



MINUTES OF A MEETING OF THE CORPORATE AND STRATEGIC COMMITTEE

Date: Wednesday 4 September 2013

Time: 09.00 am

Venue: Council Chamber
Hawke's Bay Regional Council
159 Dalton Street
NAPIER

Present: A J Dick
M Douglas
T Gilbertson
E McGregor
M Mohi
L Remmerswaal
C Scott
BW Wilson
F Wilson - Chairman

In Attendance: E Lambert – Interim Chief Executive
M Adye – Group Manager Asset Management
L Hooper – Governance & Corporate Administration Manager
P Drury – Group Manager Corporate Services

1. Welcome/Apologies/Notices

The Chairman welcomed everyone present to the meeting, this being the last meeting of the Committee for the current 2010-2013 triennium.

Resolution

C&S28/13 That the apologies from Mr Barry Wilson, and Councillors Rose and Kirton for absence; and Councillors Douglas and Remmerswaal for lateness be received.

**Scott/Gilbertson
CARRIED**

2. Conflict Of Interest Declarations

There were no conflict of interest declarations.

2013

C&S29/13 Resolution

Minutes of the Corporate and Strategic Committee held on Wednesday, 8 May 2013, a copy having been circulated prior to the meeting, were taken as read and confirmed as a true and accurate record.

**Scott/McGregor
CARRIED**

4. Matters Arising from the Minutes of the Corporate and Strategic Committee Held on 8 May 2013

There were no matters arising from the minutes.

15 Confirmation of Public Excluded Minutes of the Corporate and Strategic Committee Held on 8 May 2013

C&S30/13 Public Excluded Minutes of the Corporate and Strategic Committee held on Wednesday, 8 May 2013, a copy having been circulated prior to the meeting, were taken as read and confirmed as a true and accurate record.

**Scott/McGregor
CARRIED**

16 Matters Arising from the Public Excluded Minutes of the Corporate and Strategic Committee Held on 8 May 2013

Ms Lambert provided an update on the status of the Bill, which is now at the final stage of drafting prior to being forwarded to the Legislation Committee.

There were no other matters arising from the minutes.

6. Call For General Business Items

Progress of LASS Committee – Cr Gilbertson

Collection of Rates Arrears – Cr Gilbertson

Councillor Douglas arrived at 9.05am

5. Action Items From Previous Corporate and Strategic Committee Meetings

Ms Lambert provided an update on the Actions, including monitoring being carried out of Cadmium levels in soil in relation to this item as well as an item of General Business raised by Councillor Gilbertson at the 14 August Environment and Services Committee meeting.

C&S31/13

Resolution

1. That the Committee receives the report "Action Items from Previous Corporate and Strategic Committee Meetings".

**Gilbertson/Scott
CARRIED**

7. Council Meeting Timetable for Remainder of 2013

Mrs Hooper outlined the basis for the schedule being considered today, including the rationale underlying when particular committee meetings are scheduled.

Councillor Remmerswaal arrived at 9.15am

C&S32/13

Resolutions

The Corporate and Strategic Committee recommends that Council:

1. Agrees that the decisions to be made are not significant under the criteria contained in Council's adopted policy on significance and that Council can exercise its discretion under Sections 79(1)(a) and 82(3) of the Local Government Act 2002 and make decisions on this issue without conferring directly with the community and persons likely to be affected by or to have an interest in the decision due to the nature and significance of the issue to be considered and decided.
2. Confirms the meeting schedule for October – December 2013
3. Recommends the proposed 2014 meeting schedule to the incoming Council for consideration.

**Gilbertson/Scott
CARRIED**

8. HBRC Committee Structure for 2013-16 - Proposal to New Council

Ms Lambert provided an overview of the paper.

The focus and role of the Corporate and Strategic committee was discussed, in terms of financial and audit issues and reporting.

It was suggested that the Terms of Reference should specify the subject of items being considered by each committee more so than the name, which couldn't practically be expanded to include the topics of all of the items that would be considered by a Committee.

C&S33/13

Resolutions

The Corporate and Strategic Committee recommends that Council:

1. Agrees that the decisions to be made are not significant under the criteria contained in Council's adopted policy on significance and that Council can exercise its discretion under Sections 79(1)(a) and 82(3) of the Local Government Act 2002 and make decisions on this issue without conferring directly with the community and persons likely to be affected by or to have an interest in the decision due to the nature and significance of the issue to be considered and decided.

2. Recommends the retention of the current Committee Structure to the incoming Council for the 2013-16 triennium.

**McGregor/Scott
CARRIED**

9. Code of Conduct for Elected Representatives

Ms Lambert provided an overview of the requirement for Council to adopt a Code of Conduct and what the current Code contained. Suggestions were made that the role and treatment of the Chair in the Code of Conduct should support the provisions in the Standing Orders; and that Councillors representing Council at workshops, seminars or meetings should be reporting back to Council as a matter of course, not only on the Chairman's request. There was also discussion covering the roles of the Chairman of a Committee.

