
		Progressing TANK plan change ('PC9') to notification	2. Pre-notification targeted consultation feedback is being collated for reporting to the Regional Planning Committee meeting on 15 May.

New Initiatives (LTP)		Project description	Activity Status Update
Workstream	Group/Team(s)		
<b>Erosion Control Scheme</b>	Integrated Catchment Management and Client Services		<ol style="list-style-type: none"> <li>3. With 29 applications being processed (total value approx \$1.9M), staff will continue to engage with landowners and establish erosion control plans, and also connect with suppliers to deliver on these plans.</li> <li>4. Hill country erosion scheme contract with Te Uru Rakau is expected to be signed in May. Total project is \$8.2 M - \$2.84M Regional Council, \$1.1M land owners and \$4.27M Te Uru Rakau funding. First task following signing the contract will be recruitment of a project coordinator.</li> <li>5. Data collection tools Collector, Survey 123 and GIS web app development nearing completion, with staff training on use during May.</li> <li>6. Discussions about erosion control and the long term sustainability of the sea facing paddock currently underway with the landowner adjacent to Te Angiangi Marine Reserve.</li> </ol>
<b>More Whitebait</b>	Water Quality & Ecology (WQE)	Identify partnership opportunities to enhance whitebait populations	7. Some compromise to balance trees for bank stabilisation versus grass for spawning under negotiation at Tukituki site.

<b>Ngaruroro River &amp; Clive River Water Conservation Order (WCO) application</b>		<b>Project description</b>	<b>Activity Status Update</b>
<b>Group/Section</b>	<b>Team(s)</b>		
<b>Strategic Planning</b>	Policy	Ngaruroro Water Conservation Order application- Special Tribunal proceedings	8. Stage 2 of the hearing closed 8 March 2019. The Applicants have submitted their written closing statement. 9. Special Tribunal is yet to confirm and announce its next procedural steps & timings.

<b>CHB Water</b>		<b>Project description</b>	<b>Activity Status Update</b>
<b>Group/Section</b>	<b>Team(s)</b>		
<b>Integrated Catchment Management</b>	Groundwater Science		10. Drilling new groundwater monitoring bores at Ongaonga and Tikokino complete. Each site has a 30m and 90m bore to monitor shallow and deep groundwater levels. Dataloggers and telemetry installation is next step, to provide real-time data via internet
	Water quality & Ecology	Sub catchment summaries	11. \$30K of work funded by Fonterra has been confirmed to scope potential constructed wetland sites to help with DIN reductions in the Tukipo catchment.
<b>Strategic Planning</b>	Policy	Scoping potential for plan change to amend dates for minimum flows	12. At 17 <sup>th</sup> April Regional Planning Committee meeting, RPC made recommendation on whether or not to proceed with a limited plan change that would delay implementation of new minimum flows in Tukituki. Refer separate report from RPC meeting for outcome.

<b>Hawke's Bay Drinking Water</b>		<b>Project description</b>	<b>Activity Status Update</b>
<b>Group/Section</b>	<b>Team(s)</b>		
<b>Office of CE &amp; Chair</b>	Governance	HB DW Governance Joint Committee	13. Joint Committee meeting held 11 April, and next meeting scheduled 4 September.



## Significant Team Activities

Integrated Catchment Management Group		Project description	Activity Status Update
Section	Team		
Environmental Science & Information	All teams	LiDAR Data Project	14. LINZ advised in early April that they will fund up to 59% of a project to capture LiDAR data for the whole of the Hawke's Bay region, up to a cap of \$1,067,868. Other funders (including HBRC) will need to provide at least \$742,077 towards the project to receive this funding from LINZ. The four main districts will contribute \$500,000 in total, and HBRC is contributing \$300,000. Taupo District's area in the Hawke's Bay region is being included in the Waikato region's project. Proposed variations to the base specification received from districts will be included in the Request for Tenders, which will be managed by LINZ.
		Air Quality	15. Air quality monitoring in Breakwater Road, near Napier Port, is being undertaken during April/May. It includes measurements of PM10, nitrogen oxides and sulphur dioxide.
		Land Science	16. Annual soil quality monitoring sampling of approx 15 orchards and vineyard sites begins 6 May.
		Water quality and ecology	17. Spawning area at Grange Creek has been recontoured to enhance spawning habitat quality for inanga in the Tukituki River 18. Replacement scientist position has been offered to an outstanding candidate, and this role will now have more focus on fish monitoring, remediating fish barriers, enhancing whitebait and rolling out our continuous water quality data network
		Environmental Information	19. Isco sediment samplers will be installed at Tutaekuri at Puketapu and Esk at Waipunga Bridge. 20. Esk at Berry Rd flood warning site to be upgraded. 21. More data to be bought up to NEMS standards.
Biosecurity/ Biodiversity		Predator Free Hawkes Bay	22. Whakatipu Mahia signup of landowners finalised 23. Work on area 1A & 1B of Mahia Peninsula finalised 24. Planning meeting for next 12 month research contract with Manaaki Whenua in Lincoln, integrating with the Predator Free Taranaki project
		Biodiversity priority ecosystems	25. Working with with Mike Thorsen (ERA Ecology NZ Ltd) in developing a threatened species layer that will be applied to the ecosystem prioritisation layer 26. First meeting of the Biodiversity Statutory Agency Working Group will be held in May

Item 6

# Item 6

Integrated Catchment Management Group		Project description	Activity Status Update
Section	Team		
Biosecurity/ Biodiversity		Plant pests	27. Continuing urban Woolly nightshade checks 28. Old man's beard surveillance next to Kaweka ranges
		Animal pests	29. Northern DOC reserves coming up for their 1 <sup>st</sup> and 2 <sup>nd</sup> possum control service under the DOC exacerbator budget. 30. 2018-19 possum monitoring northern HB completed
Catchment Management	Central Team		31. A main focus between now and the end of May is completing the set-up of systems to ensure smooth handling of more than 30,000 poplar and willow poles and 50,000 riparian plants from ordering to delivery which begins at the end of May/early June 32. The three teams are focused on driving sales of these poles and plants to erodible and riparian areas. 33. The process to appoint a Hotspot Project coordinator to replace Te Kaha is almost completed.

Integrated Catchment Management Group		Project description	Activity Status Update
Section	Team		
Catchment Management	Southern Team		<p>Discussions have begun around more effective use of the HBRC Waipukurau site and how this site is viewed by the community.</p> <p>35. Essential pre-consultation discussions with representatives from the Lake Whatuma owners syndicate and tangata whenua have taken place, seeking to clarify opportunities around lake ownership, sale price expectations and potential conditions of sale.</p> <p>36. HBRC is assisting a Hawea catchment property with 1,210 meters of stream stock exclusion fencing. This property also received 100k from 1BT to plant 10,000 native plants on 21ha over the next 3 years. The neighboring property now wants to exclude stock from a further 500 meters of the Hawea stream and retire it fully - highlighting that this programme of work is gaining momentum.</p> <p>37. HBRC is working with landowners to fence the southern side of the Porangahau estuary, from the road bridge to the point where the estuary and the beach meet. HBRC is providing funding from the Marine and Coastal fund due to recently discovered sea grass in the estuary. Staff are engaging with the community and local school to take them along on the journey, and signage is being installed at the end of the bridge to help inform and educate beach visitors.</p> <p>38. Partnering with QEII and the land owner on an area of magnificent bush (16.8ha) inland from Blackhead, which has been identified as an Ecosystem prioritisation (EP) site. Planning to fence around the whole area including some pasture retirement on the two sides that have slips and slumps for native regeneration.</p>

Regulation Group		Project description	Activity Status Update
Section	Team(s)		
Compliance		PanPac Outfall leak	<p>39. Pan Pac is currently completing repairs on the leak. Following information obtained since late March Pan Pac now plan to install an alternative method of pipeline repair using a rigid pipe insert rather than the fibreglass patches and Swiss liner considered earlier. The impact of this is that the work is expected to be completed by mid-May, weather permitting.</p>

Regulation Group		Project description	Activity Status Update
Section	Team(s)		
Consents	Consents	Large/ significant application Processes	40. <b>Te Mata Mushrooms</b> Application for related consents from HDC has been notified and submissions have closed. Approx.150 were received. HBRC and HDC now coordinating on joint hearing expected to occur in late June/early July.
			41. The applications lodged with HBRC & CHBDC for mushroom composting on a Mt Herbert Road Waipukurau site are subject to a s92 request for more information.
			42. <b>HBRC gravel extraction</b> Ngaruroro Tukituki, Waipawa and Tutaekuri. Submission period closed on 4 March. The process is on hold at the applicant's request. A hearing may be required but there are no submissions opposing so matters may be able to be resolved by prehearing discussions.
			43. The four resource consent applications (Landcorp & NCC) for <b>discharging stormwater and drainage water into the Ahuriri Estuary</b> are on hold.
			44. <b>Ruataniwha Tranche 2</b> groundwater take (8) applications are on hold.
			45. <b>Wairoa District Council waste water discharge</b> replacement consent application in process. Consent planner is preparing a s 92 further information request following meeting with applicants consultant.
			46. <b>Takes from the Heretaunga Plains</b> unconfined aquifer (approx. 200 lodged) expire 31 May and will be processed as a group, as requested by applicants,
			47. <b>CHB Wastewater</b> working party reference group due to provide its recommendation on improved options to CHBDC by May for the Council to determine its options and to advise the Environment Court (by June 30 2019).
	Consents	Appeals/ Environment Court	48. <b>PanPac</b> Environment Court hearing was held on 8 April. Awaiting decision

Strategic Planning Group	Project description	Activity Status Update
Section / Team(s)		
Policy & Planning	Statutory Advocacy	<p>49. Towards mid-2019, policy planning staff continue anticipating a variety of Bills, draft NPSS/NESs and discussion documents to be released for sector and/or public comment. These include:</p> <ul style="list-style-type: none"> <li>(a) Bill for Stage 1 of RMA amendments</li> <li>(b) Freshwater NPS amendments and NESs</li> <li>(c) National biodiversity strategy review</li> <li>(d) NPS re indigenous biodiversity</li> <li>(e) NPS re productive soils</li> <li>(f) NES for outdoor storage of tyres</li> <li>(g) 12 month review of NES for plantation forestry implementation</li> <li>(h) 'Urban Growth Agenda' urban planning pillar</li> <li>(i) Zero Emissions Bill Select Committee process</li> <li>(j) Emissions Trading Scheme regulation changes.</li> </ul>
Policy & Planning	Heretaunga Plains Urban Development Strategy & NPS for Urban Development Capacity	<p>50. HPUDS Implementation Working Group (IWG) meeting anticipated May 2019.</p> <p>51. Quarterly reporting on urban development metrics as required by the NPS for Urban Development Capacity is ongoing.</p>
Transport	<p>Public Transport</p> <p>Regional Road Safety</p>	<p>52. The consultation period for the Regional Public Transport Plan ends on 6 May.</p> <p>53. The annual Road Safety Expo will take place at Pettigrew Arena during the week beginning 6 May. This event is attended by senior students of almost every high school in Hawke's Bay. Members of the public are also welcome.</p>

### Decision Making Process

2. Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision making provisions do not apply.

### Recommendation

That the Hawke's Bay Regional Council receives and notes the **Significant HBRC Activities through April 2019** report.

### Authored by:

**Genevieve Bennett**  
PROJECT MANAGER HB BIODIVERSITY  
STRATEGY

**Desiree Cull**  
STRATEGY AND PROJECTS LEADER

**Peter Davis**  
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HYDROLOGY/HYDROGEOLOGY**

**Approved by:**

**Liz Lambert  
GROUP MANAGER REGULATION**

**Joanne Lawrence  
GROUP MANAGER OFFICE OF THE  
CHIEF EXECUTIVE AND CHAIR**

**Iain Maxwell  
GROUP MANAGER INTEGRATED  
CATCHMENT MANAGEMENT**

**Tom Skerman  
GROUP MANAGER STRATEGIC  
PLANNING**

**Attachment/s**

There are no attachments for this report.

# HAWKE'S BAY REGIONAL COUNCIL

Wednesday 01 May 2019

Item 7

## Subject: ORDER OF CANDIDATES' NAMES ON VOTING DOCUMENTS

### Reason for Report

1. This item seeks a decision on the order of candidates' names on voting documents for the 2019 election.

### Options

2. In accordance with Regulation 31(1) of the Local Electoral Regulations 2001, the Council is able to decide whether the names are to be arranged on the voting documents in alphabetical order of surname, pseudo-random order, or random order.

#### **Alphabetical Order by Surname**

3. This is the order which has been used at all previous elections and is self-explanatory.

#### **Pseudo-Random Order**

4. Under this arrangement, the candidates' names for each issue (election) are placed in a hat (or similar receptacle), mixed together, and then drawn out of the receptacle, with candidates' names being placed for all voting documents for that issue in the order they are drawn.
5. The regulations provide that if a council has determined that pseudo-random order is to be used, the Electoral Officer must state, in the public notice required to be given, the date, time and place in which the order of the candidates' names will be arranged. Any person is then entitled to attend while the draw is in progress.

#### **Random Order**

6. Under this arrangement, the names of the candidates for each issue are shown in a different order on each and every voting document, utilising software which enables the names of candidates to be printed in a different order on each paper.

### Options Assessment

7. The Council has traditionally used alphabetical order in the triennial elections, and if Council does not resolve otherwise, the candidates' names must be arranged in alphabetical order of surname.
8. The voting papers for the 2019 election will contain elections for (or will advise who has been elected if there are only enough candidates to fill the vacancy for any particular position) the following issues.
  - 8.1. Central Hawke's Bay Constituency (electing 1 councillor)
  - 8.2. Hastings Constituency (electing 3 councillors)
  - 8.3. Napier Constituency (electing 3 councillors)
  - 8.4. Ngaruroro Constituency (electing 1 councillor)
  - 8.5. Wairoa Constituency (electing 1 councillor).
9. Technological developments for the printing of voting papers has greatly improved, so that there is no difference in either cost or quality for the printing of alphabetical or randomised voting papers.
10. Recent research on voting patterns has also indicated that candidates with a surname starting at the top end of the alphabet may have a slight advantage over others with a lower alphabetical ranking.
11. A Government response to the *Report of the Justice and Electoral Committee on its Inquiry into the 2013 local authority elections* stopped short of recommending that the order on **all** ballot papers in local authority elections be completely randomised, but did

encourage councils to consider adopting the randomisation of names under the existing provision.

12. Random order for voting papers has been increasingly adopted by local councils. Out of a total number of 118 Territorial Authorities, District Health Boards and Licensing Trusts in the 2016 election, 55 used random order, 54 alphabetical and 9 pseudo-random.
13. In the Hawke's Bay region in 2016, only Napier City Council opted to use random order, however for the 2019 elections all except Wairoa District Council have resolved to use random order.

### **Financial and Resource Implications**

14. The order that candidates names appear on the voting documents does not have any financial impact on the costs of the election.

### **Decision Making Process**

15. This decision is primarily administrative rather than a policy issue and does not trigger the Council's significance and engagement policy.

### **Recommendations**

That Hawke's Bay Regional Council:

1. Agrees that the decision to be made is not significant under the Council's adopted Significance and Engagement Policy, and that Council can exercise its discretion and make this decision without conferring directly with the community or persons with an interest in the decision.
2. Resolves that the names of candidates at the 2019 Hawke's Bay Regional Council elections and any intervening by-elections be arranged in random order.

### **Authored by:**

**Leeanne Hooper**  
**PRINCIPAL ADVISOR GOVERNANCE**

### **Approved by:**

**James Palmer**  
**CHIEF EXECUTIVE**

### **Attachment/s**

There are no attachments for this report.



# HAWKE'S BAY REGIONAL COUNCIL

Wednesday 01 May 2019

Item 8

## Subject: REPORT AND RECOMMENDATIONS FROM THE REGIONAL PLANNING COMMITTEE

### Reason for Report

1. The following matters were considered by the Regional Planning Committee meeting on 17 April 2019, and are now presented to Council for consideration and approval.

### Agenda Items

2. **Potential Tukituki Plan Change** – re-presented an assessment of the merits of proceeding with a plan change to ease the transition to the Plan Change 6 minimum flow regime for the Tukituki Catchment community based on responses received by staff to the scoping process that sought preliminary stakeholder feedback. The Committee recommendations to Council, as resolved, are:
  - 2.1. Agrees that the decision to be made is not significant under the criteria contained in Council's adopted Significance and Engagement Policy, and that the Committee can exercise its discretion and make this decision without conferring directly with the community in addition to the feedback already provided by stakeholders.
  - 2.2. Agrees to not progress a proposed plan change to defer the 2018 minimum flow regime until 1 July 2021.
3. **Tangata Whenua Remuneration Review** – this item provided the committee with the Co-Chairs' recommendations on the appointment of a reviewer and Terms of Reference for the review, seeking agreement for staff to initiate the review. The Committee resolved:
  - 3.1. Agrees to the engagement of Strategic Pay to carry out the remuneration review
  - 3.2. Agrees that the Co-Chairs will review and finalise the Terms of Reference for the review by mutual agreement.
4. **HBRC 2019-20 Annual Plan Approach** – this item advised Council's "no consultation" approach to the annual plan.
5. **The Overview of the Regional Three Waters Review, Resource Management Policy Project Updates and Statutory Advocacy Update** – were re-presented to the Committee, to be taken as read.

### Decision Making Process

6. These items were specifically considered at the Committee level.

### Recommendations

That the Hawke's Bay Regional Council:

1. Agrees that the decisions to be made are not significant under the criteria contained in Council's adopted Significance and Engagement Policy, and that Council can exercise its discretion and make decisions on this issue without conferring directly with the community and persons likely to be affected by or to have an interest in the decision.
2. That Hawke's Bay Regional Council receives and adopts the Report and recommendations from the Regional Planning Committee including the Regional Planning Committee resolutions as follows.

### Potential Tukituki Plan Change

3. Agrees that the decision to be made is not significant under the criteria contained in Council's adopted Significance and Engagement Policy, and that the Committee can exercise its discretion and make this decision without conferring directly with the

community in addition to the feedback already provided by stakeholders.

4. Agrees to not progress a proposed plan change to defer the 2018 minimum flow regime until 1 July 2021.

#### **Reports**

5. Notes that the following reports were provided to the Committee
  - 5.1. Tangata whenua Remuneration Review
  - 5.2. HBRC 2019-20 Annual Plan Approach
  - 5.3. Overview of the Regional Three Waters Review
  - 5.4. Resource Management Policy Project Updates
  - 5.5. Statutory Advocacy Update.

#### **Authored by:**

**Leeanne Hooper**  
**PRINCIPAL ADVISOR GOVERNANCE**

#### **Approved by:**

**James Palmer**  
**CHIEF EXECUTIVE**

#### **Attachment/s**

There are no attachments for this report.

# HAWKE'S BAY REGIONAL COUNCIL

Wednesday 01 May 2019

## Subject: AFFIXING OF COMMON SEAL

Item 9

### Reason for Report

1. The Common Seal of the Council has been affixed to the following documents and signed by the Chairman or Deputy Chairman and Chief Executive or a Group Manager.

		Seal No.	Date
1.1	<b>Leasehold Land Sales</b>		
1.1.1	Lot 96 DP 13379 CT F1/596 - Agreement for Sale and Purchase	4309	29 March 2019
1.1.2	Lot 3 DP 4578 CT 56/142 - Transfer	4310	29 March 2019
1.1.3	Lot 2 DP 11825 CT C4/669 - Transfer	4313	9 April 2019
1.1.4	Lot 96 DP 13379 CT F1/596 - Transfer	4314	9 April 2019
1.1.5	Lot 2 DP 14773 CT G3/1459 - Agreement for Sale and Purchase	4315	15 April 2019
1.2	<b>Staff Warrants</b>		
1.2.1	C. Stace (Delegations under Soil Conservation and Rivers Control Act 1941; Land Drainage Act 1908; Civil Defence Act 1983 (s.60-64); Civil Defence Emergency Management Act 2002 (s.86-91) and Local Government Act 2002 (s.174))	4312	9 April 2019
1.2.2	W. Telford (Delegations under Biosecurity Act 1993; Civil Defence Act 1983 (s.60-64); Civil Defence Emergency Management Act 2002 (s.86-91) and Local Government Act 2002 (s.174))	4311	29 March 2019

2. The Common Seal is used twice during a Leasehold Land Sale, once on the Sale and Purchase Agreement and once on the Land Transfer document. More often than not, there is a delay between the second issue (Land Transfer document) of the Common Seal per property. This delay could result in the second issue of the Seal not appearing until the following month.

3. When reporting each month, it may appear there are more Common Seals issued than properties sold. This month shows the Common Seal being used 3 times, but only one property sale. This is due to the timing issue noted above, as one Common Seal was for a Land Transfer from last month. The listed sales in the table reflect the true movement of leasehold properties.
4. As a result of sales, the current numbers of Leasehold properties owned by Council are:
  - 4.1. 0 cross lease properties were sold, with 74 remaining on Council's books
  - 4.2. 1 single leasehold property was sold, with 101 remaining on Council's books.

#### **Decision Making Process**

5. Council is required to make every decision in accordance with the provisions of Sections 77, 78, 80, 81 and 82 of the Local Government Act 2002 (the Act). Staff have assessed the requirements contained within these sections of the Act in relation to this item and have concluded the following:
  - 2.1 Sections 97 and 88 of the Act do not apply
  - 2.2 Council can exercise its discretion under Section 79(1)(a) and 82(3) of the Act and make a decision on this issue without conferring directly with the community or others due to the nature and significance of the issue to be considered and decided
  - 2.3 That the decision to apply the Common Seal reflects previous policy or other decisions of Council which (where applicable) will have been subject to the Act's required decision making process.

#### **Recommendations**

That Council:

1. Agrees that the decisions to be made are not significant under the criteria contained in Council's adopted Significance and Engagement Policy that Council can exercise its discretion under Sections 79(1)(a) and 82(3) of the Local Government Act 2002 and make decisions on this issue without conferring directly with the community and persons likely to be affected by or to have an interest in the decision.
2. Confirms the action to affix the Common Seal.

#### **Authored by:**

**Trudy Kilkolly**  
**PRINCIPAL ACCOUNTANT RATES AND**  
**REVENUE**

**Diane Wisely**  
**EXECUTIVE ASSISTANT**

#### **Approved by:**

**Jessica Ellerm**  
**GROUP MANAGER CORPORATE**  
**SERVICES**

**James Palmer**  
**CHIEF EXECUTIVE**

#### **Attachment/s**

There are no attachments for this report.

# HAWKE'S BAY REGIONAL COUNCIL

Wednesday 01 May 2019

Item 10

## Subject: APRIL 2019 NAPIER PORT IPO TRANSACTION PROJECT UPDATE

### Reason for Report

1. This report provides the Regional Council with a monthly update on the Port Capital Structure Project following the 19 December 2018 decision to proceed with preparatory work ahead of a potential minority IPO of Napier Port.

### Council decisions

2. Council approved at its meeting on 27 March to:
  - 2.1. Create a new Council Controlled Organisation (to be named Napier Port Holdings Limited)
  - 2.2. Supplement existing majority shareholder protections for publicly listed companies with a range of new shareholder protections, including appointing two majority shareholder-appointed directors on the Napier Port Holdings and Port of Napier Boards
  - 2.3. adopt an amendment to the Regional Council's 2018-28 Long-Term Plan which enables the Regional Council to make a final decision on whether or not to proceed with a minority IPO of Napier Port.
3. Council staff have subsequently updated all submitters on the proposal to create a Council Controlled Organisation with Council's decision and the rationale for it.

### Port due diligence

4. Multiple detailed workstreams are being advanced in preparation for a potential minority IPO of Napier Port.
5. Finalisation of due diligence reports is occurring across the trade and economic, engineering and environmental workstreams, noting legal and accounting and tax workstreams are continuing.

### Preparation for the initial public offering

6. Detailed preparation is underway for a potential public offering. Workstreams include:
  - 6.1. The Napier Port management team, along with its advisors, conducted introductory meetings with a range of potential institutional investors across New Zealand and overseas.
  - 6.2. The 6 Wharf Business Case, reflecting more detailed and refined cost estimates for the construction of 6 Wharf has been approved by the Napier Port Board. This was a condition set by the Regional Council that had to be satisfied ahead of any vote to proceed with a minority IPO. Council has been briefed accordingly and the updated costs disclosed in a media release.
  - 6.3. The Port management, with its advisors, continues work to further refine these construction costs.
  - 6.4. Detailed IPO financial and offer planning continues, including items such as priority access to shares for local constituents of Hawke's Bay, local iwi and Port staff.

### Next Steps

7. A workshop is planned with Council 1 May to discuss further preparatory items, targeting a final decision by Council, on whether to proceed, in the next 4-6 weeks.

### **Decision Making Process**

8. Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision making provisions do not apply.

### **Recommendation**

That Hawke's Bay Regional Council receives and notes the "*April 2019 Napier Port IPO Transaction Project Update*" staff report.

#### **Authored by:**

**Blair O'Keeffe**  
**HBRIC LTD CHIEF EXECUTIVE**

#### **Approved by:**

**Jessica Ellerm**  
**GROUP MANAGER**  
**CORPORATE SERVICES**

### **Attachment/s**

There are no attachments for this report.

# HAWKE'S BAY REGIONAL COUNCIL

Wednesday 01 May 2019

## SUBJECT: ANNUAL PLAN 2018-19 PROGRESS REPORT TO 31 MARCH 2019 AND NINE MONTH REFORECAST FOR FINANCIAL YEAR ENDING 30 JUNE 2019

Item 11

### Reason for Report

1. This report provides an update from the reforecasting exercise for the financial year ending 30 June 2019 and a non-financial progress report on Long Term Plan (LTP) level of service measures.

### Reforecasting Exercise to 30 June 2019

2. The reforecasting exercise summarised in this financial report is based on expenditure and revenue analysis for the nine months to 31 March of the current financial year and has been amended where necessary to reflect the anticipated position at 30 June 2019.
3. The review included all operating and capital projects, cost centres and investment income. There were a number of adjustments but overall any increased expenditure has been offset by reductions in other areas.
4. The most significant variations from the original 2018-19 budget come from:

#### ***Investment Income***

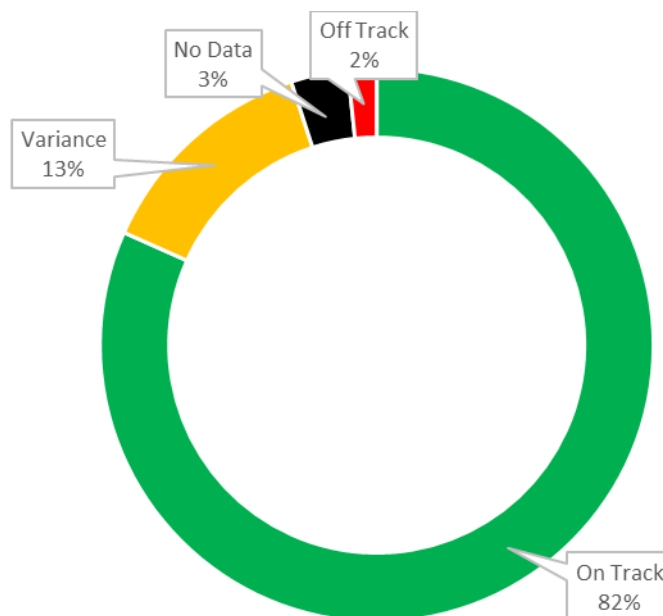
5. The LTP provided for the transfer of \$40 million previously set aside for the Ruataniwha Water Storage Scheme to a diversified managed investment fund in order to preserve the capital and grow investment income to help fund the increase in Council's operating activities.
6. The process of selecting and appointing a fund manager took longer than initially expected, and was exacerbated by the need for an open procurement process and the decision to appoint two fund managers.
7. The full year return expectations have become unachievable due to the delay in placing these funds. The LTP forecasted a return of 4.5% on the managed funds for the whole year compared to term deposit rates at around 3%. With this discrepancy in earnings there is an expected negative variance of \$350,000 for the year.

#### ***Our Port Consultation Costs***

8. The 2018-28 LTP included \$100,000 funding for the development and communication of the Port consultation. As the process has progressed this budget has been exceeded due to unbudgeted expenses associated with procuring out of scope legal and other professional advice in addition to the planned costs for auditing of the LTP amendment communications advice, postage and delivery.
9. Total costs have increased to \$200,000, leaving \$100,000 that needs to be factored into the reforecast.
10. Full reforecasting movements with explanations on variances are attached.

## Non-Financial Results for Nine Months to 31 March 2019

The 9 month progress report on the Level of Service Measures in the 2018-28 Long Term Plan are attached, below is a chart showing a summary of the current status.



The red off track measure and no data measures are listed below.

Governance and Partnerships			
Community Representation and Leadership			
Level of Service Statement	Level of Service Measure	Actual Performance	Status
HBRC will make sound investment decisions to grow its assets and generate investment incomes to fund council projects, programmes and activities.	Rate of returns on investment as set out in council's Investment Policy are met.	Due to the slow distribution of the investment funds there has been a delay in earning the extra returns set out in the Investment Policy. This was fully allocated by the end of Feb.	Off Track
HBRC will monitor consent holders to ensure compliance with the resource consent conditions imposed to protect the environment and human health.	Percentage of programmed inspections/reports completed each year as per the adopted risk-based Compliance Monitoring Strategy.	Waiting for IRIS reporting to be repaired. Data cannot be retrieved for present report but is expected to be available from early May.	No Data
	Percentage of monitored consents which receive and overall grade of full compliance.	Waiting for IRIS reporting to be repaired. Data cannot be retrieved for present report but is expected to be available from early May.	No Data

11. The full non-financial progress report is attached.

### Decision Making Process

12. Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision making provisions do not apply.



## Recommendation

That the Hawke's Bay Regional Council receives and notes the *"Annual Plan 2018-19 Progress Report to 31 March 2019 and Nine Month Reforecast for Financial Year ending 30 June 2019"* staff report.

### Authored by:

**Kelly Burkett**  
**BUSINESS ANALYST**

**Brylee Finlayson**  
**FINANCIAL ACCOUNTANT**

**Manton Collings**  
**CHIEF FINANCIAL OFFICER**

### Approved by:

**Jessica Ellerm**  
**GROUP MANAGER**  
**CORPORATE SERVICES**

**Joanne Lawrence**  
**GROUP MANAGER OFFICE OF THE**  
**CHIEF EXECUTIVE AND CHAIR**

**James Palmer**  
**CHIEF EXECUTIVE**

## Attachment/s

- [↓1](#) Reforecasting for 31 March 2019
- [↓2](#) LTP Non-financial Progress Report to 31 March 2019



### Nine Month Reforecast

A summary table of reforecasting movements is shown below, followed by detailed explanations of these variances. It should be noted that unfavourable variances are offset by favourable variances.

Any major changes from these assumptions over the next three months will be raised with Council.

## HAWKE'S BAY REGIONAL COUNCIL

### REFORECASTING EXERCISE

Nine Months Ended 31 March (Pd 09)

	A	B		
	ANNUAL BUDGET \$,000	REFORECAST Mar-18 \$,000	VARIANCE A - B \$,000	Favourable/ Unfavourable
<b>GROUPS OF ACTIVITIES</b>				
Strategic Planning	(2,733)	(2,733)	-	F
Asset Management	(2,553)	(2,553)	-	F
Integrated Catchment Management	(10,101)	(9,946)	155	F
Regulation	(1,679)	(1,679)	-	F
Emergency Management	(140)	(140)	-	F
Transport	(173)	(173)	-	-
Governance & Community Engagement	(3,212)	(3,162)	50	F
Overhead Cost Centre Adjustments		145	145	F
	<b>(20,592)</b>	<b>(20,242)</b>	<b>350</b>	<b>F</b>
<b>CAPITAL PROJECTS</b>				
Strategic Planning	5	5	-	F
Asset Management	(520)	(520)	-	F
Regional Income	-	-	-	F
	<b>(604)</b>	<b>(604)</b>	<b>-</b>	<b>F</b>
<b>NET OPERATIONS GROUP ACTIVITIES</b>	<b>290</b>	<b>290</b>	<b>-</b>	<b>F</b>
<b>NET FUNDING REQUIREMENT</b>	<b>(20,906)</b>	<b>(20,556)</b>	<b>350</b>	<b>F</b>
<b>REGIONAL INCOME</b>				
<b>Investment Company</b>				
HBRC Dividends (Napier Port & RWSS)	10,000	10,000	-	F
<b>Other Investments</b>				
HBRC Forestry Estate	258	258	-	-
Restricted Leasehold Land Rental	146	146	-	-
Investment Property Rental	833	833	-	F
Interest	2,583	2,233	(350)	U
<b>Other Funding</b>				
General Rate/Uniform Annual General Charge	6,931	6,931	-	F
Other Income	28	28	-	F
<b>TOTAL REGIONAL INCOME</b>	<b>20,779</b>	<b>20,429</b>	<b>(350)</b>	<b>U</b>
<b>OPERATING SURPLUS /( DEFICIT)</b>	<b>(127)</b>	<b>(127)</b>	<b>-</b>	<b>F</b>

Item 11

Attachment 1

## Groups of Activities

## 1. Strategic Planning

Area	Explanation	Costs
WCO Costs	The LTP provided a \$100,000 budget for the continued opposition to the Ngaruroro Water Conservation Order (WCO). Actual costs are anticipated to be around \$200,000 due to ongoing legal fees	(\$100,000) unfavourable
Strategy & Planning	There will be an underspend in consultancy expenditure for the rest of the Strategic Planning group which have been unable to be progressed due to involvement in the WCO and a slower than anticipated TANK progress	+\$100,000 favourable
<b>TOTAL</b>		<b>No Change</b>

## 2. Integrated Catchment Management

Area	Explanation	Costs
Catchment Management	It is anticipated that there will be unspent external expenditure in the catchment management team due to the timing of setting up of the new scheme and the concerted effort being directed towards the erosion control scheme	+\$100,000 favourable
FEMP & Erosion Control	It is anticipated that there will be savings from interest and repayment costs for both the FEMP and Erosion Control schemes. This is due to timing and the amount of borrowing.	+\$55,000 favourable
<b>TOTAL</b>		<b>+\$155,000 favourable</b>

## 3. Governance

Area	Explanation	Costs
Iwi Engagement	It is anticipated that there will be unspent external expenditure in the Iwi Engagement project. This is due to the timing of setting up the project and obtaining resource for the work program.	+\$50,000 favourable
Port Consultation	There was considerable work done on the "Our Port" public consultation process which included a much larger scope than had originally been anticipated in the initial budget of \$100,000. There has been an over spend of an additional \$100,000 to include independent review, audit and additional communication.	(\$100,000) unfavourable
Contingency Funding	Annual amount of \$100,000 still available	+\$100,000 favourable
<b>TOTAL</b>		<b>+\$50,000 favourable</b>

## 4. Overhead Cost Centre Adjustments

Area	Explanation	Costs
Insurance	Salary protection and life insurance cover increases due to staff numbers	(\$20,000) unfavourable
Recruitment Costs	These costs have increased over budget driven by a large number of new roles created in the LTP and the inability to fill certain roles requiring the need for expert advice	(\$20,000) unfavourable
Treasury Support	Legal costs for the setup costs for the fund managers and LGFA were higher than anticipated	(\$15,000) unfavourable
Professional Advice	OCEC underspend in professional advice as the scope for the team	+\$30,000 favourable
Salary Costs	Staff Vacancies and timing of new roles and replacements	+\$170,000 favourable
<b>TOTAL</b>		<b>+\$145,000 favourable</b>

## 5. Regional Income

Area	Explanation	Costs
Investment Funds under management	Due to the timing of moving funds to the investment managers there has been a loss on the returns received on term deposit to those to be received by the managed funds	(\$350,000) unfavourable
<b>TOTAL</b>		<b>(\$350,000) unfavourable</b>

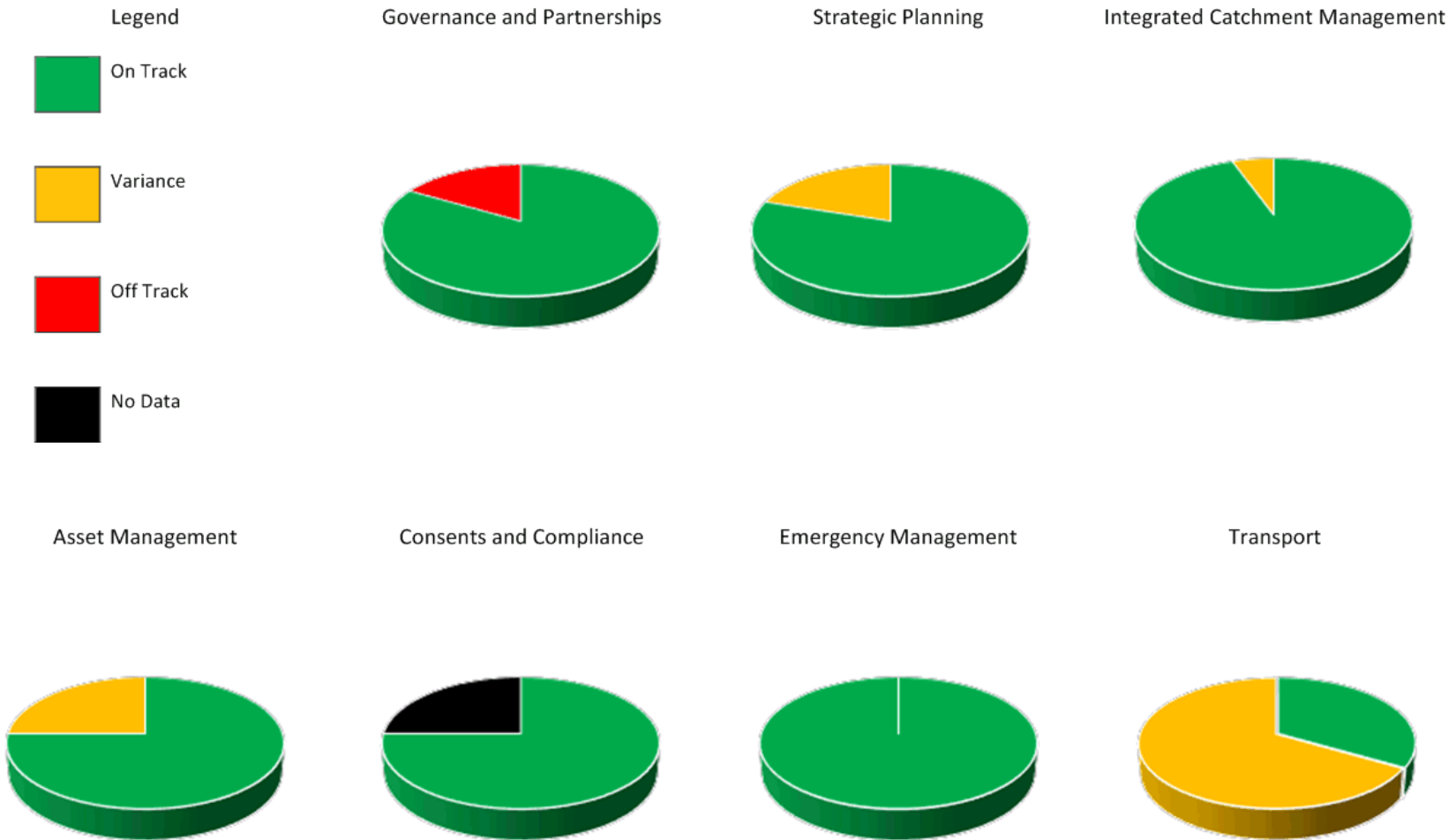
<b>Overall Total</b>		<b>No Change</b>
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Item 11

Attachment 1



LONG TERM PLAN LEVEL OF SERVICE MEASURES 9 MONTHS PROGRESS REPORT (AS AT 31 MARCH 2019)



## Governance and Partnerships Group of Activities

Activity	Level of Service Statement	Level of Service Measure	Previous Performance	Performance			
				Year 1 Target (2018-19)	Actual Performance	Expected Performance	Status
1.1. Community Representation and Leadership	HBRC will make transparent decisions, deliver cost-effective infrastructure and services and engage the community in activities and decision-making processes, with clear expectations for participation.	Council meetings are conducted in compliance with statutory requirements and Standing Orders.	2016-17: Achieved	Achieved	All Council and Committee meetings advertised, conducted and minuted in accordance with relevant Local Government Act and Local Government Official Information & Meetings Act requirements	Follow current processes to ensure performance is maintained	On Track
		LTPs and annual reports receive "unmodified" audit opinions.	2016-17: Achieved	Achieved	LTP and the LTP amendment received unmodified audit opinion	LTP and the LTP amendment received unmodified audit opinion. On track for the Annual Report to also be modification free	On Track
		Percentage of surveyed residents who perceive "acceptable to very good" value of services from HBRC rates (source: 2-yearly SIL perception survey).	New measure in LTP 2017 survey result: 72.2%	No survey	No result available	Survey methodology revised and on track for result July 2019	On Track
	HBRC will make sound investment decisions to grow its assets and generate investment incomes to fund council projects, programmes and activities.	Rate of returns on investment as set out in council's Investment Policy are met.	New measure in LTP	Achieved	Due to the slow distribution of the investment funds there has been a delay in earning the extra returns set out in the Investment Policy. This was fully allocated by the end of Feb.	Will continue to monitor returns and reforecast at 9 months	Off Track



Activity	Level of Service Statement	Level of Service Measure	Previous Performance	Performance			
				Year 1 Target (2018-19)	Actual Performance	Expected Performance	Status
1.2 Tangata Whenua Partnerships and Community Engagement	HBRC engages in strategic relationships to better achieve its vision and purposes	Annual reporting to council on performance of strategic relationships	2016-17: Achieved	Achieved	Strategic relationships for this quarter are on track. HBRC is completing a series of workshops with the Regional Planning Committee to enhance its operation and productivity. Expected to be complete in the 4th quarter.	On Track. HBRC has established a Māori Partnerships team, Te Pou Whakarae, Senior Adviser Māori and Māori Engagement Coordinator, full complement effective from 8 April 2019	On Track
	HBRC has the internal capability and capacity to engage effectively with Tangata Whenua.	An annual programme to improve cultural competency for staff and councillors is resourced, developed and implemented.	New measure	Achieved	Māori Partnerships team of 3 FTEs operative as of 8 April 2019. This quarter focus is initialising a digital app for all staff and councillors to provide simultaneous cell phone access to a toolkit of Māori resource	The future focus of the unit is to incrementally build measures that reach the structures, systems, management, staff and culture of the organisation in such a way it accounts for the needs and aspirations of Māori in all activities and in particular core business	On Track

## Strategic Planning Group of Activities

Activity	Level of Service Statement	Level of Service Measure	Previous Performance	Performance			
				Year 1 Target (2018-19)	Actual Performance	Expected Performance	Status
2.1 Strategy	HBRC will keep informed about organisational, local, regional, national and international issues and trends, periodically develop a high quality and relevant Strategic Plan and align the organisation to deliver on strategic outcomes.	Annual reporting to council on the development and/or implementation of the Strategic Plan to maintain its currency and relevance.	New measure for LTP August 2017: Strategic Plan 2017-2021 adopted	Achieved	This is an annual measure. A Report to the Corporate and Strategic Committee is scheduled for 5 June 2019.	As a report is scheduled I expect this measure to be "Achieved" for the Annual Report	On Track
2.2 Planning	HBRC develops and maintains clear and appropriate policies that promote the sustainable management of the region's natural and physical resources and protects the community from resource management related risks.	Compliance with statutory timeframes for RMA planning documents	Achieved	Achieved	No known failures to comply with statutory timeframes during the reporting period relating to preparation and review of RMA planning document	Work programmes are in place for existing known statutory timeframes. However, additional demands arising from amended or new national direction will pose risks to ongoing achievement of statutory timeframes for RMA planning documents.	On Track
	HBRC will proactively work with territorial authorities to achieve alignment on policies, plans and strategies.	Planning managers from HBRC and territorial authorities meet at least twice each year to discuss and identify integration issues; and improvements to content and/or processes for regional and district plans.	Achieved	Achieved	No meetings held during the Q3 reporting period.	At least one meeting to be held in Q4 to explore implications of Government's new national planning standards for HB district and regional plans. Likely to have follow-up exchanges on implications of remainder of Government's other emerging national direction for RMA planning in HB.	Variance

Activity	Level of Service Statement	Level of Service Measure	Previous Performance	Performance			
				Year 1 Target (2018-19)	Actual Performance	Expected Performance	Status
	HBRC will regularly submit on national direction, plan and consenting matters	Number of submissions on resource management-related proposals made to local and central government per annum	New measure for LTP Baseline: Three year rolling average to 2017 = 5.67	Achieved	Received a notification from HDC regarding the application from Te Mata Mushrooms for the intensification of use. This was reviewed and on balance considered that no submission was required. A separate discharge (odour) to air consent has been submitted to HBRC and is being considered by the Consents team.	Recommendation - continue to review and consider national direction, plan and consenting matters and determine whether a submission is necessary.	On Track
2.3 Sustainable Regional Development	HBRC will coinvest in regional economic development organisations for the benefit of the Hawke's Bay economy.	Funding contracts with approved performance targets and reporting requirements are in place for HB Tourism, Matariki REDs and the Regional Business Partners Programme.	Achieved	Achieved	The 2015-17 funding agreement for Hawke's Bay Tourism (HB T) has been extended (subject to funding quantum changes set in the 2018-28 LTP) pending the HBT Board's completion of a new Strategic Plan and KPI's for consideration and review by HBRC. An extended term of the Regional Business Partner Programme through to 30 June 2021 has been offered to HBRC, accepted and the contract signed. Business Hawke's Bay's annual contract to support Matariki REDS has been extended pending its replacement by a Service Level Agreement with all local authorities which remains under negotiation.	Follow ups with both Hawke's Bay Tourism and Business Hawke's Bay are in place. Escalations are programmed for 1 May to ensure that agreements are in place before 30 June 2019	On Track

## Integrated Catchment Management Group of Activities

Activity	Level of Service Statement	Level of Service Measure	Previous Performance	Performance			
				Year 1 Target (2018-19)	Actual Performance	Expected Performance	Status
3.1 Science and Information	HBRC will monitor and provide accurate and timely information to decision makers and the community on the State of the Environment (SoE) for Hawke's Bay.	Council maintains its International Organisation for Standardisation (ISO) 9001-2018 accreditation for data collection, analysis and storage.	Achieved	Achieved	Achieved in November 2018.	Achieved Quarter 1 in 2018	On Track
		SoE monitoring programmes are in place and results are published on HBRC and LAWA websites for: <ul style="list-style-type: none"> <li>• Climate and Air Quality</li> <li>• Surface water</li> <li>• Groundwater</li> <li>• Land Science</li> <li>• The Coast</li> </ul>	Achieved	Achieved	SoE programmes have continued to run smoothly and data has been published to relevant websites on time and to relevant quality codes.	Programmes should continue to run smoothly and to time for the foreseeable future.	On Track
		A 5-yearly State of the Environment Monitoring Report is produced along with annual scorecards and monthly updates. Results are made available primarily through digital media and summarised in the Annual Report.	Achieved	Achieved	The monthly reports have been produced for the last 3 months. Some annual report cards have already been produced. The 5-yearly SoE summary report and technical reports are in production	Data analysis and QA is slower than expected (from the EI team), which may cause future targets in ES to be missed. Re-resourcing in EI may assist with this, but other projects may suffer without addition of resources.	On Track

Activity	Level of Service Statement	Level of Service Measure	Previous Performance	Performance			
				Year 1 Target (2018-19)	Actual Performance	Expected Performance	Status
	HBRC will undertake targeted science research and investigations on matters relevant to policy development to inform the Council and stakeholders.	The Science team develops and implements an annual work programme in line with plan change requirements	New measure	Achieved	The annual work programme continues to be modified and implemented as necessary to suit the plan change requirements	As previously - more overt planning required.	On Track
	HBRC will reduce harmful air pollution and comply with the National Environmental Standard (NES) for Air Quality.	Number of exceedances of PM10* in the Napier and Hastings Airsheds	2016-17: Achieved Napier 0; Hastings 3 Awatoto 1	Napier 1; Hastings 3	Napier (0 exceedances) and Hastings (2 exceedances) are within the limits set by the NES for Air Quality. Awatoto (2 exceedances) was not. The first Awatoto exceedance, in December 2018, looks a combination of wind blown material and sea salt, while the second exceedance appears to be from a combustion source and a sample has been sent to Canterbury University for analysis using scanning electron microscopy.	Napier and Hastings are expected to stay within NES limits. Awatoto will remain in breach.	Variance
		Number of clean heat systems installed annually under financial assistance programme	2016-17: 1456	1000	Insulation loans 134 Clean heat loans 109 Clean heat grants 350 = total 593	Programme is expected to have lower numbers over the next three years - hence the target of up to 1000 packages per year, we expect an increase rate of applications as we head into the winter months.	On Track

Activity	Level of Service Statement	Level of Service Measure	Previous Performance	Performance			
				Year 1 Target (2018-19)	Actual Performance	Expected Performance	Status
	HBRC will encourage efficient and effective water use to maximise the benefits of the water allocated and comply with regulations under the RMA for measuring and reporting water takes.	Percentage of consent holders with water meters operating using telemetry or web/text systems	As at 1 July 2017: 81.75%. Adding in the sites that are tamper tagged = 90.59%	90%	Including Non- exercised meters (no water take and tamper tagged) then becomes 2518 / 2706 = 93.1%  This is based on Current and 124 consents that have a water meter required flag.	Metric is being met now when non exercised meters are taken into account.	On Track
		Total water consented as a percentage of the allocation limit for each significant water resource.* 1. Esk 2. Karamu 3. Ngaruroro 4. Maraekakaho 5. Nuhaka 6. Raupare 7. Tutaekuri 8. Tutaekuri-Waimate 9. Tukituki <u>Note:</u> Additional rivers will be added as allocation regimes are set through catchment based plan changes to give effect to NPS FM.	New measure in LTP	For catchments at or below allocation when limit set the target is: <b>Less than or equal to 100%.</b> For fully allocated catchments when limit set the target is: <b>Decreasing trend towards less than or equal to 100%</b>	1. Esk has capacity 2. Historic allocation. Includes HDC take adjacent to Mangateretere Stream. This is to cease soon once alternative supply from other HDC bores is commissioned. TANK will also address how the allocation particularly from stream depleting groundwater is to be counted. This is not something that requires action. Except that no more water will be allocated from the surface or groundwater. 3. Historic over-allocation. TANK will address how the allocation particularly from stream depleting groundwater is to be counted. This is not something that requires action. Except that no more water will be allocated from the surface or groundwater	1. Esk catchment has capacity. Able to allocate more water. 2. TANK will address how the allocation particularly from stream depleting groundwater is to be counted from this catchment. This is not something that requires action. Except that no more water will be allocated from the surface or groundwater 3. TANK will address how the allocation particularly from stream depleting groundwater is to be counted. This is not something that requires action. Except that no more water will be allocated from the surface or groundwater from this allocation block. Monitor and report on any changes.	On Track

Activity	Level of Service Statement	Level of Service Measure	Previous Performance	Performance			
				Year 1 Target (2018-19)	Actual Performance	Expected Performance	Status
3.1 Science and Information	HBRC will encourage efficient and effective water use to maximise the benefits of the water allocated and comply with regulations under the RMA for measuring and reporting water takes.				<p>4. Historic over-allocation. TANK will address how the allocation particularly from stream depleting groundwater is to be counted. This is not something that requires action. Except that no more water will be allocated from the surface or groundwater from this allocation block. Monitor and report on any changes.</p> <p>5. Under allocated. Able to allocate more water.</p> <p>6. Historic over-allocation. Note 1,141,344 m3 is allocated. System above won't accept the 1361% exceedance. I have adjusted the over-allocation to make this a no more than 3 digit figure!! TANK will address how the allocation particularly from stream depleting groundwater is to be counted. This is not something that requires action. Except that no more water will be allocated from the surface or groundwater from this allocation block. Monitor and report on any changes.</p>	<p>4. TANK will address how the allocation particularly from stream depleting groundwater is to be counted. This is not something that requires action now. Except that no more water will be allocated from the surface or groundwater from this allocation block. Monitor and report on any changes. Monitor changes in allocation over time.</p> <p>5. Remains below the allocation limit. Capacity to allocate more</p> <p>6. TANK will address how the allocation particularly from stream depleting groundwater is to be counted. This is not something that requires action. Except that no more water will be allocated from the surface or groundwater from this allocation block. Monitor and report on any changes</p>	On Track

Activity	Level of Service Statement	Level of Service Measure	Previous Performance	Performance			
				Year 1 Target (2018-19)	Actual Performance	Expected Performance	Status
3.1 Science and Information	HBRC will encourage efficient and effective water use to maximise the benefits of the water allocated and comply with regulations under the RMA for measuring and reporting water takes.				7. Under the allocation 8. Under allocated 9. Allocated to the limit.	7. Remains under the allocation limit. Monitor to ensure allocation limit not exceeded 8. Under allocated. Monitor to ensure allocation limit not exceeded. 9. No further direct takes to be allocated.	

\*PM10 are tiny airborne particles smaller than 10 micro-metres in size. High concentrations of PM10 are in the smoke from fires and increase the risk of respiratory and cardiovascular illnesses, including cancer. The Government has set a National Environmental Standard (NES) for PM10 at an average concentration of no more than 50 µg/m³ measured in open air over 24 hours.



Activity	Level of Service Statement	Level of Service Measure	Previous Performance	Performance			
				Year 1 Target (2018-19)	Actual Performance	Expected Performance	Status
3.2 Catchment Management	HBRC will partner with tangata whenua and community groups in identified priority areas to achieve land and water outcomes.	Annual reporting to council on engagement, actions and impacts within priority areas.	2016-17: Achieved.*	Achieved	Engagement, actions and impacts are being recorded again this quarter and will be reported on, for the financial year, to the Environment and Services Committee, 19 June 2019.	On Track	On Track
	HBRC will work with farmers, growers and industry to transfer knowledge on environmental risks and impacts, and support the adoption of good management practice on-farm to achieve smart, sustainable land use.	Percentage of land area (by catchment) that operates under a Farm Environment Management Plan or an independently audited industry good management practice framework as required under the RRMP. <u>Note:</u> Other catchments will be added as new management regimes are set through catchment based plan changes to give effect to NPS FM.	2016-17: Tukituki-39%	Tukituki-100%	Less than 50 farms to be submitted	Compliance chasing up.	On Track
	HBRC will encourage through subsidy, education, working with industry and recording and reporting riparian planting and fencing, wetland protection and afforestation to improve soil conservation and water quality.	Additional area of highly erodible land planted in trees (ha).	New measure	2000Ha of land under cover	Planting season is yet to start.	An additional 787ha of highly erodible land is expected to be covered in plants this planting season. This includes: Erosion Control Scheme (30ha), existing Hill Country Erosion Fund (157), Poplars and Willows (600ha).	On Track

Activity	Level of Service Statement	Level of Service Measure	Previous Performance	Performance			
				Year 1 Target (2018-19)	Actual Performance	Expected Performance	Status
		Additional kilometres of riparian margin protected annually to reduce sediment, nutrient and/or bacterial contamination of water**	New measure	100km	On track, management actions underway for 13 selected sites. This is above the 1-2 sites p.a. as estimated as level of service measurement in the LTP. This has been made possible via partnerships with Catchment Management, Engineering/Open Spaces, and external parties such as Native Forest Restoration Trust and Forest & Bird.	On track, at least 1 - 2 sites will be added to the management	On Track

\*Priority areas in 2016/17 included Papouni, Porangahau, Maharakere, Tukipo, Taharua, Tutira, Ahuriri, Whakaki, Whangawehi

\*\*includes streams, drains, wetlands, lakes, estuaries and the coast.

Activity	Level of Service Statement	Level of Service Measure	Previous Performance	Performance			
				Year 1 Target (2018-19)	Actual Performance	Expected Performance	Status
3.3 Biodiversity and Biosecurity	HBRC will work with partners and stakeholders to implement the HB Biodiversity Strategy and Action Plan so biodiversity is enhanced, healthy and functioning.	Additional number of targeted priority sites where biodiversity is actively managed.	New measure	1-2	On track, management actions underway for 13 selected sites. This is above the 1-2 sites p.a. as estimated as level of service measurement in the LTP. This has been made possible via partnerships with Catchment Management, Engineering/Open Spaces, and external parties such as Native Forest Restoration Trust and Forest & Bird.	On track, at least 1 - 2 sites will be added to the management	On Track
	HBRC will undertake research, and implement and review regional pest management plans that improve biodiversity, human health and economic prosperity.	Maintain and implement current Regional Pest Management Plan.	Achieved	Achieved	Regional Pest Management Plan review has been completed. Plan become operative Feb 2019	Regional Pest Management Plan is now being implemented	On Track
	HBRC will provide effective pest management programmes that improve regional biodiversity, human health and economic prosperity.	Percentage of monitored Possum Control Areas (PCAs) with a 5% or less trap catch.	2016-17: Achieved. Average RTCI of 2.3%.	90%	This project is on track.	Deliver programme as required	On Track
		Decreasing trend (based on previous 5-year average) in the number of active rook nests.	2016-17 Achieved	Achieved	Results achieved	Deliver on target as usual	On Track
		Percentage of animal pest enquiries responded to within target timeframe. (5 days for rabbits).	2016-17: Achieved 49 enquiries responded to within 5 working days of receiving initial call.	100%	All enquiries have been responded to within the required timeframe	Deliver as required	On Track

Attachment 2

Item 11

Activity	Level of Service Statement	Level of Service Measure	Previous Performance	Performance			
				Year 1 Target (2018-19)	Actual Performance	Expected Performance	Status
		Percentage of plant pest inspections and actions completed within target timeframes (see schedule for specific plant pests).	2016-17: Achieved	100%	This project is on track	Deliver as required.	On Track

## Asset Management Group of Activities

Activity	Level of Service Statement	Level of Service Measure	Previous Performance	Performance			
				Year 1 Target (2018-19)	Actual Performance	Expected Performance	Status
4.1(a) Flood Protection and Control Works (Rivers)	HBRC will maintain an effective flood control network that provides protection from frequent river flooding to communities and productive land within designated flood protection schemes in the Heretaunga Plains and Ruataniwha Plains.	The major flood protection and control works that are maintained, repaired and renewed to the standards defined in the relevant scheme Asset Management Plan and annual works program.	Mandatory measure	Achieved	The major flood protection and control works are maintained, repaired and renewed to the standards defined in the Asset Management Plan. From a capital delivery perspective the upgrade of level of service of the Heretaunga Plains Flood Control Scheme is behind schedule	Recruitment is currently underway for a project manager and design engineer to deliver the capital project to improve the level of service. It is likely to take 3-6 months on on-board these resources in the current market.	Variance
		Changes to flood levels of protection* are consulted on with the affected communities and delivered within agreed timeframe.  *Current levels of protection are 1%AEP (1:100 year return period) for both Heretaunga Plains and Upper Tukituki Schemes.	2012 LTP: Heretaunga Plains: Change from 1% AEP to 0.2% AEP agreed via community consultation.	Heretaunga Plains: Phased design and construction Upper Tukituki: Consultation on change to 0.2% AEP	Change from 1%AEP to 0.12% AEP has been agreed via consultation with the Heretaunga Plains Flood Control Scheme Change for the Upper Tukituki scheme still required.	We are currently recruiting a number of roles to assist in the execution of the work program. Additional resources have also been requested through the annual plan process.	Variance

Activity	Level of Service Statement	Level of Service Measure	Previous Performance	Performance			
				Year 1 Target (2018-19)	Actual Performance	Expected Performance	Status
	HBRC will protect and enhance the scheme's riparian land and associated waterways administered by the Regional Council for public enjoyment and increased biodiversity.	The ecological function of urban streams is maintained or enhanced (source: 6-yearly rolling review and Ecological Valuations of River Ecological Management and Enhancement Plans (EMEP)).	New measure in LTP	Achieved		Recommendation of future action.	On Track
4.1 (b) Flood Protection and Control Works (Drainage)	HBRC will maintain an effective drainage network that provides drainage outlet for rainfall runoff for communities and productive land within the drainage scheme.	Number of reported incidences of out-of-channel flooding lasting more than 24 hours for the design rainfall runoff and lesser events.	New measure in LTP	Zero	No reported incidences of out of channel flooding lasting more than 24 hours for the design rainfall runoff.	On track	On Track
4.1(c) Flood Protection and Control Works (Small Schemes)	HBRC will maintain an effective flood control and drainage network that provides protection from frequent flooding to communities and productive land within designated Scheme areas, including: - Makara Flood Control - Paeroa Drainage - Porangahau Flood Control - Ohuia – Whakaki Drainage - Esk River - Whirinaki Drainage - Maraetotara - Te Ngarue - Kopuawhara Flood Control - Poukawa Drainage - Kairakau	Flood protection and drainage networks are maintained, repaired and renewed to the key standards defined in the Scheme Asset management plan and annual works program.	New measure in LTP	Achieved	On track	On track	On Track

Activity	Level of Service Statement	Level of Service Measure	Previous Performance	Performance			
				Year 1 Target (2018-19)	Actual Performance	Expected Performance	Status
4.2 Flood Risk Assessment and Warning	HBRC provides reliable warning of flooding from the region's major rivers to at risk communities in the Wairoa, Tutaekuri, and Ngaruroro and Tukituki areas.	Percentage of time that priority telemetered rainfall and river level sites are operational throughout the year.	98% at 19 priority sites. 92% overall.	98%	98% has been met	On track	On Track
	Council provides accurate and timely flood forecasting information online to advise the community on likely rainfall and flooding.	Percentage of the region at risk of flooding from large rivers, covered by a flood forecasting model.	70%	70%	Flood forecasting models cover 70% of the region by area	On track	On Track
4.3 Open Spaces	HBRC will maintain, develop, and provide public access to existing Council owned regional parks and investigate affordable new opportunities for public enjoyment of open space for multi-purpose benefits.	Regional parks are managed to the key standards defined in Individual Park Plans (IPPs) where present and / or the HBRC Regional Park Network Plan.	2015 LTP: Maintenance schedules and maintenance contracts in place for: Tutira Regional Park Waitangi Regional Park Pakowhai Regional Park Pekapeka Regional Park Draft individual Park Plans (IPPs) completed for: Waitangi Regional Park Pakowhai Regional Park Pekapeka Regional Park	Achieved	On track	On track	On Track

## Consents and Compliance Group of Activities

Activity	Level of Service Statement	Level of Service Measure	Previous Performance	Performance			
				Year 1 Target (2018-19)	Actual Performance	Expected Performance	Status
5.1 Consents	HBRC will process resource consent applications in a timely manner.	Percentage of resource consents processed within statutory timeframe in Resource Management Act.	2016-17: 100%	100%	All consents issued during this period were processed on time.	Support and resource the team to maintain this rate.	On Track
5.2 Compliance and Pollution Response	HBRC will monitor consent holders to ensure compliance with the resource consent conditions imposed to protect the environment and human health.	Percentage of programmed inspections/reports completed each year as per the adopted risk-based Compliance Monitoring Strategy.	2016-17: 81.5%.	100%	Waiting for IRIS reporting to be repaired. Data cannot be retrieved for present report but is expected to be available from early May		No Data
		Percentage of monitored consents which receive and overall grade of full compliance.	2016-17: 99%	95%	Waiting for IRIS reporting to be repaired. Data cannot be retrieved for present report but is expected to be available from early May	Expecting data to show that we remain on target for 95% compliance.	No Data
	HBRC will provide a pollution response service for public complaints, reports of environmental incidents and unauthorised activities.	Maintain a 24- hour/7 day a week duty management/pollution management response system.	2016-16: Achieved	Achieved	24/7 service has been maintained throughout reporting period		On Track



Activity	Level of Service Statement	Level of Service Measure	Previous Performance	Performance			
				Year 1 Target (2018-19)	Actual Performance	Expected Performance	Status
	HBRC will investigate and manage contaminated sites to ensure public health and safety and environmental protection.	A Hazardous Activities & Industries List (HAIL) database of potentially and confirmed contaminated sites is maintained.	2016-17: Achieved	Achieved	Database is maintained.	Work is underway to make HAIL list available by web link or similar to enable free access to those regularly requiring that information. Presently there is a charge for the service	On Track
	HBRC will respond to oil spills within the Hawke's Bay Coastal Marine boundary and maintain a Tier 2 Oil Spill Response Plan, which identifies priority areas in HB for protection in the event of a major spill.	An operative Tier 2 Oil Spill Plan and a trained and qualified oil spill response team is in place at all times.	2016-17: Achieved	Achieved	An operative and approved T2 oil spill plan is in place. All oil spill training is up to date with two exercises completed for the 2018-2019 year.	The maintenance of the T2 response plan is ongoing. Training for the upcoming year has yet to be formalised, budgets from MNZ have to be provided first	On Track
5.3 Maritime Safety	HBRC will provide local navigation safety control of shipping and small craft movements and provide navigation aids to ensure the region's navigable waters are safe for people to use.	Maintain a Maritime New Zealand accredited <i>Hazard Identification/Risk Assessment</i> and Safety Management System for the Napier Pilotage Area.	2016-17: Achieved	Achieved	Done refer LTP	Done refer LTP	On Track
		Number of maritime incidents occurring per year reported to Maritime New Zealand in accordance with regulations.	New measure in LTP Baseline: Three year rolling average to June 2018 = 43.*	Maintain or decreasing trend	43 incidents reported.	Done refer LTP	On Track

\* For the three years between June 2015-2018, there were 129 incidents reported. For the year ending June 2018, there were 82 incidents reported. This significant increase in reporting is consistent with a national increase and reflects a joint focus by the Harbourmaster and Maritime NZ to make people aware of their obligations to report incidents.

## Emergency Management Group of Activities

Activity	Level of Service Statement	Level of Service Measure	Previous Performance	Performance			
				Year 1 Target (2018-19)	Actual Performance	Expected Performance	Status
6.1 Hawke's Bay CDEM Group	The HBCDEM Group will educate people about hazards, increase natural hazards knowledge through research and provide this information for risk reduction measures including land use planning, asset management, and infrastructure.	A 5-yearly Hazard Research Plan is approved by and reported on annually to the CDEM Group Coordinating Executives Group.	New measure	Achieved	Ongoing research is being commissioned in accordance with the Plan, and has been reported to CEG – last report was August 2018 on Hikurangi Response Plan project.	Project on Track	On Track
		Percentage of surveyed residents that identify earthquake, flooding, and tsunami as major hazards in Hawke's Bay (source: 2-yearly SIL perception survey).	July 2017: 86% of residents identified earthquakes, 58% flooding/heavy rain and 45% identified tsunami	No survey	Last survey July 2017: 86% of residents identified earthquakes; 58% flooding/heavy rain and 45% identified tsunami	Project on track – next survey due 2019	On Track
	The HB CDEM Group will increase readiness, and ensure a coordinated and appropriate response and recovery from a civil defence emergency to reduce the impact on people and property.	An operative Group Plan under the CDEM Act 2002 is in place, reported on annually and reviewed within statutory timeframes by the Joint Committee.	Achieved	Achieved	Operative Plan exists	Review has commenced for completion 2019/20	On Track
		A Group Work Programme implementing the Group Plan objectives is approved and reviewed 6 monthly by the Coordinating Executives Group.	Achieved	Achieved	New work program signed off by CEG in December 2018. Progress reported on in March 2019	Will be reported on at next CEG meeting in June 2019.	On Track
		Overall percentage score from the Ministry of CDEM assessment of the Hawke's Bay CDEM Group's capability (source: 5-yearly assessment).	2014-15: 60.8% 2009-10: 51.4%	No assessment	Next official 5 yearly assessment due 2020 however MCDEM has suspended this program. We have commenced a self-initiated assessment using independent contractors and MCDEM staff for July 2019.	We have commenced a self-initiated assessment using independent contractors and MCDEM staff for July 2019.	On Track

Activity	Level of Service Statement	Level of Service Measure	Previous Performance	Performance			
				Year 1 Target (2018-19)	Actual Performance	Expected Performance	Status
		Percentage of surveyed residents prepared to cope for at least three days or more on their own (source: 2-yearly perception survey).	July 2017: 90% residents have enough food for three days and some way of cooking 75% have enough water stored.	No survey	Biannual - due next year.	Biannual - due next year.	On Track
6.2 HBRC Emergency Management	As the HB CDEM Group's Administering Authority, HBRC will provide an agreed budget and support to enable the Group to achieve the CDEM outcomes agreed to in the Group Plan.	HBRC provides support to the HB CDEM Group in accordance with a service level agreement.	New measure	Achieved	Existing agreement is operative but due for review later in FY	Existing agreement is operative but due for review later in FY	On Track
	HBRC will ensure it has capability and capacity to respond and manage its assets during a civil defence emergency.	Maintain established team, training, procedures including Emergency Operations Centre Manual and Business Continuity Plan.	Achieved	Achieved	The Emergency Procedures SOPs and team structures have been maintained, including inductions & training for 40 new staff. The current version of the BCP dated September 2016 is on Herbi, an external review was commissioned in 2018 and recommendations are now being worked through to update the plan.	Project on track	On Track
		24-hour duty management system in place.	Achieved	Achieved	An effective 24-hour duty management system, supported by PNCC afterhours, has been operated with 265 calls managed & logged by the duty managers, ytd. 51 warnings or watches or severe weather, tsunami, or other events have been effectively managed	Project on track	On Track

## Transport Group of Activities

Activity	Level of Service Statement	Level of Service Measure	Previous Performance	Performance			
				Year 1 Target (2018-19)	Actual Performance	Expected Performance	Status
7.1 Transport Planning and Road Safety	HBRC will develop and implement the region's transport planning documents to promote improved integration of all transport modes, land use and efficient movement of freight.	Adopted Regional Land Transport Plan (RLTP), Regional Public Transport Plan (RPTP) and Regional Cycling Plan in place.	2016-17: Achieved	Achieved	The RLTP was adopted in June 2018 in accordance with statutory timeframes. The Regional Public Transport Plan 2015 and Regional Cycle Plan 2015 are both in place but under review during 2019.	The plan reviews should be completed by June 2019.	On Track
	HBRC will coordinate and implement sustainable regional road safety initiatives so that Hawke's Bay roads and pathways are safe and accessible, and the emotional and financial costs of road traffic crashes are reduced.	Incidence of fatal and injury crashes in our region (5 year rolling average).	2016-17: Five year rolling average to 2016 = 335	Decreasing trend*	The five year rolling average of fatal crashes to December 2018 is up on the previous year, and sits at 14.8. This is mainly due to a high number of road deaths in 2017, despite an improvement in 2018. Data for injury crashes to Dec 2018 is incomplete (sourced from NZTA website) and a meaningful comparison cannot therefore be made.	It is expected that the five year rolling average of fatal crashes will increase. There is insufficient data to make a meaningful prediction for serious injury crashes yet.	Variance
7.2 Passenger Transport	HBRC will provide an accessible, integrated bus service and work with the relevant territorial authority to ensure appropriate service infrastructure within and between the Napier, Hastings	Annual patronage on the Hawke's Bay bus services.	<b>2016-17:</b> 688,572 trips taken <b>2013-14:</b> 799,000 trips taken	Maintain or Increasing trend*	Patronage is slightly down on last year, for the year to date.	It is likely that patronage will be down for the full year, when compared with 2017-18	Variance

Activity	Level of Service Statement	Level of Service Measure	Previous Performance	Performance			
				Year 1 Target (2018-19)	Actual Performance	Expected Performance	Status
	and Havelock North urban areas to meet the transport needs of the people of Hawke's Bay.	Annual passenger kilometres travelled on the Hawke's Bay bus services.	<b>2016-17:</b> 7,359,612 <b>2013-14:</b> 8,145,800	Maintain or increasing trend*	As patronage for the year to date is less than last year, passenger kilometres are also down, although not by the same percentage. This is because the decline in patronage is less apparent on our longer routes than on the shorter suburban routes.	We expect that passenger kilometres for the full year will be slightly less than last year, and this will affect the five year rolling average	Variance
		Proportion of total service costs that is covered by fares.	<b>2016-17:</b> 38.5%	Maintain or increasing trend*	The five year rolling average fare recovery rate is 37.28%, which is lower than last year, due to increased costs (due to the required indexation of the bus contract) and lower fare revenues.	It is expected that the five year rolling fare recovery rate will be lower at year end than for last year	Variance
		Percentage of residences and businesses within 500m (under normal conditions) and 600m (in low density/outer areas) walking distance of a bus stop within existing bus routes.	<b>2016-17:</b> Partially achieved	90% Hastings and 75% Napier	A re-calculation exercise conducted using Napier and Hastings district plan maps has shown that 89.5% of residential and commercial business are now within 500m of a bus stop. Low density/outer urban areas were not able to be calculated using this method	Locked Based on current urban growth rates, this performance indicator is unlikely to change significantly.	On Track

\*Trends are based on a 5 yearly rolling average to smooth out anomalies and/or fluctuations to get a long term picture of performance. To do this we take the last five year's data, average it then the next year we drop the earliest year off and add the latest one and average again.



# HAWKE'S BAY REGIONAL COUNCIL

Wednesday 01 May 2019

## Subject: CLIFTON TO TANGOIO COASTAL HAZARDS STRATEGY JOINT COMMITTEE MEETING SUMMARY

Item 12

### Reason for Report

1. To provide a regular update (attached) on progress of the Clifton to Tangoio Coastal Hazards Strategy Joint Committee.

### Background

2. The Clifton to Tangoio Coastal Hazards Strategy 2120 represents a coordinated approach to identifying and responding to coastal hazards and influence of sea level rise over the next 100 years. It provides a platform for long term planning and decision making.
3. The Strategy is being developed through a Joint Committee formed by elected representatives from the Hawke's Bay Regional Council, He Toa Takitini, Napier City Council, Mana Ahuriri Incorporated, Hastings District Council and the Maungaharuru-Tangitū Trust.
4. The Strategy:
  - 4.1. Covers the coastal area between Clifton and Tangoio
  - 4.2. Seeks to develop a planned response to coastal hazards out to year 2120
  - 4.3. Will assess and respond to the following coastal hazards:
    - 4.3.1. Coastal Erosion (storm cut, trends, effects of sea level rise
    - 4.3.2. Coastal Inundation (storm surge, run up, overtopping and sea level rise
  - 4.4. Incorporates climate change as an overriding influence.
5. The vision of the strategy is:
  - 5.1. That coastal communities, businesses and critical infrastructure from Tangoio to Clifton are resilient to the effects of coastal hazards.

### Decision Making Process

6. Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision making provisions do not apply.

### Recommendation

That the Hawke's Bay Regional Council receives and notes the "Clifton to Tangoio Coastal Hazards Strategy Joint Committee Meeting Summary" report.

#### Authored by:

**Simon Bendall**  
**PROJECT MANAGER**

#### Approved by:

**Chris Dolley**  
**GROUP MANAGER**  
**ASSET MANAGEMENT**

### Attachment/s

- [1](#) Coastal Hazards Joint Committee 18 March 2019 Meeting Summary







## Clifton to Tangoio Coastal Hazards Strategy Joint Committee Summary Notes of Meeting held 18 March 2019

### 1. PURPOSE

This briefing note has been prepared to communicate the activity of the Clifton to Tangoio Coastal Hazards Strategy Joint Committee to the Partner Councils, as the Committee progresses with the Stage 4 of the Strategy. More information on the Strategy can be found on the project website at [www.hbcoast.co.nz](http://www.hbcoast.co.nz).

### 2. JOINT COMMITTEE MEETING SUMMARY: 28 SEPTEMBER 2018

Key points from the Joint Committee meeting held 18 March 2019 are highlighted below. The full minutes of the meeting will be provided to each Partner Council in due course.

#### Project Managers Update

- An updated project timeline for Stage 4 of the Strategy was presented for discussion.
- Due to the complexity of the modelling and design tasks and the resources available to complete them, an additional 12 months has been added to the project time line.
- The commencement of broader public consultation on Strategy implementation will take place in early 2021, which aligns with public consultation on the next review of Council Long Term Plans.
- The Joint Committee requested that TAG prepare a paper assessing the risks this alignment presents.

#### Funding Workshop

- The majority of the meeting was dedicated to developing the funding model for Strategy implementation.
- This session was originally intended to be held in workshop, however the Committee agreed that this wasn't necessary, and the workshop component was incorporated into the meeting.
- A key matter for discussion was how rates would be collected to fund works under the Strategy.
- Three models were presented and discussed:
  - **Single Agency (HBRC):** Hawke's Bay Regional Council to rate/fund all implementation activity;
  - **Single Agency (TA):** Territorial Authority to rate/fund all implementation activity within each area; and
  - **Hybrid:** Rating/funding activity shared between HBRC, Napier City Council & Hastings District Council.
- The Single Agency (TA) option had been previously discounted by the Joint Committee.
- Both the Single Agency (HBRC) and Hybrid models present pros and cons. No decision has been made at this stage on a preferred option.
- A further refinement to the model was also discussed, whereby non-ratepayers with assets in at risk areas that will benefit from Strategy implementation could contribute to costs (e.g. highways, airport, utilities, etc). There is currently no legal mechanism to require contributions; agreement would be required.
- The Joint Committee directed the following next steps for funding model development:
  - TAG to commission an independent peer review of the model as it stands; and
  - TAG to engage with external parties to test the concept of contributions from non-ratepayer beneficiaries.

#### Next Meeting

- The next meeting of the Joint Committee will be held on 31 May 2019.



# HAWKE'S BAY REGIONAL COUNCIL

Wednesday 01 May 2019

## Subject: REPORT FROM 9 APRIL 2019 MĀORI COMMITTEE MEETING

Item 13

### Reason for Report

1. This item provides the opportunity for the Māori Committee Chairman to provide detailed context and feedback in relation to the discussions that took place at the Māori Committee meeting on 9 April 2019, held in Central Hawke's Bay.

### Agenda items

2. Seagrass in the Porangahau Estuary - Anna Madarasz-Smith presented on the issues and opportunities for the Pōrangahau Estuary.
3. April 2019 Hotspots Update – provided an update focused on Tūtira Regional Park environmental projects.
4. Dartmoor Eels - a summary of the situation in response to a recent eel kill incident, including investigations into adapting drain maintenance programmes to protect the eels in the flood and drainage systems.
5. Draft Regional Public Transport Plan: Anne Redgrave presented the draft Regional Public Transport Plan, seeking feedback in the form of submissions, on what can be improved, particularly in the outlying areas, advising that submissions are open until 6 May 2019.
6. HBRC 2019-20 Annual Plan Approach: Outlined the 'no consultation' approach the Regional Council is taking, and provided the high level messages that will be made available to the public commencing 18 April.
7. Update on the Pan Pac Discharge at Whirinaki: Provided an update on activities undertaken to fix the broken Whirinaki pipeline.
8. A regular Statutory Advocacy update from the HBRC policy team.
9. Verbal updates on current issues and activities from the HBRC Chief Executive, Chairman and Te Pou Whakarae (Māori Partnerships) on topics covering:
  - 9.1. the potential Napier Port sharemarket listing
  - 9.2. meeting with Dave Paku on environmental issues, changes in the environment and farm practices
  - 9.3. James Palmer arranging a local specialist to speak on the economics of afforestation and carbon
  - 9.4. Eskdale community planting programme
  - 9.5. Balance Farm Awards
  - 9.6. Relationship between RPC and Maori Committee and what the future might look like after the October elections.
10. Regular updates from the taiwhenua representatives covered:
  - 10.1. Wairoa Taiwhenua - a wananga at Waiparere Farm to investigate the regeneration of native trees; Right Tree Right Place hui with James Powrie at NKII office; repatriation of 21 tupuna and concerns about the deforestation of marginal land which resulted in this devastating impact on the hapu.
  - 10.2. Kahungunu Executive taiwhenua - Kanuka trees at Ruataniwha marae being poisoned and burnt without consent.
  - 10.3. Tamatea taiwhenua - two Tamatea candidates for elections to the NKII board.

- 10.4. Te Whanganui-a-Orotū Taiwhenua - currently in process of reviewing sections 5 and 6 of the RMA to protect cultural values and will be making recommendations with regards to the development of the Central Government review.
- 10.5. Heretaunga Taiwhenua - resource consent application process for some applications requiring early taiwhenua input /intervention to work through complex issues; issues with Regional Council Gravel extraction resource consent application for Ngaruroro, Tukituki and Tutaekuri catchments.

### **Decision Making Process**

11. Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision making provisions do not apply.

### **Recommendation**

That the Hawke's Bay Regional Council receives and notes the "*Report from 9 April 2019 Māori Committee Meeting*".

#### **Authored by:**

**Annelie Roets**  
**GOVERNANCE ADMINISTRATION ASSISTANT**

#### **Approved by:**

**Pieri Munro**  
**TE POU WHAKARAE**

### **Attachment/s**

There are no attachments for this report.

# HAWKE'S BAY REGIONAL COUNCIL

Wednesday 01 May 2019

## Subject: REPORT FROM THE 10 APRIL 2019 ENVIRONMENT AND SERVICES COMMITTEE MEETING

Item 14

### Reason for Report

1. The following matters were considered by the Environment and Services Committee at its meeting on 10 April 2019.

### Agenda Items

2. **ANZ Sustainable Farming Presentation** – made by Mark Morice was a summary of an ANZ presentation given at a recent field day about Greenhouse Gas Reduction obligations and initiatives and the carbon market in New Zealand, with particular focus on implications for the farming sector.
3. **Future Farming Initiative Update** – provided the Committee with an update on achievements of the Group to date including setting up a Terms of Reference, establishing the Mission and Problem Statement, agreeing the Scope of Activities and agreeing the Timeline and Outcomes to be achieved to June 2019.
4. **Ngaruroro Water Conservation Order Application Update** – Outlined recent process steps, with stage 2 hearings held in February-March, as well as the process working toward a final decision on whether or not the application is granted by the Minister for the Environment.
5. **Biodiversity Hawke's Bay Update and Presentation** – made by Charles Daugherty covered the planned HB Biodiversity Foundation activities to raise and secure funds needed to grow the level of biodiversity related activities in our region, for 2019 and beyond.
6. **Ecosystem Prioritisation** – presented an outline of the programme of work led by the Biosecurity/Biodiversity Team using Terrestrial Ecosystem mapping and Ecosystem Prioritisation to identify the sites where activities to halt biodiversity decline can be focussed.
7. **April 2019 Hotspots Update** – was focused on activities at Lake Tutira, including the pine forest harvest on the Tangoio Soil Conservation Estate, the development of a community led Integrated Catchment Mangement Plan and the voluntary process of landowners developing FEMPs for their properties.
8. **Taiao Mahinga Kai Protection** – presented a summary of Council's response to the 14 February eel kill incident, including investigations into best practice drain maintenance to develop a standard operating procedure (SOP) to protect the eels in the systems, with all wet drain maintenance halted until the SOP is agreed by the Task Team that has been established.
9. **Consented Discharges to the Marine Environment** – provided an overview of the principal wastewater discharge consents held for the Napier, Hastings and Wairoa municipal wastewater discharges and the PanPac timber and pulp mill discharge, including compliance with the conditions of those consents.
10. **Update on the Pan Pac Pipeline** – advised that pipeline repairs had not been completed due to various delays.
11. **Presentation of the Outdoor Burning Tool** – demonstrated the tool, which has been created to provide users with advice on whether meteorological conditions (from telemetered climate stations) are appropriate for outdoor burning.

### **Decision Making Process**

12. Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is information only, the decision making provisions do not apply.

### **Recommendations**

That Hawke's Bay Regional Council receives and notes the *"Report from the 10 April 2019 Environment and Services Committee Meeting"*.

#### **Authored by:**

**Leeanne Hooper**  
**PRINCIPAL ADVISOR GOVERNANCE**

#### **Approved by:**

**Chris Dolley**  
**GROUP MANAGER**  
**ASSET MANAGEMENT**

**Liz Lambert**  
**GROUP MANAGER REGULATION**

**Iain Maxwell**  
**GROUP MANAGER INTEGRATED**  
**CATCHMENT MANAGEMENT**

**Tom Skerman**  
**GROUP MANAGER**  
**STRATEGIC PLANNING**

### **Attachment/s**

There are no attachments for this report.

# HAWKE'S BAY REGIONAL COUNCIL

Wednesday 01 May 2019

**Subject: DISCUSSION OF MINOR ITEMS NOT ON THE AGENDA**

## Reason for Report

1. This document has been prepared to assist Councillors note the Minor Items of Business Not on the Agenda to be discussed as determined earlier in Agenda Item 5.

Item	Topic	Raised by
1.		
2.		
3.		
4.		
5.		

**Item 15**





# HAWKE'S BAY REGIONAL COUNCIL

Wednesday 01 May 2019

## SUBJECT: CONFIRMATION OF PUBLIC EXCLUDED MINUTES OF THE REGIONAL COUNCIL MEETING HELD ON 27 MARCH 2019

That the Council excludes the public from this section of the meeting being Confirmation of Public Excluded Minutes Agenda Item 16 with the general subject of the item to be considered while the public is excluded; the reasons for passing the resolution and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution being:

GENERAL SUBJECT OF THE ITEM TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION	GROUND UNDER SECTION 48(1) FOR THE PASSING OF THE RESOLUTION
Nominations for Certificates of Appreciation	7(2)(a) That the public conduct of this agenda item would be likely to result in the disclosure of information where the withholding of the information is necessary to protect the privacy of natural persons	The Council is specified, in the First Schedule to this Act, as a body to which the Act applies.
2019-20 Annual Plan Communications Plan	7(2)(i) That the public conduct of this agenda item would be likely to result in the disclosure of information where the withholding of the information is necessary to enable the local authority holding the information to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	The Council is specified, in the First Schedule to this Act, as a body to which the Act applies.
Confirmation of Public Excluded Meeting held on 27 February 2019	7(2)(a) That the public conduct of this agenda item would be likely to result in the disclosure of information where the withholding of the information is necessary to protect the privacy of natural persons	The Council is specified, in the First Schedule to this Act, as a body to which the Act applies.
HBRIC Ltd Independent Director Remuneration	7(2)(a) That the public conduct of this agenda item would be likely to result in the disclosure of information where the withholding of the information is necessary to protect the privacy of natural persons	The Council is specified, in the First Schedule to this Act, as a body to which the Act applies.

**Authored by:**

**Leeanne Hooper**  
**PRINCIPAL ADVISOR GOVERNANCE**

**Approved by:**

**James Palmer**  
**CHIEF EXECUTIVE**

**Item 16**