C&S34/13 Resolutions

The Corporate and Strategic Committee recommends that Council:

1. Agrees that the decisions to be made are not significant under the criteria contained in Council's adopted policy on significance and that Council can exercise its discretion under Sections 79(1)(a) and 82(3) of the Local Government Act 2002 and make decisions on this issue without conferring directly with the community and persons likely to be affected by or to have an interest in the decision due to the nature and significance of the issue to be considered and decided.
2. Recommends the adoption of the attached Code of Conduct by the incoming Council for the 2013-16 triennium, subject to any changes made to enhance the effectiveness of the Code through the development of effective sanctions for breaches.

**Gilbertson/McGregor
CARRIED**

11. Update on 159 Dalton Street

Mr Adye provided an update on the legal process for recovering costs, impacted by Herbert's being placed in receivership. Currently, parties were participating in mediation. Mr Adye also provided an overview of what work had been completed to date and what was still to be carried out.

C&S35/13 Resolution

1. That the Corporate & Strategic Committee receives the "**Update on 159 Dalton Street**" report.

**Gilbertson/Scott
CARRIED**

12. 2012-13 Council Human Resources Report

Mr Moule provided highlights from the report, including staff turnover, staff leave balances and health and safety.

Health and Safety processes, policies and requirements in relation to quad bikes were discussed and Mr Moule advised that a review was being undertaken by the Health and Safety Committee.

Redundancy, retirement gratuity and leave payments upon leaving Council's employ were discussed and the results of the staff survey were also covered in discussion.

There was a request for the number of Maori staff to be included in future reports.

C&S36/13 **Resolution**

1. That the Corporate and Strategic Committee receives the “**2012-13 Council Human Resources**” report.

**Gilbertson/McGregor
CARRIED**

13. Public Transport Update

Ms Gilbertson highlighted a few key points from the report, including passenger number increases, implementing new legislative requirements and the success of the Bikes on Buses initiative.

C&S37/13 **Resolution**

1. That the Corporate and Strategic Committee receives the Public Transport Update.

**Scott/Mohi
CARRIED**

The meeting adjourned at 10.30am and reconvened at 10.50am

10. Sports Park Hawke's Bay Hockey Turf Project Proposal

Ms Lambert introduced the item, and provided an assessment of the project against Council's criteria for providing the funding requested. HB Hockey, the Regional Sports Park Trust, Napier City Council, and Hastings District Council have provided written support for the proposal. HB Artificial Surfaces Trust has verbally indicated their support, however have not yet provided that in writing.

Hastings Mayor and Sports Park HB Trust chairman Lawrence Yule advised the Trust's timelines in terms of the granting of funding and start of construction to meet requirements for achieving the International Hockey Event.

Mr Jock Mackintosh, Sports Park HB CEO, spoke of the community support for the project and also the rationale for seeking an additional international standard turf in Hawke's Bay as well as the potential to grow Hockey in the region. Mr Mackintosh went on to provide an outline of the funding requirements and sponsorship received, and the parties to the international tournament.

There was discussion of the purpose of the fund to provide funding for 'regional' facilities as opposed to a local facility.

C&S38/13 **Resolutions**

The Corporate and Strategic Committee recommends that Council:

1. Agrees that the decisions to be made are not significant under the criteria contained in Council's adopted policy on significance and that Council can exercise its discretion under Sections 79(1)(a) and 82(3) of the Local Government Act 2002 and make decisions on this issue without conferring directly with the community and persons likely to be affected by or to have an interest in the decision due to the nature and significance of the issue to be considered and decided.
2. Approves the release of \$2 million funding to the Regional Sports Park Trust for the construction of a Tier 1 hockey facility subject to:
 - 2.1. The funding being released following confirmation in writing of an annual international hockey tournament for the venue (with a minimum

commitment from the appropriate sanctioning body of five years); and

- 2.2. The funding being released following confirmation to the Council in writing of full agreement reached between the Regional Sports Park Trust, HBSEEC and Hockey New Zealand to the staging of the international event.
3. Notes that in the event that the conditions set out in 2.1 and 2.2 above cannot be met the Council will consider its level of financial contribution to a local turf at a future date.

Douglas/Gilbertson
For: Dick, Remmerswaal, McGregor, Gilbertson, Douglas, Mohi, Wilson
Against: Scott
CARRIED

4. Decides to exercise its delegated powers to make a decision that will have the same effect as the local authority could itself have exercised or performed and that the decision deserves urgency.

Dick/Gilbertson
Abstained: Scott
CARRIED UNANIMOUSLY

14. General Business

ITEM	TOPIC	COUNCILLOR / STAFF
1.	Progress of LASS Committee Request for an update on progress being made by HB LASS	Cr Gilbertson
2.	Collection of Rates arrears Request for an analysis of whether the collection of rates arrears could be coordinated regionally to save debt collection costs	Cr Gilbertson

Closure:

There being no further business the Chairman declared the meeting closed at 11.53am on Wednesday, 4 September 2013.

Signed as a true and correct record.

DATE:

CHAIRMAN: